



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

June 18, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Sergeant Promotion - Swearing In and Badge Pinning of Officer Matt Sorgaard
Staff Recommendation: Allow the Swearing In (Oath) and Badge Pinning of Matt Sorgaard to the Position of Sergeant.
 - B Strawberry Festival Presentation
Staff Recommendation: Receive Strawberry Festival presentation.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (2025-05-21).
Staff Recommendation: Approve the May 21, 2025, City Council Special Meeting Minutes.
 - B City Council Regular Meeting Minutes (2025-05-21)
Staff Recommendation: Approve the May 21, 2025, Regular Meeting Minutes.
 - C Parks, Recreation and Natural Resources Commission Meeting Minutes (2025-05-12)
Staff Recommendation: Approve the May 12, 2025, Parks, Recreation and Natural Resources Commission Meeting Minutes.
 - D Advisory Committee on Historic Preservation Minutes (2025-04-08)
Staff Recommendation: Accept and place on file the minutes from the April 8, 2025, meeting of the Advisory Committee on Historic Preservation.
 - E Convention and Visitors Bureau Meeting Minutes (2024-11-26)
Staff Recommendation: Approve November 26, 2024, Convention and Visitors Bureau Meeting Minutes.
 - F Approval of Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - G 2025 Strategic Plan Mid-Year Update
Staff Recommendation: Receive the 2025 Strategic Plan mid-year update.
 - H 2024 CVB Annual Report
Staff Recommendation: Approve the 2024 CVB Annual Report.

- I Capital City Regional Firefighters Association Reciprocal Fire Service Agreement
Staff Recommendation: Approve the Reciprocal Fire Service Agreement with the Capital City Regional Firefighters Association.
- J Urban Area Security Initiative Grant Acceptance
Staff Recommendation: Authorize Public Safety to accept up to a \$7,500 UASI grant to fund the purchase of water rescue equipment and to accept up to a \$9,830 UASI grant to fund the purchase of hazardous materials air monitors through the Washington County Department of Emergency Management.
- K Authorization to Accept MN DPS Auto Theft Grant and Execute Flock Service Agreement
Staff Recommendation: 1) Approve Flock/LPR camera Master Services Agreement. 2) Accept \$18,000.00 from the Automobile Theft Prevention Grant Award over 2 years.
- L Professional Services Contract with Humeratech Integrated Building Solutions
Staff Recommendation: Approve the professional services contract with Humeratech for the City of Cottage Grove buildings in the amount of \$7,430.40.
- M TG-14 Pond Improvements Final Payment
Staff Recommendation: Adopt Resolution 2025-086 approving the final payment for the TG-P14 Pond Improvements Project to Northern Lines Contracting in the amount of \$90,492.33.
- N Intermediate Zone Water Treatment Plant Testing Services Proposal Award
Staff Recommendation: Adopt Resolution 2025-085 accepting Braun Intertec's proposal to provide testing services for the Intermediate Zone Water Treatment Plant Project for the total amount of \$269,498.00.
- O Utility and Engineering Building Change Order #7
Staff Recommendation: Approve Change Order #7 for the Utility and Engineering Building which results in a reduction in project costs in the amount \$6,981.60.
- P Park Naming Request - Roger & Myra Peterson Park
Staff Recommendation: Authorize Resolution 2025-087 naming the future neighborhood park at Robert's Lake "Roger & Myra Peterson Park."
- Q Glacial Valley Park Improvement Final Payment
Staff Recommendation: Adopt Resolution 2025-090 approving the final payment in the amount of \$113,120.05 to SunRam Construction, Inc. for the Glacial Valley Park Improvements Project.
- R Planning Commission Appointment (Stechmann)
Staff Recommendation: Appoint John Stechmann to fill an unexpired term on the Planning Commission ending on February 28, 2027.
- S Water Tower Antenna Lease Agreement – T-Mobile 81st Street Water Tower Site
Staff Recommendation: Approve the Antenna Site Lease Agreement with T-Mobile at the 81st Street Water Tower.
- 8 Approve Disbursements
 - A Approve Disbursements
Staff Recommendation: Approve disbursements from 05-30-2025 through 06-12-2025 in the amount of \$1,597,795.82.
- 9 Public Hearings
 - A Mississippi Landing 1st Addition Easement Vacation
Staff Recommendation: 1) Hold the public hearing. 2) Adopt Resolution 2025-088 vacating, rescinding, terminating and releasing certain easements over Outlot I in Mississippi Landing 1st Addition.
- 10 Bid Awards
 - A Intermediate Zone Water Treatment Plant - Bid Award
Staff Recommendation: Adopt resolution 2025-084 awarding the Intermediate Zone Water Treatment Plant

Project for the Base Bid and Alternate 1 to Rice Lake Construction Group, in the total amount of \$90,135,600.00

B 2025 Sewer Lining - Bid Award

Staff Recommendation: Adopt Resolution 2025-089 awarding the 2025 Sewer Lining Project to Hydro-Klean, LLC for the Total Base Bid Amount of \$779,748.90.

11 Regular Agenda

A Tobacco/THC Compliance Check Violation

Staff Recommendation: 1) Allow a HighNorth Dispensary business representative to respond to the City Council regarding the Cannabinoid & Low Potency THC, underage sale compliance check violation occurring May 21, 2025. 2) Approve Resolution 2025-093, imposing the scheduled penalty for the 2nd violation in a 24-month period of a \$1,000 fine plus a three-day suspension.

B Real Estate Equities – Comprehensive Plan Amendment, Rezoning, and Site Plan Review

Staff Recommendation: 1) Adopt Resolution 2025-082 approving an amendment to the 2040 Comprehensive Plan to re-guide a 4.7-acre parcel from Medium Density Residential to High Density Residential, and authorize staff to submit the amendment to the Metropolitan Council. 2) Adopt Ordinance No. 1101 approving a zoning amendment to change the zoning of the 4.7 acres from AG-2, Agriculture, to R-6, High Density Residential, contingent on the Metropolitan Council's approval of the associated Comprehensive Plan Amendment. 3) Adopt Resolution 2025-083 approving the Site Plan Review for a 164-unit, four-story, affordable-rate, multifamily apartment building on an approximate 4.7-acre parcel located on the north side of the 100th Street and Hadley Avenue intersection. 4) Adopt Resolution 2025-092 supporting local affordable housing aid.

12 Council Comments and Requests

13 Workshops - Open to Public

A National Community Survey Report - POLCO

Staff Recommendation: Receive National Community Survey Report.

14 Workshops - Closed to Public

A Performance Evaluation - Jennifer Levitt, City Administrator

Staff Recommendation: Close the meeting pursuant to MN Statute 13D.05 subd.(3)a to conduct a performance evaluation of City Administrator Jennifer Levitt.

15 Adjournment