



COTTAGE GROVE PUBLIC SERVICES
COMMISSION

July 17, 2023

COUNCIL CHAMBERS - 7:00 PM

1. Call to Order
2. Pledge Of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Approval of Minutes
 - 5.1 Public Service Commission Minutes 05.15.23
6. Open Forum
7. Presentation
 - 7.1 Construction Update
 - 7.2 3M Settlement Update
8. Business Items
9. Commission Comments and Requests
10. Staff Updates/Reports
11. Council Comments
 - 11.1 Council Agenda
12. Adjournment

**City of Cottage Grove
Public Services Commission Meeting
Cottage Grove City Hall Council Chambers
May 15, 2023, 7:00 p.m.**

The Regular Meeting of the Public Services Commission Meeting was held at Cottage Grove City Hall, 12800 Ravine Parkway South, Cottage Grove, Minnesota, on Monday, May 15, 2023, in the Council Chamber and telecast on Local Government Cable Channel 16.

I. Call to Order

Chair Lisa Kons called the Planning Commission meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Chair Kons asked everyone to stand and recite the Pledge of Allegiance.

III. Roll Call

Chair Kons asked if Roll Call had been taken; Public Works Director Ryan Burfeind replied it had been. Absent: Commissioner Kelsey Moyer

IV. Approval of the Agenda

Commissioner Ron Kath made a motion to approve the agenda; Commissioner Lise' Rediske seconded. Motion carried: 6-0.

V. Approval of Minutes

Approve minutes from the March 20, 2023 meeting.

- A. Motion by Commissioner Nathan Lotts to approve the minutes from the March 20, 2023 meeting; Commissioner Tracy Jenson seconded. Council Liaison Justin Olsen reminded Chair Kons to take a vote on the motions. Motion carried: 6-0.

VI. Open Forum

Chair Kons opened the open forum and asked if anyone wished to address the Public Services Commission. No one spoke. Chair Kons closed the Open Forum.

VII. Presentations

- A. Emergency Management Update - Gwen Martin, Deputy Director of Public Safety

Deputy Director Gwen Martin stated she's a Police Captain and also the Emergency Manager for the City of Cottage Grove. She received an email with questions about train derailments, evacuation plans, chemicals imported through the City, and preventing derailments; obviously, these topics have been in the news recently, in Ohio and also in Minnesota, so it's a concern. In their packets she'd provided to them a sheet of Freight Rail Facts and Figures.

Captain Martin introduced a friend and subject matter expert, Sergeant Micki Mair with the Railroad Police, who will be able to answer questions that Captain Martin cannot. Freight rail is the safest way to transport goods, and they're very invested in their own safety and keeping the community safe. She asked if anyone had any questions about the Freight Rail Facts and Figures.

Commissioner Kath commented he found it interesting that over the years and lately, incidents are actually decreasing. If you watch local media, it almost seems to be escalating, but that's not what the facts are saying. The more we can get that information out there would put the public's mind at ease that there's not a pending catastrophe; we should be diligent to help prevent it, but it's still not a crisis at this point.

Captain Martin stated more than 99.9% of hazardous materials moved by rail reaches its destination without a release caused by a train accident, which she felt was a pretty amazing statistic. Situations that happen tend to get high publicity, and we tend to react to that. Training: She stated in November 2005, we all got together for a tabletop exercise in the Emergency Operations Center (EOC), then at Fire Station 2, and we simulated a tornado that went through the City and involved a train derailment. Since then, we have had three other tabletop exercises that in some way or form have dealt with train derailments. Most recently, on August 26, 2021, we did a virtual tabletop exercise; that's facilitated by the Emergency Management Institute in Maryland, run by FEMA. It brings together communities from all over the United States for four hours, all Department Heads and Public Safety personnel are involved, and we simulated what would happen with a train derailment and a spill of Bakken oil; that training took place before all the most recent train derailments happened. From a Public Safety standpoint, we're never prepared for when big incidents happen, but she likes to think that we're as prepared as we can be; we have used these exercises to do these simulated derailments. We have Emergency Response Teams that all major railroads have; they're on call 24/7 to provide local officials with access to information and other resources. The railroads themselves train tens of thousands of First Responders for what to do because there are certain things that they watch for; if you see something, say something. Will it possibly prevent a derailment? There are certain things that she trains officers to look for. For those of us in Public Safety, we know what this orange book is; this is a book where all of these chemicals are listed. We have no way of knowing what's coming through our City until we see the number on the rail car; then we can look it up and find out what we need to do.

In October, 2014, the railroads put out a user guide called, "Ask Rail," and all Public Safety personnel have it on our smart phones. If we see a train car with a number on it, we put in the number, and it tells us what is in that particular tanker or cargo carrier. We can also see what else is on the train; so, if one car buckles and goes off the track, we can maybe see something else that's going on. So, they've done a lot of safety initiatives, trying to make railroads safer with hot bearing detectors, acoustic bearing detectors, and increased training opportunities.

While we can't prevent derailments, we also can't prevent chemicals from coming through our City; we can prepare, and we do that. Our Emergency Management Planning Team went through a Threat and Hazard Identification and Risk Assessment (THIRA) process; that's where we look at the threats and hazards, and we identified 33 of them that could occur in Cottage Grove. Train derailments were in the middle third; so, there are many things that have the potential to be even worse. All in all, she thinks we do a good job with our preparedness.

Sergeant Mair stated their biggest ask for communities is that if they see something, say something; we also preach that to our employees. There's a 1-800 number posted on every railroad crossing, to identify whose crossing that is. That's the number to call if you see something suspicious; even if you're not sure, call us, as we can send people out to check on it and make sure it's not a hazard or something that could cause problems with the railroad or with people.

Chair Kons asked if there is a hazardous material spill, who is the responding organization, the Federal Railroad Administration (FRA) or the Duty Officer on call.

Captain Martin replied if it occurs in our City, the initial responders are us: Police, Fire, and EMS. Sergeant Mair added that they would be notified through their Dispatch Center and CP Police would respond, as well as their HazMat Operations Team. Our HazMat Officer is the one who notifies the Minnesota State Duty Officer as well; then FRA and all others are notified, and we report to them.

Commissioner Rediske stated we have a big exchange area for a lot of trains to go through. She asked how many trains would you say per day or per week travel through Cottage Grove, as she thought it was really high.

Fire Chief Rick Redenius stated it's roughly 80 trains a day. We have two sets of tracks that run through Cottage Grove; one is a Burlington Northern (BN), the other is a Canadian Pacific (CP). Chief Redenius stated he believed the west side of the City, along Grey Cloud and that area, is BN, and the east side, along West Point Douglas Road, is CP. Sergeant Mair added that trains from both of those companies, or any company, can run on those tracks.

Commissioner Rediske stated that's a lot per day, she didn't know that; Sergeant Mair said there will be an increase in that number. Commissioner Rediske stated that leads her to her next question regarding maintaining the rails. She asked who does that and how do we know we're comfortable with the maintenance of those rails.

Sergeant Mair stated the company that owns the tracks is required to maintain them. They meet the standards set by the FRA; most of the time they exceed how many inspections need to be done or how many tests need to be done on the rail, but it's all federally regulated.

Captain Martin stated these freight rail companies take their responsibilities pretty seriously; they've got over 140,000 miles of physical rail infrastructure to protect and keep things moving.

Commissioner Rediske stated she doesn't know what happened in Ohio, but she knows there was a derailment, and the company decided to explode the train, which led to a lot of bad chemicals being released into the area. What role does Cottage Grove law enforcement play with companies; who makes those types of decisions?

Captain Martin stated it is not up to us to decide how they're going to dispose of the chemical or hazardous materials; they weigh things carefully, and they've got all kinds of subject matter experts coming together in a room to decide what is going to be the best way. It might not necessarily be the most popular way, but in emergency management there's a structure and an Incident Commander; we call it Unified Command. So, you might have a Police Department involved, a Fire Department, a railroad, the EPA, and all these people get together in Incident Command. If it happened in Cottage Grove, we'd ask what is our primary life safety, preservation of property, and stabilization of the incident; those are our top three priorities, then we determine how we can best accomplish that. They may say blowing something up is going to release chemicals where you might have some people with medical problems, versus letting it run into the water where now your entire City water supply is contaminated. They have to make those decisions based on the chemicals, based on all kinds of input. From a Public Safety standpoint, we're involved in that, but it wouldn't ultimately be up to us.

Commissioner Jenny Olson asked if there was a need to do evacuations in the community, how is that communicated, how is that information disseminated to everybody.

Captain Martin replied that the book that they all use gives them specifics on evacuation and isolation distances based on the chemical(s) involved. We have different community notification systems, one is called Code Red; people opt into Code Red, which means they can sign up for general safety notifications. Something that requires an immediate threat to life or hazard qualifies

for what we call a WEA, a Wireless Emergency Alert. Our Dispatch Center at the Washington County Sheriff's Office can draw a polygon around an area; we pinpoint where something occurred, and we need to isolate one-half mile in all directions. So they put that polygon around that area and they issue a WEA, which has 360 characters to tell people this is what you need to do, why you need to do it, and you need to do it now. It will also give the public another area where they can look for more information. We're all human, we get an alert, and we all go outside and look at the sky for the tornado. On our City's website we have an Alert Center where we can post information, including a link with more information. We wouldn't just tell people to evacuate, we need to tell them where to go and stay out until we tell you it's safe to return, or we're going to have an Evacuation Center at our Ice Arena, so go to the Ice Arena. Part of what we need to do, as an Emergency Management Division of Public Safety, is communicate to people that should an Evacuation Order be communicated to you, you should have some type of "go kit," something containing medications, cash, car keys, your kids; people need to have a checklist of things that they can just grab and go. If we do the evacuation that way, we also follow up with personnel knocking on doors; that's why they call police officers blue canaries because with our blue uniforms we go out into the bad stuff and see if the canaries still survive.

Council Member Olsen asked Chair Kons if he could speak on this; she agreed. He stated first of all, we should inform everybody that those alerts Captain Martin is referring to are similar to an Amber Alert; so, your phone is probably the best way to get that information. Public Safety and the Emergency Management Division train for this stuff all the time. They do tabletop exercises and then they also do actual live exercises. He's been to several of the trainings that they do, and they're as real life as they can get without it being a real-life situation. He's been to one where they trained for an issue at Prairie Island with a nuclear issue. When it comes to the trains, Captain Martin mentioned earlier the Duty Officer; the Duty Officer is a pretty important person, as he or she is the one who gets everything rolling. They reach out to all kinds of different people, based on the situation. He asked Captain Martin to share a little bit more about that.

Captain Martin stated the State Duty Officer is the single point of contact for the State. If something happens in the State, you're supposed to call the State Duty Officer. Different people from Homeland Security, Emergency Management, Department of Public Safety, the Fire Marshal's Office, rotate through that position. You call that number and say this is what's happening, and they say they can get us this or that; they've got a list of resources available. Everything starts and ends locally, but we can't always handle things for the entirety of an incident locally. We have to reach out to our mutual aid partners, and if that doesn't work, we need to reach out to a little further with counties; if it gets even bigger, then we might have to go to the State. So, if something happens in Cottage Grove, we have St. Paul Park, Newport, Afton, Denmark Township, Woodbury, Oakdale, our communities in Washington County, and we have Hastings from Dakota County. If we need something even more and have to go through Dakota County or even Ramsey County or Hennepin County, or wherever, we'll call the State Duty Officer and say we need more help, how can you get us some.

Commissioner Lotts asked when our officers respond if they have the proper Personal Protective Equipment (PPE) in case of a situation. Captain Martin replied they all have binoculars. Commissioner Lotts stated he was in the military and would have to protect a scene, and he didn't have anything.

Commissioner Lotts asked in terms of the commonality with derailment issues that we've seen in about the last five years, does it come down to one particular type of infrastructure; is it speed that causes it on a tight corner or is it a bridge. He's asking because he wonders if we can find out if Cottage Grove has that type of infrastructure; do we have a corner that's a 30-degree corner,

something like that that's going to potentially be a problem for us. He doesn't know if that data is even available, it was just something that he was thinking about. He doesn't know why these trains have derailed over the last several years that have hit the media in a big way; if it's infrastructure, he asked if we have that here and should we be worried about it, more so than anything else.

Sergeant Mair replied, yes, you have the infrastructure because you have a track; anywhere there's a track there's a possibility of a derailment. The causes that she's seen include tampering with the tracks, a broken rail, or something to do with the train. There are many different causes for derailments, so there's not just one specific thing that you can pinpoint as the cause, there are multiple factors.

Commissioner Lotts asked in terms of the number of trains that was stated to pass through Cottage Grove, 80 per day, is that on the high end of most cities of similar size or is that common with the two sets of tracks that come through Cottage Grove.

Sergeant Mair replied there are two main lines that run through Cottage Grove, so it's common.

Captain Martin stated she had a map of the lines that run through Cottage Grove, so she gave the map to Commissioner Lotts and asked him to share that with the other commissioners.

Sergeant Mair stated she thought Captain Martin touched on the fact that you're seeing or hearing more about the derailments because today everybody has phones, they're taking videos and posting them, so it goes viral. We didn't have that ten years ago, so we're now dealing with a different type of society, which is why you're hearing so much about derailments even though they're fewer.

Captain Martin stated Commissioner Lotts had mentioned PPE, and she jokingly said binoculars, but that is true; if we have a derailment, we want to get eyes on the car number, pull out our app, and figure out what it is. That will tell us what PPE we need, like full self-contained breathing apparatus (SCBA) to approach. Officers don't carry that, so that's when she would call Chief Redenius at the Fire Department and tell him we need your firefighters with their SCBA. There are different levels of protection that we have with the firefighters. All the police officers have HazMat awareness; we take that training every year, and there are different levels of HazMat operations and HazMat technical specialists. There are things that our Fire Department can handle, and then there are situations that are more involved that they're not equipped to handle; that's when we call in the HazMat team from the railroad or St. Paul. If we don't have what our orange book says we need, we find it.

Commissioner Lotts asked if they ever have any insight as to when there's something super hazardous coming through town where you just hope for the best.

Captain Martin replied we don't have a list of all trains. Again, there's 80 trains that come through per day, so it's a fulltime job to just sit there and watch the trains. She said she can hopefully say that there aren't nuclear bombs that are being transported through our City, but things like common chlorine, like household bleach, can be super hazardous if it catches on fire or gets into your water. So, there's different degrees of that volatility.

Commissioner Lotts stated he was thinking of chlorine when he asked that question. Typically, when they load up a train, it's not just one car of chlorine, it's 25 or 50 cars, which is a substantial amount. He wasn't sure if they gave us a heads up, like this month we're going to see an increase in this.

Captain Martin replied no, we don't get information like that. She knows the rail companies are taking a lot of safety measures; there are newer requirements for tanker car safety, new fittings, new valves, thicker steel, different things that they're doing to try to make things safer. Again, they're very much vested in transporting their products safely through a community.

Chair Kons stated the rail companies have to take HazMat training to load and unload, package, and placard as well, so it's a dual partnership between the rail and the person who is packing and labeling.

Commissioner Jensen stated she was encouraged to hear about the app and how you can look and see what's on the train; it seems like a really great resource.

Captain Martin noted it's not an app that the general public is able to access; it's just for law enforcement, firefighters, and emergency managers, those who would directly respond to a train.

B. Heart Safe Communities Initiative - Public Safety Staff

Chief Redenius spoke about a Heart Safe Community and what our initiative is in Cottage Grove; it's a designation that recognizes a community's efforts to prepare our staff and citizens to recognize when someone suffers a sudden cardiac arrest and how to respond. Any municipality, county, or organization in Minnesota can apply for the Heart Safe designation from the Minnesota Department of Health and the American Heart Association. Organizations have partnered to promote Heart Safe Communities in an effort to have one million Heart Safe Minnesotans to prevent death by sudden cardiac arrest by increasing community and public awareness, placing automated external defibrillators (AEDs) wherever people live, work, and play, and educating the public on how to administer CPR. He noted an AED was recently placed at Woodridge Park due to an incident there last year.

Previously, CPR involved compressions and mouth-to-mouth resuscitation, which most people didn't want to do. Now, it's called "hands only" CPR, and people wonder why we're not giving breaths. With hands only, we're still circulating the amount of air in the blood to the brain; hopefully, that allows enough time for responders to get there and take over the CPR.

Heart Safe Communities helps communities and organizations by educating community members about sudden cardiac arrest and improving heart health, and training people to know how to use AEDs and perform CPR. At the Community Showcase event at Park High School, we had a booth there so people could just walk up and learn hands only CPR. It only takes about ten minutes to be trained and designated as a person who's been trained in hands only CPR.

Chief Redenius stated we need to get 800 Heartbeats (the term for scoring) to be designated a Heart Safe Community; the requirements are based on our community's population, so our goal is to achieve more Heartbeats than what's required. Categories include: CPR and Awareness Events; AED Locations; Early Advanced Care; Community Heart Health; Sustainability. Our CPR Goals: Get 2,000 people trained in CPR; as of this month, we have already trained 1,600 people since October 2021. Our long-term goal is to have 4,000 people trained; we believe that's attainable as we have a community of about 42,000 people and it's growing. We've also been going into local businesses and doing training; so, we're also trying to reach people who might not live here but only work here. 14 Events are required, 17 Events have been completed, and so our new goal is 25 Events, and we think we should be able to reach that. He displayed photos of our Cottage Grove Lions Club learning hands on CPR and learning how to operate an AED at the Central Fire Station. We have a significant number of CPR mannequins so we can do larger groups at once. We're going to be training the entire staff of Afton Apple in a few weeks on CPR and how to use an AED. AED Location and Mapping: We have 53 AEDs identified in the community; at least 48 are required. We have accomplished our goal but are still going. Our new goal is to have 75 AEDs in our community. Summary: Overall, 800 Heartbeats are required, to date we have 805 Heartbeats, so we have hit our Heartbeat goal, but we still need to reach our CPR goal. You can help by spreading

the word; businesses or organizations can host a CPR class. Send AED locations to Deputy Chief Jon Pritchard at jpritchard@cottagegrovemn.gov. Most importantly, learn CPR! Families can host CPR training at the Central Fire Station or at the HERO Center.

A Commissioner asked to be certified if you needed to be age 18; Chief Redenius stated to be certified you only need to be 16. With hands only, you can be 11 or 12; if you can do a compression on an adult, you can get certified in hands only. She stated she was thinking of the sports teams with which she was involved; Chief Redenius stated the CGAA has been in contact with us, so the coaches might be getting that done, as that's what he's been hearing.

Chair Kons asked if Chief Redenius knew if there were plans to add one of these to every park in Cottage Grove, as we've already had one issue at a park.

Chief Redenius replied Parks and Recreation is working with the Teddy Dowdle Foundation, and they're going to attempt to get them into all of the parks at some point. That foundation is really great, and they're thinking not only about Cottage Grove, but also about Woodbury; he thinks it will be a back and forth type of situation. If you're not familiar with Woodridge Park, there's an outdoor AED station, next to the pavilion. It's easily accessible, so if there's an event in the park, anyone can go up and grab it. It notifies first responders by tripping an alarm, it's videotaped, and it's also climate controlled.

Commissioner Lotts asked if AEDs typically require maintenance.

Chief Redenius replied it's very minimal. Basically, preventive maintenance is to simply look at the icon on the handle; it should be either flashing or show an okay sign, which means it's good. If it fails, it will have a line through the okay or it will show a wrench symbol, which indicates it needs service. In that particular unit at Woodridge Park, if there's a failure it sends a notification.

Commissioner Lotts stated he was thinking a potential to maybe encourage businesses that already have AEDs, if they first tell us that they have one, was if we had the ability to do preventive maintenance for them for free.

Chief Redenius stated the only other preventive piece would be the pads, as they expire. We can give them information on where would be the best and quickest place to get those, but we found with COVID it was tough to get them anywhere; we checked with the manufacturer, who said even though they were expired, they should still work as long as they still attach to the body. Generally, the reason for the expiration is the gel and the adhesive go bad, and you really don't want to hold it in place as it could be a situation where you would both be feeling it.

Commissioner Lotts stated it was just an idea for community outreach, to find out where more AEDs are located. Chief Redenius stated if an AED is in a controlled environment, the batteries will last many years; AEDs do a once a day check, which allows the batteries to last a long time. The batteries are not rechargeable; it's a lithium ion battery like a 10-year smoke detector. The battery just goes in it, and when the battery goes bad, you replace the battery.

Commissioner Kath asked if there was an incentive when we get certified, does that give us any kind of incremental leeway or anything to pipe up funding to help businesses bring them in that may not have them at this point. He stated he did that with his church, as it came to the end of its useful life, and he struggled to get the replacement pads for it. He Googled vendors, and there are hundreds of them out there. He felt having professionals giving us advice would also be helpful.

Chief Redenius stated both he and Deputy Chief Pritchard get emails from people about EMS supplies, churches and businesses who have noticed that their pads have gone bad or they've lost their battery charge, asking where they can get a battery. Because we have a conduit to bulk

purchasing, we can kind of lead them towards that; not that we're going to buy it for them, but we can tell them whose got the supply.

Chief Redenius said if they're in the public and see an AED someplace, take a picture of it with your smart phone and send it to Deputy Chief Pritchard. If we've already got it, it's no problem; if we don't have it, we'll appreciate that and he's sure he'll let you know that and thank you. Also, take the chance when you can and learn CPR, as it makes a difference.

Chair Kons asked if they sing "Stayin' Alive" when they teach us CPR. Chief Redenius stated there are actually other songs now, they've updated a little bit, so there's another one that has the same beat. Part of it is if you know that mnemonic, it makes it nice and easy because invariably you start singing to yourself and just kind of forget what you're doing and just go along with it.

Captain Martin stated a lot of the new AEDs have a metronome beat; the voice prompt tells you to place pads, says analyzing, start CPR, and you start hearing that beat. They're making a lot of progress with those AEDs.

Chief Redenius stated if you haven't heard an AED talk to you, they're pretty self explanatory, and it walks you right through it. If you have any questions, reach out to Deputy Chief Jon Pritchard via email or his phone number, 651-458-2859. Our City Facebook page for Public Safety and the HERO Center also have ads for the CPR classes.

VIII. New Business

A. Hunting Maps - Gwen Martin, Deputy Director of Public Safety

Captain Martin stated she'll speak on this tonight, as Captain Rinzel went to Ireland to get his daughter married. She stated in their packets they should have received a memo and the Hunting Zone maps. Our ordinance states each year, prior to commencement of the hunting season, the designated hunting areas will be reviewed by this commission. There have been a number of complaints, that have been very minimal; as indicated in the memo, two of the violations were legal activities and one hunting complaint was for someone who was shooting rabbits in their own yard. The Public Safety Department and the Planning Division have both reviewed the hunting maps, and there are no changes to either of the hunting maps for the firearm or the archery hunting area. The recommendation is that you approve the 2023-2024 Hunting Maps, designating boundaries for discharge of firearms and archery equipment for hunting.

Commissioner Kath made a motion to approve the 2023-2024 Hunting Maps; second by Commissioner Lotts. Commissioner Kath stated he appreciates that the City still looks at this and that we give folks who enjoy that type of outdoor activity the opportunity to do it. Part of our community is rural, where it is safe to do it, so he appreciates that we allow that to happen. Commissioner Lotts commented that these maps are pretty detailed, so thank you; he doesn't know who did them, but they're fantastic. Director Burfeind stated Eric did the maps, and he's very good. Motion carried: 6-0.

IX. Old Business - None.

X. Response to Previously Raised Commission Requests - None.

XI. Commission Comments and Requests - None.

XII. Staff Updates/Reports

Director Burfeind spoke on the following:

Our 2023 Spring Cleanup was last Saturday, and the weather cooperated until right about the end, when it rained. We had 880 vehicles come through, an increase of 50 from last year. We recycle everything we can, tires, batteries, electronics. Several years ago Washington County stopped coming here for the hazardous waste, as we're pretty close to the Environmental Center, off Cottage Grove Drive in Woodbury; they're open Monday through Saturday.

Since our last meeting, the East Point Douglas Road and Jamaica project was started; he's sure everyone is well aware of that. It's controlled chaos down there, and we'll do our best to keep as much access as possible. We still want people to go to the commercial area and access those businesses. If you're just driving home, you might want to access Keats Avenue or 80th Street, but we wanted to keep the commercial node open for those businesses' customers. Traffic is all on what was the southbound side of Jamaica; it will be like that for half the summer while we work on the northbound side, and then it will flip, probably halfway through July. We're doing all that work on Jamaica and kind of on either leg of East Point Douglas this year so this is the biggest traffic impact. Next year the roundabout will be built over by Cub Foods and Top Ten Liquors; that's actually a closure at that specific roundabout, so a physical disconnect to the actual traffic pattern, but the new signal will be up at Jamaica and East Point Douglas. So, traffic will be pretty good next year, but you won't be able to go around behind Target; when you're going to Menards and Walmart next year, you'll have to go to Keats Avenue. We've been working on this for about three years, so it's exciting to see it start; we're going to do our best to make it work well during construction. Highway 61 work is occurring right by Jamaica right now; MnDOT had to do it, as they also had to get their project done. So, there's a major backup going southbound on Highway 61 now with the evening commute. The MnDOT project should be done in a couple days so things should return to normal.

A pavement management project is occurring, south of 80th Street, north of Hillside Trail, and west of Hyde Avenue, just south of Park High School. A Mill & Overlay Project will be taking place over in the Thompson Grove neighborhood, north of 85th Street, west of Hadley and south and east of Grange.

Hydrant flushing is now finished, as of last week, which was good for our Utility Division; that was delayed due to the weather and how long we had to wait to do the sweeping.

This week we have our Public Works Appreciation Lunch on Wednesday, at 11:30, at our Public Works Department; we do that every year. We try to line it up with Public Works Appreciation Week, which is one week later this year, but we always do this on the third Wednesday of the month. They'll each be presented with a special coin for the extra challenging winter that we endured this year.

Gary Orloff, Streets Superintendent, stated with our crazy weather, it put street sweeping off for two weeks; we started on April 17, and it took 330 hours to complete. So, coming up on Wednesday, we call it Dirt Day, where any plow damage occurred we sprinkle black dirt and then we hydro mulch it; that's the same day as our luncheon. We took down over 80 trees this winter between snow events, so we ground up those stumps and already have them backfilled and hydro mulched. We then planted 80 trees to replace those taken down. All of our main roads are now fertilized, and we'll be spraying dandelions shortly. Part of our summer help started today, which is a very big help for us. After Park High School graduation on June 6, we'll have some more help coming in.

Commissioner Kath thanked Gary and his crew for their work this past winter, keeping our roads open and safe.

Commissioner Kath asked Director Burfeind about the Highway 61 project; how do they know where to cut, because that road was just redone not too long ago with concrete. So, as the

construction guys are going down there, how do they know why this section has to be pulled up and why a different section doesn't.

Director Burfeind replied there are areas that have kind of blown out and they've back patched with asphalt; you might not see that cruising down Highway 61 at higher speeds. Asphalt patches aren't a very permanent fix, so they're actually cutting all of that out to get the new concrete in. They also do different types of testing with concrete roads to understand their condition. This was just an overlay of a road section; it wasn't a total reconstruction back in the day. So, that's something they want to address before something blows out or has a major failure. He knows they have different criteria, but there were actually some areas that were blown out that had been asphalt patched, so now they're now also doing the permanent fix.

Commissioner Kath also asked about Keats, as a lot of people are heading to Keats. Have we had any problems with or even thought about putting a four-way stop up, especially when Chemolite is releasing. We have the roundabout on the other side, which he uses, and he's sat at that intersection for a good long time now; he's never seen it where it's backed up to Highway 61 again, but he didn't know if that was something that was maybe in the works if we see a continued increase of using Keats.

Director Burfeind replied not specifically for this year; as its a County Road with the MnDOT interchange, they're always watching that very closely. When we do our 100th Street realignment project, hopefully in the coming years, that will be either a roundabout or a signal when that's done. He imagines they'll lean towards a roundabout with the roundabout on the north side, but that's kind of when they're eying an improvement in that intersection.

Chief Redenius spoke on the following Fire Department topics:

Personnel Updates

- We have completed interviewing for our open, fulltime position; a decision on who will be moving forward will be made this week.
- We have a new parttime member completing Fire School this month at Century College. She will then be placed with an FTO and her journey as a responder for our department will begin.
- Parttime District Chief Jeff Brown retired on March 31, 2023, with 27 years of service. A lot of experience walked out the door, with a lot of respect for that gentleman. He was really an integral part of our department; he gave a lot to the department and to the City, and he will be sorely missed.

Calls for Service: March and April, 2023: EMS: 607 - Fire/Rescue: 168

Certifications: We had several fulltime and parttime team members complete State certification for Fire Apparatus Operator (FAO) and Aerial Apparatus Operator (AAO). This was new to the FAO course, and the aerial course was something that we asked for through Century College; a curriculum was developed and we hosted both the FAO course and Aerial course at Cottage Grove. These courses were offered during the day, instead of at night; normally, they're offered at night so parttime staff or volunteer staff can get to them, off their regular job. The major interest for these courses was from fulltime staff, so we offered to host a daytime course and it filled up almost immediately. When agencies with aerial devices caught wind that we were going to trial an aerial class also, they also opted in. From what he gathered from the course instructor and the reviews, it was thought very highly of, so he can see that happening again in the future, hopefully here in Cottage Grove. Community Paramedic Visits: We've had several Community Paramedic visits so far this year; this is a new program that we're building upon. Designated Community Paramedics schedule in-home visits with certain patients who have been discharged from the hospital; we get their information from the hospital and just do simple healthcare follow up meetings with them. We also provide some in-home fire safety and health safety tips. We also encourage them if they're not feeling well to call us; the elderly are really hesitant to call the police or fire because they don't want to feel embarrassed or they don't want the neighbors knowing what's going on. We try to put them

at ease with that; so far, those meetings have gone really well. Burning Restrictions: We know it's been a rough Spring so far with burning restrictions; even though we've had rain and a late season snowfall that damaged a lot of trees that people wanted to burn, the DNR still has burning restrictions in place for Washington County. If people want to know when they can start burning, they can go to the DNR website because that map is updated daily. Public Education Team: Our team received some good feedback at the Business Expo that was held last month. We were promoting CPR and promoting our department as well. Grant Money for Equipment: We've applied for and received some grant money for some air monitoring equipment and some rope rescue equipment. Our air monitoring equipment for carbon monoxide, oxygen levels, gas levels, etc. is near end of life so we applied for the grants; we were able to get at least one and the testing unit for it to maintain its calibration. We're just going to build upon that as we move forward. Radiological Preparedness Drills: We're preparing for these drills, which will be conducted on June 7 and June 28 at Park High School. People might see multiple vehicles there from the County and State, but they're just there for testing; every other year, we have to test with FEMA to get signed off on our site. Our site is a reception center that people can come to if there's an evacuation away from the Prairie Island plant; we prepare and work with the State on that.

Commissioner Lotts stated Chief Redenius mentioned 600 calls in the last two months; he asked if that was high. Chief Redenius replied that's about what we're averaging.

Commissioner Lotts commented that's about 10 calls a day; Chief Redenius confirmed it's about 10 to 12 calls per day. Commissioner Lotts stated that's incredible. Chief Redenius stated about a week or two ago, they projected they'd be at about 1,424 calls and we're at 1,480, so our thinking is right on track.

Commissioner Lotts stated at the last meeting Chief Redenius had spoken about some additional projections of fulltime staff potentially turning over this year; he asked if that was correct.

Chief Redenius replied they're not turning over; we're hoping with the staffing plan that we're going to propose to Council in June that we can start adding more fulltime staff to meet the demand that our department is facing.

Commissioner Lotts asked in terms of application density for the position that they're getting ready to move forward on, is it normal application density or are you suffering the same as the Police Department in terms of the number of applicants for an open position.

Chief Redenius stated they're not suffering like the Police Department because they're actually getting a high number of applications; we're suffering in application numbers, though, for this replacement as we only had eight people apply. The reason for that is there are 10 to 12 departments in the metro area that are hiring, and several of them are hiring more than five people at once. So, applicants have a good area to choose from as to where they want to work and for whom they want to work. We're not used to that in the fire service because Minnesota is not known for fulltime firefighters; it's just the big cities that have the fulltime firefighters and some cities to the west of us have a higher income than most metro departments. When things started changing to duty crew models, not as many parttime people want to be parttime anymore. So, agencies and cities got together and started talking; they saw what they needed to do to provide the services to their citizens so it opened up more fulltime jobs. That allowed people not to have to worry about traveling so far to apply for a fulltime job when there might be one in the next city. It's us, White Bear Lake, Maplewood, and Burnsville that are hiring right now; we're competing against a lot of big cities to try to draw people to Cottage Grove who want to work here. We do our best to get them to come here.

Commissioner Lotts has some friends who live in the west metro, and he'd asked them about their application density; they basically said the same thing, which is why he asked, as he wasn't sure how we did.

Chief Redenius stated we're well known around the metro for what we do because we're Fire EMS in the Twin Cities area; in the East Metro, it's higher density Fire EMS combination departments rather than just a Fire Department. We have more agencies that do EMS transports in Washington County than Hennepin County and Dakota County. That makes us a little unique because Firefighter Paramedics is kind of what they're looking for, but after a while some people get tired of that and want to go to an agency that's just strictly fulltime Fire. As people kind of see what different models are out there, that's kind of what intrigues them.

Police Department Updates: Captain Martin stated we've hired two officers, who will be starting on Monday, and then we'll be fully staffed at that point with 44 sworn officers. We are hoping to go forward with an ask for additional officers, starting next year.

We recently acquired a mobile camera trailer; it was a \$78,000 trailer, and we got an Urban Area Security Initiatives (UASI) grant, which allows us to acquire that equipment with funds from the government.

XIII. Council Comments

Council Member Olsen spoke on the following: He thanked Chief Redenius for his presentation on the Heart Safe City Initiative. The Cottage Grove Lions Club had the opportunity to attend CPR training, AED training, and Narcan training at the Central Fire Station. Something the Council has been discussing is trying to create an opportunity to bring all of our commissions together at one time to do a similar training at either the Central Fire Station or the HERO Center. It's a great opportunity to learn from the subject matter experts. If you look at the proliferation of AEDs in the public spaces, it is our intent to have those in every park; as a City, we're working with the Teddy's Heart Foundation. They're working closely with other nonprofits like CGAA, Cottage Grove Lions, Woodbury Lions, etc. to help fund the costs of the AEDs. The standalone unit in Woodridge Park costs about \$8,000; it has many nice features, including the fact that it self reports if it's used, is Bluetooth enabled, and is temperature sensitive so it will heat and cool as needed. Every police officer in the City of Cottage Grove carries an AED unit with them in their squad, all Public Works foremen carry AEDs in their trucks, and we have them at all City public buildings. It's definitely something that we're continuing to work closely towards ensuring that we have AEDs in all of the area businesses, parks, etc. The Heart Safe City Initiative really comes down to are we able to respond to any kind of cardiac event with a citizen, Public Safety professional, City staff member, or Council Member because we're all trained on how to do that. The more people who are trained the better chance for success we have if such an incident should occur.

The City also recently received a very important distinction, as we became a AAA bond rated City. There are very few communities in the State that are AAA bond rated, it's the highest rating. It's a benefit to us as a community, as taxpayers, because anytime we go to sell bonds for any projects, those bonds are going to be in extremely high demand because we have a AAA stable bond rating; that tells people our bonds are a good investment. That means more competition for the bonds, which pushes the price lower and results in a much lower interest rate for the bond seller, the taxpayers of the City of Cottage Grove. We've already seen that happen with the bonds that we sold for the pavement management project that Director Burfeind spoke about earlier; it turned out to be a really favorable sale. We're going to work really hard to maintain that AAA bond rating, which we received because of our track record of excellent financial management here in the City of Cottage Grove. It took a long time to achieve that; in 2008, we were a AA City, we became AA+ a few years later, and we thought AAA was 30 years down the road. Due to a very stable financial plan, conservative budgeting mechanism, and several other factors, we got that AAA rating, which is pretty cool.

May is the month of months and weeks; this month we have several things to celebrate, including Military Appreciation Month, we just completed Nurses Week, Public Works Week is next week, it's Asian and Pacific Islander Month, Mental Health Awareness, and many more. The one he wants to speak about tonight, which is very relative and timely, is yesterday was the start of National Police Week, which is celebrated this week of the month every year. One thing it's intended to do is to draw attention to the fact that when our law enforcement professionals go out on the street every day, they do that knowing that terrible things could happen. We've had several of our officers over the course of their career who've had to endure terrible things, whether it's a scene that they roll up on, or a situation where they have to use force of some sort; you got to hear that report from Sergeant Brad Petersen last week. Today is Peace Officers Memorial Day, and Peace Officers Memorial Day is a big deal. It's a big deal to him and his family, it's a big deal to this community, and it's a big deal to law enforcement professionals around the country. Today is the day when they remember and they honor their fallen colleagues. Last year in the United States we had 246 officers who perished in the line of duty; he gets choked up talking about this because we have a lot of friends throughout the country who wear the badge. At his house, we worry about them and we pray for them regularly. So, if you could today, at some point take a moment and just think about the fact that there are brave women and men out there who put their lives on the line for us every single day. All their family members want when their husband, wife, brother, sister, mom, or dad go to work is to know that they'll get home safe; 246 of them didn't make it last year, and we've already had 35 or 36 this year, and you've seen a lot of information in the news. So, take a moment, it means something, and I don't think we can ever say thank you enough.

Council Member Olsen stated he'd take any questions from the commissioners. Before doing so, though, he gave them a piece of advice: Don't listen to Facebook, Twitter, or Instagram. If you have questions about something that's going on, come to us, as we're happy to tell you what is really going on. There is so much misinformation that is out there right now about things going on in the City, things going on in the State, and things going on nationally that you have an advantage; you have direct access right here, right now, to us. We're happy to answer people's questions as transparently as we can. Don't buy into what you read; take the time to make a phone call, as he thinks you'll find that you'll get much better information delivered in a much more truthful way.

Captain Martin asked if she could clarify something with the AEDs so there's no confusion. We talked about the AED that self reports or does notification. In Minnesota, you cannot have an automated message going over the 911 system; so, we can't have AEDs that you open up, pull it out, and it automatically calls 911. It does self report to us that the unit's been removed or that it needs maintenance, but it is still vitally important for anybody who uses an AED to call 911. Just because they grab it and go doesn't mean that we're going to be there and ready to go. They still absolutely need to call 911 if they use an AED.

Chair Kons asked if that's indicated on the instructions with the AED; Captain Martin stated she didn't know if the sign had been installed out there yet, but absolutely there will be a sign that will tell people to call 911 when they use it.

XIV. Adjournment

Commissioner Rediske made a motion to adjourn the meeting; Commissioner Lotts seconded. Motion carried: 6-0. The meeting was adjourned at 8:13 p.m.

Minutes transcribed by J. Graf and reviewed by _____.

COTTAGE GROVE CITY COUNCIL

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016

May 17, 2023

REGULAR MEETING - 7:00 P.M.
COUNCIL CHAMBER

- 1 CALL TO ORDER
- 2 PLEDGE OF ALLEGIANCE
- 3 ROLL CALL
- 4 OPEN FORUM
- 5 ADOPTION OF AGENDA
- 6 PRESENTATIONS
 - A Recognize Jerret Wright's years of service to the Planning Commission.
 - B Emergency Medical Services Week Proclamation
Staff Recommendation: Receive a presentation from Public Safety providing an update on the Heart Safe City initiative and proclaim May 21-27, 2023, as Emergency Medical Services Week.
 - D Public Works Week Proclamation
Staff Recommendation: Proclaim May 21 through May 27, 2023, as National Public Works Week in the City of Cottage Grove.
- 7 CONSENT AGENDA
 - A City Council Meeting Minutes - April 19, 2023 (Regular Meeting)
Staff Recommendation: Approve the minutes from the April 19, 2023 regular meeting.
 - B Response to Open Forum on May 3, 2023 (Spooner)
 - C Response to Open Forum on May 3, 2023 (Ebbenga)
 - D Approval of Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.
 - E SafeAssure Service Agreement
Staff Recommendation: Approve the service agreement with SafeAssure for workplace safety consultant services.
 - F Insurance Broker Agreement
Staff Recommendation: Approve the professional services agreement with First National Insurance for insurance broker services.
 - G Investment Advisory Services
Staff Recommendation: Authorize entering into an agreement with PMA Asset Management, LLC for investment advisory services.

H Urban Area Security Initiative (UASI) Grant Acceptance

Staff Recommendation: Authorize Public Safety to accept a \$14,000 UASI grant through the Washington County Department of Emergency Management to fund the purchase of a multi-gas hazardous materials monitor and technical rope rescue equipment.

I 2024 Pavement Management – Authorization of Feasibility Report

Staff Recommendation: Adopt Resolution 2023-071 authorizing the preparation of a feasibility report for the 2024 Pavement Management Project for portions of the Thompson Grove Estates Neighborhood, Prestige Estates Neighborhood, Hillside Trail, East Point Douglas Road, and Jamaica Avenue.

J Grange Trunk Water Main Project - Approve Plans & Specs and Set Bid Date

Staff Recommendation: Adopt resolution 2023-062 approving the plans and specifications and establishing June 9, 2023 as the bid date for the Grange Trunk Water Main Project.

K Ravine Crossing – Final Plat, Development Agreement, and Development Plans

Staff Recommendation: 1. Adopt Resolution 2023-064 approving the Final Plat for Ravine Crossing. 2. Approve the Ravine Crossing Development Agreement with Tamarack Land, LLC. 3. Adopt Resolution 2023-073 approving the Ravine Crossing Plans dated March 22, 2023, prepared by James R. Hill, Inc., subject to final approval by the City Engineer in writing.

L Preserve at Prairie Dunes Preliminary Plat Extension

Staff Recommendation: Adopt Resolution 2023-065 approving a one-year extension of the preliminary plat approval for Preserve at Prairie Dunes.

8 APPROVE DISBURSEMENTS

A Approve payments for the period of 4-29-2023 through 5-18-2023 in the amount of \$2,234,737.95.

Staff Recommendation: Approve payments for the period of 4-29-2023 through 5-18-2023 in the amount of \$2,234,737.95.

9 PUBLIC HEARINGS

10 BID AWARDS

A Summers Landing 3rd and 4th Additions Final Streets Improvements – Award Bid

Staff Recommendation: Adopt Resolution 2023-072 awarding the bid for the Summers Landing 3rd and 4th Additions Final Streets Improvements Project to OMG Midwest Inc., dba Minnesota Paving & Materials, in the amount of \$366,575.00.

11 REGULAR AGENDA

A 7404 Lamar Avenue Proposed Restaurant – Minor Subdivision, Rezoning, Site Plan Review, and Variance

Staff Recommendation: 1. Adopt Resolution 2023-068 approving the minor subdivision to combine a half-acre from 7400 Lamar Avenue and a remnant parcel from 7310 Lamar Avenue located to the north of 7404 Lamar Avenue. 2. Adopt Ordinance No. 1065 approving the rezoning of the half-acre being combined to the 7404 Lamar Avenue from R-3, Single Family Residential, to B-2, Retail Business. 3. Adopt Resolution 2023-069 approving the variance to construct a parking lot setback 2.5 feet from the side property line when 20 feet is required when located adjacent to a residentially zoned property. 4. Adopt Resolution 2023-070 approving the site plan review of a proposed restaurant in the existing building located at 7404 Lamar Avenue.

B Norhart Architecture – Comprehensive Plan Amendment, Rezoning, and Site Plan Review for Proposed Apartment Project

Staff Recommendation: 1. Adopt Resolution 2023-066 approving an amendment to the 2040 Comprehensive Plan to re-guide 7.15-acres of land from Industrial to High Density Residential and authorize staff to submit the amendment to the Metropolitan Council. 2. Adopt Ordinance No. 1064 approving a zoning amendment to change the zoning of the 7.15 acres from AG-2, Agriculture, to R-6, High Density Residential, contingent on the Metropolitan Council's approval of the associated Comprehensive Plan Amendment. 3. Adopt Resolution 2023-067 approving the site plan review for a 299-unit, five-story, market rate multi-family apartment building on an approximate 7.15-acre parcel located on the southeast corner of 100th Street and Hadley Avenue.

C Low Zone Water Treatment Plant and Public Works Utility & Engineering Building

Staff Recommendation: 1. Adopt Resolution 2023-063 approving the Site Plan Review for the Low Zone Water Treatment Plant and Public Works Utility and Engineering Building to be located at the northeast corner of Ideal Avenue and 110th Street. 2. Adopt Resolution 2023-074 approving the plans and specifications and establishing a June 29, 2023, bid date for the Low Zone Water Treatment Plant Project.

12 COUNCIL COMMENTS AND REQUESTS

13 WORKSHOPS - OPEN TO PUBLIC

14 WORKSHOPS - CLOSED TO PUBLIC

- A Close the meeting pursuant to MN Statute 13D.05 subd. (3)a to conduct a performance evaluation of City Administrator Jennifer Levitt.

15 ADJOURNMENT

COTTAGE GROVE CITY COUNCIL

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016

June 7, 2023

**REGULAR MEETING - 7:00 P.M.
COUNCIL CHAMBER**

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 OPEN FORUM

5 ADOPTION OF AGENDA

6 PRESENTATIONS

A Southeast Metro Amateur Radio Club (SEMARC) Presentation

Staff Recommendation: Receive a presentation from Southeast Metro Amateur Radio Club (SEMARC) board member David Blume to provide yearly update.

7 CONSENT AGENDA

A City Council Meeting Minutes - May 3, 2023 (Regular Meeting)

Staff Recommendation: Approve the May 3, 2023 City Council Regular Meeting Minutes.

B Cottage Grove Lions Club Single Occasion Gambling Permit

Staff Recommendation: Authorize the issuance of a single-occasion gambling permit to Cynthia Lynn Bachrodt, on behalf of the Cottage Grove Lions Club, to hold a raffle at Carbone's Pizza, 7155 Jorgensen Avenue South, on October 17, 2023 at 6:00 PM.

C Approval of Rental Licenses

Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.

D Community Development Director Hiring

Staff Recommendation: Appoint Emily Schmitz as Community Development Director.

E Stewart Country Kennels Donation

Staff Recommendation: Accept and approve the donated impound services from Stewart Country Kennels in the amount of \$385.00.

F Designated Hunting Zones

Staff Recommendation: Approve the 2023-2024 maps designating boundaries for discharge of firearms and archery equipment for hunting.

G Call for Public Hearing regarding Rural Service District

Staff Recommendation: Call for Public Hearing regarding Rural Service District on July 19, 2023.

H Glacial Valley Park Building SAC Credit Usage

Staff Recommendation: Authorize the use of two of the City's SAC credits for Glacial Valley Park Building located at 9900 Ravine Parkway South.

- I Glacial Valley Low Voltage and Building Access Control Proposal
Staff Recommendation: Staff recommends the approval of the LVC proposal for the installation of low-voltage wiring, acquisition and installation of building access control accessories and installation of surveillance systems in the amount of \$32,117.
- J 2023 South Washington Watershed District Coordinated Capital Improvement Program Grants
Staff Recommendation: Approve the South Washington Watershed District (SWWD) Coordinated Capital Improvement Program (CCIP) agreements for: 1. Hamlet Park Pond sediment removal in the approximate amount of \$75,000. 2. Ideal Avenue South and 110th Street South stormwater re-use in the approximate amount of \$206,376.
- K Escrows – Mark Elliot Homes
Staff Recommendation: Adopt Resolution 2023-077 authorizing staff to obtain escrowed funds for completing Parkview Pointe improvements.
- L MIF Payment - Up North Plastics
Staff Recommendation: Authorize the MIF payment to Up North Plastics in the amount of \$950,000 and forgive the MIF loan based upon completion of the terms of the loan conditional upon the check being received from DEED.
- M 2023 Sewer Cleaning Contract - Standard Maintenance
Staff Recommendation: Adopt resolution 2023-075 awarding the 2023 Sewer Cleaning contract to Hydro-Vac, Inc in the amount of \$36,096.77 and authorize the service agreement between Hydro-Vac, Inc. and the City of Cottage Grove.
- N Pillai Builders LLC: Letter of Credit Draft and Hardwood Avenue Repairs Quote Award
Staff Recommendation: 1. Adopt Resolution 2023-081 authorizing City Administrator to submit a draft to Frandsen Bank & Trust for Pillai Builders LLC for Letter of Credit for Hardwood Avenue Turn Lane Improvements. 2. Adopt Resolution 2023-082 awarding the Hardwood Avenue Turn Lane Repairs to OMG Midwest dba Minnesota Paving and Materials in the amount of \$48,980.00.
- O Mississippi Landing – Final Plat, MOU, Access Easement, Construction Easement, County Agreement, and Conservation Easement
Staff Recommendation: 1. Adopt Resolution 2023-078 approving the final plat to be called Mississippi Landing. 2. Adopt Resolution 2023-079 approving the Memorandum of Understanding, Temporary Access Easement, and Temporary Construction Easement subject to minor modifications by the City Attorney. 3. Adopt Resolution 2023-080 approving the Agreement with the County and the Conservation Easement for purchase of 19.1-acres of future park and open space.

8 APPROVE DISBURSEMENTS

- A Approve payments for the period of 05-17-2023 through 06-01-2023 in the amount of \$2,484,702.59.
Staff Recommendation: Approve payments for the period of 05-17-2023 through 06-01-2023 in the amount of \$2,484,702.59.

9 PUBLIC HEARINGS

10 BID AWARDS

11 REGULAR AGENDA

12 COUNCIL COMMENTS AND REQUESTS

13 WORKSHOPS - OPEN TO PUBLIC

- A MPCA Workshop (Decommissioning Plan and Schedule for 3M Incinerator)

14 WORKSHOPS - CLOSED TO PUBLIC

15 ADJOURNMENT

COTTAGE GROVE CITY COUNCIL

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016

June 21, 2023

REGULAR MEETING - 7:00 P.M.
COUNCIL CHAMBER

- 1 CALL TO ORDER
- 2 PLEDGE OF ALLEGIANCE
- 3 ROLL CALL
- 4 OPEN FORUM
- 5 ADOPTION OF AGENDA
- 6 PRESENTATIONS
 - A Award Cottage Grove Public Safety Board Craig Woolery Scholarships
Staff Recommendation: Accept a presentation from the Cottage Grove Public Safety Board awarding the Craig Woolery scholarships.
 - B 2022 Annual Comprehensive Financial Report
Staff Recommendation: Accept Annual Comprehensive Financial Report for the year ended December 31, 2022
- 7 CONSENT AGENDA
 - A City Council Special Meeting Minutes - June 7, 2023
Staff Recommendation: Approve the June 7, 2023, Special Meeting Minutes.
 - B City Council Regular Meeting Minutes - June 7, 2023.
Staff Recommendation: Approve the June 7, 2023, Regular Meeting Minutes.
 - C Gambling License - St. Rita's Church
Staff Recommendation: Authorize issuance of a single-occasion gambling license to St. Rita's Church at 8694 80th Street South on September 15-17, 2023, for their Fall Festival.
 - D Temporary Liquor License - St. Rita's Church
Staff Recommendation: Authorize issuance of a Temporary Liquor License to the Church of St. Rita's (8694 80th Street So) for their Fall Festival September 15-17, 2023.
 - E Memorandum of Agreement with Century College
Staff Recommendation: Authorize the clinical site Memorandum of Agreement between the City of Cottage Grove Public Safety and Century College.
 - F Approval of Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - G League of MN Cities Insurance Trust Workers Compensation and Package Policy Renewals
Staff Recommendation: Approve the renewals of the Workers Compensation Policy and the Package Insurance Policy with the League of MN Cities Insurance Trust for the 2023-2024 policy period in the amount of \$1,354,369.00.

H Insurance Tort Liability Limits

Staff Recommendation: Authorize the City not to waive the statutory tort limits when an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply per staff and City Attorney recommendation. The total all claimants would be able to recover for a single occurrence to which statutory tort limits apply would be limited to \$1,500,000.

I Reimbursement Resolutions for 2023 Projects

Staff Recommendation: Adopt Resolution 2023-084, Declaring the Official Intent of the City of Cottage Grove to reimburse certain expenditure from the proceeds of bonds to be issued by the City with respect to the East Point Douglas and Jamaica Avenue reconstruction and signal modification project. Adopt Resolution 2023-085, Declaring the Official Intent of the City of Cottage Grove to reimburse certain expenditure from the proceeds of bonds to be issued by the City with respect to the Golf Course irrigation project.

J Hamlet Park Service Agreement

Staff Recommendation: Authorize service agreement with C&H Sport Surfaces, Inc for color coating and saw cutting at Hamlet Park in the amount of \$25,000.

K Highlands Park Service Agreement

Staff Recommendation: Authorize service agreement with C&H Sport Surfaces, Inc, for the color coating and saw cutting at Highlands Park.

L First Amendment to the Lease Agreement for the Dog Park

Staff Recommendation: Approve the First Amendment to the Lease Agreement for the Dog Park with WAG Farms.

M Adopt a new Development Agreement for Ravine Crossing

Staff Recommendation: Adopt Resolution 2023-086 rescinding and terminating the Development Agreement for Ravine Crossing approved on May 17, 2023, and approving a new Development Agreement for Ravine Crossing.

N Noxious Weeds and Plants; Height Restriction - Ordinance Amendment

Staff Recommendation: Adopt Ordinance No. 1066 amending Cottage Grove City Code Title 4, Chapter 3, Section 1A and 1B regarding Noxious Weeds and Plants; Height Restrictions, subject to minor modifications by the City Attorney and DNR approvals.

O Ravine Crossing – Encroachment Agreement on Metropolitan Council Property

Staff Recommendation: Approve the Metropolitan Council Encroachment Agreement, with minor modifications by the City Attorney, to allow City infrastructure to be built, owned, and maintained within a sanitary sewer easement.

P 80th Street Reconstruction – Highway 61 to Ideal Avenue – Authorization of Feasibility Report

Staff Recommendation: Adopt Resolution 2023-083 authorizing the preparation of a feasibility report for the 80th Street Reconstruction project from Highway 61 to Ideal Avenue.

Q Low Zone Water Treatment Plant Trunk Utilities Easement

Staff Recommendation: Approve the easement with NP BGO Cottage Grove Logistics Park, LLC, subject to minor modifications by the City Attorney.

R Julen Easement and Memorandum of Understanding

Staff Recommendation: Approve the Permanent Utility Easement and Memorandum of Understanding with Robert W. and Joan E. Julen.

S Low Zone Water Treatment Plant - Change Bid Date

Staff Recommendation: Adopt resolution 2023-087 changing the bid date for the Low Zone Water Treatment Plant Project to July 13, 2023.

8 APPROVE DISBURSEMENTS

A Approve payments for the period of 06-02-2023 through 06-15-2023 in the amount of \$6,428,546.55.

Staff Recommendation: Approve payments for the period of 06-02-2023 through 06-15-2023 in the amount of \$6,428,546.55.

9 PUBLIC HEARINGS

10 BID AWARDS

11 REGULAR AGENDA

A Tobacco Compliance Check Violation

Staff Recommendation: 1. Allow the business representative for Cottage Grove Tobacco, LLC, an opportunity to respond to the City Council regarding the tobacco compliance check violation occurring May 23, 2023. 2. Impose the scheduled penalty for the 1st violation in a 36-month period of a \$300.00 fine.

12 COUNCIL COMMENTS AND REQUESTS

13 WORKSHOPS - OPEN TO PUBLIC

A MPCA Workshop (Decommissioning Plan and Schedule for 3M Incinerator)

14 WORKSHOPS - CLOSED TO PUBLIC

15 ADJOURNMENT