



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

November 5, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Mayor for a Day
Staff Recommendation: Appoint Kinley Frankfurth as Mayor for a Day on November 5, 2025
 - B Cottage Grove Lions Club Fitness Equipment Donation
Staff Recommendation: Recognize the Cottage Grove Lions Club for their generous donation of fitness equipment in the amount of \$4,997.30
 - C Proclamation - Native American Heritage Month
Staff Recommendation: Proclaim November 2025 as Native American Heritage Month.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (2025-10-01)
Staff Recommendation: Approve the October 1, 2025, City Council Special Meeting Minutes.
 - B City Council Regular Meeting Minutes (2025-10-01)
Staff Recommendation: Approve the October 1, 2025, City Council Regular Meeting Minutes.
 - C Planning Commission Meeting Minutes (2025-09-22)
Staff Recommendation: Accept and place on file the minutes from the September 22, 2025, Planning Commission meeting.
 - D Open Forum Response Letter — Job Postings
Staff Recommendation: Receive a letter in response to the open forum questions from the October 15, 2025, City Council meeting regarding City Job Postings.
 - E Open Forum Response Letter - HERO Center
Staff Recommendation: Receive a letter in response to the open forum questions from the October 15, 2025, City Council meeting regarding HERO Center rentals.
 - F Washington County 2026-2030 CIP Response Letter
Staff Recommendation: Approve the response letter to the Washington County 2026-2030 Draft CIP.
 - G Gambling License - Strawberry Fest
Staff Recommendation: Approve the single occasion Gambling Permit application for the Cottage Grove

Strawberry Fest on behalf of Lori Olsen to conduct a bingo event at River Oaks Golf Course (11099 Highway 61, Cottage Grove, MN) on February 21, 2026.

H Gambling License - Beyond the Yellow Ribbon

Staff Recommendation: Approve the Single Occasion Gambling Permit application for the Mississippi River Valley Beyond the Yellow Ribbon on behalf of Patrick Nickle to conduct the Holiday Helper Big Ticket Raffle event at the Cottage Grove VFW Post 8752 (9260 E. Pt. Douglas Rd) on December 6, 2025.

I Approval of Rental Licenses

Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.

J Deputy Public Works Director/Utilities — Chad Donnelly

Staff Recommendation: Approve the appointment of Chad Donnelly as Deputy Public Works Director - Utilities, at grade X01, step 6. The start date will be effective as soon as possible.

K Coordinated Mental Health Response Agreement Amendment

Staff Recommendation: 1) Authorize utilizing the Opioid Settlement to fund Cottage Grove's 2026 portion of the Coordinated Mental Response Agreement. 2) Authorize the agreement amendment between the City of Cottage Grove and Washington County Community Services for Coordinated Mental Health Response.

L Companion Animal Care & Control Impounding Services Agreement

Staff Recommendation: Approve the Agreement for Professional Services for Impound Housing Services 2026 between Companion Animal Care & Control (CACC) and City of Cottage Grove.

M Fire Cadet Agreement

Staff Recommendation: Authorize the Fire Cadet Agreement between the City of Cottage Grove and Leah Panagiotopoulos.

N Authorization to Order 2026 Patrol Vehicles

Staff Recommendation: Authorization to order three 2026 Dodge Durangos in 2025 during the state contract pricing vehicle ordering window.

O Defensive Driving Training Agreement

Staff Recommendation: Authorize the Customized Training Income Contract between Dakota County Technical College and the City of Cottage Grove.

P Marco VaaS 365, Teams Phone Managed Services

Staff Recommendation: Staff recommend approval of the VaaS365 Service agreement with Marco Technologies and approval of additional licensing required for MS Teams Voice.

Q Toast Merchant Agreement

Staff Recommendation: Approve the Toast Master Service and Processing 24-month agreement and purchase of hardware and implementation associated.

R FRSecure Risk Assessment Agreement

Staff Recommendation: Staff recommend the approval of the FRSecure 4-year Risk Assessment and Scada Testing agreement in the amount of \$154,000 payable in annual installments of \$38,500.

S Amirize Nelson Mine - Final Environmental Impact Statement

Staff Recommendation: Adopt Resolution 2025-161, adopting the Final Environmental Impact Statement adequacy for Amrize (formerly Holcim – MWR, Inc.) Nelson Mine Backwater Project.

T Summers Landing 5th Addition Final Streets - Final Payment

Staff Recommendation: Adopt Resolution 2025-158 approving the final payment in the amount of \$10,966.90 to OMG Midwest, Inc. dba Minnesota Paving & Materials for the Summers Landing 5th Addition Final Street Improvements Project.

U Pine Hill Elementary - Encroachment Agreement

Staff Recommendation: Approve the Encroachment Agreement for Independent School District 833, Pine Hill Elementary School located at 9015 Hadley Avenue South and appropriate officials are hereby authorized to sign the Encroachment Agreement to effectuate this action.

V Roers Amended Retaining Wall Easements

Staff Recommendation: 1) Approve the amended and restated temporary easement agreement with Roers Cottage Grove Apartments LLC for the construction of a retaining wall. 2) Approve the amended and restated permanent easement agreement with Roers Cottage Grove Apartments LLC for retaining wall improvements.

W AJ Ecker Water Connection - Joint Powers Agreement with the City of Woodbury and Right of Way and Utility Easement between Andrew J. Ecker and the City of Cottage Grove.

Staff Recommendation: Approve the Joint Powers Agreement between the City of Cottage Grove and the City of Woodbury for a residential water service and Approve Right of Way and Utility Easement between Andrew J. Ecker and the City of Cottage Grove.

8 Approve Disbursements

A Approve Disbursements

Staff Recommendation: Approve disbursements from 10-10-2025 through 10-30-2025 in the amount of \$5,608,730.48.

9 Public Hearings

10 Bid Awards

11 Regular Agenda

A Site Plan Review for Proposed Additions to Grey Cloud Elementary

Staff Recommendation: 1) Adopt Resolution 2025-162 approving the Site Plan Review of an approximate 3,476 square foot classroom addition, an approximate 6,505 square foot gymnasium addition, and reworking of the site stormwater and parking lots at Grey Cloud Elementary School located at 9525 Indian Boulevard South. 2) Approve the amended permanent drainage and utility easement. 3) Approve the Hydrant Access Agreement with Independent School District 833, which allows the city access to the site's fire hydrants. 4) Approve the Stormwater Maintenance Agreement with Independent School District 833 for the proposed stormwater pond.

12 Council Comments and Requests

13 Workshops - Open to Public

A Mobile Food Licensing and Fee Structure

Staff Recommendation: Discuss the benefits of the following: 1) Retaining the current dual-fee structure (\$50 per day & \$250 annual). 2) Simplifying fees for large, multi-unit vendors who contribute significantly to our major community events. 3) Adopting an event fee structure.

B 80th Street & East Point Douglas Road Rehabilitation Project – Workshop

Staff Recommendation: Receive information on the 80th Street & East Point Douglas Road Rehabilitation Project and provide feedback on the proposed assessments and aesthetic enhancements.

14 Workshops - Closed to Public

15 Adjournment