



COTTAGE GROVE PUBLIC SERVICES  
COMMISSION  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MN 55016  
COUNCIL CHAMBERS - 7:00 PM

November 17, 2025

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Approval of Minutes
  - A Meeting minutes (2025-09-15)
6. Open Forum
7. Business Items
  - A Snowmobile Club
8. Presentations
  - A Fire Service Evaluation Study Presentation
9. Commission Comments
10. Staff Reports and Materials
11. Council Comments
  - A Council Agendas
12. Adjournment



## MINUTES

**COTTAGE GROVE PUBLIC SERVICE COMMISSION**  
**City Council Chamber**  
**12800 Ravine Parkway South, Cottage Grove, Minnesota, 55016**

**September 15, 2025**

### 1. CALL TO ORDER

Vice Chair Ron Kath called the Public Service Commission meeting to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

Vice Chair Kath asked everyone to stand and recite the Pledge of Allegiance.

### 3. ROLL CALL

Vice Chair Kath was advised that Roll Call had been taken. Absent: Chair Lisa Kons and Commissioner Kelsey Moyer.

### 4. APPROVAL OF THE AGENDA

**Commissioner Jenny Olson made a motion to approve the agenda; Commissioner Tracy Jenson seconded.**  
**Motion carried: 5-0.**

### 5. APPROVAL OF MINUTES

#### A. APPROVE MINUTES FROM THE JULY 21, 2025 MEETING

**Commissioner Lise Rediske made a motion to approve the July 21, 2025 meeting minutes; Commissioner Nate Lotts seconded.**  
**Motion carried: 5-0.**

### 6. OPEN FORUM

Vice Chair Kath said no one was present in the audience this evening to speak, so he closed the open forum.

### 7. PRESENTATIONS

#### A. Sidewalk and Trail Snow Removal Review

Ryan Burfeind, Public Works Director, said he'd talk about our sidewalk and trail snowplowing that we do in the City. When we went through the budget process this year, it was a discussion point because we had a few machines due for replacement; they're quite expensive machines that we use, particularly for our sidewalks, because you need kind of special equipment that can be large enough to get it all done but fit on those narrow sidewalks. Several years ago, we took a look at this with the City Council to kind of see what it cost and see the pros and cons, but there was a request to bring that back just to have the commission actually look at it. Tonight, I'll be giving an overview of what we do, our policies, and how we do that, and then I want to get feedback, more specifically on the residential neighborhoods; because the main roads are something we have to remove snow from, and those trails and sidewalks, and all the residential streets that we also do. I want to get commission feedback on that, weigh the pros and cons. I'm not looking for any decisions, but just want to get your feedback and see if there's other information you'd like to hear about the process that I could bring back at a future meeting to kind of further the discussion.

With that, we remove snow from about 112 miles of sidewalk and trail throughout the City; that also includes County Road trails because that's the way it works, not just with Washington County but really any County, the local jurisdiction, the City is actually responsible for the snow removal from County trails. About 25 miles of that is sidewalk adjacent to homes in residential neighborhoods; that's a number that we've really seen climb because in about 2007 is when the City adopted a new standard to have a sidewalk on one side of every residential street. Before that, sidewalks were pretty uncommon in residential neighborhoods. There was one development in 2007 and we had the recession, so not much happened, but since 2013, probably most of those 25 miles have been built. It's something that we've continued to do and it continues to add to our workload. On average, it can vary greatly by the winter, but we took a look at three winters in a row: A big one, a light one, and then last year, when we didn't get a lot of snow, but we had a lot of small snowfalls, so about 1,000 hours of clearing total staff time every year is what we have to do that work. For sidewalk routes, we have four dedicated machines for that: Two of those I would say are used for sure year round, the other two don't see as much use in the off season, the non-winter season. Then we have three trucks with plow attachments with which we do the trails. The trails are eight feet wide, so it's really easy to have a pickup plow with an attachment. Those are very cost effective because the pickup we're going to have with a staff member anyway, and then a plow is like \$12,000, so pretty low cost to do the trail snow removal. Two routes of that I would say is the majority on road trails, think of like 80th and 70th, things like that, and another route is more of the off-road trails through parks and open spaces.

On this map, I know it's kind of big, it's the whole City, but just the idea is the red is what we call transportation trails and sidewalks: Those are trails and sidewalks that are on a main road, on a County Road, or maybe in a park, in a park where no one else is going to clear it except for the City. The green is all of those sidewalks, almost all sidewalks, we have one trail segment that goes in front of a person's house, otherwise it's all sidewalks. The City clears snow, but it is in front of homes, and some cities have the homeowners do that snow removal.

#### Cost of Snow Removal

The top table, that's our Equipment, so you're looking at the purchase costs of the different pieces of equipment. You can see those top two, those are extremely expensive, so those do sidewalks. That trackless tractor, \$220,000, and that Holder tractor is shown at \$135,000, that's a little bit older number, it's probably higher than that at this point, but you can see those are very expensive pieces of equipment; and those are ones that we use, especially the trackless, year round, as we use those in the summer for mowing ponds, sweeping trails, all that kind of stuff. So, those do have a year-round use, and you can kind of see that with the maintenance costs obviously being higher. The John Deere tractor, that's something new, so that used to be a Bombardier, it was kind of a big, tracked piece of equipment, similar in cost to the trackless or the Holder, but it only got used in the winter. We used it for sidewalks, but over time we haven't found it to be the best piece of equipment. It's more meant for going straight, going in straight lines, and going on these neighborhood sidewalks it does not work well. So, we're working with this John Deere tractor or maybe a Kubota tractor that we can buy, you can see that's a lot lower cost, and we're just working with the manufacturers to see if we can outfit it to be small enough to fit on our sidewalks. Most of our sidewalks are five feet wide, and you need equipment that's less than five feet wide because you have to have a little bit of play in there in the wintertime, as you can't see under the snow to see where's the edge of the sidewalk, and you've got to be able to maneuver around corners. So, that is our goal for this year is to replace one of those really expensive pieces of equipment as we're going to be replacing it with a tractor instead. Then you can see the truck plow attachments, we just show \$12,000 each, because the pickup truck we would have regardless of whether we were plowing with it or not. Then, on the bottom, you can see our labor costs built into that as well. So, when you put all of that together, we spend about \$153,000 a year on those transportation trails and sidewalks and \$46,000 a year on that 25 miles of the neighborhood sidewalks that are kind of the question and the feedback we're looking for tonight.

One last thing I want to talk about that's kind of a nuance for a city like Cottage Grove; when you think of Minneapolis or St. Paul and their residential areas, you've got just block pattern cities, then you have homes on every frontage, right? So, it's pretty straightforward to have residents clear their sidewalks. In Cottage Grove, because all of our sidewalk is in newer neighborhoods, these are all neighborhoods that are built up with stormwater ponds, parks, different open spaces. So, this is an example up in the Waters at Michael's Pointe where highlighted in blue is the City parcel, and then that stretch of sidewalk is not in front of anyone's home. We've got a similar thing on the other cul-de-sacs, so typical standard is if a City asked residents to shovel their sidewalks, they're doing it directly adjacent to their property. So, this is an example of something where we would have to go up and remove snow from that small section of property, regardless. That was probably one of the main reasons when we looked at four-or-five years ago that we continued to do what we did because all of our developments are scattered with these little sections of sidewalk; not just the fact that we have to drive and do them, but you look at how we have to get on that, its kind of a dead end where the person would shovel. So, are we getting on in their driveway and then clearing their sidewalks and now they don't have to clear sidewalk and everyone else does? There's just a lot of challenges with that.

Another example is up in the Eastbrooke Development: You can see this is a City pond in that open space, it's a dry pond, we call it an infiltration basin, there's no water; but you can see two different sections of City sidewalk that are kind of landlocked,

if you want to say, by residential sidewalk in front of peoples' homes. So, this kind of exists all throughout our neighborhoods. We just took a couple of examples for now; if the commission wanted, we could probably look more at exactly how many locations are there, how many miles of sidewalk is it vs. the rest, we could get more information on that. This is definitely one of the challenges of asking residents to do it and what's the benefit of that? Because we'd be driving through all of these neighborhoods clearing these small sections regardless.

With that, that's really the numbers I have, those are some of the challenges. I just wanted to present it to the commission tonight and certainly get the feedback; is there more information you'd like to see? As you think about this, we can talk about it more at a future meeting.

Vice Chair Kath said all right, well, thanks Ryan. I'll open it up to the commissioners, are there any questions or comments at this point?

Commissioner Jenson said I think it'd be really interesting to see kind of a survey of other cities and what they're doing. In some of the older suburbs, like you mentioned Minneapolis and St. Paul, I know like Columbia Heights, where I happen to work, kind of had that traditional model where residents shovel their own sidewalks. But if you don't have the information, it'd be helpful to know what other similar suburbs to Cottage Grove do.

Director Burfeind replied yeah, we can do that. We did a little bit of review at some cities, I would say the majority just at a high level, more cities have their residents clear them than not, I would say, but there are other cities, like Oakdale, that do clear it. I think something we could look at with that is some of the growing cities, is how do you handle your new growing neighborhood areas? Because if you look at Woodbury, for example, they have really similar issues with all the ponds and such. I should have added if you put the ponds behind the homes, that eliminates that frontage issue, but then we have bad access to our ponds. If you go to a lot of the neighborhoods built in the 2000s, the ponds were all tucked behind all the houses, so there is no pond frontage, but they have really bad access to those ponds. Our new standard is to have the ponds adjacent to a street, so Gary and his crew can get in and do the work easier.

Commissioner Lotts said yeah, I was actually going to mention one of the first things I noticed when I moved down here was the snow removal in the residential neighborhoods. It's incredibly refreshing as a new resident coming to an area that you're not real familiar with; all of a sudden, you see a snowplow go racing by and poof, all your snow is gone off your sidewalk, so I did appreciate that. If you were just to take a wag at it, how many neighborhoods are like those two photos? Is it pretty prevalent?

Director Burfeind replied yep, commissioner, I would say that especially after 2013, it's very prevalent. Every neighborhood would have some section of sidewalk we have to plow. Like I said, where we have a little bit of sidewalk in that 2000s era, Timber Ridge, things like that, is where you maybe won't have it, but ever since 2013 you would have that situation.

Commissioner Lotts said yeah, so you'd end up actually transporting or driving, essentially, to every neighborhood to remove snow anyway.

Director Burfeind replied yep, that is one of our considerations because these machines, while they do have like a road gear, they go maybe like 18 miles an hour, so the pickups that can get around really effectively can't plow these sidewalks; you know, they can get on a road and drive around, so.

Commissioner Lotts said one of the other things that I thought was super refreshing, too, is that because you guys are out in the mornings and all of the snow is plowed, it's easy to walk on the residential sidewalks for school-age kids; they don't have to walk through the snow because the sidewalks are plowed to the bus stops. Then, also, people that run and whatever other winter activities they do outside that involves traversing on a sidewalk, they're plowed, so I think that's certainly a thing to take into consideration, too. When you look at the costs, I don't know, I mean I don't know what the total tax or what the total budget is for the City, but I think that seems like a fairly small total cost of ownership for plowing over 100 and some miles of sidewalk, right?

Director Burfeind replied 112, yep. And the total tax, I mean, that's more, but the plowing budget, if you take this and then the roads, we plow about 180 miles of roads, it's about a million dollars. So, this is, roughly, 20% of that budget, I would say.

Commissioner Lotts said wow. Director Burfeind said so, it's a significant chunk but obviously the road plowing is a lot higher.

Commissioner Rediske said as a resident of Cottage Grove, I want to say thank you for currently like plowing and shoveling the sidewalks. It really is great, so I'm echoing what Nate said, I do appreciate that. But questions regarding, I'd read in the thing here regarding what are some of the proposed options? You know, should we have our residents do it, and if they don't do it, we would fine them? And, so, now you're competing with neighborhoods that have sidewalks on one side of the street and not the other, and I'm speaking on behalf of the residents, not just myself, but different people will follow different, they have different definitions. So, what's good enough? Kind of like lawn and maintenance care, you know, so it comes back to what are some of

the other cities paying for their fines? It would be interesting to know that. And then yes, we have a sidewalk, but we don't utilize the sidewalk as much as other people do for walking their dogs or exercising and stuff. So, I bring that up because I have a question on assessments: If the roads in front of our houses are fixed, we have to pay assessments for that, which I get, but for sidewalks, is it just the homeowner who has to pay the assessment fees for that or is it the whole neighborhood that pays for that?

Director Burfeind replied that's a great question, commissioner. So, the entire neighborhood pays for all the sidewalks collectively, no matter if you have them or not. And, actually, the neighborhood pays for 45% and the general tax pays for 55%.

Commissioner Rediske said okay, that's good to know because one, I didn't know that, but then when we have our own sidewalks and we don't do it within a certain amount of time, then we would be assessed a fine, but the rest of the neighborhood wouldn't be assessed a fine. So, trying to make that fair, if that's the right way to say that, that would be a question that would come up.

Director Burfeind replied yeah and that is an interesting way you say it because sometimes it comes up of all the taxpayers are paying for the sidewalk removal, but they don't all have a sidewalk in front of their house, but depending what neighborhood you live in, maybe you can use them, maybe you can't; but it's the flip side, too, you're being required to remove it when your neighbor doesn't have to. The fines we could look into, but other cities do more; I know from personal experience, one city I used to live in before I moved here, it was hefty, I mean that was six years ago, it basically ended up almost being \$200. They had like a \$50, if you didn't do it.

Commissioner Rediske asked per event?

Director Burfeind replied now, I'll go on a little bit because they had a \$50 like inspection fee, then \$100 removal fee, then a \$50 reinspection fee. But what I can say is it's a lot of work to do that; so, we have 25 miles in our town in front of homes, there could be 30 to 40 to even 50 snow events a year, I mean, that's a fulltime job to try and manage that effectively. And I can tell the town I lived in they just weren't done, so by the end of winter, half the sidewalks were just packed in with snow a foot deep, and half the sidewalks were clear. Because it is a lot of work to try and make, in my estimation, probably about 1,300-to-1,400 homes shovel the sidewalks.

Commissioner Rediske said wow, okay. Thank you.

Vice Chair Kath said you know, Ryan, you brought up a good point tonight. These deadheaded or sections where there are no homes on them, I think, too, if you go back and look at that to get the number of like how many instances there are, it's probably more for the Council, I'd probably have you look, too, at the walking distances from our schools that are within those areas. Because I know the elementaries are a one-mile walking radius, your middle schools are a 1.5, and your high schools are technically two miles. Now, I know a lot of those are major roads that are going to get done anyway, but how many of them would be affected within the neighborhoods themselves, because that was my fear, too, is not having them all cleared at the same time to get to and it could even be a bus stop; but I was thinking more at least for at the school level to segregate it a little bit, especially for those walkers at this point. I think that's another critical data point that has to be brought up at this point because I'll admit it sounds to me like anytime there's a snow event, the superintendent gets a hold of our local cities, especially our four major ones. You know, where are you guys at with plowing, and do you feel comfortable by the time school starts that we can get the kids and the buses through there? Yes or no, and that's usually when the superintendent will make the call at that point. So, knowing that, if we have this 48-hour rule for a resident to clear it, that's not going to be a very fruitful way of getting it done in my mind. And I think I was like with Nate, too, I was kind of curious like out of the total budget, if you broke down just this little incident here, this one-line item if you broke it down, not the total plowing budget, I'd segregate it down to that little bit, and if we're getting into less than 1%, then to me I think it's a great benefit to have for our community as a benefit. Because, again, we have a lot of people using the trails for walking and stuff, and to have that all done consistently has a lot of merit in my mind.

Commissioner Lotts said I just want to stress this, too, like in my previous place of residence, they had a lot of snow events and it was typically very high-volume snow events, and what didn't happen was the city didn't plow a lot of the sidewalks along the main roads, and they would have four feet of snow on them. So, what did people do? Well, they had to get to the bus stop or had to get to work or school somehow, so they walk in the road, which to me, is like frightening for some of these kids trying to walk to school or walk to the bus stop. So, yeah, when it comes down to how much it costs, like how much is a kid getting hit by a car worth? I would say we could justify the budget by plowing sidewalks in any case, so that's definitely a consideration, like you mentioned the distance to the school. Like how do you enforce a resident to shovel their sidewalk within eight hours or something so people can actually traverse their sidewalks? I know we don't get 36-inch snowfalls on the regular here, but it does happen so it's something to at least consider.

Director Burfeind replied no, and that's good and I think working with our GIS Department, we can do that, because they did all the mapping for the sidewalks. So, they pretty easily can drop in all the school zones, create the radius, and we could figure out how many miles of that, especially the residential sidewalk, the ones that we're more focused on for this policy, we could look at that.

Commissioner Olson said I would just say also, it's not just kids walking to school but walking to their bus stops, you know, having that accessible, because that's obviously very important, too.

Director Burfeind replied that's a good point, commissioner. And one thing, in terms of options, I can add it's not really specific to the policy, but trying to make the program more cost effective, just looking at those types of equipment. We traditionally had a five-foot sidewalk standard, which feels good and usable, but if we switch to a six-foot sidewalk standard, the options for equipment just open up a huge amount because so much equipment out there is five-feet wide; and I'm not putting a five-foot machine on a five-foot sidewalk because you're just going to tear every yard up and wreck irrigation heads and dog fences. If you have a six-foot sidewalk, now you can look at five-foot machines and they're even lower cost than that John Deere tractor but still maintainable by our staff, so, that's something that we're looking to do. Areas that have five-foot, we're kind of stuck with them, right, until maybe a future reconstruct way down the road; but as we move development east of Keats, we are looking to go to six-foot sidewalks so we can start like our next sidewalk route, if we continue to do it, could be a cheaper machine.

Commissioner Lotts asked with that six-foot sidewalk, that additional foot, would it just eat into the City's easement, essentially, on the front portion of the lot so the landowner wouldn't actually be out anything, it would just?

Director Burfeind replied that's correct, yes, we would add. So, right now, it's a nine-foot boulevard, we would go to an eight-foot boulevard is what we would do, so.

Council Member Thiede said and every time you say sidewalk, you're talking asphalt trails and concrete sidewalks.

Director Burfeind replied yep, that's correct, Council Member Thiede. So, yeah, a sidewalk is always concrete and then the trails are always those eight-foot-wide bituminous trails that we plow with our pickups. And even from that cost standpoint, I think you used to see just out of habit, like if you go to Ravine Parkway here, there's a sidewalk on one side, trail on the other; nowadays, we just do two trails, its wider and not that that was wrong by any means, it's just looking over time at the cost, right? We can plow it so much easier with pickups, and to be honest, the extra couple feet is nice for users as well.

Commissioner Lotts said I know this isn't part of the conversation, but I will say thank you to your entire department on the excellent job of plowing the sidewalks and the trails. Every year I've lived here, it's just incredible. It's really nice to be able to go out on a decent December or February day and be able to walk in the morning and walk your dogs and not worry about breaking your neck on a patch of ice or something, so yeah, thank you so much. Seriously, you guys do amazing work.

Vice Chair Kath said so, Ryan, from a process standpoint for the commission, what are next steps for us? Are you going to be bringing this back to us and for a recommendation to give to Council? Or is it really for us to give that tonight and then it's going to Council? I'm kind of curious.

Director Burfeind replied I was going to see kind of how the conversation went. I mean, there are a lot of good questions you asked with some feedback, but I think it would be useful that I could present to the commission.

Council Member Thiede said it sounds pretty clear on what you're all feeling, and it is the first time seeing the data and I think that's good and everything else, so. I think your input is definitely good. I don't know if you have to bring it back to them for any other level decision.

Director Burfeind said we'll look at how this data comes together; at a very minimum, we could provide it to the commission directly just so you can see what it looks like, so.

Commissioner Olson said and you mentioned earlier this, but I think there would be value in comparing, so if you have to start trying to enforce the issue, what is the cost associated with that compared to continuing doing what we're doing? And, you know, because it ultimately, you know, kind of negates the whole thing if you're trying to enforce something that is going to be real challenging to do, too, so.

Director Burfeind replied no, I think that's something we can look at for sure.

Vice Chair Kath said the only other solve idea, if the Council were to come forward and say no, we want to go to residents doing this, my only thought there was where you have those areas where we would "be a City," maybe you work with that. Like if I

lived on that corner lot, I have a snowblower, and if you came to me and said, hey, we'll pay you a stipend just to do this little section besides the front of your house; so I throw that out as a suggestion that if Council comes forward and says nope, we're going to bring this to the residents and dang it, they're going to start shoveling their sidewalks, right? I thought of that idea, too, you know for those people that are going to be; that's where I started thinking, too, is shoveling vs. snowblowers. You know, how many residents "have a snowblower" so it's not as labor intense for that person than to a person that doesn't have one, so that was the only thing as an idea that I thought going forward, moving at that point.

Council Member Thiede said the thought was is that, you know, if somebody has a snowblower, it might be pretty easy just to take a couple swipes on the sidewalk, but you also do besides somebody shoveling. I guess the other aspect is there's a lot of people that probably just have a service, a pickup plow or something, that comes in and clears the driveway, which that would actually be then more difficult for the sidewalk, too, I think.

Director Burfeind replied and that is a fair point Council Member Thiede makes. So, I live on a sidewalk in Cottage Grove, and I snow-blow it. I mean, if my guy hasn't come through yet, I just clear it because I don't know why. I don't know, I just do it, probably because I used to live in a town that made me do it. But we see that a lot, so we see people who have snowblowers and they'll just do it because they want it perfect, right? And our machines get it clear, they don't get it perfect, right? So, some people will still come by if there's just a little bit leftover, the blowers don't scrape right on the ground with our type of blower, so they might clear it off. So, people still do some work I would say.

Vice Chair Kath said well, it's funny you say that because I know Gary would probably go by my house, because I have a catch basin right there and we don't have sidewalks, but I still take my snowblower and make sure that that catch basin is always clear because I put a marker there at the beginning of the season. Because I thought some day he's going to drive by and he's going to go, Commissioner Kath, you're not keeping your catch basin open for me.

Gary said I'd drop a shovel off.

Vice Chair Kath said with that, then, I think if there's no other questions or feedback for Ryan, I think we can probably move on to our next item then.

Director Burfeind said thank you, and Vice Chair Kath thanked Ryan.

## **8. BUSINESS ITEMS**

### **A. 2025 Hunting Maps**

Vice Chair Kath said this is approval of the 2025 Hunting Maps, and that will be presented by our Deputy Director of Public Safety/Police Captain Brad Petersen.

Captain Petersen said Good Evening, Commissioners. As you know, each year we take a look at our Hunting Maps for archery and firearms, and staff provides a proposed map with any necessary changes to alter those maps where hunting is and is not permitted in Cottage Grove. So, typically, we do that a little bit earlier in the year and we bring that to the commission first, after staff has done their analysis with some recommendations, give you a chance to provide some feedback, and then it goes to Council for final approval.

This year, I'll be honest, the calendar got away from us a little bit and we looked at the calendar and realized that hunting season was about to start in a couple weeks, and we didn't have time to follow that traditional protocol. So, this year's Hunting Maps have already been approved by Council, so for that I can't ask for your approval as it's already been approved, but I apologize for that. I also want you to know that your feedback is important in the process, it's an ever-evolving process, and so anything that you bring up now will carry forward into next year's recommendations.

As you know, we take a look at a number of things, including the past year's hunting-related incidents and complaints, all the development that has happened over the past year, and what's slated to happen in the next calendar year, changes in parcel sizes due to sales or other things like that; and then staff decides, based on our ordinance where hunting is and is not allowed, it's pretty black and white, so really it's just a matter of looking at those variables and applying the ordinance and then staff draws up the map where it is and is not allowed.

So, for 2025 and 2026, there are very minimal changes. On Lehigh and Lamar Avenue, there are four parcels that changed in size, I presume due to sale, I don't know exactly why, but I know that staff looked at it and the size of the parcel changed so that no longer allows hunting on those parcels. One of those changes is for firearms, which requires 40 continuous acres, and then the other three parcels are for archery hunting, which requires a 5-acre parcel.

Those were the only four changes that were proposed and approved by Council. So, I'll stand for your questions and recommendations.

Vice Chair Kath thanked Captain Petersen. He asked if there were any comments or questions from the commissioners.

Commissioner Lotts said well, I appreciate how easy it is to read these maps in terms of color coding and stuff. That's nice.

Vice Chair Kath said and just a comment, first of all, I appreciate that the City is still open, where we do have some open land to allow for archery hunting. I think that helps with the population of the herd of the deer itself, then it'll maybe mean less car accidents and stuff like that, so hopefully we get a few hunters out there that help keep the herd down. I know it was a number of years ago when there was an organization that actually came into Ravine Park, I think it was, to help clean the herd a little bit. So, doing that I think is very beneficial as we get more and more growth and enough traffic on some of our major highways, so I do appreciate that. Captain Petersen said all right, thank you.

## **9. COMMISSION COMMENTS - None.**

## **10. STAFF REPORTS AND MATERIALS**

Director Burfeind said the first thing and the biggest thing I want to talk about is next Thursday night, September 25, is our Public Works and Parks Open House. We do that every other year on the odd-number years, so that's a big event down at Public Works. We usually get around 1,000 to maybe 1,300 people come out for that event; it's from 3:00 p.m. to 7:00 p.m., so from 3:00 to 4:00, is the Sensory Friendly Hour, so without all the music and equipment operating, and then from 4:00 to 7:00 is kind of the main Public Works Open House event. We have food there, the family can get a hot dog to eat, we have all the equipment, and the staff are working with those and we let some of the kids ride along on certain pieces of equipment. They've got a giant sandbox that kids can dig and play in. We have vendors, all the different departments have all of their equipment set up, so it's a really fun night, very popular, so I definitely invite all of you commissioners down there next Thursday night for that.

From a construction standpoint, our Intermediate Zone Water Treatment Plant since the last time I was here with the commission, that started work behind the Central Fire Station. So, that has been going well; right now, it looks like we dug a huge lake because the first step is pouring all the concrete in what's called the basement of the treatment plant where all the water is and all these different big tanks. It's like 15,000 yards of concrete, so 1,500 concrete trucks, that's going to start here in October, will go all the way through the winter, and then wrap up probably next June and July before they start setting Tip-up panels for the building. It's a huge effort for that, all the site work and grading has been going on up until now, and you've probably seen like a lane closure on 80th Street at times by the Central Fire Station. We're going to have a new access off of 80th Street as well, that way all the construction can come off there, and in the future, semis have a way to get through the site without impacting the neighborhood as heavily. We also did not want to impact the Central Fire Station, so we did not want to use any of the existing Central Fire Station access points to 80th. We're widening a road that went behind the Central Fire Station so we can have two-way traffic to get to the treatment plant. So, that's been a big effort here over the last several months. You'll see that work continue actually for three years, as March 2028 is when the plant is initially operational and will be totally complete in March, 2029. So, we have a long ways ahead of us on that one.

The Low Zone Water Tower I've talked about in the past, that's the new water tower that's going kind of just south of the Park and Ride on the other side of the railroad tracks. All of the foundation work is done and the permits are getting approved to start building the tower; so, you'll start seeing concrete go up here this fall and go vertical so you'll slowly start to see a concrete column of that tower come up behind the Park and Ride, so that's exciting. That will be done next August, so we'll do all the concrete this year, and then work on the tank next year and painting the tank next year, and it will be operational in August.

Another really important project but one that you maybe haven't noticed too much is our sewer-lining project. One of our oldest and most full sanitary sewers flows underneath kind of the Jamaica business area, under Highway 61, and then under Public Works, into the dog park. It continues south through the dog park from there, but that section of the dog park has not been lined, and that's an original sewer from like the 1960 era; its concrete and it's getting to that age where we knew it needed rehab. The hard part is you have to get all the sewage out of there because  $\frac{3}{4}$  of the City flows through that, so there's a big bypass pumping. If you go on East Point Douglas, between Merchants Bank and Subway, the road/driveway is closed as we're pumping all of it out of there, and then there's a pipe that goes kind of to the north Jamaica roundabout and then you can see it in the ditch. And then it dives under the roundabout, comes up the other side, then it follows the fence down to Menards and goes into a Met Council manhole; so, we're bypass pumping all that sewage while they line the pipe with a new liner. That'll give us basically another 50-to-100 years of life on that sewer. It's not that the sewer was failing, you don't want a sewer like that to get to the point of failing; this is more proactive because we were getting to the end of life for that concrete, and now we won't have to worry about that because going under Highway 61 is a huge risk for the City if its not maintained properly, which is what we're doing. So, that's what that work has been if you've seen that pipe there, if you've kind of seen a little bit of activity, that's

that sewer-lining project. That will get wrapped up here probably in the next two weeks, and then we'll get all the restoration done, and be wrapped up. With that, I'll turn it over to Gary really quick for some street updates.

Gary Orloff, Streets Superintendent, said stormwater crews have been real busy this time of year; they're inspecting about 300 catch basins, they have sumps in them, and they're about three-feet deep, and that holds all the sand and debris before it gets to a pond, which will make it down the river. So, with the use of a utility truck, they're sucking that out and cleaning them out.

We're continuing to mow along all Right-of-Ways, ditches, country roads, ponds, get that buttoned up for winter. We've completed paving operations, and now we're kind of going through town just doing pothole patching, any minor patching, to get buttoned up before winter comes. We're also, hard to believe, talking about plowing already, but we are already going through all the trucks, getting them ready for the season, preparing maps, seeing what changes we have to make for that. We're planting roughly about 135 trees finally from the storm of August 29, 2024, so it will make a lot of residents happy to get those trees back in. Other than that, we're just getting ready for winter. He asked if there were any questions for him.

Commissioner Olson said I kind of have an odd question. So, some of the neighborhoods have fences, especially like along 80th, they have the white kind of picket fences around them; who maintains those, essentially, if there's something wrong with them?

Gary replied the homeowners do. So, all the fences are residents', they're responsible to make sure they're good.

Commissioner Olson said so, like on the case on 80th, it'd be the homeowners? Gary asked are you talking like 80th and Jamaica, all the fences you see along there? Commissioner Olson replied yes.

Gary said yes, those are all residential fences. We mow roughly about a foot on that side of the sidewalk, and most of them do all the trimming and maintaining their fence to make sure they can hold up with plowing; obviously, they get some snow pushed up against them.

Council Member Thiede said if a fence is, like if you see like one fence is the same, its going between properties and so forth, it could've been a Homeowners Association (HOA) that really put a fence up, and then it should be the HOA that actually is doing things to maintain it.

Commissioner Olson said well, I know I'm speaking specifically from Keats down 80th towards Jamaica, there's an area with white fence. Gary asked so that picket fence on the north side of the road? Commissioner Olson replied yes. Gary said that actually is like a HOA fence, that one is, the picket fence is, so, the one from Keats to where the homes start there.

Commissioner Olson said because we live in that neighborhood, and we don't have an HOA, and partly why I'm asking is because that fence has been broken now for quite a while because there was a car that went through it, and we're just trying to figure out who ultimately is responsible for repairing something like that.

Council Member Thiede said I would assume, though, that would probably be the homeowners, it's actually on their property. Now, if the HOA is gone, then it'd probably be whoever's property that's on, who now owns the fence. It's something like just the same as across Hardwood from Hidden Valley, you know, they had a HOA, they had two huge like monuments off of Hardwood there, and their HOA went away, they let it go by. It turns out they didn't have something documented properly, so now one of those monuments the homeowner just kind of put their fence right around it. I live in Hidden Valley and I believe in HOAs, it's something that I'm starting to get told that well, we can't require it or anything, but again, I think it does help in a neighborhood to have something like that. But it doesn't mean that you can't get like your HOA kind of back in play if you basically just need to get some of the homeowners together and things like that in maintaining some of that. Otherwise, it'd be probably the homeowner, and I don't know if there's any City regulation that would require them to fix that fence.

Director Burfeind said I can't think of a regulation that we'd have on that, but we could certainly ask our Code Enforcement Department about that. I think Council Member Thiede's correct, those fences are on private property, so if an HOA kind of dissolves, it's still the back yard fence for a home, so they would be the ones responsible for it.

Vice Chair Kath said so a question for Ryan, back to the 80th Street treatment plant, do we have any numbers of the amount of trucks once the plant is up and functional, is there an estimate of how many vehicles are going to be coming through that new road?

Director Burfeind replied yeah, it's actually very small. We had to build it because we do have to get semis through, and there's no way to turn a semi around on that property, it was so tight; but the actual media that does the PFAS treatment, that only gets changed out like once every four years, so seven or ten semis would come through. The chemical deliveries, those are about weekly, but that's kind of like a box truck, that's not a big semi truck. About once a week, a box truck would come through for chemical deliveries as well, so I keep saying the plant is a pretty nice neighbor once its done; during construction, it's a lot, but once its done, it's quiet, there's no noise, there's no odors, it's water treatment, and then there's very little traffic as well.

Vice Chair Kath said well, one of the reasons why I brought it up is just now that school's in session, you've got Park High School that puts a lot of traffic on that road in the morning, at a certain time, and then the afternoon when they're releasing. So,

I was thinking of truck traffic coming in at the same time and trucks trying to merge onto that road with kids coming out of there. I didn't know if you could tell the contractor you may not want your trucks coming in at this window of time, as this high school is either coming to session or releasing at the end of the day, too, but it doesn't sound like it's going to be that much traffic to worry about, though.

Director Burfeind replied no, and during construction, there's more, so we can definitely talk about that; we have weekly meetings with the contractors on updates, so we could talk to them about that traffic. Even though I said a lot of concrete trucks, it is over the course of almost a year, so each day it's not as much of an impact, and it's usually not towards the end of the day because they want to get all the concrete in and work it and such before the end of the day. So, we can definitely talk to the contractor about that. Vice Chair Kath said okay, great.

Commissioner Lotts said you're going to bring the concrete trucks in on 80th and not from the neighborhood, from the south, right? Director Burfeind replied that's correct, yep.

Vice Chair Kath asked if there were any other questions.

Commissioner Lotts said I was actually going to ask before I forget, Ryan, what is the material that is going in that existing sewer pipe? What is the liner, is it like a composite plastic, or?

Director Burfeind replied yeah, it's like a plastic liner, so its flexible so they can pull it through and then its sized perfectly for that size of concrete, and then its a special UV light that they pull through it and it cures it very quickly, over the course of the same day. So, when they bypass all the sewage, it's only during the day, and then the new liner is done by the end of the day, and then they let it go again.

Commissioner Lotts commented science, wow. So, the existing was concrete, though? Director Burfeind replied concrete, that's correct, yep. Commissioner Lotts said okay, cool, thank you.

Vice Chair Kath said maybe I'll work my way from left to right, then. Brad, you're in the middle if you have an update for Public Safety and Police for us this evening.

Captain Petersen replied yes, I can give you an update on the Police Department. I'll give you a quick update on staffing, to start off with; so, I'm proud to say that we're at 100% staffing in the Police Department now. So, if you recall, back to an earlier update at the beginning of the year, we started the year at a significant deficit with staffing, like we were six down in the Patrol Division at one point. So, we've recovered from that in large part due to the success of our C.S.O. and our C.S.O. Cadet Program. I'm really excited to let you know that our C.S.O. Cadet Program, which launched this year, was a huge success. We found it to be extremely beneficial. We have one solo patrol now, who worked their way through that program, and then the second officer is just finishing her schooling this week and will be starting Field Training probably next week. So, thumbs up to the C.S.O. Cadet Program. The downside of our reliance on our C.S.O. and C.S.O. Cadet Program is that we go through a lot of C.S.O.s because they become police officers or gain experience here and go on to become a police officer in another community. We find ourselves hiring a lot of C.S.O.s, so we're currently hiring three C.S.O.s, hoping to start them by the end of the year; so, if you know any good candidates, help us spread the message and we'll be doing interviews soon. I know there's no shortage of applicants, we have about 65 applicants as of this morning, so there's a rich talent pool, again partly due to that C.S.O. Cadet Program because they know that that's a direct pathway to their career goal. So, it kind of helps us on both ends.

We were fortunate enough to get granted renewal of the DWI Traffic Safety Officer, so Lauden Rinzel's position that he's held for the last fiscal year, from October through the current date, is getting renewed. He's going to stay in that position for the rest of the 2025 calendar year, and then a new officer will assume that position, so we're in the midst of the selection process for that position now. Just to let you know, Lauden has in the neighborhood of 130-to-140 DWIs in the last 11+ months, so he far exceeded our goal, our goal was 100 in the calendar year.

Along those same lines of traffic safety, it's probably one of the things that we hear most about from the community is they have a particular complaint about speeding or reckless driving or whatever the complaint is; we hear about it a lot, and we try our best to address it with our Patrol Division, but they have other responsibilities, too. So, something new that we're going to do in 2026 is each day shift, seven days a week, is going to have a Traffic Safety Officer, so there will be dedicated officers to address that daytime traffic safety issue. They'll have some additional duties, too, so they're not going to be 100% focused on traffic safety, but as staffing and call volume and other things allow, that'll be their primary job is traffic safety. So, I'll continue to give you updates on that, but we're excited about that potential.

Along the lines of grant opportunities, we submitted a grant application to the COPS Hiring Grant Office, asking for another Case Management Officer. One of the things you see before you is an update on the Case Management Unit (CMU); we put those statistics and the information together about 1.5 months ago. We knew that Unit was incredibly successful and influential in the

community, a huge benefit to the community, a great investment, but we didn't realize how impactful they were until we actually put these numbers together. And, so, I want to draw your attention to Page 2 with the slide titled Outcomes; what this does is it compares the number of Calls for Service, Arrests, Hospitalizations in that client base before CMU and after they were enrolled in the CMU Program and given some resources and some extra love from the Police Department. Actually, I should also add the EMS Department because they play a role in our CMU as well.

So, you can see that before CMU, about 650 Calls for Service, 21 arrests, 199 hospitalizations, a lot of those are mental health related where they are put on Emergency Holds and transported to the hospital. After CMU, you can see a 91% reduction in Calls for Service, 62% reduction in arrests, and an 80% reduction in hospitalizations, and that accomplishes a lot of major and important goals; it's unburdening our Public Safety Department, it's resulting in this particular vulnerable client base ending up in jail less often, ending up on Emergency Holds in the hospital less often, getting them the resources that they need to actually become successful, productive, well members of our society. So, I just wanted to share that with you to show you how impactful that unit is and understand why we're asking for more resources in that Department, to staff more of those positions.

Captain Petersen asked if there are any questions on CMU, in particular, before I move on to the next topic?

Vice Chair Kath asked is it a State-funded grant, private-funded grant, or? Captain Petersen replied it was Federal. I should also add that Council is also considering funding that position internally, not immediately probably, but hopefully in the not too distant future. Right, Dave?

Commissioner Lotts said I was going to ask the Outcomes Snapshot, what's the timeframe for before and after? Is it a year?

Captain Petersen replied well, it's hard to; a straight answer is I don't know. We could put some parameters on that query, but we didn't in this case, we just wanted to know John Doe, before and after, so.

Commissioner Lotts said yeah, I was just curious if it was like 12 months and 12 months after, or what, but those Outcomes are incredible, no matter the timeframe, they're outrageously fantastic. So, thank you.

Jon Pritchard, Fire Chief, said just to jump in with Brad here, we do have a Community Paramedic in there, and one of the hardest things ever is how do you quantify prevention? So, the fact that we could even quantify that as a piece of that, we look at that and so I think everything we see there, you're probably doubling that impact, just knowing that it's hard to do prevention; and a simple visit from somebody is probably preventing six more. So, I mean, just a plug for that work and knowing that it's so hard to even get those numbers, let alone getting something that's actually measurable. It really is impressive.

Commissioner Lotts said I remember you guys talking about this at like one of my first commission meetings; this is fantastic results, it's amazing.

Captain Petersen said yeah, so I want to take this opportunity to note that Statewide, they launched a model Case Management, I forget the name of it, it's in your packet, but essentially, they recognized our success and modeled their model policy and practice after what we've done. So, we were a huge contributor to the Statewide program, I just wanted to throw that out there. I wish I could say I could take some credit for it, but this was all done long before me.

Captain Petersen said so, moving on, another update: I mentioned in a past meeting that we're starting a trial for the FLOCK Automated License Plate Reader program, so we launched a two-year pilot project where we're installing 12 cameras throughout town, which are automated license plate readers. So, those license plate readers are strategically placed throughout town, in your packet you can see the locations. The intention is to essentially gate the City of Cottage Grove so anytime somebody comes into or out of Cottage Grove, we're reading their license plate. It's important to note for the commission and the public at large that this technology is not used to track people or really vehicles for that matter. What it does is it reads the license plate, performs a query against the State motor vehicle database and NCIC. It looks for hits for stolen vehicles, stolen license plates, wanted individuals if they're particularly tied to that vehicle, and registered owners of that vehicle who may have a revoked or suspended driver's license, warrants, things like that. If we want to search for people or get hits off of this technology for a person, we need a warrant to do that; so, generally, we're not doing that unless we're doing an active investigation on a particular individual and probable cause has been developed and things like that. It's really important to understand this isn't an example of Big Brother tracking everybody's movements and collecting data on individuals. For that matter, we don't even retain this data or really search this data unless we have a particular need to, it's purged automatically over time, so that's how that works.

I just wanted to let you know that we've got four out of the 12 cameras up and running, the last eight are still waiting on permitting from the County and State, hope to get that soon. You can see with only four cameras operational, we've read and queried almost a million plates already; so, we're averaging about 30,000 plate reads per day, and that's producing pretty remarkable results that are actionable. It's leading to significant arrests, recovering stolen property, apprehending wanted individuals, and making our roadways safer because we're taking those unlicensed drivers off of the streets. In your packet you've got some of that data before you, and I'd be happy to answer any of your questions on that.

Commissioner Lotts said you mentioned these were coming I think last commission meeting. On my way here today, I happened to look up and to the left, coming through the roundabout down here, is that one there? Captain Petersen asked which roundabout, Innovation and East Point? Commissioner Lotts replied yeah, it's the roundabout at the end of 70th and Keats. Captain Petersen replied no, we do not have one there. So, currently, we have one at 80th and Hardwood, we have one at Innovation and East Point, and I'm going to have to look at my map to remember where the other is; we have one by the Wakota Inn, and then we have another at 80th and East Point.

Commissioner Lotts said based off of those cameras, that's an amazing volume of vehicles, wow.

Captain Petersen said yeah, and then on the last page there, you can see some of the data that I pulled today to show you the nature of the incidents and arrests and citations that its leading to, and that's only four cameras. The other thing that's really cool about these, too, that I want to bring up is they're an incredibly investigative tool. So, for example, if you were to report to me that last night my car was broken into and my home surveillance system captured a white sedan, all you know about the suspect is it's a white sedan. I could literally go into the system, type in white sedans between midnight and 6:00 a.m., and it's going to give me a list of all those vehicles; now that gives me a lead that I can use to continue my investigation, and that capability is helping us solve crimes where otherwise we would have no leads.

Commissioner Rediske asked so, when was the first date that this was implemented?

Captain Petersen replied in August, I forget the actual date. Commissioner Rediske said August, so like just last month. Captain Petersen replied yeah. Commissioner Rediske said so, there is a neighbor of mine who Amazon came to deliver a package and got out of the car, but didn't put it in park, and it went forward and crashed their garage door. But there was nothing on the Ring camera that would say what type of vehicle it was, and so, Amazon would not take responsibility for it. Captain Petersen said interesting. Commissioner Rediske said which apparently is very common, but had that been the case, I would have let you know that. Cool, thank you.

Commissioner Lotts asked do other cities use these, like in the metro?

Captain Petersen replied yeah, we're actually one of the latecomers to the program, so it's been used in Woodbury for a couple years, Hastings uses it, Hudson uses it, just about every community is using it. So, we were kind of the last to the party because we wanted some of the technology and the case law and things to develop a little bit before we jumped into it.

Commissioner Lotts asked do these metrics potentially help like traffic planning for you, Ryan?

Director Burfeind asked do you mean in terms of the license plate reading? Not necessarily, but it is interesting if they have a count number. You know, we have different ways of doing traffic counts, this could be like maybe if we just look at the data, right, it could be a very cost effective way to get kind of quick traffic count data.

Commissioner Lotts said yeah, that's kind of the first thing I was thinking about when I looked at this volume, it was very surprising to me. I didn't think we had that kind of volume between those four cameras, but that's incredible.

Captain Petersen said and I can isolate the data, too, of a particular camera; so, if you wanted to know how many cars drive past the Wakota Inn, eastbound, in a certain timeframe, I can really pick the camera, set the timeframe parameters, and tell you how many cars went by or at least how many license plates the camera captured and its capturing almost every plate, so.

Commissioner Lotts said that's awesome. This is very impressive, thank you.

Captain Petersen said then just a couple other quick updates:

- Riggs, our therapy K9, was certified, he's a really important member of our CMU team, so that was a huge milestone for us.
- We just recently got approval to add our third Patrol K9, and the Public Safety Board is in the process of fundraising for that, so hopefully Cindy Whelan will get her new K9 in December, go to school in January, and come online in the spring with our third Patrol K9.
- The Public Safety Board was generous enough to give us a brand-new drone, so we're learning that new technology now, and that's going to give us some new capabilities and replaces our outdated equipment.

So, there's a lot going on, but that's all I have for now, unless you have questions.

Vice Chair Kath said just one last question, and it's probably going to go more to Brad for traffic control. So, we redid Hardwood and 80th there, by Pizza Ranch, all the utilities but no stop sign or lights have gone up yet. When do we estimate that's going to happen?

Director Burfeind replied that's a good question, I should have had that in my update. So, that is going to start getting worked on here at the end of September, into October, the new signals will go up. And that was planned, those signals just take so long to go up, and because it was already a side stop, we just left it as a side stop today. Sometimes we've had ones in the past we

were converting an all-way stop to a signal, and you have to do that like right away once you start doing that work, but yeah, they take about eight months to get all that equipment. So, they should be up by the end of October.

Vice Chair Kath said okay, great.

Vice Chair Kath said we'll move over to Jon for a Fire Update this evening.

Chief Pritchard said thank you. First thing, it competes with the Public Works Open House, and we're going to try to beat it, but we do have our Fire Department Open House on October 7, a Tuesday in October. It's from 5:00 p.m. to 7:00 p.m., and it'll be held at our Central Fire Station. We get a lot of great attendance and we'll have live demonstrations, different community partners to promote their different activities that they have going on, and we hope to see a lot of folks there. Weather is always hit and miss; the first year we did it on a Tuesday night, it was raining, last year it was beautiful, so we're hoping for last year to replicate those results. So, hope to see you there.

Staffing: Kind of along with the Police Department, we began the year at somewhat of a deficit for staff, but I'm happy to report as of early October, in a couple weeks, we'll be at full strength of our fulltime firefighter-paramedics, which has been a lot of work to get there. We've also hired a lot of great people and we have a great culture because of that. We still continue to struggle with recruitment and retention of parttime folks; we lost some folks just due to internal promotions to fulltime, which we're very proud of keeping those folks, but that model continues to be difficult, so that does have a big hindrance on our staffing. We're very happy to get to the full fulltime strength, as they do cover about 16 out of 18 fulltime FTs in our department, so that is a big haul for them.

With that said, we did have great success in our Cadet Program, which is the first time we're offering that. What makes our Cadet Program very unique for us as a Fire Department is we actually offer them a fulltime job at 32 hours a week, a living wage, they're making I think \$22 to start, and then they also get health insurance benefits. So, we got about 90 applicants, we had three rounds of interviews just because of the amazing talent within that group, and we landed on one person that's going through the background phase right now. But just with the breadth and depth of the different folks' background and everything, I truly believe we're doing the right thing. This will be the first time we've done this, but we hope to replicate this, and long term, we'd like to get three because then each Fire Department 24-hour shift will kind of have one cadet to really mentor and help develop. So, once they start, we assume they'll get through their background, they'll go to Fire School and work their way up to actually going on calls; in the meantime, they're going to be doing a lot of public education, a lot of public outreach, learning kind of just the days in and days out of it, the fun stuff and not so fun stuff, and really just becoming at the end of it a great firefighter-EMT and then hopefully we can have them fulltime once those positions become open. So, we've very excited about that.

As we kind of discussed this past year, we're doing a Fire Services Evaluation Study; the other term for that is Standards of Cover, it's kind of a formatted program that's done throughout the United States. We had our first consultants, we did through an RFP process, they did their first "on-site visits," so we got to see some of the preliminary data. Of course preliminary data we have to make sure aligns with kind of what makes sense and such, so there were some very small edits to that, but that's looking everywhere, from station placement, for example Station 4 is still a sustainable place to do things; then out of this study, gave some recommendations on how we move forward as a Fire Department, everywhere from staffing, operations, and those things. Now, in the coming weeks to months, we are on the agenda for the Public Service Commission in November, but we may be inviting you to kind of like a focus group session, and we're thinking about involving our other commissions as kind of like a community-based focus group, so, we're still solidifying the plans for that. We're still coming up with that, more concrete, but just keep a lookout for those invites, and of course we value your input; you're the perfect folks to show some of this stuff to and get your feedback on that because truly it is something that will probably determine our path for the next ten years or so, so it's a very important piece.

Lastly, just thank you to Ryan and his team, you can see that's a lot of work behind the Central Fire Station, and we're seeing no impacts on our operations. I trust Ryan, so when he told me they're going to minimize all that, I'm like I know you well, but it's truly played out that way and I've just been very happy with how that's been going and everything. So, you see all that stuff there, but just know that it's not impacting our operation, and frankly, some of our folks like the temporary driveway, it's a little less of a turn and actually works out very well. So, great communication, it's been working well, and our trucks are getting out the door and maybe even a little faster with that little-shorter route through there.

With that, I'll take any questions that you may have.

Vice Chair Kath said I have just one quick comment. I do appreciate that we continue to honor 9/11, coming up 80th Street with the big flag and stuff is, I know it always, from a guy that's lived through it, it brings back that memory just like that. So, I hope our community never, ever forgets that day, and I appreciate that our Fire Department puts a big flag out there, especially on a big, major roadway like that. So, thank you for doing that.

Chief Pritchard said no, and thank you, we appreciate that, and actually one thing we started last year, and now we're going to continue as long as we can, we go to the East Metro Training Facility in Maplewood, and what we've actually decided to do is every 9/11 that we would do our live Fire training, where we actually go there, light fires, and do training. Because we feel also from our own perspectives as firefighters the best way to honor them is to actually do the work that they went to work to do that day and lost their lives doing. So, on top of those public displays, we're also doing that internal display and really going out there and doing the work, that's truly how we honor them and the work they did. So, thank you.

Vice Chair Kath said awesome, thank you again for that.

## **11. COUNCIL COMMENTS**

### **A. Council Agendas**

Vice Chair Kath said we have Council Member Dave Thiede with us this evening. Are there any comments or updates?

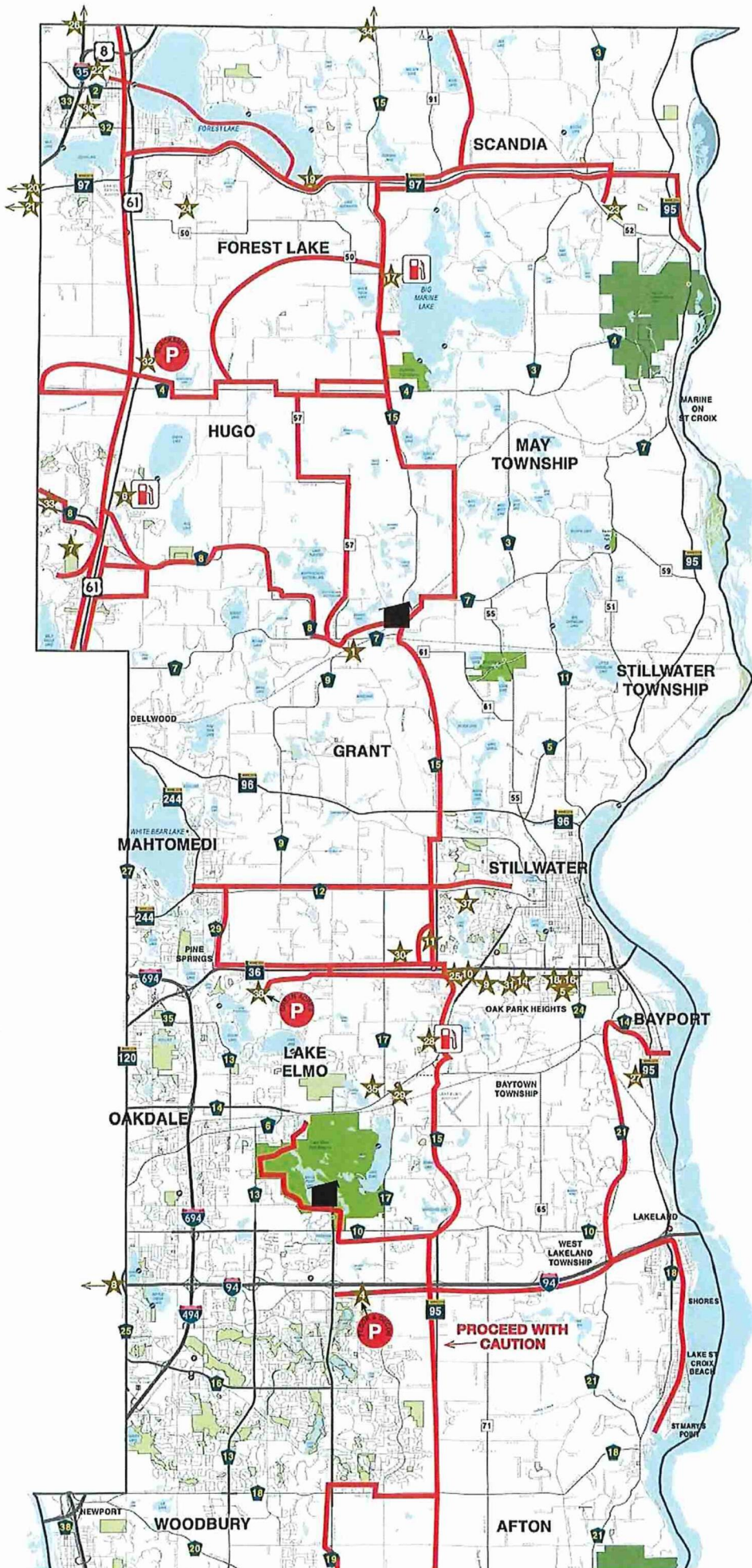
Council Member Thiede said you know, we spent a lot of time over the last couple of months on budget and so forth, and we got the preliminary budget out there at the last meeting. There are a couple of agendas in there from August and the first one in September, I don't know if you have any questions about any items that are on those or anything like that or any other questions.

No questions were asked. Vice Chair Kath said we're going to let you off the hook easy this evening.

## **12. ADJOURNMENT**

**Commissioner Rediske made a motion to adjourn the meeting; Commissioner Olson seconded. Motion passed unanimously (5-to 0 vote). The meeting adjourned at 8:09 p.m.**

Minutes transcribed by J. Graf and reviewed by Kari Reubish.



**- Stay On Trails -** The trails are established for safe riding. Many trails are on private property and will be closed if there are problems for land owners

We thank our local sponsors for their support which makes our trail maps possible.

The Stars on the map match with each sponsor's ad on the 'Sponsors' tab.

Please thank our sponsors by patronizing their establishments at every opportunity. Thank You!

**DON'T DRINK AND RIDE!**

	SHELTERS	
	PARKING	
	STAR TRAIL	
	FEEDER TRAIL	
	NO STUDS	NO STUDED TRACKS



Park and Ride Sights:

- Blacksmith Lounge, Hugo on Hwy 61
- Lamar Park, Cottage Grove

© 2023 by Washington County Star Trail Proudly created with [Map.com](http://Map.com)



- Green Acres  
Tubing and  
Recreation - Lake  
Elmo (Park in Back)



-  SHELTER
-  PARKING
-  TRAIL
-  GAS





**651-770-6060**  
8989 - 55th Street North  
Lake Elmo

*Thanks to Green Acres for providing parking.*



COTTAGE GROVE CITY COUNCIL  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MINNESOTA 55016  
COUNCIL CHAMBER - 7:00 PM

November 5, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
  - A Mayor for a Day  
*Staff Recommendation: Appoint Kinley Frankfurth as Mayor for a Day on November 5, 2025*
  - B Cottage Grove Lions Club Fitness Equipment Donation  
*Staff Recommendation: Recognize the Cottage Grove Lions Club for their generous donation of fitness equipment in the amount of \$4,997.30*
  - C Proclamation - Native American Heritage Month  
*Staff Recommendation: Proclaim November 2025 as Native American Heritage Month.*
- 7 Consent Agenda
  - A City Council Special Meeting Minutes (2025-10-01)  
*Staff Recommendation: Approve the October 1, 2025, City Council Special Meeting Minutes.*
  - B City Council Regular Meeting Minutes (2025-10-01)  
*Staff Recommendation: Approve the October 1, 2025, City Council Regular Meeting Minutes.*
  - C Planning Commission Meeting Minutes (2025-09-22)  
*Staff Recommendation: Accept and place on file the minutes from the September 22, 2025, Planning Commission meeting.*
  - D Open Forum Response Letter — Job Postings  
*Staff Recommendation: Receive a letter in response to the open forum questions from the October 15, 2025, City Council meeting regarding City Job Postings.*
  - E Open Forum Response Letter - HERO Center  
*Staff Recommendation: Receive a letter in response to the open forum questions from the October 15, 2025, City Council meeting regarding HERO Center rentals.*
  - F Washington County 2026-2030 CIP Response Letter  
*Staff Recommendation: Approve the response letter to the Washington County 2026-2030 Draft CIP.*
  - G Gambling License - Strawberry Fest  
*Staff Recommendation: Approve the single occasion Gambling Permit application for the Cottage Grove*

*Strawberry Fest on behalf of Lori Olsen to conduct a bingo event at River Oaks Golf Course (11099 Highway 61, Cottage Grove, MN) on February 21, 2026.*

**H Gambling License - Beyond the Yellow Ribbon**

*Staff Recommendation: Approve the Single Occasion Gambling Permit application for the Mississippi River Valley Beyond the Yellow Ribbon on behalf of Patrick Nickle to conduct the Holiday Helper Big Ticket Raffle event at the Cottage Grove VFW Post 8752 (9260 E. Pt. Douglas Rd) on December 6, 2025.*

**I Approval of Rental Licenses**

*Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.*

**J Deputy Public Works Director/Utilities — Chad Donnelly**

*Staff Recommendation: Approve the appointment of Chad Donnelly as Deputy Public Works Director - Utilities, at grade X01, step 6. The start date will be effective as soon as possible.*

**K Coordinated Mental Health Response Agreement Amendment**

*Staff Recommendation: 1) Authorize utilizing the Opioid Settlement to fund Cottage Grove's 2026 portion of the Coordinated Mental Health Response Agreement. 2) Authorize the agreement amendment between the City of Cottage Grove and Washington County Community Services for Coordinated Mental Health Response.*

**L Companion Animal Care & Control Impounding Services Agreement**

*Staff Recommendation: Approve the Agreement for Professional Services for Impound Housing Services 2026 between Companion Animal Care & Control (CACC) and City of Cottage Grove.*

**M Fire Cadet Agreement**

*Staff Recommendation: Authorize the Fire Cadet Agreement between the City of Cottage Grove and Leah Panagiotopoulos.*

**N Authorization to Order 2026 Patrol Vehicles**

*Staff Recommendation: Authorization to order three 2026 Dodge Durangos in 2025 during the state contract pricing vehicle ordering window.*

**O Defensive Driving Training Agreement**

*Staff Recommendation: Authorize the Customized Training Income Contract between Dakota County Technical College and the City of Cottage Grove.*

**P Marco VaaS 365, Teams Phone Managed Services**

*Staff Recommendation: Staff recommend approval of the VaaS365 Service agreement with Marco Technologies and approval of additional licensing required for MS Teams Voice.*

**Q Toast Merchant Agreement**

*Staff Recommendation: Approve the Toast Master Service and Processing 24-month agreement and purchase of hardware and implementation associated.*

**R FRSecure Risk Assessment Agreement**

*Staff Recommendation: Staff recommend the approval of the FRSecure 4-year Risk Assessment and Scada Testing agreement in the amount of \$154,000 payable in annual installments of \$38,500.*

**S Amirize Nelson Mine - Final Environmental Impact Statement**

*Staff Recommendation: Adopt Resolution 2025-161, adopting the Final Environmental Impact Statement adequacy for Amirize (formerly Holcim – MWR, Inc.) Nelson Mine Backwater Project.*

**T Summers Landing 5th Addition Final Streets - Final Payment**

*Staff Recommendation: Adopt Resolution 2025-158 approving the final payment in the amount of \$10,966.90 to OMG Midwest, Inc. dba Minnesota Paving & Materials for the Summers Landing 5th Addition Final Street Improvements Project.*

**U Pine Hill Elementary - Encroachment Agreement**

*Staff Recommendation: Approve the Encroachment Agreement for Independent School District 833, Pine Hill Elementary School located at 9015 Hadley Avenue South and appropriate officials are hereby authorized to sign the Encroachment Agreement to effectuate this action.*

V Roers Amended Retaining Wall Easements  
*Staff Recommendation: 1) Approve the amended and restated temporary easement agreement with Roers Cottage Grove Apartments LLC for the construction of a retaining wall. 2) Approve the amended and restated permanent easement agreement with Roers Cottage Grove Apartments LLC for retaining wall improvements.*

W AJ Ecker Water Connection - Joint Powers Agreement with the City of Woodbury and Right of Way and Utility Easement between Andrew J. Ecker and the City of Cottage Grove.  
*Staff Recommendation: Approve the Joint Powers Agreement between the City of Cottage Grove and the City of Woodbury for a residential water service and Approve Right of Way and Utility Easement between Andrew J. Ecker and the City of Cottage Grove.*

8 Approve Disbursements

A Approve Disbursements  
*Staff Recommendation: Approve disbursements from 10-10-2025 through 10-30-2025 in the amount of \$5,608,730.48.*

9 Public Hearings

10 Bid Awards

11 Regular Agenda

A Site Plan Review for Proposed Additions to Grey Cloud Elementary  
*Staff Recommendation: 1) Adopt Resolution 2025-162 approving the Site Plan Review of an approximate 3,476 square foot classroom addition, an approximate 6,505 square foot gymnasium addition, and reworking of the site stormwater and parking lots at Grey Cloud Elementary School located at 9525 Indian Boulevard South. 2) Approve the amended permanent drainage and utility easement. 3) Approve the Hydrant Access Agreement with Independent School District 833, which allows the city access to the site's fire hydrants. 4) Approve the Stormwater Maintenance Agreement with Independent School District 833 for the proposed stormwater pond.*

12 Council Comments and Requests

13 Workshops - Open to Public

A Mobile Food Licensing and Fee Structure  
*Staff Recommendation: Discuss the benefits of the following: 1) Retaining the current dual-fee structure (\$50 per day & \$250 annual). 2) Simplifying fees for large, multi-unit vendors who contribute significantly to our major community events. 3) Adopting an event fee structure.*

B 80th Street & East Point Douglas Road Rehabilitation Project – Workshop  
*Staff Recommendation: Receive information on the 80th Street & East Point Douglas Road Rehabilitation Project and provide feedback on the proposed assessments and aesthetic enhancements.*

14 Workshops - Closed to Public

15 Adjournment



COTTAGE GROVE CITY COUNCIL  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MINNESOTA 55016  
COUNCIL CHAMBER - 7:00 PM

October 15, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
  - A Public Safety Reserves Swearing In  
*Staff Recommendation: Swear In Michael Haatvedt, Sam Anderson, Jeff Cates, and Marcie Meierhofer as Public Safety Reserves.*
  - B Recognition of Community Innovation Award - Bluestem Apartments  
*Staff Recommendation: Receive a presentation from Bluestem regarding the Community Innovation Award.*
  - C Proclamation - 2025 Indigenous Peoples' Day  
*Staff Recommendation: Proclaim October 13, 2025 as Indigenous Peoples' Day*
- 7 Consent Agenda
  - A City Council Special Closed Meeting Minutes (2025-09-17)  
*Staff Recommendation: Approve the September 17, 2025, Special Closed Meeting Minutes.*
  - B City Council Regular Meeting Minutes (2025-09-17)  
*Staff Recommendation: Approve the September 17, 2025, Regular Meeting Minutes.*
  - C Convention and Visitor Bureau Regular Meeting Minutes (2025-06-03)  
*Staff Recommendation: Approve the June 3, 2025, Convention and Visitors Bureau Regular Meeting Minutes.*
  - D Planning Commission Meeting Minutes (2025-08-25)  
*Staff Recommendation: Accept and place on file the minutes from the August 25, 2025, Planning Commission meeting.*
  - E Rental License Approvals  
*Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.*
  - F MN Paid Family Medical Leave Private Plan  
*Staff Recommendation: Approve the Standard Paid Family and Medical Leave Insurance Policy for 2026.*
  - G Liquor License - Casa Mia Restaurant & Bar  
*Staff Recommendation: Authorize issuance of an on-sale intoxicating/Sunday liquor license to Casa Mia Restaurant & Bar, 7420 80th Street South, #101.*

- H Designated Firearms Hunting Area Amendment  
*Staff Recommendation: Approve the amendment to the 2025-2026 firearms hunting areas that includes PID's 1402721210009 and 1402721120012.*
- I Human Trafficking Task Force Forfeiture Funds  
*Staff Recommendation: Authorize the purchase of personal protective equipment for police and police reserves, crime scene team uniforms and forensic training expenses utilizing criminal forfeiture funds (not to exceed \$18,349.21) to be reimbursed by Washington County.*
- J Regions Hospital EMS Clinical Experience Agreement  
*Staff Recommendation: Authorize the Regions Hospital EMS Clinical Experience Agreement.*
- K Cantaloupe Merchant Processing Agreement  
*Staff Recommendation: Approve the Cantaloupe Master Service and Processing agreement.*
- L South Washington Watershed Cost Participation Agreement - Geis  
*Staff Recommendation: Approve the South Washington Watershed District and City of Cottage Grove Cost Participation Agreement for the Geis Property.*
- M Highnorth – Lower Potency Hemp Edible Retailer and Cannabis Retail Sales Conditional Use Permits  
*Staff Recommendation: 1) Adopt Resolution 2025-150 approving a Conditional Use Permit for a Lower Potency Hemp Edible Retailer at 8711 East Point Douglas Road South, Unit #108. 2) Adopt Resolution 2025-149 approving a Conditional Use Permit for Cannabis Retail Sales at 8711 East Point Douglas Road South, Unit #108.*
- N 6219 Lamar Avenue – Minimum Lot Size Variance  
*Staff Recommendation: Adopt Resolution 2025-148 approving a variance to split a 47.63-acre parcel of land located at 6219 Lamar Avenue South into one 3-acre parcel when a minimum of 5-acres is required, based on the findings of fact and subject to conditions.*
- O Demolition Quote - 8274 Hemingway Ave. So.  
*Staff Recommendation: Accept the quote from J M Hauling LLC., to implement the action ordered by Resolution 2025-134 on September 3, 2025, and resolve the hazardous building issue at the property located at 8274 Hemingway Ave So.*
- P Cleanup Quote - 8274 Hemingway Ave. So.  
*Staff Recommendation: Accept the quote from QuickTurn Property Services to implement the action ordered by Resolution 2025-134 on September 3, 2025, in the amount of \$13,200.00 and resolve the hazardous building issue at the property located at 8274 Hemingway Ave So.*
- Q East Ravine 2025 AUAR Update  
*Staff Recommendation: Adopt Resolution 2025-155 authorizing publication of the draft 2025 East Ravine AUAR Update and Mitigation Plan for the 10-day comment period.*
- R Increase Budget Amount for Two Single Axle Dump Trucks  
*Staff Recommendation: Approve the increased budget amount of two single axle dump trucks from \$650,000 to \$656,000.*
- S Public Works Facility Mechanics Shop Remodel Change Order #1  
*Staff Recommendation: Approve Change Order #1 in the amount of \$882.82 for the Public Works Facility Mechanics Shop Remodel project, increasing the contract amount from \$298,915.00 to \$299,797.82.*
- T IZWTP Change Order #1  
*Staff Recommendation: Approve Change Order #1 in the amount of \$131,850.29 for the Intermediate Zone Water Treatment Plant project, increasing the current contract amount from \$90,135,600 to \$90,267,450.29.*

8 Approve Disbursements

- A Approve Disbursements  
*Staff Recommendation: Approve disbursements from 09-26-2025 through 10-09-2025 in the amount of \$3,568,472.03.*

9 Public Hearings

- A 2025 Pavement Management Assessment Hearing  
*Staff Recommendation: 1. Conduct the Public Hearing for the 2025 Pavement Management Project. 2. Adopt Resolution 2025-154, Resolution adopting assessments for the 2025 Pavement Management Project.*
- B Cottage Grove Logistics Park 2nd Addition Final Plat and Easement Vacation  
*Staff Recommendation: 1) Hold the public hearing to vacate certain easements within the Cottage Grove Logistics Park Plat. 2) Adopt Resolution 2025-151 vacating certain easements within the Cottage Grove Logistics Park Plat. 3) Adopt Resolution 2025-156 rescinding, terminating, and releasing Construction, Repair, and Maintenance Agreement for Stormwater Utilities, Sanitary Sewer, Water Main, and Street Lights for Cottage Grove Logistics Park. 4) Adopt Resolution 2025-152 approving the Preliminary and Final Plats for Cottage Grove Logistics Park 2nd Addition.*
- C Unpaid Special Charges Assessment Hearing  
*Staff Recommendation: 1. Hold the Public Hearing. 2. Adopt Resolution 2025-153 adopting the assessment for Unpaid Special Charges on private property.*

10 Bid Awards

11 Regular Agenda

12 Council Comments and Requests

13 Workshops - Open to Public

- A Standards of Cover Study/Community Risk Assessment Preliminary Overview  
*Staff Recommendation: Receive preliminary Standards of Cover Study/Community Risk Assessment findings from the consulting firm Fitch and Associates.*

14 Workshops - Closed to Public

15 Adjournment



COTTAGE GROVE CITY COUNCIL  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MINNESOTA 55016  
COUNCIL CHAMBER - 7:00 PM

October 1, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
  - A County Attorney Update (Kevin Magnuson)  
*Staff Recommendation: Receive a personal introduction and an update from Kevin Magnuson, Washington County Attorney.*
  - B Proclamation - Fire Prevention Week  
*Staff Recommendation: Proclaim the week of October 5-11, 2025 as Fire Prevention Week.*
- 7 Consent Agenda
  - A City Council Regular Meeting Minutes (2025-09-03)  
*Staff Recommendation: Approve the September 3, 2025, City Council Regular Meeting Minutes.*
  - B City Council Special Meeting Minutes (2025-09-03)  
*Staff Recommendation: Approve the September 3, 2025, City Council Special Meeting Minutes.*
  - C Liquor License - Mi Pueblo Seis, LLC  
*Staff Recommendation: Authorize issuance of an on-sale intoxicating/Sunday liquor license to Mi Pueblo Seis, LLC, located at 7155 Jorgensen Lane South, Cottage Grove, MN.*
  - D Accelerated Firefighter/Paramedic Recruitment Program Agreement  
*Staff Recommendation: Approve the Accelerated Firefighter/Paramedic Recruitment Program Agreement for Ryan Seykora.*
  - E Cottage Grove Lions Fitness Equipment Donation  
*Staff Recommendation: Accept the donation of equipment in the amount of \$4,997.30 for the workout room at City Hall from the Cottage Grove Lions Club.*
  - F Water Service on 110th Street South - Declaring Costs to be Assessed and Adopt Assessments  
*Staff Recommendation: Adopt Resolution 2025-146 to declare costs and adopt assessments for 110th Street South for water service installation.*
  - G Peter Thompson Park Building Door Installation  
*Staff Recommendation: Authorize resolution 2025-120 awarding the Peter Thompson Park Building Door*

*Installation Project to Twin City Hardware in the amount of \$23,250 and authorize the Service Agreement between Twin City Hardware and the City of Cottage Grove.*

H River Oaks Patio Furniture Purchase

*Staff Recommendation: Authorize the purchase of patio furniture at River Oaks from By The Yard for \$90,183.39.*

I Amrize Nelson Mine - Final Environmental Impact Statement

*Staff Recommendation: Adopt Resolution 2025-147 authorizing the distribution of the Final Environmental Impact Statement for the Nelson Backwaters Project.*

J Transition Building - Stormwater Management Facilities Agreement

*Staff Recommendation: Approve the Stormwater Management Facilities Agreement between the City and South Washington County School District 833 for the Transition School Site located at 7000 Jamaica Avenue South; appropriate officials are hereby authorized to sign the Stormwater Management Facilities Agreement to effectuate this action.*

K Settlers Bluff - Irrigation Encroachment Agreements

*Staff Recommendation: 1) Approve the Encroachment Agreement with the Settlers Bluff Homeowner Association for existing irrigation lines installed in Outlots B and E of Settlers Bluff. 2) Approve the Encroachment Agreement with the Settlers Bluff Homeowner Association for existing irrigation lines installed in Outlot B of the Settlers Bluff 2<sup>nd</sup> Addition.*

L Mississippi Landing - Irrigation Encroachment Agreement

*Staff Recommendation: Approve the Encroachment Agreement with the Mississippi Landing Liberty Homes Association for existing private irrigation lines installed in Lots 4 and 5, Block 5, Lots 5 and 6, Block 4, and Outlot Q of the Mississippi Landing 1<sup>st</sup> Addition and proposed private irrigation lines to be installed in Lots 25 and 26, Block 2, and Outlot A of the Mississippi Landing 2<sup>nd</sup> Addition.*

M Cooperative Agreement for Erosion and Sediment Control Inspection Database Migration and Management

*Staff Recommendation: Approve the Cooperative Agreement between the City of Cottage Grove and the City of Woodbury for Erosion and Sediment Control Inspection Database Migration and Management.*

8 Approve Disbursements

A Approve Disbursements

*Staff Recommendation: Approve disbursements from 09-12-2025 through 09-25-2025 in the amount of \$5,325,127.11.*

9 Public Hearings

10 Bid Awards

11 Regular Agenda

12 Council Comments and Requests

13 Workshops - Open to Public

A Ravine Parkway (85th Street to Keats Avenue) Feasibility Report

*Staff Recommendation: Receive information on the draft Ravine Parkway (85th Street to Keats Avenue) Feasibility Report and provide feedback to staff.*

14 Workshops - Closed to Public

15 Adjournment



COTTAGE GROVE CITY COUNCIL  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MINNESOTA 55016  
COUNCIL CHAMBER - 7:00 PM

September 17, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
  - A Public Safety Board Drone Donation and Acceptance  
*Staff Recommendation: 1) Recognize the Public Safety Board for their donation of a DJI Matrice 4 Series Drone. 2) Accept the donation of the DJI Matrice 4 Series drone with the value of \$10,536.15.*
- 7 Consent Agenda
  - A Convention and Visitors Bureau Meeting Minutes (2025-06-03)  
*Staff Recommendation: Approve the June 3, 2025, Convention and Visitors Bureau Meeting Minutes*
  - B Parks, Recreation and Natural Resources Meeting Minutes (2025-06-09)  
*Staff Recommendation: Approve the June 9, 2025, Parks, Recreation, and Natural Resources Minutes.*
  - C Public Services Commission Meeting Minutes (2025-07-21)  
*Staff Recommendation: Approve the July 21, 2025, Public Services Commission meeting Minutes.*
  - D Closed Special Meeting Minutes (2025-08-20)  
*Staff Recommendation: Approve the August 20, 2025, Closed Special Meeting Minutes.*
  - E City Council Regular Meeting Minutes (2025-08-20)  
*Staff Recommendation: Approve the August 20, 2025, City Council Regular Meeting Minutes.*
  - F Rental License Approvals  
*Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.*
  - G Ordinance Amendments Allowing Cannabis Paraphernalia  
*Staff Recommendation: Adopt Ordinance 2025-1102 allowing the sale of cannabis paraphernalia in tobacco stores and cannabis-related retail stores.*
  - H Target Settlement  
*Staff Recommendation: Approve the Stipulation of Settlement for Parcel 16 by and between Target Corporation and the City, authorize the execution of a Settlement Agreement and payment of the remaining balance of \$217,300.*
  - I Assessment of Unpaid Special Charges on Private Property  
*Staff Recommendation: 1) Adopt Resolution 2025-137, Declaring costs to be assessed and ordering preparation of the proposed assessment roll for unpaid special charges on private property. 2) Adopt*

*Resolution 2025-138, Calling for a public hearing on proposed assessments for unpaid special charges from private property.*

- J 2025 Pavement Management Project - Declare Costs to be Assessed and Call for a Public Hearing  
*Staff Recommendation: 1) Adopt Resolution 2025-135 declaring the costs to be assessed for the 2025 Pavement Management Project. 2) Adopt Resolution 2025-136 calling for a Public Hearing to be held on October 15, 2025, for the 2025 Pavement Management Project.*
- K Utility and Engineering Division Building Final Payment - City Contracts  
*Staff Recommendation: 1) Adopt Resolution 2025-125, authorizing payment in the amount \$12,394.22 to Autumn Ridge Landscaping Inc. for the final payment for the Utility and Engineering Division Building Project. 2) Adopt Resolution 2025-127, authorizing payment in the amount \$22,476.36 to Ebert, Inc. dba Ebert Construction for the final payment for the Utility and Engineering Division Building Project. 3) Adopt Resolution 2025-128, authorizing payment in the amount \$3,818.55 to Ebert, Inc. dba Ebert Construction for the final payment for the Utility and Engineering Division Building Project. 4) Adopt Resolution 2025-129, authorizing payment in the amount \$38,748.00 to Fobbe Electric, Inc. for the final payment for the Utility and Engineering Division Building Project. 5) Adopt Resolution 2025-133, authorizing payment in the amount of \$8,570.77 to Jackson & Associates LLC for the final payment for the Utility and Engineering Division Building. 6) Adopt Resolution 2025-130 authorizing payment in the amount \$997.71 to MCI, Inc. dba Multiple Concept Interiors, Inc. for the final payment for the Utility and Engineering Division Building Project.. 7) Adopt Resolution 2025-131, authorizing payment in the amount \$949.80 to Spartan Steel Erectors, Inc. for the final payment for the Utility and Engineering Division Building Project.*
- L Utilities and Engineering Division Building - Kraus Anderson Change Order #1 and Final Payment  
*Staff Recommendation: Approve the KA GMP Reduction Change Order #1 in the amount of \$665,642.45 for the Utilities and Engineering Division Building and adopt resolution 2025-132 approving the final payment for the Utilities and Engineering Division Building in the amount of \$300,454.59 to Kraus Anderson Construction Company.*
- M Wells 9 and 11 Interim Treatment Facilities Project - Final Payment  
*Staff Recommendation: Adopt the attached resolution 2025-123 authorizing the final payment in the amount of \$177,184.37 to Rice Lake Construction Group for the Well 9 and 11 Interim Treatment Facilities project.*
- N Lamar Avenue Drainage Easement - Quote Award  
*Staff Recommendation: Approve Resolution 2025-139 awarding the 2025 Erosion Repair & Storm Sewer Replacement Project to Dynamic Earth & Civil, LLC in the amount of \$123,084.15, and the appropriate officials are hereby authorized to sign all necessary documents to effectuate these actions.*
- O County 19A/100th St Realignment - TED and TEDI Grant Application  
*Staff Recommendation: Adopt Resolution 2025-145 supporting the City's TED and TEDI grant applications for the County 19A/100th Street Realignment Project.*
- P MN DNR Outdoor Recreation Grant Agreement-Mississippi Dunes Park  
*Staff Recommendation: Authorize MN Department of Natural Resources Outdoor Recreation Grant Agreement for \$350,000 to be used for the Mississippi Dunes Park development project.*
- Q River Oaks Solar Power Grant Application and Service Agreement  
*Staff Recommendation: 1) Authorize staff to apply for the State of Minnesota's Commerce Department of Energy and Utilities Solar on Public Buildings grant program to fund 70% of the River Oaks solar array project. 2) Upon award of the Solar on Public Buildings grant program, authorize a service agreement with Solar Connection for the installation of the River Oaks Solar Array for a total project cost of \$143,672.*
- R Leafline Labs – Medical Cannabis Combination Registration  
*Staff Recommendation: Approve the Medical Cannabis Combination Registration for Leafline Labs, LLC at the location of 8235 97th Street South, Cottage Grove, MN.*

8 Approve Disbursements

A Approve Disbursements

*Staff Recommendation: Approve disbursements from 08-29-2025 through 09-11-2025 in the amount of \$3,346,984.08.*

9 Public Hearings

A Pine Hill Elementary School

*Staff Recommendation: 1) Hold the public hearing to vacate certain easements within the Pine Hill Elementary School property at 9015 Hadley Avenue South. 2) Adopt Resolution 2025-140 to vacate certain easements within the Pine Hill Elementary School property at 9015 Hadley Avenue South. 3) Adopt Resolution 2025-141 to approve a Conditional Use Permit for an educational facility within a residential district. 4) Adopt Resolution 2025-143 to approve a Variance to allow a six-classroom building addition to Pine Hill Elementary School to encroach within the required 50-foot setback to the residential property line to the north. 5) Adopt Resolution 2025-142 to approve a site plan review for three additions totaling approximately 13,300 square feet and associated site work at Pine Hill Elementary School.*

10 Bid Awards

11 Regular Agenda

A Park Grove Library

*Staff Recommendation: 1) Adopt Resolution 2025-144 approving a Site Plan Review for a building addition, façade remodel, and exterior site improvements at Park Grove Library. 2) Adopt the Development Agreement with Washington County, subject to minor modifications as approved by the City Attorney.*

12 Council Comments and Requests

13 Workshops - Open to Public

14 Workshops - Closed to Public

15 Adjournment