



COTTAGE GROVE CITY COUNCIL  
12800 RAVINE PARKWAY SOUTH  
COTTAGE GROVE, MINNESOTA 55016  
COUNCIL CHAMBER - 7:00 PM

March 4, 2026

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
  - A Annual Photo Contest  
*Staff Recommendation: Receive information on Annual Photo Contest winners.*
  - B Firefighter/Paramedic Swearing In Ceremony  
*Staff Recommendation: Swearing-in and recognition of Firefighters/Paramedics Michael Dandl, Sam Anderson, and Adam Higley.*
  - C Woolery Scholarship Fund Check Presentation  
*Staff Recommendation: Allow Justin and Kim Olsen and the Cottage Grove Lions an opportunity to present donations to the Cottage Grove Public Safety Board for the Woolery Scholarship.*
  - D Proclamation - Gary Spooner Day  
*Staff Recommendation: Proclaim March 15, 2026, as Gary Spooner Day.*
- 7 Consent Agenda
  - A City Council Regular Meeting Minutes (2026-02-04)  
*Staff Recommendation: Approve the February 4, 2026, City Council Regular Meeting Minutes.*
  - B City Council Special Meeting Minutes (2026-02-04)  
*Staff Recommendation: Approve the February 2, 2026, City Council Special Meeting Minutes (2026-02-04)*
  - C Planning Commission Minutes (2025-12-15)  
*Staff Recommendation: Accept and place on file the minutes from the December 15, 2025, Planning Commission meeting.*
  - D Convention and Visitors Bureau Meeting Minutes (2025-11-25)  
*Staff Recommendation: Approve Convention and Visitors Bureau Meeting Minutes (2025-11-25)*
  - E Planning Commission Appointments - Madison and Fischer  
*Staff Recommendation: Appoint Bradley Madison to the Planning Commission with a term ending on February 29, 2028, and appoint Commissioner Jessica Fischer to the Planning Commission Chair position through February 28, 2027.*
  - F ACHP Commission Appointments - McDermott and Doheny  
*Staff Recommendation: Approve the appointment of Joseph McDermott and Mary Doheny to their first*

terms on the Advisory Committee on Historic Preservation, effective March 1, 2026, and ending February 29, 2028.

- G Lower Potency Hemp Edible Retailer License — G-Will Liquor**  
*Staff Recommendation: Approve the Lower Potency Hemp Edible Retailer License to Cherokee Liquors (DBA G-Will Liquors) at 6999 80th Street South, Cottage Grove.*
- H Temporary Gambling License - Phoenix Residence**  
*Staff Recommendation: Authorize issuance of a single-occasion gambling permit to Corrie Lynn Kopischke on behalf of Phoenix Residence, to conduct a raffle at River Oaks Golf Course (11099 Hwy 61, Cottage Grove) on June 8, 2026, from 12:30-6:00 PM.*
- I Temporary Gambling License - Accacia Lodge No. 51**  
*Staff Recommendation: Authorize issuance of a single-occasion gambling permit, David Gene Martin, on behalf of Accacia Lodge No. 51, to conduct a raffle at 11094 70th Street South, Cottage Grove, on October 3, 2026, at 6:00 PM.*
- J Washington County Wellness Grant Acceptance**  
*Staff Recommendation: Approve the grant agreement with Washington County in the amount of \$3,000 and authorize the expenditure of the \$300 matching contribution.*
- K Rental License Approvals**  
*Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.*
- L Sale of Surplus Equipment - eBikes Purchase**  
*Staff Recommendation: 1) Authorize the department to sell two ATVs (Units #5398 and 5399) to 61 Marine & Sports for \$5,000.00. 2) Authorize the department to purchase two E-bikes with the proceeds from the sale of surplus equipment. The cost not to exceed \$5,000.*
- M Authorization to Purchase Replacement Squad**  
*Staff Recommendation: Approve the purchase of a replacement vehicle for the administrative fleet.*
- N Bike Park Service Agreement**  
*Staff Recommendation: Authorize service agreement with Pathfinder Trail Building, LLC for Bike Park jump line improvements for the amount of \$73,608.*
- O Kingston ECP Grant Application**  
*Staff Recommendation: Authorize staff to apply for a MN DNR Expedited Conservation Partners grant for Kingston Park native habitat restoration in the amount of \$75,000.*
- P Ice Arena Kraus-Anderson Agreement**  
*Staff Recommendation: Authorize Construction Manager as Adviser AIA C132 contract with Kraus Anderson for preconstruction services in the amount of \$10,000 and preconstruction administration and management fee equal to 2.25% (estimated at \$91,842) of the project costs for the Ice Arena Remodel Project.*
- Q 2026 Washington County Grant Agreement for Municipal Recycling**  
*Staff Recommendation: Approve the 2026 Grant Agreement for Municipal Recycling Grant Distribution in the amount of \$60,078.00.*
- R 2026 Standard Specifications for Utility and Street Construction, Standard Detail Plates, and Engineering Design Standards**  
*Staff Recommendation: Approve the Cottage Grove 2026 Standard Specifications for Utility and Street Construction, the 2026 Standard Detail Plates, and the 2026 Engineering Design Standards.*
- S 2026 Pavement Management - Approve Plans & Specifications and Authorize Bidding**  
*Staff Recommendation: Adopt Resolution 2026-021 approving the plans and specifications and authorizing bidding for the 2026 Pavement Management Project.*
- T Hamlet Pond - Change Order & Final Payment**  
*Staff Recommendation: Approve Change Order #1 and adopt Resolution 2026-029 approving the final payment of \$169,818.48 for the 2025 Hamlet Pond – Phase 2: Bank Grading and Sediment Removal Project.*

- U SCADA Integrator Professional Services Agreement  
*Staff Recommendation: Approve the Professional Services Agreement with In Control, Inc. and appropriate officials are hereby authorized to sign all necessary documents to effectuate these actions.*
- V Water Service Repair-Assessment Waiver Agreement  
*Staff Recommendation: 1) Approve the Assessment Waiver Agreement for 6237 64th Street South and appropriate officials are hereby authorized to sign all necessary documents to effectuate these actions. 2) Adopt the assessment in the amount of \$6,300.00 as outlined in the agreement.*
- W LCCR Grant Submission Authorization - Mississippi Dunes Development Project  
*Staff Recommendation: Adopt Resolution 2026-038 authorizing staff to apply for the Minnesota LCCMR grant in the amount of \$386,250 to assist in the completion of plans for the Mississippi Dunes Park Building.*
- 8 Approve Disbursements
  - A Approve Disbursements  
*Staff Recommendation: Approve disbursements from 02-13-2026 through 02-26-2026 in the amount of \$4,366,287.26.*
- 9 Public Hearings
- 10 Bid Awards
- 11 Regular Agenda
  - A Panera – Site Plan Review and Conditional Use Permit  
*Staff Recommendation: 1) Adopt Resolution 2026-036 approving a Site Plan Review for the construction of a restaurant and associated site improvements to be located at 7162 East Point Douglas Road South. 2) Adopt Resolution 2026-037 approving a Conditional Use Permit for a Restaurant with a Drive-up Window to be located at 7162 East Point Douglas Road South. 3) Approve the Permanent Utility Easement, Encroachment Agreement, Permanent Drainage and Utility Easement, Permanent Sidewalk Easement, and the Stormwater Management and Facilities Agreement with DCJ Cottage Grove, LLC.*
  - B New Life Church (11245 Point Douglas Drive South) – Site Plan Review  
*Staff Recommendation: 1) Adopt Resolution 2026-035 approving the Site Plan Review for a 5,814 square foot building addition to the existing New Life Church building located at 11245 Point Douglas Drive South. 2) Approve the Stormwater Management Facilities Agreement with New Life Community Church.*
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
  - A Ordinance Amendments Workshop - Code Updates  
*Staff Recommendation: Provide direction on proposed code updates.*
  - B 2026 Mill and Overlay Improvements — 95th Street Lane Reallocation  
*Staff Recommendation: Receive information on the 95<sup>th</sup> Street Lane reallocation and provide feedback to staff.*
- 14 Workshops - Closed to Public
- 15 Adjournment