



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

May 6, 2026

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A National Public Works Week Proclamation
Staff Recommendation: Proclaim May 17-23, 2026, as National Public Works Week.
 - B National Police Week and Peace Officers' Memorial Day Proclamation
Staff Recommendation: Proclaim National Police Week (May 10-16, 2026) and Peace Officers' Memorial Day (May 15, 2026).
 - C EMS Week Proclamation
Staff Recommendation: Proclaim May 17-23, 2026, as Emergency Medical Services Week.
 - D Military Appreciation Month Proclamation
Staff Recommendation: Proclaim May 2026 as Military Appreciation Month.
 - E Building Safety Month Proclamation
Staff Recommendation: Proclaim May 2026 as Building Safety Month.
 - F Asian American and Pacific Islander Heritage Month Proclamation
Staff Recommendation: Proclaim May 2026 as Asian American and Pacific Islander Heritage Month.
 - G Mental Health Awareness Month Proclamation
Staff Recommendation: Proclaim May 2026 as Mental Health Awareness Month.
 - H ALS Awareness Month Proclamation
Staff Recommendation: Proclaim May 2026 as ALS Awareness Month.
- 7 Consent Agenda
 - A City Council Regular Meeting Minutes (2026-03-18)
Staff Recommendation: Approve the March 18, 2026, Meeting Minutes.
 - B City Council Regular Meeting Minutes (2026-04-01)
Staff Recommendation: Approve the April 1, 2026, City Council Regular Meeting Minutes.
 - C City Council Regular Meeting Minutes (2026-04-15)
Staff Recommendation: Approve the April 15, 2026, City Council Regular Meeting Minutes.

- D Planning Commission Meeting Minutes (2026-03-23)
Staff Recommendation: Accept and place on file the minutes from the March 23, 2026, Planning Commission Meeting.
- E Economic Development Authority Meeting Minutes (2025-12-02)
Staff Recommendation: Approve the December 2, 2025, Economic Development Authority Meeting Minutes.
- F Economic Development Authority Meeting Minutes (2026-01-13)
Staff Recommendation: Approve the January 13, 2026, Economic Development Authority Meeting Minutes.
- G Temporary Gambling License — Cottage Grove Lions Club
Staff Recommendation: Authorize issuance of a single-occasion gambling permit to Pamela Tobritzhofer on behalf of the Cottage Grove Lions Club to conduct a raffle on September 15, 2026, at Carbone's Pizza (7155 Jorgensen Lane South).
- H Temporary Liquor License - Cottage Grove Lions Club
Staff Recommendation: Authorize issuance of a temporary intoxicating liquor license to Kaitlyn Tobritzhofer on behalf of the Cottage Grove Lions Club on June 18 - 20, 2026, at Kingston Park (9195 75th Street South).
- I Temporary Liquor License - St Paul Park Lions Club
Staff Recommendation: Authorize issuance of a temporary intoxicating liquor license to Zac Dockter on behalf of the St Paul Park/Newport Lions Club on June 19 - 20, 2026, at Kingston Park (9195 75th Street South).
- J Liquor and Tobacco License — Grove Liquor
Staff Recommendation: Approve the Off-Sale Liquor and Tobacco License applications for Allison Terese Penman, Grove Liquor, located at 7155 Jorgensen Lane S, Suite 150, Cottage Grove, Minnesota.
- K Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
- L Package & Workers Compensation Policies Renewal
Staff Recommendation: Authorize the purchase of workers compensation insurance from the League of Minnesota Cities Insurance Trust (LMCIT) in the amount of \$554,131, which includes our experience modifier, a premium discount, and a \$25,000 per occurrence medical deductible.
- M Tort Liability Limits
Staff Recommendation: It is recommended that the City not waive the tort cap liability limits.
- N Call for Public Hearing pertaining to Conduit Debt Host Approvals
Staff Recommendation: Adopt resolution 2026-068 calling for a public hearing.
- O Regions EMS Medical Direction Agreement
Staff Recommendation: Approve and sign the Regions EMS Medical Direction Agreement.
- P Authorization to sell tender
Staff Recommendation: Authorize the sale of a 1996 Volvo tender.
- Q Hohenstein's – Lower Potency Hemp Edible Warehouse/Wholesale
Staff Recommendation: Adopt Resolution 2026-074 approving the Conditional Use Permit for a Lower Potency Hemp Edible Warehouse and Wholesale operation at 8301 95th Street South.
- R 10200 Kimbro Circle Accessory Structure Addition – Variance
Staff Recommendation: Adopt Resolution 2026-075 approving the variance request for an accessory structure addition within the required 20-foot side yard setback and within the front yard at 10200 Kimbro Circle South.
- S Cintas Settlement Acceptance
Staff Recommendation: Approve the Cintas settlement checks in the amount of \$2,303.17.
- T City Hall Front Desk Security Remodel - Change Orders 1, 2, 3, and 4
Staff Recommendation: Approve Change Orders 1, 2, 3, and 4 in the amount of \$4,011 for the City Hall Front

Desk Security Remodel project, increasing the contract amount for RAK Construction from \$96,955 to \$100,966.

- U **Safe Streets and Roads for All (SS4A) – Approve Grant Agreement**
Staff Recommendation: Approve the grant agreement, authorizing the City to utilize funding from the Safe Streets and Roads for All (SS4A) Grant Program, and authorizing the City Engineer to execute all necessary documents to implement these actions.

- V **Utility and Engineering Building and Low Zone Water Treatment Plant Lawn Care Services Quote Award & Amendment**
Staff Recommendation: Approve resolution number 2026-069 awarding the quote for lawn care services at the Utility and Engineering Building and Low Zone Water Treatment Plant for \$17,767.68 with Valdes Lawn Care and Snow Removal, LLC with a 4% increase each year. Approve the First Amendment to the Public Facility Outdoor Maintenance Agreement with Valdes Lawn Care and Snow Removal, LLC, through December 31, 2028.

- W **Grey Cloud Island Drive Causeway Parking Lot Restrictions**
Staff Recommendation: Adopt Resolution 2026-073 restricting parking in the Grey Cloud Island Drive Causeway Parking Lot from sunset to sunrise.

- X **2026 Joint Services Street Striping Project – Quote Award**
Staff Recommendation: Adopt Resolution 2026-070 awarding the 2026 Joint Services Street Striping Project to the lowest accepted quote supplied by Sir Lines-A-Lot, LLC in the amount of \$79,407.20, and the appropriate officials are hereby authorized to sign all necessary documents to effectuate these actions.

- Y **2026 Joint Crack Sealing Project – Approve Plans and Specifications and Authorize Bidding**
Staff Recommendation: Adopt Resolution 2026-071 approving the plans and specifications and authorizing bidding for the 2026 Joint Crack Sealing Project.

- Z **2026 South Washington Watershed District Coordinated Capital Improvement Program Contracts**
Staff Recommendation: Staff recommends that the City Council accept the South Washington Watershed District (SWWD) Coordinated Capital Improvement Program (CCIP) Contracts for Ideal Avenue Manhole Refurbishment and Pond LP-3 Excavation projects up to a maximum of \$510,000.

- AA **Joint Powers Agreement - Newport Water Supply**
Staff Recommendation: Approve the Joint Powers Agreement with the City of Newport for interim water supply.

- BB **Geneva Avenue Joint Powers Agreement with St. Paul Park**
Staff Recommendation: Approve the Joint Powers Agreement with St. Paul Park for joint responsibilities of Geneva Avenue South.

- CC **Cooperative Agreement Between the City of Cottage Grove and Washington County - 80th Street and County State Aid Highway 39**
Staff Recommendation: Approve the Cooperative Agreement Between the City of Cottage Grove and Washington County for the Design and Construction of 80th Street and County State Aid Highway 39.

- DD **2026 Vegetation Establishment Inspections Service Agreement - Washington Conservation District and the City of Cottage Grove**
Staff Recommendation: Approval of the 2026 Service Agreement between Washington Conservation District and the City of Cottage Grove: Vegetation Establishment Inspections.

- EE **Oltman Middle School - Encroachment Agreement**
Staff Recommendation: Approve the Encroachment Agreement for Northern States Power and Independent School District 833 for the placement of a gas line for Oltman Middle School located at 6625 Goodview Ave South, and appropriate officials are hereby authorized to sign the Encroachment Agreement to effectuate this action.

- FF Fire Department Tender - Change Orders
Staff Recommendation: Approve Change Orders 1–9 for the Fire Department Tender the amount of \$7,723.00.
- 8 Approve Disbursements
 - A Approve Disbursements
Staff Recommendation: Approve disbursements from 04-10-2026 through 04-30-2026 in the amount of \$6,049,723.71.
- 9 Public Hearings
- 10 Bid Awards
 - A 2026 Mill and Overlay Project - Bid Award
Staff Recommendation: Adopt Resolution 2026-072 awarding the 2026 Mill and Overlay project to McNamara Contracting, Inc. including the base bid and the three alternates for a total of \$1,836,706.16.
- 11 Regular Agenda
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
 - A 2027 Budget Workshop
Staff Recommendation: Receive information regarding the 2027 budget and property tax levy and provide feedback to staff.
- 14 Workshops - Closed to Public
- 15 Adjournment