

MINUTES

COTTAGE GROVE CITY COUNCIL

COUNCIL CHAMBER
12800 RAVINE PARKWAY SOUTH

August 2, 2023

REGULAR MEETING - 7:00 P.M **COUNCIL CHAMBER**

IN ACCORDANCE WITH THE REQUIREMENTS OF MINNESOTA STATE STATUTE 13D.02, COUNCIL MEMBERS DAVE THIEDE & TONY KHAMBATA WILL APPEAR REMOTELY VIA INTERACTIVE TECHNOLOGY FROM THE FOLLOWING PUBLIC LOCATIONS: Dave Thiede-Lobby of Hampton Inn & Suites, Albany at Albany Mall, 2628 Dawson Road, Albany, Georgia, 31717
Tony Khambata-Brainerd Public Library, 416 South 5th Street, Brainerd, Minnesota, 56401

1. CALL TO ORDER

The City Council of the City of Cottage Grove, Washington County, Minnesota, held a regular meeting on August 2, 2023, at Cottage Grove City Hall, 12800 Ravine Parkway. Mayor Bailey called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The audience, staff, and City Council Members stood and recited the Pledge of Allegiance.

3. ROLL CALL

City Clerk Tammy Anderson called the roll: Mayor Bailey - Here; Council Member Dennis - Here; Council Member Khambata - Here; Council Member Olsen - Here; Council Member Thiede - Here.

Also present: Jennifer Levitt, City Administrator; Amanda Johnson, Assistant City Attorney-LeVander, Gillen & Miller, PA; Tammy Anderson, City Clerk; Gretchen Larson, Economic Development Director; Zac Dockter, Parks and Rec Director; Pete Koerner, Public Safety Director; Brenda Malinowski, Finance Director; Lee Mann, Principal Engineer, Stantec; Amanda Meyer, City Engineer; Emily Schmitz, Community Development Director.

4. OPEN FORUM

Mayor Bailey opened the Open Forum. As no one wished to address the Council, Mayor Bailey closed the Open Forum.

5. ADOPTION OF AGENDA

Council Member Dennis made a motion to approve the agenda; second by Council Member Olsen. Clerk Anderson called the roll: Council Member Khambata-Aye, Council Member Dennis-Aye, Council Member Thiede-Aye, Council Member Olsen-Aye, Mayor Bailey-Aye. Motion carried: 5-0.

6. PRESENTATIONS - None.

7. CONSENT AGENDA

- A. Approve the July 12, 2023 City Council Special Meeting minutes.
- B. Approve the July 19, 2023, City Council Closed Meeting minutes.
- C. Accept and place on file the minutes of the June 26, 2023, Planning Commission Meeting.
- D. Approve the single occasion Gambling Permit application for the Cottage Grove Area Chamber of Commerce on November 1, 2023, at 8617 West Point Douglas Road South, beginning at 1:30 p.m.
- E. Approve the issuance of rental licenses to the properties listed in the attached table.
- F. Receive the 2022 Cottage Grove Convention and Visitors Bureau Annual Report.
- G. Adopt Resolution 2023-105 amending Resolution 2021-160 establishing the City of Cottage Grove Convention and Visitors Bureau.
- H. Authorize staff to apply for a Minnesota DNR Conservation Partners Legacy grant for Cottage Grove Trailway Corridor native habitat restoration up to \$215,000.
- I. Adopt Resolution 2023-103 approving the final payment in the amount of \$34,962.90 to Pember Companies, Inc. for the Oakwood Park Improvements Project.
- J. Approve the Service Agreement with Collins Electrical for streetlighting work and emergency repair response.
- K. Approve the following with minor modifications by the City Attorney: 1) The Permanent Sanitary Sewer Easement by and between Dodge Nature Center, The Preserve of Cottage Grove, and the City of Cottage Grove. 2) The Permanent Easement and Private Sanitary Service Maintenance Agreement for Sanitary Sewer Line by and between Dodge Nature Center, The Preserve of Cottage Grove, and the City of Cottage Grove.
- L. 1) Adopt Ordinance No. 1070, enacting City Code Title 1, Chapter 5, Section 11 regarding Electric Franchise Fee. 2) Adopt Ordinance No. 1069, enacting City Code Title 1, Chapter 5, Section 10 regarding Gas Franchise Fee.
- M. 1) Adopt Ordinance No. 1071, Northern States Power Company Gas Franchise Ordinance. 2) Adopt Ordinance No. 1072, Northern States Power Company Electric Franchise Ordinance.

- N. Adopt Ordinance No. 1073, CenterPoint Energy Gas Franchise Ordinance.

None of the Council Members wished to pull any items for further comment and/or discussion.

Council Member Olsen made a motion to approve the Consent Agenda; second by Council Member Thiede. Clerk Anderson called the roll: Council Member Khambata-Aye, Council Member Dennis-Aye, Council Member Thiede-Aye, Council Member Olsen-Aye, Mayor Bailey-Aye. Motion carried: 5-0.

8. APPROVE DISBURSEMENTS

- A. Approve payments for the period of 7-19-2023 through 7-28-2023 in the amount of \$2,680,394.12.

Motion by Council Member Dennis to approve disbursements; second by Council Member Olsen. Clerk Anderson called the roll: Council Member Khambata-Aye, Council Member Dennis-Aye, Council Member Thiede-Aye, Council Member Olsen-Aye, Mayor Bailey-Aye. Motion carried: 5-0.

9. PUBLIC HEARINGS - None.

10. BID AWARDS

- A. Low Zone Water Treatment Plant Project - Bid Award
Staff Recommendation: Adopt Resolution 2023-104 awarding the Low Zone Treatment Plant Project Base Bid and Alternate 1 to Rice Lake Construction Group, in the total amount of \$39,078,155.00.

Lee Mann, Principal Engineer for Stantec, stated bids were received on Thursday, July 13, for the Low Zone Water Treatment Plan, which will be located at the northeast corner of Ideal Avenue South and 110th Street South; this project also includes the construction of Well 13. He displayed the Site Plan to show the exact location of the plant, in relation to the roads, and the features of the plant from a high-level view.

Engineer Mann stated we received two bids, one from Rice Lake Construction Group for \$38,182,800, and the other from Market & Johnson, Inc. for \$38,717,563.88. There was also an Alternate 1 for SCADA Remote Site Upgrades in the amount of \$895,355. The Engineer's estimates are shown on the screen in relation to the bids. Rice Lake Construction Group had the lower Base Bid in the amount of \$38,182,800.

Funding Breakdown for the Base Bid and SCADA Remote Site Upgrades:

\$37,408,783 - Water Treatment Plant/Well 13, Paid by the 3M Settlement Funds

\$ 774,017 - City Responsible Costs, Paid by Area & Utility Funds

\$ 895,355 - SCADA Remote Site Upgrades, Paid by Water & Sewer Utility Funds

\$39,078,155 - Total Cost

Engineer Mann stated another important point is the 3M Settlement Fund Construction Grant for this project was finally executed yesterday in the amount of \$42,127,000, which includes construction, engineering, and other miscellaneous costs, so that's all set to go.

Mayor Bailey asked Engineer Mann to explain for the public what SCADA means.

Engineer Mann stated SCADA stands for Supervisory Control and Data Acquisition. Basically, that's the system that helps the City run all of the wells, in this case, the treatment plant will also be on the SCADA system. It includes towers, lift stations, and booster stations; it's the computer system that gives the alarms and in some cases actually controls when those facilities get turned on and off.

Mayor Bailey stated our current system is older, so we're basically upgrading everything. Engineer Mann stated that's correct, and the new system will be a big step forward into meeting the State and Federal cyber security standards and requirements.

Motion by Council Member Olsen to Adopt Resolution 2023-104 awarding the Base Bid Low Zone Water Treatment Plant Project and Alternate 1, SCADA Remote Site Upgrades, to Rice Lake Construction Group, in the amount of \$39,078,155.00; second by Council Member Khambata. Clerk Anderson called the roll: Council Member Khambata-Aye, Council Member Dennis-Aye, Council Member Thiede-Aye, Council Member Olsen-Aye, Mayor Bailey-Aye. Motion carried: 5-0.

11. REGULAR AGENDA - None.

12. COUNCIL COMMENTS AND REQUESTS

Council Member Thiede stated, sadly, he missed Night to Unite last night. He heard it was fantastic, as usual; hopefully, next year he won't be traveling.

Council Member Olsen noted as Council Member Thiede commented, last night was Night to Unite across the country. In Cottage Grove, we had an unbelievable time, it was so much fun. He had a chance to visit several parties, along with Mayor Bailey, in the afternoon at some of our retirement communities. Of course, there were neighborhood parties last night; he believed we had close to 60 parties in the City, which is a few more than we had last year. He thanked those residents who actually hosted parties at their homes. It really is important to bring our neighbors together to interact with our Public Safety personnel and essentially get to know your neighbors and build safe neighborhoods that way. There was also an effort to collect some school

supplies for distribution to Friends in Need Food Shelf for back to school, which is right around the corner; many City personnel today picked up all the donated school supplies and delivered those to Friends in Need. He also thanked the City staff members who put time, energy, and effort into coordinating all the visits last night; that is a monumental task. He would be remiss if he didn't mention Charlene Raymond of our Public Safety Department, Dan Schoen, our Community Engagement Officer, and Chelsea Flores, who coordinated all of the Fire responses, as Mike Dandl is on vacation. There were a number of other City staff members in our General Government division who also had a hand in making this a success.

Council Member Olsen also congratulated the River Oaks Golf Course for another wonderful Public Safety Golf Tournament. He played in the tournament this past weekend with Mayor Bailey, Commissioner Bigham, and Sergeant McCormick from our Police Department. We had a lot of fun, the weather was perfect, and River Oaks did a great job hosting; even with some of the construction taking place on the course with our irrigation system, it was in really good shape and it was easy to get around the one hole on which they were working. We had a wonderful turnout, and all of those funds go to support the Public Safety Board and our Cottage Grove Public Safety team.

Council Member Olsen congratulated his friend and colleague, Council Member Steve Dennis, for 20 years of serving the community with excellence as a business owner, along with his brother, John, his son, Greg, his wife, Kathy, and John's wife, Wendy, at Dennis Brothers Liquors. They really have done a marvelous job over the last 20 years of truly being a source of pride for the City of Cottage Grove. He asked Council Member Dennis if it was the largest craft beer selection; Council Member Dennis stated they were very fortunate to have customer reviews on one of the largest beer-related websites being listed for many years as the top-rated craft beer store in Minnesota. Council Member Olsen stated all you had to do was walk in the store: The service was outstanding, it was a beautiful store, and Steve and his family were always very, very generous to many of the nonprofits here in town, including the Cottage Grove Lions Club. Steve has been our partner for various events for several years and always treated us right. The business will be sorely missed, but it's certainly understandable that at some point somebody needs an opportunity to rest for a minute; after 20 years, you certainly earned it. He thanked Council Member Dennis for all he's done for the community as a business owner, we sure appreciate it. Council Member Dennis thanked Council Member Olsen.

Mayor Bailey stated last week we had the opportunity to do a ribbon cutting and welcome Jersey Mike's into town. There's another ribbon cutting this Friday, at noon, at Home Choice, 6990 80th Street South, located next to Ace Hardware. Stop in and check out the new businesses. Pizza Ranch is now hiring, and have an opening date set for September 18.

Mayor Bailey stated before our next Council Meeting, there are plans for another Movies in the Park at Highlands Park, on Friday, August 11; the movie will be Super

Pets. They've been worried about the rain the last couple weeks, and have had to postpone it, so, a movie will now be shown in September.

13. WORKSHOPS - OPEN TO PUBLIC - None.

14. WORKSHOPS - CLOSED TO PUBLIC - None.

15. ADJOURNMENT

Motion by Council Member Olsen, second by Council Member Dennis, to adjourn the meeting at 7:15 p.m. Clerk Anderson called the roll: Council Member Khambata-Aye, Council Member Dennis-Aye, Council Member Thiede-Aye, Council Member Olsen-Aye, Mayor Bailey-Aye. Motion carried: 5-0.

Minutes prepared by Judy Graf and reviewed by Tamara Anderson, City Clerk.