



COTTAGE GROVE CITY COUNCIL

December 20, 2023

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER- 7:00 PM

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
- 7 Consent Agenda
 - A 2024 Council Meeting Schedule
Staff Recommendation: Approve the 2024 City Council Meeting Schedule.
 - B 2024 City Fee Update
Staff Recommendation: Adopt the ordinance with the proposed fee changes/increases for 2023 effective January 1, 2024.
 - C Business License Renewals
Staff Recommendation: Adopt Resolution 2023-147 authorizing renewal of business licenses for 2024.
 - D Approval of Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - E 2024 Non-Rep Pay Plan & Benefits
Staff Recommendation: Approve Resolution 2023-164 adopting the 2024 Pay Plan and Benefits for employees not covered by a labor contract for the City of Cottage Grove.
 - F Personnel Policy Update
Staff Recommendation: Adopt Resolution 2023-169 approving the updated Annual Leave policy and adding the earned safe and sick time policy to the Personnel Policy.
 - G Health and Dental Insurance Benefits
Staff Recommendation: Approve the Delta Dental of Minnesota Group Dental Plan Risk Contract and the Medica Master Group Contract for 2024. The Delta Dental contract is attached. The Medica Summary of Benefits and Coverage (SBC) is attached. The formal Medica contract will be issued later this month or early next month.
 - H 2024 Part-time Firefighter Pay Plan
Staff Recommendation: Approve Resolution 2023-168 adopting the 2024 Part-time Pay Plan.
 - I Compensation Study
Staff Recommendation: Approve the proposal for Paypoint HR to conduct a compensation study in 2024 in the amount of \$30,000.00.

- J Public Purpose Expenditure Policy
Staff Recommendation: Adopt Resolution 2023-167 approving the public purpose expenditure policy for 2024 as presented.
- K Accept Donation-Pancetral CGC Holdings LLC
Staff Recommendation: Approve Resolution 2023-165, accepting a donation from Pancetral CGC Holdings LLC
- L Funds Transfer
Staff Recommendation: Approve Resolution 2023-166, authorizing the transfer of funds from the ED Trust Fund (286) to the EDA Fund (285)
- M Service Agreement for Granada and West Draw Playground Installation
Staff Recommendation: 1. Authorize purchase of Granada Park playground equipment for the amount of \$59,925. 2. Authorize purchase of West Draw playground equipment for the amount of \$53,832. 3. Authorize a service agreement with Michael Basich, Inc. for the installation of playground equipment at Granada and West Draw Parks for the amount of \$37,476.
- N Glacial Valley Park Building - Change Order #3
Staff Recommendation: Approve Glacial Valley Park change order request in the amount of \$13,318.48
- O Glacial Valley Park Ice Rink Board System Service Agreement Amendment
Staff Recommendation: Authorize service agreement amendment with Becker Arena Products for the production and installation of acrylic glass and protective netting at Glacial Valley Park ice rink for the amount of \$45,439.00.
- P Final Payment – Summers Landing 3rd and 4th Additions Final Streets
Staff Recommendation: Adopt Resolution 2023-170 approving the final payment of \$19,104.91 for the Summers Landing 3rd and 4th Additions Final Streets Project.
- Q Deputy Fire Chief Appointment
Staff Recommendation: Approve the appointment of Nicholas Arrigoni to the position of Deputy Fire Chief, effective Monday, March 25, 2024.
- 8 Approve Disbursements
 - A Payments for the period of November 30, 2023, through December 13, 2023.
- 9 Public Hearings
- 10 Bid Awards
- 11 Regular Agenda
 - A Commission and Committee Appointments
Staff Recommendation: Approve the 2024 Commission and Committee Appointments.
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
- 14 Workshops - Closed to Public
- 15 Adjournment