



COTTAGE GROVE CITY COUNCIL

February 7, 2024

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER- 7:00 PM

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Part-time Fire Department Recognition
Staff Recommendation: Receive a presentation and recognize the Fire Department's years of service.
 - B February 2024: Black History Month Proclamation
Staff Recommendation: Receive a presentation and recognize Black History month.
- 7 Consent Agenda
 - A January 3, 2024, Special Meeting Minutes (Swearing-in & Badge Ceremony)
Staff Recommendation: Approve the January 3, 2024, Special Meeting Minutes (Swearing-in & Badge Ceremony).
 - B January 3, 2024, Regular Meeting Minutes
Staff Recommendation: Approve the January 3, 2024, Regular Meeting Minutes.
 - C January 17, 2024, Special Meeting Minutes (Legislative Review)
Staff Recommendation: Approve the January 17, 2024, Special Meeting Minutes (Legislative Review).
 - D January 17, 2024, Regular Meeting Minutes
Staff Recommendation: Approve the January 17, 2024, Regular Meeting Minutes.
 - E December 18, 2023 - Planning Commission Minutes
Staff Recommendation: Accept and place on file the minutes from the December 18, 2023, Planning Commission Meeting.
 - F Response to Open Forum Question - January 17, 2024
Staff Recommendation: Accept the response letter replying to the request to link the South District Street & Utility Improvements Phase 2 Feasibility Report to Agenda Item 7.J. from the January 17, 2024, City Council meeting open forum.
 - G Reappointing Commissioners and CVB Directors
Staff Recommendation: Appoint Commissioners and CVB Directors to their assigned Commissions listed in the memo.

- H **Transcribing Agreement**
Staff Recommendation: Authorize entering into an agreement with Judith Graf for transcription services for 2024.
- I **Rental License Approvals**
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.
- J **Accept donations received in the 4th Quarter 2023**
Staff Recommendation: Adopt Resolution 2024-14, accepting donations received in the 4th Quarter 2023.
- K **Abatement of utility billing certification**
Staff Recommendation: Adopt Resolution 2024-15, authorizing the abatement of utility billing certifications in the amount of \$1,095.98.
- L **HERO Center Joint Powers Agreement (JPA) Amendments**
Staff Recommendation: Approve the second amended Joint Powers Agreement between the City of Cottage Grove and the City of Woodbury for the East Metro Public Safety Training Facility (HERO Center).
- M **Kingston Park Building Final Design Service Agreement**
Staff Recommendation: Authorize service agreement with Oertel Architects for Kingston Park Building Project final design services.
- N **Mississippi Dunes Building Concept Design**
Staff Recommendation: Authorize service agreement with ISG, Inc. for Mississippi Dunes building planning and concept design.
- O **Holcim MWR, Inc. – Annual Mining Permit**
Staff Recommendation: Adopt Resolution 2024-016 approving the 2024 Mining Permit for Holcim – MWR, Inc. – Nelson Sand & Gravel Facility.
- P **Cottage Grove 2024 Standard Specifications for Street & Utility Construction and 2024 Standard Detail Plates**
Staff Recommendation: Approve the Cottage Grove 2024 Standard Specifications for Street & Utility Construction and 2024 Standard Detail Plates.
- Q **RAISE Grant**
Staff Recommendation: Adopt Resolution 2024-020 supporting the City's RAISE grant application for the County 19A/100th Street Realignment Project.
- R **Construction Cost Share & Maintenance Agreements with Washington County for the County Road (CR) 74 Multi-Use Trail Project**
Staff Recommendation: 1) Approve the Cooperative Agreement between Washington County and the City of Cottage Grove for Construction Cost of County Road (CR) 74 Multi-Use Trail. 2) Approve the Cooperative Agreement between Washington County and the City of Cottage Grove for Maintenance of County Road (CR) 74 Multi-Use Trail Project.
- S **2024 Mill and Overlay Project – Approve Plans and Specifications and Establish Bid Date**
Staff Recommendation: Adopt Resolution 2024-018 approving the plans and specifications and establishing a March 7, 2024, bid date for the 2024 Mill and Overlay Project.
- 8 **Approve Disbursements**
 - A **Approve Disbursements**
- 9 **Public Hearings**
 - A **2024 Pavement Management – Hold Public Hearing and Order Project**
Staff Recommendation: Adopt Resolution 2024-019 ordering the 2024 Pavement Management Project.
- 10 **Bid Awards**
- 11 **Regular Agenda**

- A Proposed Discount Tire Facility at 8647/8649 East Point Douglas Road South – Conditional Use Permit

Staff Recommendation: Adopt Resolution 2024-017 approving the Conditional Use Permit for a minor automotive repair use for Discount Tire to be located at 8647/8649 East Point Douglas Road South.

12 Council Comments and Requests

13 Workshops - Open to Public

- A Police Annual Use of Force Report

Staff Recommendation: Receive the annual use of force presentation and abbreviated annual SWAT report from Deputy Director Brad Petersen and Sergeant Nicholas Bailey.

14 Workshops - Closed to Public

15 Adjournment