



COTTAGE GROVE CITY COUNCIL

February 21, 2024

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER- 7:00 PM

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Public Safety Board - Woolery Scholarship Donations
Staff Recommendation: Receive a presentation about the Public Safety Board's Craig Woolery Scholarship and have the PS Board members receive donations from the Olsen Family and the Cottage Grove Lions.
- 7 Consent Agenda
 - A January 6, 2024, Special Meeting Minutes (2024 City Leadership Retreat).
Staff Recommendation: Approve the January 6, 2024, Special Meeting Minutes (2024 City Leadership Retreat).
 - B Response to Open Forum
Staff Recommendation: Receive a letter from the Parks Director in response to Open Forum questions from Bonnie Matter.
 - C Strawberry Fest Gambling Permit
Staff Recommendation: Authorize issuance of a single-occasion gambling permit to Cottage Grove Strawberry Festival, Inc. to conduct a raffle at Park High School (8040 80th Street South) on June 24, 2024, at 6:00 PM.
 - D Commission Chair Appointment
Staff Recommendation: Appoint Adam Larson as Commission Chair to the Parks, Recreation and Natural Resources Commission and reappoint Commission Chair Kons to the Public Service Commission, Commission Chair Reckinger to the Advisory Committee on Historic Preservation, and Commission Chair Frazier to the Planning Commission.
 - E Voting Operations, Technology, and Election Resources (VOTER) Account
Staff Recommendation: Approve the Memorandum of Understanding opting out of the Voting Operations, Technology, and Elections Resources (VOTER) Account between Washington County and the City of Cottage Grove.
 - F Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.

- G 2024 Non-represented Pay Plan Update**
Staff Recommendation: Approve Resolution 2024-035 adopting a 2024 Pay Plan and Benefits for employees not covered by a labor contract for the City of Cottage Grove.
- H Equipment Sale - Fire Engine 1 (1994 Custom Fire Freightliner)**
Staff Recommendation: Authorize staff to sell Fire Engine 1 (1994 Custom One Freightliner) and associated equipment that is no longer necessary.
- I MN DNR Outdoor Recreation Grant**
Staff Recommendation: Authorize Resolution 2024-21 to apply for the MN Department of Natural Resources Outdoor Recreation Grant Program for up to \$350,000 to be used for the Mississippi Dunes Park Development Project.
- J Cottage Grove Trailway Corridor Restoration Grant**
Staff Recommendation: Authorize Resolution 2024-22 approving the MN DNR Conservation Partners Legacy Grant Agreement for \$157,107 of funding for the Cottage Grove Trailway Corridor Native Habitat Restoration Project.
- K Glacial Valley Change Order #3**
Staff Recommendation: Approve Glacial Valley Park change order requests in the amount of \$1,723.30.
- L Park Naming Request - Mississippi Dunes Reserve**
Staff Recommendation: Authorize resolution 2024-026 naming the municipal park property located at 10351 Grey Cloud Trail to Mississippi Dunes Park
- M SHIP Grant**
Staff Recommendation: Approve Statewide Health Improvement Partnerships grant application to Washington County for \$23,500.
- N Summers Landing 3rd Addition Project Final Payment**
Staff Recommendation: Adopt Resolution 2024-023 approving the final payment of \$15,554.14 for the Summers Landing 3rd Addition Project.
- O Transfer and Sale of Surplus Property**
Staff Recommendation: Authorize the Fire Department to transfer vehicles to Public Works and Parks and sell surplus property on an auction site.
- P Nomination to South Washington Watershed District**
Staff Recommendation: Nominate Emily Stephens to the South Washington Watershed District Board of Managers.
- Q 2024 Pavement Management – Approve Plans & Specifications and Establish Bid Date**
Staff Recommendation: Adopt Resolution 2024-033 approving the plans and specifications and establishing a March 21, 2024, bid date for the 2024 Pavement Management Project.
- R US Bench Corp. – Memorandum of Agreement**
Staff Recommendation: Approve the Memorandum of Agreement between US Bench Corp. and the City for removal of the bus benches within the City's right-of-way.
- S Graymont Village Second Addition**
Staff Recommendation: 1) Adopt Resolution 2024-030 approving the Final Plat for Graymont Village Second Addition. 2) Approve the Graymont Village Second Addition Development Agreement with U.S. Home LLC subject to minor modifications by the City Attorney. 3) Adopt Resolution 2024-031 approving the Graymont Village Second Addition Development Plans dated December 20, 2023, prepared by WSB, Inc., subject to final approval by the City Engineer in writing.
- T Parkview Pointe Final Streets Project**
Staff Recommendation: Adopt Resolution 2024-034 approving the final payment of \$8,852.11 is paid to T.A. Schifsky & Sons, Inc. for the Parkview Pointe Final Streets Project.

8 Approve Disbursements

- A Approve Disbursements
- 9 Public Hearings
- 10 Bid Awards
 - A South District Street & Utility Improvements Project – Phase 2
Staff Recommendation: Adopt Resolution 2024-032 awarding the bid for the South District Street & Utility Improvements Project – Phase 2 to Northern Lines Contracting in the total amount of \$3,358,746.45.
- 11 Regular Agenda
 - A Site Plan Review and Conditional Use Permit - Gerber Collision & Glass Facility (7300 West Point Douglas Road South)
Staff Recommendation: Adopt Resolution 2024-028 approving the Site Plan Review and Conditional Use Permit for a 16,940 square foot major automotive repair use to be located at 7300 West Point Douglas Road South.
 - B Sale of \$16,025,000 General Obligation Bonds, Series 2024A
Staff Recommendation: Adopt Resolution 2024-027 providing for the issuance and sale of the \$16,025,000 General Obligation Bonds, Series 2024A.
 - C Preliminary Plat and Planned Unit Development - Mississippi Landing
Staff Recommendation: Adopt Resolution 2024-029 approving the Preliminary Plat and Planned Unit Development for a subdivision consisting of 377 single-family lots and 18 outlots to be called Mississippi Landing.
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
- 14 Workshops - Closed to Public
- 15 Adjournment