

MINUTES

COTTAGE GROVE CITY COUNCIL

COUNCIL CHAMBERS
12800 RAVINE PARKWAY SOUTH

February 21, 2024

SPECIAL MEETING - 5:30 P.M.

Training Room

1. CALL TO ORDER
2. ROLL CALL
3. WORKSHOPS – OPEN TO THE PUBLIC
 - A. Zoning Code Amendments and Sign Code Update

This City Council Workshop was held to discuss proposed changes to both the Zoning Code and Sign Code. While there was a productive discussion regarding the Sign Code updates, due to time constraints, the Zoning Code revisions could not be fully addressed. To ensure a comprehensive review, a future workshop will be added. Here is an overview of the covered topics.
 - Minimum Lot Width Reduction (R-4 District):
 - The topic of minimum lot width was not covered in this workshop and a more comprehensive discussion will be scheduled at a future workshop.
 - Sign Code Updates:
 - Multiple Building Complexes: Add definitions and standards for signage in developments with multiple buildings.
 - Temporary Signs:
 - Define temporary event signs.
 - Establish permit requirements and standards for non-commercial temporary signs.
 - Including location, size and number of signs permitted per property.
 - Allow temporary signs to be mounted on poles or building structures.
 - Scoreboards: Establish size limitations and allowance for sponsor logos.
 - Sign District Standards:

- Separate the four land uses (agriculture, residential, commercial, and industrial) into their own sign district standards for clarity.
- Agriculture:
 - Define and set standards for farm identification signs.
 - Allow temporary signs on poles.
 - Require permits for all non-residential temporary signs.
- Residential:
 - Set setback standards for entrance monument signs.
 - Allow wall signs on apartment buildings.
 - Include multi-family buildings in temporary sign regulations.
- Commercial:
 - Remove pylon signs as a permitted type.
 - Allow businesses in a complex to choose a joint monument sign or individual signs.
 - Increase monument sign height to 15 feet for consistency.
 - Require specific materials for monument sign bases.
 - Increase temporary sign allowance for new/reopening businesses and store closings.
- Industrial:
 - Remove pylon signs as a permitted type.
 - Allow businesses in a complex to choose a joint monument sign or individual signs.
 - Set setback standards for monument signs.
 - Increase size allowance for internal directional signs without a permit.
 - Reduce building size sign categories and remove minimum size requirement.
 - Increase temporary sign allowance for new/reopening businesses and store closings.

Next Steps:

- Aim to further refine the proposed code updates.
- Public Hearing and Adoption: Following the incorporation of Council feedback, the revised code will proceed to a public hearing before the Planning

Commission. After the public hearing, the City Council is scheduled to consider the final adoption of the updated Zoning and Sign Codes.

- Refine Based on Council Feedback: A follow-up workshop will be scheduled to address the valuable feedback received from the City Council. This workshop will

4. ADJOURNMENT

The meeting was adjourned at 6:38 p.m.

Minutes were transcribed by Tamara Anderson, City Clerk.