



COTTAGE GROVE CITY COUNCIL

April 17, 2024

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER- 7:00 PM

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A 2024 Arbor Day Proclamation
Staff Recommendation: Proclaim Friday, April 26, 2024, as Arbor Day in the City of Cottage Grove.
- 7 Consent Agenda
 - A Advisory Committee on Historic Preservation Minutes (2-13-2024)
Staff Recommendation: Accept and place on file the minutes from the February 13, 2024, meeting of the Advisory Committee on Historic Preservation.
 - B Massage Therapist License - Nicole A. Steenerson
Staff Recommendation: Authorize issuance of a Massage Therapist License to Nicole A. Steenerson at the location of Whole Health Massage (8800 East Pt Douglas Rd).
 - C Issuance of Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.
 - D Tree Planting Contract
Staff Recommendation: Approve resolution 2024-058 awarding the 2024 Tree Planting Contract to Hoffman and McNamara in the amount of \$47,571 for the material and labor to install 106 boulevard trees and authorize the service agreement between Hoffman and McNamara and the City of Cottage Grove.
 - E 2024 Crack Sealant Material Award
Staff Recommendation: Adopt Resolution number 2024-059 awarding the quote to White Cap to provide 49,500 pounds of Crafcro 34535 Roadsaver at \$.70 per pound for a total of \$34,650.
 - F Sale of Surplus Property
Staff Recommendation: Authorize Public Works to advertise and sell banquet chairs on an auction site.
 - G 2024 Sewer Cleaning Contract - Regular Maintenance
Staff Recommendation: Adopt resolution 2024-057 awarding the 2024 Sewer Cleaning Contract to Hydro-Vac, Inc in the amount of \$71,653.41 for the material and labor to clean sewer lines and authorize the service agreement between Hydro-Vac, Inc. and the City of Cottage Grove.
 - H Ford Squad #2065 Settlement
Staff Recommendation: Approve the settlement with Ford for Squad #2065 in the amount of \$37,950.03 and

authorize the City Administrator or her designee to execute all documents necessary to effectuate the settlement.

I Water Tower Antenna Lease Amendment - AT&T at Innsdale

Staff Recommendation: Approve 2nd Amendment to Water Tower Lease with AT&T at the Innsdale Water Tower.

J Glacial Valley Park - Vinco Final Payment

Staff Recommendation: Authorize Resolution 2024-060 repealing and replacing Resolution 2024-054 and issuing final payment to Vinco, Inc. in the amount of \$7,513.59 for the Glacial Valley Park Building Project.

K Easement Acquisition - East Point Douglas Road and Jamaica Avenue Reconstruction and Signal Project

Staff Recommendation: Approve the Stipulation of Settlement for Parcel 4 by and between Bryan Investments LLC and the City for the East Point Douglas Road and Jamaica Avenue Reconstruction and Signal Project and authorize payment of the balance of the settlement amount, \$15,200.00.

L Goodview Avenue Ravine Stabilization Project - Final Payment

Staff Recommendation: Adopt Resolution 2024-062 approving the final payment in the amount of \$2,444.26 paid to Pember Companies, Inc. for the Goodview Avenue Ravine Stabilization Project.

M 2024 Water Conservation Program, SWWD Cooperative Agreement, and Water in Motion Work Order

Staff Recommendation: 1) Approve the Residential Smart Irrigation Controller Program Cooperative Agreement with SWWD. 2) Approve expenditures from the Water Utility Fund of up to \$85,000 to supplement the SWWD contribution of \$15,000 for implementation of the 2024 Water Conservation Program. 3) Approve the work order from Water in Motion.

N Municipal State Aid Street System Revision

Staff Recommendation: Adopt Resolution 2024-061 approving the modifications to the Cottage Grove Municipal State Aid Street System.

O Shoppes of Cottage View Grant Signature Authorization

Staff Recommendation: Adopt Resolution 2024-065 authorizing Ryan Burfeind to sign all necessary forms related to the Shoppes at Cottage View CPF Grant as the Authorized Representative for the grant agreement process.

P Drainage and Utility Easement - 7560 Harkness Aveue & 7675 Hardwood Avenue

Staff Recommendation: Approve the Permanent Drainage and Utility Easement at 7675 Hardwood Avenue South.

Q Grant - Law Enforcement Mental Health & Wellness Act

Staff Recommendation: Authorize the Cottage Grove Police Department to apply for FY24 Law Enforcement Mental Health & Wellness Act Program Grant.

8 Approve Disbursements

A Approve Disbursements

9 Public Hearings

10 Bid Awards

A Jamaica Avenue Mill and Overlay Project - Bid Award

Staff Recommendation: Adopt Resolution 2024-063 awarding the bid for the Jamaica Avenue Mill and Overlay Project to Northwest Asphalt, Inc. in the total amount of \$1,446,878.71.

11 Regular Agenda

A Summer Valley - Zoning Amendment and Preliminary Plat

Staff Recommendation: 1) Adopt Ordinance No. 1080 approving the zoning amendment to change the zoning of property generally located south of the Woodbury Border, east of the Northwick Park

development, west of the Rolling Meadows development, and north of the Parkview Pointe development from AG-2, Agriculture, to R-3, Single Family Residential. 2) Adopt Resolution 2024-064 approving the Preliminary Plat for a subdivision to be called Summer Valley, which will consist of 71 lots for single-family homes.

12 Council Comments and Requests

13 Workshops - Open to Public

14 Workshops - Closed to Public

A Performance Evaluation - City Administrator

Staff Recommendation: Close the meeting pursuant to MN Statute 13D.05 subd. (3)a to conduct a performance evaluation of City Administrator, Jennifer Levitt.

15 Adjournment