



COTTAGE GROVE CITY COUNCIL

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016

July 13, 2022

SPECIAL MEETING - 5:00 P.M.

TRAINING ROOM

1 CALL TO ORDER

2 ROLL CALL

3 CONSENT AGENDA

A City Council Meeting Minutes - June 15, 2022, Regular Meeting

Staff Recommendation: Approve the City Council Meeting Minutes from the June 15, 2022, Regular Meeting.

B Raffle Permit - Lions Club

Staff Recommendation: Authorize issuance of a single-occasion gambling permit to the Lions Club to conduct a raffle at 7155 Jorgenson Ave So on October 20, 2022.

C Raffle Permit - Zion Lutheran Church

Staff Recommendation: Authorize issuance of a single-occasion gambling permit to Zion Lutheran Church to conduct a raffle at 8500 Hillside Trail on August 11, 2022.

D MN Law Enforcement Support Office Participation

Staff Recommendation: Authorize the Public Safety Department to continue participating in the Minnesota Law Enforcement Support Office and the State Plan of Operation.

E Purchase Agreement for 2024 Dodge Ambulance

Staff Recommendation: Authorize purchase agreement for the purchase of a 2024 Dodge 5500 Ambulance from Everest Emergency Vehicles at an estimated cost of \$305,000.00 with payment due upon delivery in mid-to-late 2024.

F Records Management System Data Sharing Joint Powers Agreement

Staff Recommendation: Authorize entering into the Records Management System Data Sharing Joint Powers Agreement with Washington County and authorize the information Security Policy Local Agency Security Addendum.

G Lighthouse Baptist Church - Amended Conditional Use Permit

Staff Recommendation: Adopt Resolution 2022-104 approving an amended conditional use permit and authorization to relocate an existing dwelling to the subject property located at 9979 80th Street South.

4 APPROVE DISBURSEMENTS

A Approve payments for the period of (6-10-2022 through 7-7-2022) in the amount of \$3,065,893.25.

5 WORKSHOP - OPEN TO THE PUBLIC

A City Code Recodification Work Session 2 - Title 11 - Zoning Code

6 ADJOURNMENT



City Council Action Request

3A

Meeting Date	7/13/2022	
Department	Administration	
Agenda Category	Agenda Item	
Title	City Council Meeting Minutes - June 15, 2022, Regular Meeting	
Staff Recommendation	Approve the City Council Meeting Minutes from the June 15, 2022, Regular Meeting.	
Budget Implication	N/A	
Attachments	2022-06-15 Regular Meeting.tif	159.73MB

MINUTES

COTTAGE GROVE CITY COUNCIL

COUNCIL CHAMBER
12800 RAVINE PARKWAY SOUTH

June 15, 2022

REGULAR MEETING - 7:00 P.M COUNCIL CHAMBER

1. CALL TO ORDER

The City Council of the City of Cottage Grove, Washington County, Minnesota, held a regular meeting on June 15, 2022, at Cottage Grove City Hall, 12800 Ravine Parkway. Mayor Bailey called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The audience, staff, and City Council Members stood and recited the Pledge of Allegiance.

3. ROLL CALL

City Clerk Tammy Anderson called the roll: Mayor Bailey - Here; Council Member Dennis - Here; Council Member Khambata - Here; Council Member Olsen - Here; Council Member Thiede - Here.

Also present: Jennifer Levitt, City Administrator; Korine Land, City Attorney-LeVander, Gillen & Miller, PA; Tammy Anderson, City Clerk;; Gretchen Carlson, Director of Economic Development; Pete Koerner, Public Safety Director; Brenda Malinowski, Finance Director; Amanda Meyer, Assistant City Engineer; Mike Mroska, Senior Planner.

4. OPEN FORUM

Mayor Bailey opened the Open Forum. As no one wished to address the Council, Mayor Bailey closed the Open Forum.

5. ADOPTION OF AGENDA

Council Member Dennis made a motion to adopt the agenda; second by Council Member Thiede. Motion carried: 5-0.

6. PRESENTATIONS

A. Award Craig Woolery Scholarships

Staff Recommendation: Accept presentation awarding the Craig Woolery Scholarships.

Mayor Bailey asked the Council Members, former Chief Craig Woolery, and members of the Public Safety Board to step in front of the dais for the presentations.

Julie Rice, President of the Public Safety Board, stated when Chief Woolery retired from the Police Department, Council Member Olsen and his wife, Kim, began a scholarship program in honor of Chief Woolery. The Public Safety Board received donations for the scholarship fund from individuals and the Lions Club. Because of COVID, this is the first year we've been able to award the scholarship, so we decided to give two scholarships this year. The recipients need to have interest in a career in law enforcement, EMS, or fire, and they also need to live in Cottage Grove.

Shay Cleary stated the scholarship award recipients were Tia Rossow and Joe Roeser. Tia is a senior at Park High School. She became interested in law enforcement because her dad is a reserve officer, and she also unfortunately lost a friend to drunk driving. She's interested in becoming a police officer and is also a sergeant within our award-winning Youth Explorers Program, which fosters interest in law enforcement. He stated this award to Tia is very well deserved, and the Public Safety Board is proud to award this scholarship to her to help further her education. Julie presented Tia with her scholarship award, and photos were taken.

Shay introduced Joe Roeser, who grew up in Cottage Grove; he's currently a student at Minnesota State University, in Mankato, exploring law enforcement. He first became interested in law enforcement when attending the Cottage Grove Strawberry Fest parade and seeing the fire trucks and the police cars. When he graduates, he's specifically interested in becoming a K9 officer, and wants to work for a public safety department just outside the metro area. He congratulated Joe, Julie presented Joe with his scholarship award, and photos were taken.

Mayor Bailey thanked Council Member Olsen and his wife, Kim, for getting this program up and running in the City of Cottage Grove. The scholarship award will obviously offer great opportunities for two of our youth who will be pursuing public safety careers. Who knows, we might see them coming back here to work as police officers.

B. 2021 Annual Comprehensive Financial Report

Staff Recommendation: Accept Annual Comprehensive Financial Report for the year ended December 31, 2021.

Brenda Malinowski, Finance Director, stated the 2021 Financial Audit has been completed for the City; in addition, with the help of our auditors, we've prepared our Annual Comprehensive Financial Report, which is available on the City website. Matt Mayer with our auditing firm, BerganKDV, will do a short presentation tonight of our 2021 financial highlights, and he will be happy to answer any questions that Council might have.

Mr. Mayer stated their role as the City's auditors is to come in at the end of the year to test, examine, and give an opinion on the financial statements that were prepared by

the City's Finance Department. We provide an opinion on those financial statements for an independent auditor's report; this year, as in years past, we're giving you an Unmodified Opinion, which is the best that we can give you. It means that the numbers that we're going to be looking at are a true and accurate picture of the City's financial position at the end of the 2021 fiscal year and a true record of the transactions for that year end. He stated there were numerous other reports completed, including:

- A Minnesota Legal Compliance Audit, with no findings.
- A Federal Audit of Compliance (ARPA Funding), with no findings.
- Internal Control, one finding, which is described in the materials provided.

Mr. Mayer stated he'd review the numbers; he knows the Finance Department does a great job of keeping Council up to speed, but sometimes there's value in a third party coming in and giving Council some perspective. He spoke about the General Fund and each of the City's Enterprise Funds to give insight on the City's financial health for the 2021 fiscal year.

General Fund

Basically, everything that runs the City is in the General Fund. Council probably interacts with this fund the most; the best way to look at the General Fund is in the context of the budget. Through the Council, the citizens direct the administration on how the City should be run for the year. Staff and Council put a budget together that sets spending parameters and the revenue stream through the levy, which is the main revenue generator for the City. The final amended budget for the 2021 fiscal year called for a surplus of about \$611,000 at year end; that meant if the budget was executed, your financial position would increase by that amount.

Revenue: Budget: \$20.3 million. Actual: \$20.9 million, about \$600,000 better than anticipated. It was a very good year development wise in the City, so licenses and permits and charges for service that are associated with development were better than anticipated.

Expenses: Over budget by about \$147,000, but on a \$20 million budget, that's less than 1%; each of the department heads did a fine job of staying within the established parameters. Two departments, Community Development and Parks and Recreation, were over budget, and both made sense: There are costs with development, you hired in that department to make sure you could service all development needs. Park and Recreation was over budget because of some storm cleanup costs.

Mr. Mayer displayed a chart of revenues, expenditures, and the fund balance from 2017 through 2021; he noted in that time the fund balance had increased from \$10.8 million to \$13.1 million. Within that \$13.1 million, there's \$1 million set aside to cover severance pay, another \$600,000 available to assist with next year's budget, and there's about another \$11.5 million that we call unassigned; that's the score card to determine the City's financial health. As a Council, you have a policy that says you want that number to be no less than 55% of next year's budget; currently you're at 55.2%. Again, the fund is very well managed; your Finance Department is doing a great job with the leadership of Director Malinowski and her predecessor, Director Roland. Financially, in fiscal year 2021, you landed where you wanted to land in the General Fund. Mr. Mayer reviewed how the City got there:

Revenue in the General Fund was up about 7% year over year, with most increases in licenses and permits, about \$700,000 higher than the year before; charges for services were about \$500,000 higher than the year before. Again, those were development related.

Expenses for 2021 were up, and it looks a little bit odd that the 2020 expenditures went down; however, the City used its Federal CARES Act funds for COVID relief in 2020 for Public Safety. So, many Public Safety expenditures that normally would have been in the General Fund in 2020 were actually paid out of other funds. Now that you're back to normal operations, there's a disproportionate spike with Public Safety costs because Public Safety salaries are no longer paid by CARES Act funds. Park and Recreation costs were down again in 2020 because that department was relatively dormant during COVID, but they were back in business in 2021.

Enterprise Funds

Mr. Mayer spoke in detail about each of the Enterprise Funds, which are fee-for-service funds, and whether the charges for services are adequate to cover the cost of doing business. Important notes are in *Italics*:

Streetlight Fund: Expenses have increased over each of the last five years, but revenue has only increased over the last couple of years; right now, revenue is not quite pacing the increased expenses. *With operating losses over the last couple of years, the fund balance has declined, although it's leveled off; so, maybe the fee structure must be reviewed. This is the one fund he'd look at as you have \$450,000 in reserves on a fund that's spending about \$1.2 million: That's about three months worth of expenses.*

EMS Fund: *Had a record year*, after a break-even year in 2020, during COVID, the calls and revenue were up significantly in 2021. The expenses were up modestly, but you were able to post fairly significant operating income in this fund for 2021. As a result, *the financial health of this fund increased*, with about a \$1.2 million fund balance to end the 2021 fiscal year.

Water Fund: There had previously been significant operating losses in this fund until the rate structure was changed. You sold a lot of water in 2021, which was a fairly dry year, and *actually posted operating income without depreciation for the first time in 2021*. The fund balance is again growing and ended the year with about \$8 million. This fund is a bit different; if you have capital needs, they'll come from this fund. *While \$8 million sounds like a lot, if there's a watermain break or a major project, \$8 million will probably not go very far. He encouraged Council to work with the Finance team on this.* You should look at the \$8 million as partially operations cash flow and partially part of your CIP/CEP Plan; make sure that those are integrated, so Council understands what is completely in that \$8 million going forward.

Sewer Fund: Revenue increased about 5%, expenses increased about 2.5%; this fund posted operating income with depreciation factored out, but with it factored in, a small operating loss for the year. Over the course of the last five years, we've had modest increases in the financial position of this fund, and it seems to be performing well, so you again added a little bit to the fund balance. *The year end fund balance was a little over \$6 million, but this was one of the banker funds that helped build City Hall; about \$3 million of that is actually an IOU to yourself from other resources. So, the actual*

liquid resources available for use in this fund are only about \$3 million. As that loan gets repaid, that will turn into full cash, but it's not there right now to use.

Mr. Mayer compared Cottage Grove to some state-wide averages on a per capita basis for revenue and expenses:

Revenue: Cottage Grove is collecting about \$100 less per person than a typical city your size when it comes to property taxes. There are some offsets to that, as Cottage Grove is in significant development mode: You're collecting more when it comes to licenses and permits, special assessments, and charges for services; that's something to be aware of. Intergovernmental revenue has also been higher the last few years, as you draw on the Municipal State Aid (MSA) for your roads.

Expenses: Cottage Grove is spending about \$50 less per capita for operations; that's the everyday cost of doing business. For capital, you're spending more than a typical city; again, that's development related. With debt service cost, Cottage Grove is significantly less, about \$30 less per capita; that means that you're still in development mode, but a lot of that is on a pay-as-you-go basis, and you're not incurring significant debt. The debt load that you have is about 75% of a typical city your size.

Mr. Mayer stated he'd be happy to take any questions from the Council before they accept the audit.

Council Member Olsen stated the good news is that living in Cottage Grove is a tremendous value to the residents compared to other cities of similar size, with property taxes, debt service, and general government expense; so, that's about \$180 savings per capita versus the averages of other cities. As a city in development mode, Mr. Mayer could see that we're spending when it comes to growth, but we're doing pay-as-you-go. He asked if that was typical, compared to other communities, or is that maybe unique in some way, either good or bad, that we're in such high-growth mode, but yet we continue to be able to charge our residents less?

Mr. Mayer stated it makes sense when it comes to capital. Obviously, with building new roads and the development activity associated with that, an inner-ring city suburb with a similar population isn't going to have that level of development and that level of capital outlay. So, it's very clear that your \$729 in 2020 versus a typical city of \$300 makes sense because just look at what's been going on in Cottage Grove over that time. The revenue stream associated with that also makes sense; special assessments are usually exchange related, there's some value that's provided to the homeowner, and that's the reason that you go that route. Also, licenses, permit revenue, charges for services, cost of inspections, cost of all that engineering come into play, so all of that makes sense to him. When it comes to operating expenses, going forward, that's one that he would keep an eye on. With your high growth, you can grow quicker than the infrastructure that you can build underneath. We're dividing this on a per capita basis; so, as your population grows, if you have static staffing levels, static budgets, that's getting spread out a lot more. So, when the City starts to grow, you also want to be conscious of what it is going to take to support that; when you're below average on the operation side, that can be good, it can be the value that you're getting, but it also could mean that you've got some catching up to do as far as operation services go. He didn't

know what the answer was to that, but he's just giving some perspective on it to look at it from both sides.

Council Member Olsen told Mr. Mayer he appreciated him sharing that, and he shared his concern. It's definitely important that we keep up with not only existing infrastructure, but also the new infrastructure that we're laying down at a rapid rate. Sometimes that takes an investment in personnel, materials, or something else. All in all, it sounds like we're on a really healthy path; he's certainly glad that what Mr. Mayer brought forward tonight is exactly what we're heard in the past. Living in Cottage Grove is a tremendous value, and we're very careful about our spending; even in high-growth mode, we're still in a position where we are charging our residents less than the average community of a similar size. He found that to be very reassuring.

Council Member Dennis thanked Mr. Mayer for speaking about the last point because we're in a growth mode, but we're putting a tremendous amount of time and planning into understanding how the future will unfold, what the needs are going to be. So, as we plan, in order to maintain the high level of quality and service that people have come to expect from us, we need to do it in a way that makes sense financially and will provide a great return of value to the community. He's very confident that the Council will work together with our staff on that to do a good job; in his opinion, he thinks we're heading in the right direction.

Mayor Bailey thanked Director Malinowski for finishing up the work after Director Roland retired; he also thanked the staff for putting the report together. He stated that it's very impressive to see that we continue to manage the budget very tightly, and we're very careful with the local tax dollars.

Motion by Council Member Olsen to accept the Annual Comprehensive Financial Report for the year ended December 31, 2021; second by Council Member Thiede.
Motion carried: 5-0.

7. CONSENT AGENDA

- A. Approve the City Council Regular Meeting Minutes from June 1, 2022.
- B. Appoint Kelsey Moyer to the unexpired term on the Public Services Commission beginning on July 18, 2022 and ending February 28, 2023.
- C. Appoint Rene Bade, Gretchen Larson, and Druscilla Nute to fill the vacant seats on the Convention and Visitors Bureau Board of Directors.
- D. Approve the purchase of a new spreader attachment from Niebur Tractor and Equipment not to exceed \$4,000.
- E. Approve the issuance of rental licenses to the properties listed in the attached table.
- F. Approve participation as a vendor in the Minnesota Water Assistance Program.
- G. Adopt Resolution 2022-102 appointing Election Judges for the August 9, 2022 Primary Election and November 8, 2022 General Election.

- H. Approve the Consent to Improvements with Xcel Energy for Glacial Valley Park.
- I. Approve the service agreement with Northern States Power Company for Peak Control Services at the City Hall building and terminate the agreement from 2017.
- J. Approve the Permanent Easement for Sanitary Sewer, Storm Sewer, and Watermain purposes as part of the Glacial Valley Park project.
- K. Approve the single occasion Gambling Permit application for the Park High School Football Boosters.
- L. Approve Mobile Food Licenses listed in the memo through December 31, 2022.

Council Member Olsen wished to pull Item B, Public Services Commission Appointment, and Council Member Dennis wished to pull Item C, Convention and Visitors Bureau Member Appointments, on the Consent Agenda for further comment and/or discussion.

Council Member Olsen stated Item B will appoint Kelsey Moyer to the unexpired term on the Public Services Commission, which begins July 18, 2022, and ends on February 28, 2023. He stated that he, Public Safety Captain Greg Rinzel, Public Works Director Ryan Burfeind, and Steve Ingram, the Chair of the Public Services Commission, had the opportunity to speak with Kelsey about her interest in getting involved with the City. On her application, she had several areas of interest, but we were grateful that she decided to interview for this commission. We were impressed; she has a lot of energy and enthusiasm, definitely wants to contribute to the City in a positive way, and he thanked her for her willingness to serve. He asked his Council colleagues to please reaffirm this recommendation that Kelsey be appointed to this unexpired term on the Public Services Commission.

Council Member Dennis thanked former Convention and Visitors Bureau Director Roshan Patel for his service; he was one of the ground-floor members of the Convention and Visitors Bureau, also referred to as Discover Cottage Grove. He's a fantastic guy, very positive, and was instrumental in helping us, as he owned the Country Inn and Suites here in Cottage Grove. We thank him for his contributions. He's resigned from his position, which created an open seat on an unexpired term ending February 28, 2023. As required by the rules of our operation, we must have at least one person from the hotel or lodging industry on the Board. Mr. Patel was kind enough to ask his General Manager, Renee Bade, if she would be interested in joining, and she was interested in doing that. So, we'll continue to have a great resource and excellent perspective with Renee; he asked for approval from the Council to allow her to fulfill that unexpired term.

Council Member Dennis stated that on our staff position team for the Convention and Visitors Bureau, we were very fortunate to have Christine Costello, the Economic Development Director at that time, work with us from the onset of the program; she contributed a tremendous amount to the Convention and Visitors Bureau. Christine now

works as the Community Development Director, so we're asking that Gretchen Larson, Economic Development Director, fill Director Costello's staff position on the Convention and Visitors Bureau. We'll be in really good hands with Director Larson, as she does a really good job for the City.

Council Member Dennis stated the third person, Druscilla Nute, will be a brand-new appointment. He and Julie Prior-Miller, Marketing and Communications Specialist, had the opportunity to meet with her at the River Oaks Golf Course; she's well qualified, has a desire to serve, and wants to join up with us. With the Convention and Visitors Bureau, we seek people who have a business background; she is a multi-unit manager for H&R Block, including the Cottage Grove location. He felt she'd be an excellent asset for us. He asked the Council to support appointing all these peoples. This is about putting Cottage Grove on the map, so it's a great thing to be involved with, and we've got a good team.

Motion by Council Member Khambata to approve the Consent Agenda; second by Council Member Thiede. Motion carried: 5-0.

8. APPROVE DISBURSEMENTS

- A. Approve payments for the period of 5/27/2022-6/09/2022 in the amount of \$953,278.39.

Motion by Council Member Dennis to approve disbursements; second by Council Member Olsen. Motion carried: 5-0.

9. PUBLIC HEARINGS

- A. Special Event Permit
Staff Recommendation: Authorize issuance of a Special Event permit to Monique Garza, contingent upon conditions outlined in the memo from Public Safety Director Koerner and Community Development Director Costello dated June 9, 2022, and all applicable state and local statutes.

Pete Koerner, Public Safety Director, spoke about "Movies in the Park." A local resident and realtor, Monique Garza, contacted Molly Pietruszewski, our Recreation Services Manager, and wanted to reserve Highlands Park for "Movies in the Park." She's said she's gone to those in other communities, and we've previously had them, too. They're a lot of work, which she discovered; she was initially anticipating about 200 people, but Manager Pietruszewski told her there could be more, as people are really enjoying getting out, and this is a perfect event. Director Costello, Clerk Anderson, and I have met with Ms. Garza to help her out; this is a volunteer group of residents and business owners who are donating to make this happen. She applied for the Special Event permit; we're not anticipating a lot of special services will be needed, but after the first month, if this is successful, then Public Safety will have more involvement, especially with parking.

Director Koerner stated they're reserving the park for three different Wednesdays, and Highlands Park is really the only park that worked for them. They'll have activities starting at 7:30, and the movie will start at dusk. The activities might change each month, but they're flexible and we'll work with them. The viewing area will be on the baseball field, so people can bring chairs and blankets. The screen will be out in the field, not pointed toward residences. The parking lot will have some vendor parking and tables set up; South Suburban Rental is donating the popcorn and mini donut machines to have on tables by the pavilion. There will absolutely be no parking allowed on 70th Street, and officers will ensure that doesn't occur. Highlands Park has three parking lots, and we're going to encourage people to be north of 70th Street. We don't believe that noise will be an issue due to the placement of the screen.

Director Koerner stated the possibility of severe weather was discussed with them; we'll have a sergeant on duty who will keep them up to speed on any incoming weather. We've already advised the food vendors that they need to contact Washington County for food sales. For first aid, our duty crew will probably be there anyway. For signage, they'll put up some sponsorship signs in the parking lot; the movie screen is a 20-foot inflatable screen. They'll make sure there's a proper amount of waste collection there.

Director Koerner stated that Ms. Garza is doing this all on her own and getting people involved. He asked if there were any questions.

Council Member Olsen stated he was glad Director Koerner addressed the 70th Street issue, as that had him a bit concerned, not only with parking but also pedestrians trying to cross 70th Street. He asked if 70th Street would be lined with temporary No Parking signage or if that would be necessary. Director Koerner replied more than likely we'll use our message board that just says no parking, so we'll already have that done; if we need to put some cones out, our reserve officers will probably be coming out for this, so if they need to help, they can do so. We want this to be a safe event.

Mayor Bailey opened the public hearing. As no one wished to speak on this item, Mayor Bailey closed the public hearing.

Motion by Council Member Khambata to authorize issuance of a Special Event permit to Monique Garza, contingent upon conditions outlined in the memo from Public Safety Director Koerner and Community Development Director Costello dated June 9, 2022, and all applicable state and local statutes; second by Council Member Dennis.
Motion carried: 5-0.

10. BID AWARDS

- A. South District Trunk Storm Sewer Project - Bid Award
Staff Recommendation: Adopt Resolution 2022-103 approving the South District Trunk Storm Sewer Project to Minger Construction Company, Inc. in a total base bid amount of \$2,675,247.00.

Amanda Meyer, Assistant City Engineer, stated the scope of this project is to run a trunk storm sewer to service our South District area, south of 100th Street. The alignment of

this pipe will follow a similar line as our South District Sanitary Sewer that was recently completed. We opened bids last Thursday, with the low bid being Minger Construction Company at \$2,675,247.

There were two engineer estimates listed; the reason for that is one was presented to you at the time that plans, and specifications were approved in May. Since that time, our staff and consultant team did some value engineering; we looked at pipe vetting, class of materials, looked at some pipe specifications, and determined that some of our runs of pipe could have the class material changed. Therefore, we saw a savings of about \$290,000 in our estimate. Something we also thought would provide for favorable bids was the schedule of the project. Rather than having the completion date being this fall, it's spring of 2023; that allowed a little more flexibility for the contractors. Typically, when bidding a project at this time of year, most contractors are busy through year end; so, normally, you'd see higher prices with a completion date of this fall. We think the schedule helped get these favorable bids.

Assistant Engineer Meyer stated it's worth noting that the City has previously worked with Minger on a watermain relocation a few years ago, next to the CP Railway. We had a good experience with them, so we're comfortable with them as a contractor. Our project team reached out to Minger after the bid opening, just to walk through their bid and the project schedule, to make sure everyone was still comfortable with the numbers presented. She stated she'd be happy to answer any questions.

Council Member Thiede stated in looking at the bids, the Minger bid was substantially less than the next lowest bid, by almost \$500,000. He wondered if perhaps they left something out, the reason for that significant difference, or if maybe they just really wanted to do some more work in Cottage Grove. Assistant Engineer Meyer replied staff had reached out to Minger because of the significantly lower bid. They were very comfortable with the price that they had bid. This project goes through open farm fields, without a lot of traffic or property owner impact; it's a straightforward project.

Motion by Council Member Olsen to Adopt Resolution 2022-103 approving the South District Trunk Sewer Project to Minger Construction Company, Inc. in a total base bid amount of \$2,675,247.00; second by Council Member Thiede. Motion carried: 5-0.

11. REGULAR AGENDA - None.

12. COUNCIL COMMENTS AND REQUESTS

Council Member Khambata stated that he's very impressed with the level of community engagement that we've had and the level of feedback that we've been getting. We still have the online survey and wondered how much longer staff was going to keep that open before we start tabulating data. He's excited to see what the community feedback will be on our parks. On Monday, he was able to tour with the Parks Commission all our City parks. Parks and Recreation Director Zac Dockter was a wealth of knowledge on the history of some of those parks and how they were named; more importantly, you can't go more than half a mile without seeing a community park, which he thought was

great. Other communities don't value the development of parks as much as we do. He hopes that we get to see more people out enjoying those amenities, and he looks forward to hearing community feedback on some upcoming parks.

Council Member Dennis spoke about the Cottage Grove Night at the St. Paul Saints game last Saturday evening. He and every member of the Council were there, as were several of our staff members, to assist in helping put Cottage Grove on the map. We were in a very good position on the concourse area, where there were a multitude of people walking by. We interfaced with folks, answered questions, and shared our Visitors Guide and other materials with them. It was just a beautiful evening to be out there, and it was a fun experience to take part in. He thought everybody felt good about the interaction we had with people; he thanked everyone who helped with that event.

Council Member Dennis mentioned that all of us will be in the Strawberry Fest parade. Council Member Olsen and I will pull double duty because we're going to do the Council part first, and then we're going to go back and walk with our friends from Beyond the Yellow Ribbon. We're very proud of the Beyond the Yellow Ribbon group, and we find tremendous value in the work that they do. It's very humble work; it's making a difference in the lives of veterans, current service members, and their family members in times of need. It's really a fantastic organization to be a part of. We'll be toward the end of the parade, so he asked people to keep an eye out for us. We don't have a large group, but it's a nice group of people who are very, very dedicated. If there's anyone who feels strongly, like we do, about Beyond the Yellow Ribbon, they might want to connect with us for a volunteer opportunity. Or, if they're interested in possibly donating to the organization, we could really use that; we would make sure that money and the funding is put to great use to make a difference.

Council Member Thiede stated it's here, Strawberry Fest 2022! It's going to be a fantastic time. Everything is ready, we've got the event schedule out there, so go to cottagegrovestrawberryfest.com. If you like food, if you like events, if you like rides, if you like wrestling, it's all there. Everybody is just excited to get out there again and have fun. So, don't be left out; mark it on your calendar and get on out there!

Mayor Bailey stated Strawberry Fest is 100% volunteer; for the many years that all of us have been involved, they keep trying to make it bigger every year. It's going to be awesome because we haven't had the opportunity for the past years to have it. On Thursday, June 16, beginning at 3:30 p.m., Twin Cities Live is going to be at Kingston Park. So, if you want to get on TV, come out and check it out. They'll be doing a variety of events and pie-eating contests; they'll be promoting Cottage Grove and our Strawberry Fest, so that's amazing. Tomorrow evening, Council Member Olsen and I will be part of the judging panel for the talent show, Minnesota Sings, which starts at 7:00 p.m. The carnival will also be up and running, as well as a lot of food booths. It is set up a little differently this year, too, due to some construction at the elementary school; he encouraged people to come check it out, as he personally likes it the way it is now. He spoke with Samantha Crabtree, who said there are over 100 vendors this year.

in the Strawberry Fields marketplace, which is pretty amazing. The Discover Cottage Grove booth is also going to be a part of that, so if you want to learn a little bit more about Cottage Grove, that's your opportunity to do so. He wanted to make that plug about Twin Cities Live tomorrow, so just have some fun and cheer on the great community of Cottage Grove.

Mayor Bailey gave a shout out to the Park High School boys baseball team; they were in the State tournament again this year, so it's been two years in a row. Last year, they got beat by Farmington in the championship game. Yesterday, they went into the playoffs, but unfortunately Farmington won by one run. He's very proud of the boys, the team, and the coach for really putting on a great show and putting Cottage Grove on the map.

Council Member Olsen noted that Park won the consolation championship game today. They had one loss in the tournament to Farmington, but Park dominated in the consolation round and are the consolation champs this year in the State of Minnesota; so, they did a great job. Mayor Bailey stated that was awesome and congratulated them and Park High School.

Mayor Bailey stated that due to the Fourth of July holiday, there will not be another City Council Meeting until July 20. He reminded the public that on the Fourth of July, at Kingston Park, there will once again be a very large Fourth of July fireworks display. The Lions Club will be having activities there, they put on the family fun time program at the park. He gave a plug to the major sponsors, as we received \$5,000 donations from 3M, Renewal by Andersen, Tennis Sanitation, NorthPoint Development, and Hy-Vee. There were other businesses, too, including Northwoods Smokehouse, who put in some extra money. We raised over \$25,000 for the fireworks this year, so it will be an amazing display.

Mayor Bailey stated regarding "Movies in the Park," one of the neat things he really loves about Cottage Grove is when somebody has an idea, our staff and our Council work with them to try to make that idea a reality. The Bike Park, the Dog Park, the Inclusive Playground, and more, were all volunteer driven. He happened to bump into a woman at Hy-Vee one day, who made a comment about how she'd really love to do "Movies in the Park." So, voila, now we're going to have that on multiple Wednesdays in our community; all driven by one individual's vision of what she would like to see in one of our parks. We're asking questions of the public on the survey and will be handing out some flyers at Strawberry Fest because we want to hear what people are interested in and what they want out of their parks. The idea, though, is when you dream, you can come to Cottage Grove, and we'll work with you on making that dream become a reality.

Mayor Bailey stated after our last Council Meeting, we did a performance review check-in with our City Administrator, Jennifer Levitt; since that was a closed workshop session, he informed everyone that the performance review was a very good one. Administrator Levitt is doing a fantastic job; frankly, she's also part of this whole process, as she likes

these check-ins, to make sure that we're aligned as a Council and staff. We appreciate everything that Administrator Levitt is doing, and we look forward to those check-ins every so often.

Mayor Bailey stated that we'd recess the meeting now, and would adjourn the meeting from the Workshop, Open to the Public. He told everyone to have a great time at Strawberry Fest.

13. WORKSHOPS - OPEN TO PUBLIC

A. Glacial Valley Park Building Design Workshop

Staff Recommendation: Receive information and give feedback on the Glacial Valley Park building design, project schedule, and budget.

Director Dockter stated Council and staff had discussed in February this notion of an enhanced building at our next community park, Glacial Valley; that project is already underway. We talked about the need for a larger, more professional multipurpose room to hold dinner events, business meetings, training opportunities, upscale parties. We also discussed more large classrooms for more youth and senior programming, and educational nature-based programming; we could also rent out that space. We wanted lots of easily accessible storage space; we'd be more diligent in the way we store things because we have storage issues with all the equipment we have for our services. We wanted a unique design element that takes into consideration the connection between indoor and outdoor space in this park, but also the history and character of Cottage Grove. You'll see some of that as we go through the design options. We're working hard to get the pulse of the community on recreation opportunities; we know that people love their parks and recreation in Cottage Grove, it's a point of pride, and people vocalize what they like and sometimes what they don't like. We already know:

1) Facility user requests are growing at an incredible rate; we literally had to shut down June rentals of all our facilities because we just could not service the facilities the way we need to. If there's a double rental, we don't have the staff to get out there and clean the facilities before the next rental. Now we're starting to back off on the July and August rentals because we just can't keep up. It's a good problem to have, but it's not any fun when you must tell people no.

2) The desire for the indoor-outdoor connection is real. We see it growing in appreciation for parks and public spaces; as soon as we pave a trail, people are on it. As soon as we put up a building, people want to use it. If we build it, they will come. They find our new recreational opportunities, they fill our programs quickly, and they let others know about their experience.

Director Dockter stated he didn't want to over or undersell this project; it's the Council's discretion on where we go with this, and he'll respect their decision as he knows we must balance both the budget and service delivery. These legacy-type decisions are very difficult, but it's our job to bring the design back to you. We have a team of architects here from Wold; they did a nice job of putting together a program on the

building, why it was designed the way it was, and how it will function. Our staff team is here, as they'll be using it, renting it, and operating it every day, and will be happy to answer any questions from the Council. He asked John McNamara from Wold to speak further on Glacial Valley Park.

Mr. McNamara introduced Tom Clark, the design architect on this project. They've been working diligently on this since the last Council workshop to dig into the detail of what this building could be; we've been working with City staff to make sure we're getting the most that we can out of this building and the park itself. He stated he'd talk through some of the amenities of the building, the overall design concept, and how we tried to incorporate some of the ideas into the building to form the design. The solutions that we come up with will be unique to this particular location. We have renderings of the inside and outside of the building, and we've been working on a more-refined budget on which to receive feedback from the Council today. We'll talk about the potential schedule for it, as there are currently things going on in the market, so we want to make sure we touch on that.

Main Lobby: There was much discussion related to how we wanted everybody to engage in the building. We started with where the front door of the building would be, the main lobby, what it would be used for, and if it could serve multiple purposes. The lobby is now labeled lobby and warming because we want to have a warming component to the park; during ice-skating season, we're looking at having a skate-friendly mat in this area so the public can access the lobby and use it as a warming house. Other times, it will just serve as a breakout space/lobby space for visitors at the park.

Classroom and Program Space: It's the first big room in the building; we spoke about flooring and flexibility in that space, so will do a little bit harder flooring, sealed concrete, in that area. Storage was a big discussion related to that, so we have some built-in storage in the room, but through the little kitchenette area, we'll also have access to the park storage area that's designed on the north side. That park storage area also has a large, overhead door to get larger stuff in and out of that space. Not only will it serve the classroom and program space, but it will also serve the park and the park functions. We have mechanical and electrical spaces to fill out the utility area.

Restrooms: Three individual restrooms have been designed: Two off the main lobby, but one specifically off the north vestibule; that gives flexibility to be able to lock down the building but still allow access to a restroom for the public. The concept is that you could leave that north vestibule unlocked, lock the inner door, and then people can access the restroom in that location. We also have the option to lock the entire building down by locking the exterior doors.

Multipurpose Space: We spent a lot of time on this space; we tried using different types of tables and chairs that could be used for an event, like a wedding, or just eating, but also for more formal training. That space is a little bit smaller than the space here at City Hall, but it has much of the same functionality. It's a more professional type of space so will have a carpeted floor, but the materials we're choosing were designed for that indoor-outdoor possibility.

North Side: This is the very open side; we're currently budgeting for and planning for operable doors on that location. Those doors are called NanaWall, kind of bi-folding doors; each 12-foot opening has a pair of doors that would slide open to engage a park in that area. There is a concrete patio in that area with the ability to have a gas firepit there, for the connection of indoor-outdoor space. There is a serving kitchenette there, so we had much discussion about what that space could be used for; it can serve as a catering kitchen for an event, but there's also the ability to support a business meeting that might also want to serve snacks. The kitchen in here is a little bit bigger scale so it will support a larger group. There's the ever-present need for storage for tables and chairs to really allow that space to be used for multiple things. The north vestibule just leads out to the rest of the park area.

Design: As we looked at this area, we really wanted to tie this facility into what this park was all about. Glacial Valley Park is an area of the city that's experienced some change over time; so, we wanted to look back at what had happened many years ago to what the park area looks like now. We started organizing our thoughts around what we could bring to the facility and into the concept. There'd been a lot of layering and movement in that area, so it really suggested that our design solution could take on some of the landform characteristics as they'd previously existed in that area and what they look like today. We looked at moving our design solution away from just the simple 5,500 square-foot box; we asked how we could start to push and pull these pieces apart to not only create form for the building, but also took on the concept of this as a glacial area, with movement and fault lines. We started to push and pull the design together; we wanted to articulate the roof shapes and move them and be able to check the north and south entries. The design team really looked at how we could form the building solution with some of the things that were important for this particular area of the city. When you see some of the layering and inspiration that you'll see in the final design solution, you can see some of the natural forms and some of the glacier type pieces that we have here with slopes, layering, the nice fields, and some of the natural materials. We looked at how we could incorporate those into the actual building solution.

Materials: We chose materials that were long lasting, durable, and would work with the natural prairie in the park setting. Exterior solutions for the building include thermally-modified wood up high, over our canopies and our sloped areas. The locally-quarried Rivard limestone is the same as what's been used on all of the recent City facilities; our design idea is to use the honed limestone, like that on the outside of City Hall, the HERO Center, and the Central Fire Station, but will use it in a way that gives that layering effect. We'll be using a polished-concrete floor not only for its durability, but also to give some more natural finish. We wanted a fairly-durable material in the warming house block area, so there's nice, warm burnished block there. There's also cast stone for use on the base of the building, especially around where sidewalks interact with the building; we'll have a more-durable material at the base, which is a way to protect that area. Some of these materials are in action on the building: The upper lip that you see on there is the thermally-modified wood that slopes up and away from the building; it really anchors not only this corner of the building, but also our other prominent design feature with the large multipurpose room. The base of the building is that precast material. On the lower, more-rectangular masses, we're proposing to use

the nice limestone finish on the building. It will be a very nice, natural look to the building with the thermally-modified wood and the Rivard limestone; they will work very well with the park setting. As we continue around the building, you see all of the glazing and light that will be in the classroom space. They provide some shading and protection of the glass, not only on the south side, but also on the north side. We're extending the roof out over the walkway to get into the main entrance, which also gives us an opportunity to put a base over by the entry of the building where we can put some signage and celebrate the park building at that location. When you think about the different seasons, one of the things with the roof is in summertime with the sun being higher in the sky, the roof itself will provide more shading to that glass; during the wintertime, as the sun angle is lower, it will provide with more natural light and heat into those spaces. Moving around to the north side of the building is that large multipurpose space, similar design aesthetic as the south side of the building, but here we have those large operable doors, which gives us the connection from inside space to outside space; you can really engage the park on the north side. Moving into the building, we brought some of those materials from the outside to the inside. This is a view of the main public lobby of the building with the wood coming in on the ceiling, the limestone coming in on the piers, and then some of that burnished block in some of the other areas; there's also the sealed concrete floor in that space. The large multipurpose room has a nice view through those large doors to the outside. We're looking at using heavy-tempered construction for much of the building, and we talked about that a little bit as we talked through the budget. We're currently proposing large Glulam beams for the roof support and for the commons along both window walls of the multipurpose room and the education classroom; so, both of those will have a similar aesthetic to them.

Budget: Construction costs are tough to figure out these days, but we have engaged with Kraus-Anderson to talk through where they think this building is at, from the initial concept design that Director Dockter had previously presented to where we think we are today. Building construction costs right now are at about \$3.2 million. With our building project costs for fees, testing, contingencies, and any furniture that might be in the building at about \$300,000, that gives us a total project cost of \$3.5 million. That's pretty conservative right now; there are several things that are in flux in the design that we're working on with Kraus-Anderson that will likely help drive down that cost.

Potential Cost-Reduction Strategies:

- Interior Changes: We could move away from the heavy timber construction and go to a more conventional steel construction for the roof and for some of the columns in the building.
- Large operable windows on the north side, a great way to connect the inside space with the outside space, come at a cost. Large bifold doors are fairly expensive to do, so we could go to more of a conventional glass system there vs. the operable doors.
- Some structural changes could be made to the building to help reduce costs even more. Soft costs are a little bit undefined right now, like the amount of furniture needed; at this stage, it's just a percentage of construction costs. As we determine what's needed at the facility or what can come from other locations, those soft costs are where we could also potentially save some money.

Mr. McCarthy stated in conversations with the construction manager, we could conservatively save approximately \$200,000 if we made some design changes; we wanted to bring that conversation back to the Council to see if there are some things that we have in the design that are things we really want to keep. That would help give us a way to look at those. Kraus-Anderson will be continuing to do some cost analysis as we move into the next phase. We're not really very far off from the original budget that Director Dockter had presented, but we wanted to come back with some ideas on how we might be able to break down some costs on the project if that's the direction that we want to go. There are certainly some easy things that we could bid as alternates to help protect the budget; we could come back to Council with some ideas related to that so as we open bids, we can make some decisions at that time.

Mr. McCarthy stated that some of this is obviously contingent upon the schedule. Right now, Kraus-Anderson is estimating breaking ground in spring of 2023 and will do a lot of that construction. We could use the rest of the summer, into the fall, to finish up the design and bid documents. They've got a couple of months for bidding and procurement. One of the big things out there is the lead time on things; so, we're trying to take into consideration if we can buy out the job now. That would give us time to be able to acquire some of those longer lead-time items, including windows, aluminum, some precast products, and structural products. As soon as the project gets awarded, we can start some pre-purchasing of materials and have everything ready for the start of construction in the spring. If most of the materials are already procured, we think that the construction timeline could be four-to-five months. So, we'd be looking at a mid-summer 2023 opening of the building if we continue our current schedule.

Mr. McCarthy stated he'd answer any questions from the Council:

Council Member Dennis asked him to explain thermally-modified wood so that we can understand what it is, what advantages it might have over other things, how it will weather over time and stand up to the elements that we have.

Mr. McCarthy stated that he'd have Mr. Clark help him with this, but it's a product that's been produced in a way that it's structurally stable, so it won't move around. It will change color over time; it will weather, too. It will start with your traditional wood color and change to a nice, warm gray color. It can be sealed if you prefer the more original wood color, but it's specifically designed to weather and hold up over time. Mr. Clark added that it's a very sustainable material. Brazilian, or tropical hard woods, that lead to deforestation in rain forests, tend to be very hard woods, very durable long term. Thermally-modified wood takes readily available and rapidly-renewable woods, soft woods like pine, and they're heat treated, similar to how you would heat strengthen glass, so it becomes very dimensionally stable. It becomes a bit more UV stable, but it becomes significantly more resistant to rot and decay. So, a product like this, compared to a natural wood like cedar like you might see used in a region like this, could come with upwards of a 20-year product warranty from the manufacturer. You will see the weathering over time, but the long-term durability and resistance to rot and decay is

what makes it a really special and unique product. Also, it's a product that's manufactured regionally in Minnesota, so it has a local source, which is also nice.

Council Member Dennis asked how that compared financially to more traditional materials. Mr. Clark stated western red cedar is kind of its equal, because red cedar is still quite readily available. He stated it's probably a 50% markup on what that material would be; so, it's not a significant cost impact because it's wood and it's readily cost effective.

Council Member Dennis stated in our HERO Center we have some wood treatments on the walls that were burned. He knows when you burn wood in that fashion, it acts as a natural protector. So, he confirmed that this is nothing like that; this is a different type of chemical process or heat process that's used.

Mr. Clark stated yes, it's just a heat process, and there are other similar products that use chemicals to treat the wood in a similar way; this is just to heat the wood to a very high level before it would combust, and that's done for a certain amount of time. That changes the wood's inside chemical makeup; therefore, it makes it more stable over time. The black-charred wood that Council Member Dennis referenced at the HERO Center is locally manufactured by the same company that does this product out of Duluth.

Mayor Bailey asked if the wood product that they're showing here is also what they're proposing on the inside; Mr. McCarthy replied he believed so, yes.

Council Member Olsen stated he appreciated Council Member Dennis asking the question about the wood and thanked them for the helpful explanation. Whenever we do an out of the ordinary for a construction project, we like to tell the residents for the amount of money that we're spending, they'll get a certain number of years of useful life; we usually hope for 40 to 50 years. Based on the building materials and information he just shared, he asked Mr. McCarthy if that expectation was realistic.

Mr. McCarthy replied yes, he believed so. As with any building, it's going to be the investment in maintenance and keeping water out. Obviously, there are systems in buildings that need to be repaired over time; replacement of major systems is usually 30-to-40 years for mechanical systems. Building products are designed to last for as long as you need them to, based on maintenance, so a 40-to-50-year life cycle is not out of the question.

Council Member Olsen stated Mr. McCarthy had spoken about some design standards that were put in place and asked that we could either bid out some things separately or we could maybe make some changes. Speaking for himself, Council Member Olsen really liked the look of what was shown so far, but he also thinks there might be some value in comparing what might look good and the materials that will be used. Continuing to maintain some high design standards, but maybe using some more traditional materials just to see if the cost differential is enough of a gap where we need to consider that difference. If the cost isn't going to be much cheaper, then the current design looks great; if there's a way to save \$200,000 and still have a nice end-product by using a more traditional product that will last just as long, he'd certainly like to see

that. The polished concrete is a sealed concrete, and Mayor Bailey and I deal with that in our stores all the time; that's something that requires maintenance. If the building gets used a lot, we're going to have to reseal it regularly; he asked if there was any thought on ways in which we might be able to elongate the time between needing to maintain the polished concrete. Perhaps there's another type of sealer, but resealing is a project that costs money.

Mr. McCarthy stated the simple answer is there are several different products that you can bring to the table; each has different criteria, and we can bring back some more detail on that. We're probably a little early to make any final decisions on it, but if you'd like us to investigate that, we can do that.

Council Member Olsen asked if the idea behind the sealed concrete was that it would have longer wear.

Mr. McCarthy stated it's a dust proofer as well on it, so one of the things about polished concrete is it densifies the top layer on it and helps with that particular aspect of the floor. There are also chemical products out there that will go deeper into concrete and crystalize the upper layer on it. So, there are a variety of things that we could look at with different maintenance characteristics and bring those back to you.

Council Member Olsen noted it's going to have to deal with wet and cold and hot and people spilling things on it, too. In our experience, the polished concrete looks great when it's new, but it gets worn down quickly. Mr. McCarthy noted it can also stain if you're not careful with it.

Director Dockter mentioned that in the classroom and in the warming room, it gives us multiuse options with the warming room; as mentioned, we could lay down rubber tiles over it. We debated about the flooring type that we'd want in that programming space, but Recreation Manager Molly Pietruszewski liked the flexibility of being able to take half the room and lay it out as a carpeted section if you wanted to. Just to be clear, the multipurpose room is carpeted.

Council Member Olsen asked about LVP or something similar; he asked if that wasn't equipped to handle this kind of use.

Mr. McCarthy stated LVP is better than vinyl tile, but it tends to scratch and wear more; so, it will require more maintenance than just a polished-concrete floor.

Council Member Thiede stated he agreed with Council Member Olsen that it looks nice. We'd love to have more aesthetics, but at the same time he didn't know if we need to have it be fancy; his view was it being functional was more important, especially if we'd save a little bit of money.

Council Member Olsen stated it's our first time trying something like this, but we might want to duplicate it moving forward. He thought just being able to compare the cost factors on the materials we choose would be important.

Mr. McCarthy stated they're in deep conversations with Kraus-Anderson right now on some of those things. They're working some design options and estimates but wanted to give you an idea of the direction that we're going; that was great feedback related to some of these budgetary things. In a future presentation, we can certainly bring back to the Council different budget scenarios. We're hoping that we're heading in a direction that you're comfortable with and we can continue to progress with the design solution.

If there are things that need to be relooked at and changed, we would want to take a step back and look at that and bring it back to you again. He thanked the Council for their feedback.

Council Member Khambata asked with the multipurpose aspect of some of the spaces, in terms of longevity, do we have a contingency plan if polished concrete doesn't hold up; is there a carpeted option or what's our long-term maintenance plan as far as some of those solutions. As Council Member Olsen stated, this is our first attempt at a space like this; so, if the rubber floor doesn't work or the people don't like it, are we designing it in such a way that it's not so difficult to make a change.

Director Dockter replied yes, he thought that's what they'd decided; with the multipurpose, we'd clearly want that carpeted experience. With the other two rooms, if you start with concrete, you can always put something else on top of it; rather than tearing down, it's better to build on top.

Council Member Khambata stated he agreed; if executed properly, he thought a polished-concrete floor can look really nice, but seniors are a bit more sensitive to types of flooring than younger people. Depending on who our target audience is, he wants to make sure that we have a contingency for the kind of feedback we might get.

Mayor Bailey stated when he saw pictures of the wood on the inside, he was glad the weathering had been brought up. He knows it's a totally different material, but he thought about the Ice Arena and the wood that's in there; he would not want that ceiling to look like the Ice Arena ceiling eventually looked; he's referring to when you first go in the entryway at the Ice Arena. He's not as sold on the idea that we must have a wood ceiling; however, to do this right, he'd want to see the bifold doors that they're talking about. He thought that was unique where you could open up the spaces. That's kind of what's out there, and he didn't think that was going away.

Council Member Olsen asked if those doors weren't sometimes mechanically difficult. Director Dockter stated that the ones that we're getting specs on are designed to work in this climate, so they're hung from a large structural beam up above, and then there's just a track down in the floor. So, they're very easy to use.

Mayor Bailey stated especially if we're going to be using this for wedding venues and parties, he liked the look of being able to open it up onto the patio. If the wood on the outside can hold up to the test of time, all the limestone you'll be using on the outside is perfect; it blends very well with what we're doing with Glacial Valley.

Mayor Bailey stated he's not against the wood on the inside but doesn't want to spend money to do that; if they came up with something else for the ceiling and could save \$100,000, he'd probably say do that and save the money. In his opinion, if it's the wood ceiling or the doors, he'd rather do the bifold doors.

Mayor Bailey stated out in the patio area, they're looking at doing some type of fire pit; he liked that idea because everybody is doing those now. He asked if they did something like that if there would be one or two of them; he asked if the controller would be in the building so the public can't flip a switch. He assumed they were looking at all of that.

Mr. McCarthy replied that it must be detailed; we need to figure out the next stages, where the gas shutoff is for that. We'd recommend gas, rather than a wood fire, so it can be controlled. Right now, we have one situated a little bit away from the building, in the corner of that area. So, there's coordination to finalize the construction work that's just beginning. We're progressing the design of this in a way that we can work with that crew to make sure that whatever needs to be out there can be put in.

Mayor Bailey stated we don't have that at any of our other parks, so it would be unique to this park. He thought that would be a nice addition.

Council Member Thiede stated when he first looked at the layout, he thought the amount of storage in the building seemed a little bit high. He asked what percentage of the storage space is intended for things used in this building.

Director Dockter stated there are two storage rooms, which might be throwing it off. One storage space is purely big enough to store all the tables that would be in the multipurpose room and some IT equipment. We based that square footage on how we would get all the round tables and the IT equipment in there.

Administrator Levitt noted that's one of the shortcomings in this room we're in now; when we hold events, we have to store all of the tables in Public Safety and in the hallways because we don't have a large enough storage area to hold the tables. So, depending on how the room is set up, if you want it fully open or to store tables, she'd say we need more storage because we don't have that capacity here at City Hall.

Manager Pietruszewski stated we all toured the HERO Center, as we're hosting our blood drive there; we had to push all tables out into the big bay because there wasn't any other place to put everything. If we're going to host a large event, we're going to want the space to be able to move everything out.

Director Dockter stated that this space looks big, but by the time you add the door to the electrical, we'll be filling these walls up with vertical storage; we want to leave the middle open so we can actually put equipment in there, whatever it might be in the future. It also has a floor drain, so we're allowed to store equipment in there.

Council Member Thiede asked if its primary intended use was for things at Glacial Valley, not for things brought from somewhere else to store there. Director Dockter replied that there will be some recreational program equipment there, but mostly it's going to be the things we need at Glacial Valley.

Mayor Bailey felt it was funny that staff was saying we need more storage because we built City Hall with no storage, or not enough storage; then we built the new HERO Center, and we don't have enough storage there. So, he's glad we're getting it right this time. Administrator Levitt noted River Oaks was the same way, so we had to add onto that.

Mayor Bailey told Council Member Thiede that was a great question because he'd thought the same thing about the amount of storage. When they explained it was for putting all the tables in there or switching them out, it made total sense.

Manager Pietruszewski stated they'd discussed the need for tables like this during the day or needing round tables at River Oaks at night; we need to make sure chairs can double dip between two different events. Some of our tables flip up nicely at River Oaks, some don't; some at the HERO Center do, so we put the pieces together to get

them to fit. Mayor Bailey told Manager Pietruszewski that was a good point; seniors need this opportunity available, and they can't play cards on a table like this, so they're going to have to do something different, whether it's round tables or typical card tables.

Council Member Olsen asked if it would be silly to think about a basement; Council Member Khambata stated he thought that would drive the cost up considerably.

Administrator Levitt stated the only thing that would caution against a basement is what happened at River Oaks: We had workers' compensation issues with tables and chairs going up and down, so we've now brought them onto the same level. Since we just met with the League on our claims, she would advise against it.

Council Member Olsen stated he understood but was just thinking about severe weather and if there was a safe place where people could shelter.

Council Member Olsen asked Director Dockter if he'd thought at all about security for the building. Director Dockter replied yes, they'd thought a lot about it. We worked with IT on programmable locks, etc., which will be labeled. We're confident with the way we operate our parks, which we need open during the day; so, when Mr. McCarthy said we can lock down the whole building, that's what we do. If Woodridge Park has a stream of vandalism, we'll lock it down for a handful of days, let the problem go away, and then open it back up. So, we're giving ourselves those options. In fact, it started with this toilet to the outside; through conversations related to being able to lock down the park, we moved it inside there, and we've got electric locks on all the doors so it can be programmed through the security system.

Manager Pietruszewski noted where the restroom is on the back vestibule, the two little circles shown are the drinking fountain and water bottle filler; so, those are still accessible when that outside door is open for families to use.

Administrator Levitt stated we're engaging with the cable commission for the AV needs, so they're also aware of it.

Council Member Dennis stated regarding the front façade, he liked the design elements that were brought in with the angles replicating maybe some of the ice shelf, relative to a glacier. He recently drove 4,400 miles throughout the south and southwest, and he came through several areas, like Santa Fe and Albuquerque, who really celebrate things that are special about their area. On bridges, they put various designs that look nice. He thought we had an opportunity here if we follow the philosophy of the designer trying to bring things in that are meaningful to the area; there might be some artwork we could do or some artistic elements to this that could even involve the public. We have artists and previously had an Arts Commission here, so we could find additional meaningful things to put into this, so it's not just a plain billboard of the wooden slats that go across. There's an opportunity there. If we didn't want to do the wood ceiling on the inside, when you think about it, looking at the other slide that was shown, you can see the nice blue color, especially of old ice. A lot of times with glaciers you're going to get melt and runoff water, so if you look at the other picture, you can see the sediments of earth material that were left behind right after the melting took place. You could conceivably have a white or somewhat textured kind of ceiling with maybe a mosaic that

would run through and that blue color, or it could be a mural that was painted by a local artist; that would add something unique to it that would tie in more of the significant features and history of the area. Those were just a couple of ideas.

Mr. McCarthy stated that certainly would be a way to take some of the historical components of what that area is and incorporate them into the lobby in some fashion. Council Member Dennis stated when we talked about this a few months ago, we viewed this as a unique opportunity. We were willing to kind of step out of the normal box that we stay in and do something special and unique with this, and we've got one shot to do it. Looking at how people in the community feel about the parks, he thought there were many people who wanted the Community Center; maybe there's an opportunity here where we can do some cool things with this facility, maybe scratch a little bit of that itch.

Mayor Bailey asked if they'd gotten the information that they needed. Director Dockter replied they'd like some feedback on the budget and the schedule.

Mayor Bailey stated his standpoint on the budget was we'd kind of laid it out what the numbers would be; he hasn't heard anybody say slash the budget. He appreciated hearing there were ways to cut a little bit here and there, but he doesn't want us to start nickel and diming it down to where suddenly you pull out a sidewalk that should have been heated. He wanted to do it right the first time. He liked the look and the design. If they wanted to dream a little bit about what the interior could look like, he's seen wood ceilings before; to him, he'd like it if they could create something more unique for the ceiling on the inside. He liked Council Member Dennis' idea about a tighter connection with the glacier. As far as the timetable, he thought they were on it; he thought we were all hoping that by the end of next summer, we could celebrate this amazing building and that park.

Director Dockter stated so no major adjustments, but he heard clearly there were at least five-or-six things that we should look at to at least bring back for discussion. Mayor Bailey made a comment on the NanaWall, liking that feature because it was unique; he asked if anybody felt that had to go or if it had to stay. Structurally, that's a big item; staff is in love with it, but we want to make sure that it's okay in the budget.

Council Member Olsen stated his only concern was whether that was something that would last; his view is jaded because he has bifold doors at one of his stores, and the motor blew up this morning, so he's probably feeling a little grumpy about that. All in all, he thinks it looks good.

Council Member Dennis asked what green elements we're putting into the building, if there's anything sustainable, like solar panels or things along those lines.

Mr. McCarthy replied they'd love to go down that road as far as Council would like to go. We are very much in alignment with trying out sustainable strategies that help reduce our carbon footprint; so, you heard Mr. Clark talk very passionately about the wood products. We're looking into the potential of maybe something like a ground source geothermal for it; there's some money in the budget to look at that. We've done solar on other buildings, so that's certainly something to consider. It would be

something where we would design it to allow for that, because Cottage Grove has a co-op that you'd use for solar. We will make sure that the building can accommodate that, and we'd encourage that. There's certainly a laundry list of things that you could take out of the building that would align with some sustainable outcomes that you want. We haven't really gotten very far into anything like rainwater capturing or something similar, but we could certainly put a list together for your consideration.

Council Member Olsen stated we did that when we built this City Hall. You gave us the menu, and he recalled there were different certification levels; each one depended upon the menu of options that we chose. He asked if they could still do that. Mr. McCarthy replied that they can; there are a couple of different metrics out there. The State of Minnesota also has their own version of that called Buildings Benchmarks and Beyond, B3, which is right now looking at being 80% more efficient than what's required by Code. So, the State has a strong commitment to sustainable strategies related to buildings. Any money funded by the State of Minnesota requires that level of sustainability built into it. We have some of that already in the discussions related to this building, and he'd be happy to bring back what we're thinking about with the building and how that fits with the budget.

Mayor Bailey stated he liked that idea; so, with Glacier Park, the sustainability piece makes total sense, whatever that might be. Council Member Dennis stated even if we just can't do solar, he's been reading about various options online, and there are several designers now creating buildings with white-colored roofs, to prevent heat from sinking in. Council Member Olsen stated there are gardens, too; Council Member Dennis agreed that there are a lot of cool things that could be done.

Mr. Clark noted that part of the internal discussions we had about the overall roof forms, the butterfly roof shape of the building, was to allow a large roof area that had a solar orientation already in place. So, even if you didn't want to do PV at the start of the project, we would consider designing the building and structure to support PV in the future; it has an orientation now facing roughly 30 degrees from the azimuth to the south where you could install PV as it becomes more economical to do so, so that's one strategy. Another thing Director Dockter touched on with the solar orientation of the south-facing glass in the classroom and the use of the polished concrete floor is that concrete is very absorptive to solar energy. So, in the winter, you've got the sunlight coming into that space, heating that floor; at night, when the facility is not being used, that heat is radiated off the concrete floor to provide some basically free energy to heat the building. We love the idea of even pursuing something that would be like a net-zero building design for a facility like this; there's an opportunity to do so, and it'd save a significant amount of money on energy over the life of this building, too. As Mr. McCarthy mentioned, we have been exploring geothermal as a potential option; if you couple that with other passive strategies, PV, there could be a real opportunity to do something significantly sustainable.

Mayor Bailey, Council Member Olsen, Council Member Khambata all stated they liked that idea, and we should have that conversation.

Council Member Khambata asked if they'd given much thought to the long-term turf plan and irrigation. In his industry, he knows we're trying to encourage people to go to a no

mow or a low mow grass seed or letting things go back to prairie; so, circling back and trying to bring in some of the natural elements of the area in terms of pollinator-friendly turf in terms of less mowing, less watering. In the long term, that will save CO2 emissions and water from a grid perspective. Director Dockter stated that's one nice thing about this park; we put all the active spaces in that small area, and the rest is natural. Mostly, you'll see non-irrigated areas.

Mayor Bailey told Council Member Thiede that he was so good about going after funding options, he wondered if there were any; Council Member Thiede replied yes, there are funding options, and stated he was thinking with the green options there certainly might be. Director Dockter interjected that they're not as prevalent as they used to be, but it's certainly worth checking into.

Mr. McCarthy stated they got the feedback that they needed; he really appreciated everybody's participation and feedback tonight. He'll work with Director Dockter on the next phase of implementation and start working towards answers to some of the questions. He encouraged maybe a mid-final design review with the Council just to hit on some of these topics that we discussed tonight, so we don't get to the end and have lots of questions on it. He'd rather have that engagement sooner than later, so they'll look to that later this summer.

14. WORKSHOPS – CLOSED TO PUBLIC - None.

15. ADJOURNMENT

Motion by Council Member Olsen, second by Council Member Thiede, to adjourn the meeting at 9:37 p.m. Motion carried: 5-0.

Minutes prepared by Judy Graf and reviewed by Tamara Anderson, City Clerk.



City Council Action Request

3B

Meeting Date	7/13/2022	
Department	Administration	
Agenda Category	Agenda Item	
Title	Raffle Permit - Lions Club	
Staff Recommendation	Authorize issuance of a single-occasion gambling permit to the Lions Club to conduct a raffle at 7155 Jorgenson Ave So on October 20, 2022	
Budget Implication	N/A	
Attachments	Memo - Lions Club Gambling Application (1).tif	2.84MB

To: City Administrator Jennifer Levitt
From: Deputy Director of Public Safety Gregory P. Rinzel
Date: June 30, 2022
Subject: **GAMBLING LICENSE APPLICATION - TEMPORARY**

INTRODUCTION

Under State Statutes, four types of nonprofit organizations are eligible to conduct lawful gambling in Minnesota (fraternal, religious, veteran, and other nonprofit) and most events, with the exception of certain raffles, require obtaining either an exempt or an excluded permit from the Minnesota Gambling Control Board. Permits issued by the Minnesota Gambling Control Board require approval of the local government authority where the event will be held.

The Public Safety Department investigates single-occasion gambling permit applications and provides the City Council with a recommendation on whether a permit should be issued. If the City Council authorizes issuance of a permit, the City Clerk signs off on the application and forwards it to the Minnesota Gambling Control Board or issues the permit itself if none is required by the Gambling Control Board.

BACKGROUND

Pursuant to City Ordinance, Kathryn M. Forsythe, on behalf of the Cottage Grove Lions Club, P.O. Box 002, Cottage Grove, MN 55016 has submitted an application for a Temporary Single Occasion gambling permit, for the conduct of a raffle, to be held at Carbone's Pizza, 7155 Jorgensen Avenue South, Cottage Grove, MN 55016, on October 20, 2022, at 6:00pm. The Department of Public Safety is required to conduct a police investigation of the applicants.

DISCUSSION

The application as submitted is complete, in compliance with our ordinance and is exempt from the licensing requirements of the Minnesota Charitable Gambling Control Board.

We have investigated the applicants and have not found any facts which would constitute a basis for denial of this application, under the provisions of the City's Gambling Ordinance.

RECOMMENDATION

Recommend that the City Council approve the single occasion Gambling Permit application for the Cottage Grove Lions Club.



Gregory P. Rinzel – Deputy Director of Public Safety

6/30/22
6/30/2022



City Council Action Request

3C

Meeting Date	7/13/2022	
Department	Administration	
Agenda Category	Agenda Item	
Title	Raffle Permit - Zion Lutheran Church	
Staff Recommendation	Authorize issuance of a single-occasion gambling permit to Zion Lutheran Church to conduct a raffle at 8500 Hillside Trail on August 11, 2022.	
Budget Implication	N/A	
Attachments	Memo - Zion Gambling Application.tif	2.88MB

To: City Administrator Jennifer Levitt

From: Deputy Director of Public Safety Gregory P. Rinzel

Date: June 30, 2022

Subject: **GAMBLING LICENSE APPLICATION - TEMPORARY**

INTRODUCTION

Under State Statutes, four types of nonprofit organizations are eligible to conduct lawful gambling in Minnesota (fraternal, religious, veteran, and other nonprofit) and most events, with the exception of certain raffles, require obtaining either an exempt or an excluded permit from the Minnesota Gambling Control Board. Permits issued by the Minnesota Gambling Control Board require approval of the local government authority where the event will be held.

The Public Safety Department investigates single-occasion gambling permit applications and provides the City Council with a recommendation on whether a permit should be issued. If the City Council authorizes issuance of a permit, the City Clerk signs off on the application and forwards it to the Minnesota Gambling Control Board or issues the permit itself if none is required by the Gambling Control Board.

BACKGROUND

Pursuant to City Ordinance, Janice Lynn Marteness, on behalf of Zion Lutheran Church has submitted an application for a Temporary Single Occasion gambling permit, for the conduct of a raffle and bingo, to be held at Zion Lutheran Church, 8500 Hillside Trail South, Cottage Grove, Minnesota 55016, on August 11, 2022, at their Zion Summerfest 2022. The Department of Public Safety is required to conduct a police investigation of the applicants.

DISCUSSION

The application as submitted is complete, in compliance with our ordinance and is exempt from the licensing requirements of the Minnesota Charitable Gambling Control Board.

We have investigated the applicants and have not found any facts which would constitute a basis for denial of this application, under the provisions of the City's Gambling Ordinance.

RECOMMENDATION

Recommend that the City Council approve the single occasion Gambling Permit application for Zion Lutheran Church.


Gregory P. Rinzel – Deputy Director of Public Safety 6/30/22
6/30/2022



City Council Action Request

3D

Meeting Date	7/13/2022	
Department	Public Safety	
Agenda Category	Agenda Item	
Title	MN Law Enforcement Support Office Participation	
Staff Recommendation	Authorize the Public Safety Department to continue participating in the Minnesota Law Enforcement Support Office and the State Plan of Operation.	
Budget Implication	N/A	
Attachments	MN.LESO.Program.Participation.07.05.2022.TIF	751.43KB
	LESO.Authorization.Memo.07.05.2022 (1).TIF	386.94KB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Peter J Koerner, Director of Public Safety

Date: July 5, 2022

Subject: **MN LAW ENFORCEMENT SUPPORT OFFICE (MN-LESO) PARTICIPATION**

Minnesota Law Enforcement Support Office (MN-LESO) is a program which allows law enforcement agencies to obtain surplus Department of Defense (DOD) property at no cost. All items must have a direct application to the law enforcement agency's public safety mission. Homeland Security and Emergency Management (HSEM) is the administrator of the program in Minnesota.

Since enrolling in the MN-LESO program in November 2019, Cottage Grove Public Safety (CGPS) has acquired an armored vehicle, language translators, robots, night vision devices, personal protective equipment, first aid supplies, and many more items that have enhanced the capabilities and safety for our officers and the community we serve.

The vast majority of the items are considered Demil A, which means ownership is conditionally transferred to CGPS for one year. After one year, ownership is relinquished to CGPD. Controlled property, such as the armored vehicle and robots, are loaned to CGPD by the federal government. The State Plan of Operation (SPO) sets forth the terms and conditions which will be binding on the parties with respect to excess DOD property in order to promote efficient transfer and accountability.

HSEM routinely audits participating agencies each year to ensure compliance with the program's regulations. One of the inspectable items is a document signed by the Chief Law Enforcement Official authorized by the governing body, i.e., Mayor and City Council, authorizing the agency to obtain controlled property.

RECOMMENDATION

Authorize Cottage Grove Public Safety to continue participating in the Minnesota Law Enforcement Support Office program and the State Plan of Operation (SPO).

Cc: Sgt Brad Petersen



RE: Authorization to participate in MN-LESO Program

We, Mayor Myron Bailey and the Cottage Grove City Council, understand the Minnesota Law Enforcement Support Office (MN-LESO) Program allows law enforcement agencies to obtain surplus Department of Defense property at no cost and all requisitioned items must have a direct application to the law enforcement agency's public safety mission.

We authorize Director of Public Safety Peter Koerner to participate in the MN-LESO Program and sign the State Plan of Operation. Director Koerner and his designees are permitted to acquire controlled property, such as night vision, through the MN-LESO program.

City of Cottage Grove

Mayor Myron Bailey

Date

City Clerk Tammy Anderson

Date



City Council Action Request

3E

Meeting Date	7/13/2022
Department	Public Safety
Agenda Category	Agenda Item
Title	Purchase Agreement for 2024 Dodge Ambulance
Staff Recommendation	Authorize purchase agreement for the purchase of a 2024 Dodge 5500 Ambulance from Everest Emergency Vehicles at an estimated cost of \$305,000.00 with payment due upon delivery in mid-to-late 2024.
Budget Implication	Estimated cost - \$305,000.00 from the EMS fund. The current 2018 ambulance will be sold or traded.
Attachments	Ambulance.Purchase.Request.June.29.2022 (1).TIF 1.76MB



To: Honorable Mayor and City Council Members
Jennifer Levitt, City Administrator

From: Peter J Koerner, Director of Public Safety
Rick Redenius, Deputy Director of Public Safety

Date: June 29, 2022

Subject: **AUTHORIZE PURCHASE AGREEMENT OF 2024 DODGE AMBULANCE**

INTRODUCTION

The Public Safety Division has been researching and planning to replace our current 2018 Ford ambulance. This process started in early 2022. With the help from several department members and public works employees, this purchase will complete the standardization of our ambulance fleet to better serve our customers and provide a product to withstand the demands of emergency response.

We have been dealing with a global pandemic since early 2020. This pandemic has impacted the plan to purchase the next ambulance in several ways. When the automaker plants were forced to close, it shut down the building of ambulance chassis. This meant that there was only a short supply of chassis available to potential buyers. In a recent check of available chassis by our ambulance manufacturer, it was found that there was a current supply for Dodge chassis. It was learned that Ford will not be able to manufacture the F-550 comparable chassis, so this means more groups will be looking to purchase Dodge chassis.

This poses a possible chassis shortage coupled with long build times. Currently, the build time for an ambulance has been pushed out to 20+ months. We will need to place an order in July if we hope to see the ambulance completed in 2024.

DISCUSSION

Cottage Grove has long been the EMS provider for our area. Over the years, our service has changed in many ways. From EMS care and equipment used, to the responding personnel, we have strived to stay ahead of the curve and provide the best service possible to our customers, with the latest equipment for our staff.

In 2018, we moved forward with a change in emergency response equipment. The ambulance build that was originally the long-used van style chassis was replaced by a pickup truck style chassis. Many departments, including ours, moved in this direction as it affords several benefits. Benefits include a heavy-duty chassis that can handle the weight of the patient box area, the continued use of a patient Powerload System, and being more adapted to handle the rigors of emergency driving.

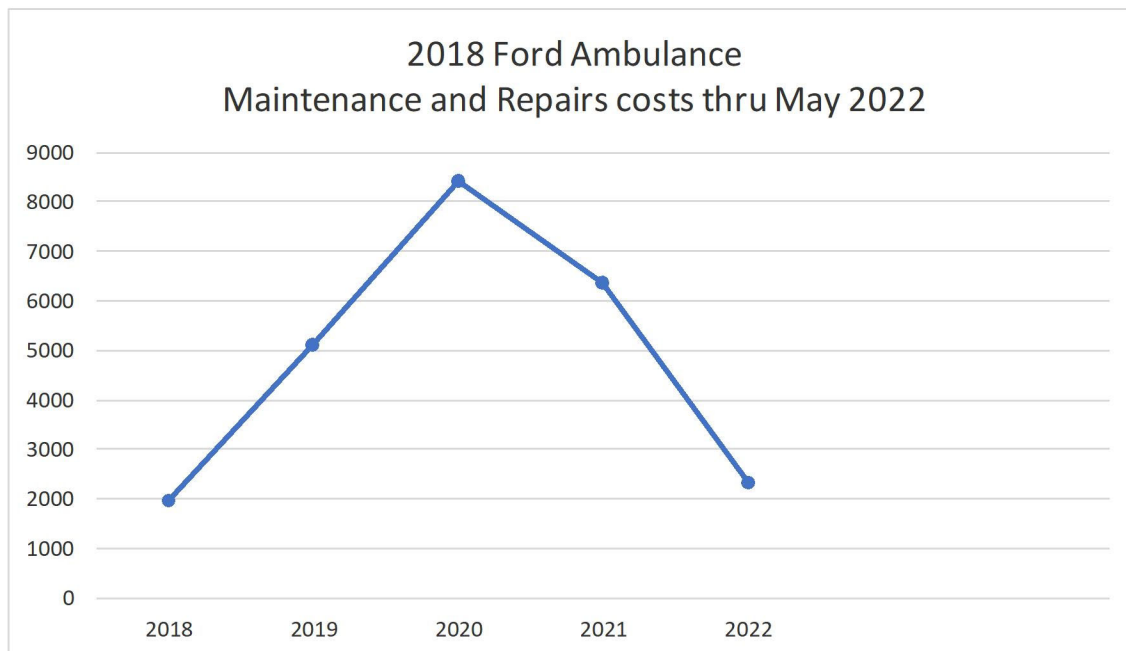
The pickup style chassis was recommended by our City Public Works mechanics. They believe the repair costs of the unit can be lessened because the chassis is more capable of handling the stressors put on the braking system, suspension, drivetrain, and engine. With the purchase of our 2018 and 2021

Dodge Chassis, we have experienced almost no issues in the afore mentioned problem areas, which is why we would like to keep with this style of chassis.

We have been on an eight-year rotation of ambulances for many years. In recent years, our call loads have increased significantly, causing our fleet to accrue miles at a much more rapid pace than in years past. The increase in wear and tear is causing the fleet to become more dependent on repairs and down time rather than time in service. These factors had us move the rotation to a six-year replacement schedule. This also reassures the need to re-evaluate the style of ambulance we had previously been purchasing.

The ambulance we will be looking to replace is a 2018 Ford E-450 Type 3 Ambulance chassis. This was a replacement chassis after an accident and the box has been remounted a few times.

The information below is the maintenance and repair history for this ambulance from its purchase date in 2018 to May 25, 2022. The current mileage on the ambulance is 97,990 miles.



2018 - \$1,975.59
2019 - \$5,126.24
2020 - \$8,411.46
2021 - \$6,359.65
2022 - \$2,340.36 (May 25, 2022)
2023 – to be determined
2024 – to be determined

Total = \$24,213.30

We are currently looking to replace the 2018 Ford E-450 Type 3 Ambulance Type 3 Ambulance with a 2024 Dodge 5500 Ultramedic Type 1 Ambulance from Everest Emergency Vehicles.

BUDGET IMPACT

The new ambulance is projected to be at a cost of \$305,000 in 2024 according to the manufacturer. Currently, our ambulance manufacturer says to expect the ambulance build process to take up to 20+ months. In this time frame, delivery may not be until the middle to the end of 2024, which is when the payment would be due. We will still discuss during the budget process and can cancel.

RECOMMENDATION

Request authorization to sign a purchase agreement for a Dodge 5500 Ultramedic Type 1 Ambulance from Everest Emergency Vehicles at an estimated cost of \$305,000.00 for which payment is to be made upon delivery of the unit in mid to late 2024. We would then either sell or trade in our current 2018 Ford ambulance.



City Council Action Request

3F

Meeting Date	7/13/2022										
Department	Public Safety										
Agenda Category	Agenda Item										
Title	Records Management System Data Sharing Joint Powers Agreement										
Staff Recommendation	Authorize entering into the Records Management System Data Sharing Joint Powers Agreement with Washington County and authorize the information Security Policy Local Agency Security Addendum.										
Budget Implication	N/A										
Attachments	<table><tr><td>WC-</td><td>843.65KB</td></tr><tr><td>CG.JPA.RMS.Data.Sharing.Council.Memo.07.05.2...</td><td></td></tr><tr><td>JPA EXH A.TIF</td><td>2.45MB</td></tr><tr><td>JPA EXH B.TIF</td><td>9.52MB</td></tr><tr><td>JPA EXH C.TIF</td><td>21.07MB</td></tr></table>	WC-	843.65KB	CG.JPA.RMS.Data.Sharing.Council.Memo.07.05.2...		JPA EXH A.TIF	2.45MB	JPA EXH B.TIF	9.52MB	JPA EXH C.TIF	21.07MB
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To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Peter Koerner, Director of Public Safety

Date: July 5, 2022

Subject: **RECORDS MANAGEMENT SYSTEM DATA SHARING JPA**

INTRODUCTION

Washington County and Cottage Grove Public Safety agree to share law enforcement data created, stored, and utilized in the Central Square (TriTech) Software Systems records management system during the term of the Records Management Data Sharing Joint Powers Agreement. All parties agree to comply with current U.S. Department of Justice CJIS Security Policies and the Minnesota Bureau of Criminal Apprehension CJDN Rules. All data entered into the system by Cottage Grove shall remain Cottage Grove data. Washington County does not obtain any ownership interest in Cottage Grove's data except to the extent that Washington County is obligated to keep this data intact and the system secure and to regularly backup the data for redundancy and disaster recovery purposes.

The City will be responsible for responding to any data practices requests related to any city data that the City, or its permitted users, have entered into the records management system. Cottage Grove agrees to maintain their technologies utilized to connect to Washington County, at a minimum, in accordance to the Washington County Technology and Security standards.

The intent of this Security Addendum is to require that Cottage Grove maintain a security program consistent with federal and state laws, regulations, and standards, as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB) for when Criminal Justice Information is present.

The agreement and security addendum has been reviewed by City Attorney Kori Land and attorneys from the Washington County Attorney's Office and approve the JPA and security addendum.

RECOMMENDATION

Authorize executing the Records Management System Data Sharing Joint Powers Agreement between the City of Cottage Grove and Washington County and authorize the Information Security Policy Local Agency Security Addendum.

Attachment: Washington County – Cottage Grove JPA RMS Data Sharing
Exhibit A, B, C

WASHINGTON COUNTY (MN)
INFORMATION SECURITY POLICY
LOCAL AGENCY SECURITY ADDENDUM

EXHIBIT A

This Security Addendum augments the Joint Powers Agreement signed by Washington County and the City of Cottage Grove on July 1, 2022 and Washington County Information Security Policy #3006 to ensure adequate security is provided for systems accessing Washington County data while (1) under the control or management of a Local Agency or (2) connectivity to Washington County systems has been provided to a Local Agency (city, police department, fire department, etc).

This Security Addendum complies with Policy #3006, Section XXXV by providing information security responsibilities for Local Agencies handling County Not Public Data.

The intent of this Security Addendum is to require that the Local Agency maintain a security program consistent with federal and state laws, regulations, and standards, as well as with policies and standards, as identified herein, established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB) for when Criminal Justice Information is present.

This Security Addendum identifies the duties and responsibilities with respect to the installation and maintenance of adequate internal controls within the contractual relationship so that the security and integrity of Washington County's information resources are not compromised.

The provisions of this Security Addendum apply to all personnel, systems, networks, and support facilities supporting and/or acting on behalf of the Local Agency in relation to accessing County Not Public Data.

1.00 Definitions

1.01 Local Agency – a local government in Washington County to include the city, police department, and fire department which has entered into an agreement for the administration of or access to Washington County data and/or systems.

1.02 Not Public Data – all data collected, created, maintained or disseminated by any government entity regardless of physical form, storage media, or conditions or use. Not Public Data includes Criminal Justice Information (CJI), Protected Health Information (PHI), Payment Card Industry (PCI) information, Personally Identifiable Information (PII), Health Insurance Portability and Accountability Act information (HIPAA), Federal Tax Information (FTI) and any other data considered non-public.

2.00 Responsibilities of the Washington County

2.01 Washington County will ensure that each Local Agency receives a copy of the Security Addendum and the Washington County Information Security Policy #3006.

3.00 Responsibilities of the Local Agencies

- 3.01 The Local Agency will maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy when CJI is accessed) as well as with applicable policies and standards established by Washington County, the State of Minnesota, the federal regulation as it pertains to the data classification being accessed, processed, or transmitted (CJI, PCI, PII, PHI, etc.).
- 3.02 The Local Agency will acknowledge Washington County security practices as it pertains to the protection of data and information technology resources. The signed acknowledgments shall remain in the possession of Washington County and available for verification and audit purposes. The acknowledgment may be signed by hand or via digital signature.
- 3.03 The Local Agency agrees to requirements for the authorization to access Washington County data and systems as defined in Washington County's Information Security Policy #3006, Section XXXV.
- 3.04 The Local Agency agrees to Acceptable Use Agreements as defined by the Washington County Acceptable Use Policy #3001 for any employee(s) requiring Washington County credentials to access programs or systems. Local Agency employees with credential level access to Washington County systems are required by policy to accept the Acceptable Use Agreement.

4.00 Security Violations

- 4.01 Washington County must report security violations to the BCA and the State of Minnesota when such reporting of security violations involving specific data is required by law.
- 4.02 Security violations can justify termination of the Joint Powers Agreement.
- 4.03 Upon notification, Washington County reserves the right to:
- a. Investigate or decline to investigate any report of unauthorized use;
 - b. Suspend or terminate access and services, including telecommunications links.

Washington County will provide the appropriate State or Federal agency with timely written notice of the suspension. Access and services will be reinstated only after satisfactory assurances have been provided to Washington County. Upon termination, the Local Agency's records containing Washington County data must be deleted or returned to Washington County, unless the Local Agency is otherwise required under law to maintain such data.

5.00 Audit

- 5.01 Washington County is authorized to perform a final audit of the Local Agency's technology systems used to access Washington County systems or programs after the termination of the Security Addendum.

6.00 Scope and Authority

- 6.01 This Security Addendum does not confer, grant, or authorize any rights, privileges, or obligations on any persons other than the Local Agency and Washington County.
- 6.02 The following documents are incorporated by reference and made part of this agreement:
- (1) the Security Addendum;
 - (2) Washington County Information Security Policy #3006;

(3) the Washington County Acceptable Use Policy #3001;

(4) the CJIS Security Policy;

(5) Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13.

The parties are also subject to applicable federal and state laws and regulations.

6.03 The terms set forth in this document do not constitute the sole understanding by and between the parties hereto; rather they augment the provisions of the Joint Powers Agreement and Washington County Information Security Policy #3006 to provide a minimum basis for the security of the system and contained information and it is understood that there may be terms and conditions of the Joint Powers Agreement which impose more stringent requirements upon the Local Agency.

6.04 This Security Addendum may only be modified by written consent of both parties. Washington County must receive approval for amendment from its Director of Information Technology.

6.05 All notices and correspondence shall be forwarded by First Class mail to:

Washington County Sheriff's Office
15015 62nd Street North
Stillwater, Minnesota 55082

CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its intent and purpose; (2) Washington County Information Security Policy #3006; (3) the Washington County Acceptable Use Policy #3001; (4) the CJIS Security Policy; and (5) Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, and agree to be bound by their provisions.

I recognize that criminal history record information, protected health information, federal tax information, and related non-public data, by its very nature, is sensitive and has the potential for great harm if misused. I acknowledge that access to any sensitive information and related non-public data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system or data by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Printed Name/Signature of Local Agency Employee

Date

Printed Name/Signature of Local Agency Representative

Date

Organization and Title of Local Agency Representative

EXHIBIT B

**Acceptable Use Policy & Guidelines for
Utilizing Information Technology Resources**

This document includes security data as defined in Minn.Stat. 13.37. A redacted version is public data but the policy in its entirety is confidential as security data.

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Policy

The purpose of this policy is to provide clear guidelines to all users regarding the access, disclosure, safeguarding and personal responsibility of Washington County's Information Technology Resources and data.

Washington County provides a variety of Information Technology Resources to enhance communication, productivity, and create efficiencies for the purpose of better serving the public interest. It is everyone's personal and professional responsibility to apply high personal standards of ethics, honesty, and accountability in making business decisions including where this Policy and supporting Policies have no specific guidelines.

While some security measures may seem to complicate legitimate access and may result in a brief inconvenience to the user, the problems that may result from intentional or unintentional unauthorized access or misuse of resources may be severe and expensive to correct. It is imperative that all users employ appropriate security measures to protect these resources from misuse.

All use of County Information Technology Resources must conform to the following:

- All use must be for legal purposes and also able to withstand public scrutiny without harming the reputation of Washington County;
- The use must not create or increase security risks;
- The use must not create or increase the risk of financial, legal, or liability; and
- The use must not adversely affect the professional performance of the user or other users of the County's Information Technology Resources.

In addition to this policy Washington County requires compliance with all other County policies and procedures; many of which supplement this Policy by providing more detailed guidance. See [WashNet](#) for all policies and the last section of this policy that lists related policies and procedures.

Users may contact Information Technology for assistance with implementation or interpretation of these guidelines. The Department of Information Technology Service Desk may be contacted via phone at 651-430-6411, or via county e-mail at ITServiceDesk@co.washington.mn.us.

Scope

This policy applies to all Washington County employees, contractors, consultants, temporaries, and other workers, including all personnel affiliated with third parties. This policy applies to all equipment and services that are owned, leased or subscribed, and to any employee or contractor-owned equipment used for Washington County work-related activities. This includes home computers used to access internal County systems, all devices utilizing the County's internal network and/or systems and web-based resources.

Guidelines

I. No Expectation of Privacy

The computer systems and resources (including the network), and any data contained thereon are owned by the County (County resources) and are the property of the County. This is true whether such property is located in your home, or at a remote location, or in the office. Users do not and should not have an expectation of privacy in anything viewed, created, stored, sent, or received using the County resources or related infrastructure even after deletion of the data.

Washington County and its individual department heads and officers share in the responsibility to oversee the effective use of technology and information resources. The County reserves the right to access, inspect, review and monitor any and all aspects of resources including, but not limited to computers, network communications personal sites visited by Users on the Internet, social media, blogs, instant messaging, chat groups, newsgroups, emails (sent and received), electronic and printed data (copier/fax/printer machine) and any material downloaded or uploaded. The County may use any means, human or automated tools, to monitor use of its computer resources without notification or consent of the user.

By using the County's computers, electronic devices, and/or networks, users consent to being monitored.

II. Personal Use of County Technology Resources

Washington County technology resources are to be used primarily for official County related business. A department head or officer may permit limited occasional personal use within their department at their discretion. All personal use occurring on County-owned equipment and systems is subject to all aspects of the Acceptable Use Policy. Any personal use that is contrary to the acceptable use as described in this policy is prohibited.

The County is committed to protecting all legal users of the resources including the public, county employees, partners, vendors and other relationships from illegal or damaging actions by individuals, either knowingly or unknowingly. Limited personal use of County Information Technology resources is permissible with the approval of the appropriate department head or officer if the use also conforms to the following:

- The usage, including the value of the time spent, results in no incremental cost to the County or results in an incremental cost so small that accounting for it is unreasonable or administratively impractical.
- The usage does not create or increase the likelihood that Information Technology support services may be required.
- The usage does not impact the normal operation of the County's Information Technology Resources such as an activity that could cause network congestion such as streaming videos, music or news programs.

- The use of any wired, dial-up, wireless, or any other type of connections on county-owned equipment to access non-county systems is not allowed without prior approval from the user's department head and the Director of Information Technology.

III. Acceptable Uses

Under all circumstances, the Information Technology resources are primarily to be used according to an employee or contractor's job role and to serve the public. Although not all-inclusive and generic to job role and responsibility, the following list provides non-exhaustive examples of acceptable use:

- Corresponding or collaborating with employees, agencies, vendors, professionals, or the public on work-related matters.
- Accessing external databases and files via the Internet to obtain reference information or to conduct research.
- Disseminating approved newsletters, press releases, or other documents.
- Delivering services to the public.
- Utilizing communications, including information access and exchange, for professional development or to maintain job knowledge or skills.
- Using County-owned computers and systems for limited personal use as allowed by the individual department head or officer and the Director of Information Technology.

IV. Unacceptable Use

The list below is not exhaustive but attempts to provide a framework for activities that fall into the category of unacceptable use. Unless otherwise authorized via explicit written permission or within job role and responsibilities, the activities listed below are expressly prohibited:

- Under no circumstances is any user of County resources authorized to engage in any activity that is illegal under local, state, federal law.
- Introduction of malicious programs, intentionally or unintentionally, onto the network or server (e.g., viruses, worms, Trojan horses, e-mail bombs, etc.) most often found in illicit websites, free games, social media, and other sources.
- Revealing your account password to others or allowing the use of your account by others, including family and other household members when work is being done at home or other offsite locations.
- Using any County resource to actively engage in procuring, transmitting material, or partaking in anything that constitutes sexual harassment or creates a hostile workplace via email, telephone or paging, whether through language, frequency, or size of messages.
- Making fraudulent offers of products, items or services originating from any Washington County account or infrastructure.

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- Making statements about warranty, expressly or implied, unless it is a part of normal job duties.
 - Effecting security breaches or disruptions of network communication. Security breaches include, but are not limited to, accessing data of which the user is not an intended recipient or logging into a server or account the employee is not expressly authorized to access unless these duties are within the scope of regular duties. For purposes of this section, "disruption" includes, but is not limited to, network sniffing, ping floods, packet spoofing, denial of service and forged routing information for malicious purposes.
 - Sending unsolicited email messages, including the sending of "junk mail" or other advertising material to individuals who did not specifically request such material (email spam) from a County Resource or using a Washington County identifier.
 - Unauthorized use or forging of email header information.
 - Solicitation of email for any other email address, other than that of the poster's account, with the intent to harass or to collect replies outside the official business of Washington County.
 - Creating, participating in, or forwarding "chain letters", "Ponzi" or other "pyramid" schemes of any type.
 - Use or linking to any unauthorized document sharing platform.
 - Non-work related e-mail list subscriptions (listservs) are prohibited.
 - Port scanning or security scanning is expressly prohibited unless prior notification to the County is made and authorization is provided.
 - Executing any form of network monitoring that will intercept data not intended for the employee's computer unless this activity is a part of the employee's job/duty.
 - Circumventing user authentication or security of any host, network or account.
 - Using any program/script/command/device, or sending messages of any kind with the intent to interfere with or disable a user's terminal session via any means locally or via the Internet/Intranet/Extranet.
 - Users will not keep County-Owned devices on their persons during extended periods of leave of absence of more than five days unless there is prior approval from their respective department head and the Director of Information Technology.
 - Use of County identifiers (such as user-name, password, email account, etc.) for any non-County related online activity. For instance using the Washington County email for registration into person social media services such as LinkedIn, Twitter, Facebook, Instagram and similar. Re-using a County password for personal use whether it be to login to a home utility, personal bank account, etc. is prohibited.
 - Employees and contractors may not access their personal email accounts on the CJDN County networks.
 - Users may not download or install programs, or program upgrades (patches), on any county-supported computers without advance approval from their respective department head and the Director of Information Technology.

V. Enforcement and Reporting Violations

Compliance with this policy and all other policies at Washington County is mandatory unless otherwise authorized via explicit written permission and documented according to the Policy Exceptions procedure. It is everyone's responsibility to read and understand all policies relevant to their job function and overall employment. The guidelines to this and all policies include some specific examples of prohibited use and requirements concerning the type of use and handling of information. Those who violate any policy and/or its accompanying guidelines may be subject to corrective action, which may include revocation of privileges, legal action, and/or severance of their relationship with Washington County. In addition, those who violate this policy and accompanying guidelines may be subject to discipline up to and including discharge.

Washington County reserves the right to hold individuals personally liable for any violations of policy when his or her conduct directly or through another person/entity results in a breach of confidentiality or security of not public data. Individual liability may include civil or criminal penalties.

Washington County Information Technology employees are required to immediately report suspected violations of this policy to their supervisor, Department of Information Technology security, or the Director of Information Technology if they discover indications of unacceptable use.

A concern or complaint should be factual rather than speculative or conclusory and should contain as much specific information as possible to allow for proper assessment. The concern or complaint should be candid and set forth all of the information known and must contain sufficient corroborating information to support the commencement of an investigation. Anyone submitting intentionally false complaints will be subject to disciplinary action. The following information should be included to the extent reasonably possible:

- a. The alleged event, matter or issue that is the subject of the concern or complaint.
- b. The name of each person involved, if known.
- c. If the concern or complaint involves a specific event or events, the approximate date and location of each event.
- d. Any additional information, documentation or other evidence to support the concern or complaint.

The Director of Information Technology will maintain a log of all concerns and complaints, tracking their receipt, review, investigation, and resolution, and will prepare a periodic summary report thereof for the County Attorney's Office. Copies of concerns and complaints and such log will be maintained in accordance with the County's [Records Retention Policy](#) #1810 or procedures then in effect.

Any suspected data breach must be reported immediately to the County Risk Manager, Information Technology, and County Attorney's Office. Any suspected or confirmed

violation of the Data Practices Policy must be immediately reported to the County Attorney's Office.

VI. Use of Non-County Owned Assets (BYOD)

Access to any County Information Technology resource is only permissible using methods and tools approved by Information Technology. All other means of access are prohibited.

Unless permission has been granted by the Information Technology Director and documented using the Policy Exceptions Procedure, employees and contractors must never conduct County work on personal or non-county email accounts. Personal use of County email is prohibited. To do so would circumvent control over the disposition of Government Data and potentially subject the County to data breaches and non-compliance with the Data Practices Act.

Personal digital assistants, handheld computers, and smartphones must not be used to access or store any not public data unless they have been approved for such use by Information Technology and configured with the necessary controls, such as encryption and boot protection, mobile device management (MDM).

Connecting unapproved, non-county owned assets to a Washington County managed infrastructure, county network (not including the guest network) or resource without authorization is strictly prohibited.

a. Camera Phones and Other Personal Recording Devices

To protect not public data or other valuable assets from theft or misuse the use of video recorders or other devices for recording purposes is prohibited. Exceptions include: Sheriff's Office body cameras, recordings made of meetings, conferences or training sessions may be allowed with the permission of management and the agreement of those in attendance, or other job-related functions; the photographing or recording of other employees may be made on a limited basis at business-related social functions or at Washington County sponsored events, and must have the permission of IT and/or the Department Heads involved.

No County data is to be stored on personal devices, all data must be transferred to a county-owned device or application and deleted from personal devices.

b. Cell Phone and Electronic Devices

Limited use of personal cell phones while on premises may be permitted as long as it does not interfere with performance, pose a distraction or create an unsafe situation for others. This policy applies to both incoming and outgoing cellular calls and includes sending and/or receiving text messages. All Washington County employees, contractors, and vendors should be considerate by ensuring their cell phones do not ring in a distracting manner or otherwise interfere with the ability of others to perform work productively or for any services received by or for the public.

VII. Remote Access & Teleworking

All remote access to county resources whether on county assets or approved non-county owned assets must be approved and coordinated by Information Technology. County-owned access must only access County-resources through the approved VPN capability.

1. All mobile devices must enroll in the County-approved Mobile Device Management solution (e.g. Citrix SecureHub) before accessing county emails/calendar and data on their personally owned or County-owned Devices.
2. All Devices must deploy continuous (always “on”) approved anti-malware and antivirus software and/or services that are approved by Information Technology.
3. The device must be able to satisfy the security policy requirements for lockdown, administrative access, password strength, encryption and automatic shut off.
4. Users are not allowed to connect to any corporate asset if they jailbreak their iPhones, root their Androids, modify to be less secure or similar.
5. Credentials (usernames and passwords) cannot be stored or saved for automatic access into any County service or application.
6. Remote workers using County-owned devices are responsible for bringing County-owned devices into their respective offices or a Washington County facility on a regular basis to receive updates and patches.
7. A device’s prolonged absence from direct Washington County network connection is prohibited. The absences will be monitored and logged by the Information Technology security team. Violations will be reported to the Director of Information Technology.

VIII. Logical Access Security

a. User Credentials

All user-level system access (ex., network login, e-mail, desktop computer, desktop computer, application system, etc.), must occur through a password-protected account.

The following general rules apply to all County employees and contractors:

1. Never write passwords down.
2. Never send a combination of username and password via email.
3. Never tell anyone your password, including over the telephone.
4. Never use your password or any form of it as a hint for password recovery.
5. Never have the system or any application “remember your password”.
6. Be careful of having anyone physically observe you type in your password or use any credential.

Employees are not permitted the re-use of any Washington County username and password combination non-County system or in with any personal applications or devices. When the same credentials are used, a security breach suffered by a non-

county entity may have negative consequences for Washington County. Using unique credentials for County and non-County systems may contain a breach to a limited area.

Even when unique credentials are used it is the employee's responsibility to report any breach of information, even for non-county systems and devices, to county data security and technology personnel so that appropriate actions and precautions may be taken

b. Passwords

All user and system administration passwords must conform to the standards established by the Department of Information Technologies Information Security Policy 3006. User account and password information must not be inserted into any form of electronic communication or storage (ex., e-mail, or electronic document), without using encryption methods and tools approved by Information Technology.

Passwords should never be shared and the use of shared passwords are not allowed.

Strong passwords are the following requirements are listed in the Information Security Policy #3006.

The best protection is to never use anything in your password that is guessable by based on personal knowledge of you or from your online behavior. A password that is a common name or found in a dictionary even if special or unique characters are used in place of letters should not be used.

Washington County requires using password or passphrases are outlined in the Information Security Policy #3006.

IX. Privacy/Data Practices Act

All employees are expected to know and abide by all applicable statutes and regulations relating to the protection of not public data.

Two key statutes and regulations are the Minnesota Data Practices Act and the HIPAA (Health Insurance Portability and Accountability Act).

Please consult Washington County Guidelines and Procedures, Government Data Practices Act and/or Health Insurance Portability and Accountability Act, available on WashNet, or contact the Civil Division of the County Attorney's Office for more specific information.

It is your responsibility as a County employee to know if your job function handles these types of data.

X. Clean Desk Guidelines and Physical Safeguards**a. Physical Safeguards**

Employees are expected to take the following physical safeguard measures:

1. Employees must ensure that workstations are secured when unattended either by logging off of the county network or using a password-secured screensaver.
2. Computers located in an area where the public may be in proximity must have monitors positioned in a way such that any not public data on monitors is not visible to the public. Use of screen protectors is recommended for monitors visible to the public and required for computers accessing Not Public data by regulations, statutes, and law.
3. Computers or any mobile device such as a laptop or Personal Digital Assistant (PDA) that are located in an area where there is access to the public must be physically secured to discourage theft.

b. Clean Desk Guidelines

Washington County adheres to the Clean Desk Guidelines. The Clean Desk Guidelines takes into account the data classifications, legal and contractual requirements, and corresponding risks associated with exposure of not public data.

The Clean Desk Guidelines is based on industry best practices and includes the following:

1. Not public data (e.g., on paper or on electronic storage media) shall be locked away (ideally in a safe or cabinet or other forms of security furniture) when not in use, especially when the office is vacated;
2. Computers and terminals shall be left logged off or protected with a screen and keyboard locking mechanism controlled by a password, token or similar user authentication mechanism that conceals information previously visible on the display when unattended;
3. Incoming and outgoing general office or publicly accessible mail points, printers, photocopiers, and unattended fax machines shall not receive or transmit not public data.
4. Printers, copiers and fax machines that are authorized for not public data should be cleaned of all potential stored not public data before disposal or replacement;
5. Documents containing not public data shall be removed from printers, copiers, and fax machines immediately; and
6. When transporting documents with not public data within facilities and through inter-office mail, information shall not be visible.

Sources

- County Board motion on June 18, 1996

- County Board motion on July 28, 1998
- County Board motion on April 19, 2005
- County Board motion on March 20, 2007
- County Board motion on March 24, 2009

Related laws and policies

- 1005 - Code of Ethical Conduct
- 1018 - Government Center Building Security
- 1034 - Health Insurance Portability and Accountability Act (HIPAA) Security Policy
- 1035 - Health Insurance Portability and Accountability Act (HIPAA) Data Practices
- 1201 – Contracting Policy
- 1300 - Data Practices
- 1810 - Records Retention Schedule
- 3006 – Information Security Policy
- 5030 – Telework

EXHIBIT C

Information Security Policy

This document includes security data as defined in Minn.Stat. 13.37. A redacted version is public data but the policy in its entirety is confidential as security data.

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Information Security Policy

This Information Security Policy is the aggregate of directives, regulations, laws, rules, and practices prescribing how Washington County, Minnesota manages, protects and distributes data. This policy sets the guidelines for the physical and logical security of Washington County, Minnesota assets. Some of the information contained in this policy and related procedures are classified as Not Public pursuant to Minn. Stat. 13.37.

For organizational entities that handle, transact, store or process Not Public data such as Protected Health Information (PHI), Criminal Justice Information (CJI) as part of the CJIS (Criminal Justice Information Services) or any other information classified as Not Public. This policy provides the appropriate controls to protect the full lifecycle of Not Public information whether at rest or in transit. This Information Security Policy provides the guidance for the creation, viewing, modification, transmission, dissemination, storage, and destruction of all Not Public data. This policy applies to every individual, contractor, private entity, employee, third party, subservice organization, noncriminal justice agency representative, or member of a criminal justice entity with access to, or who operates in support of Not Public data. In addition to the protection of Not Public data, the policy provides the security requirements for access to and all non-public data related to Washington County, Minnesota / the Federal Bureau of Investigation (FBI) CJIS division systems.

Effective security is a team effort involving the participation and support of every employee and affiliate who deals with data and/or information systems. It is the responsibility of every computer user to know these guidelines and to conduct their activities accordingly.

It is the policy of Washington County to protect data contained in our client websites and to recognize our responsibility under all applicable regulations and statutes.

Policy Administration

Contents of this master policy must be made available to all employees and authorized contract workers and contractors.

This policy will be updated from time to time and must stay current with state and federal law and statutes, regulatory requirements, presidential directives, the criminal justice communities Advisory Policy Board (APB) decisions along with nationally recognized guidance from the National Institute of Standards and Technology (NIST) and the National Crime Prevention and Privacy Compact Council (Compact Council). When updates occur, notifications will be provided to all employees and contractors who are expected to know and understand the updates and be responsible for compliance with this policy.

This policy and to the extent reasonably possible related procedures will apply regardless of the implementation architecture. Architectural independence is not intended to lessen the importance of systems, but provide for the replacement of one technology with

another while ensuring the controls required to protect the organization and its data remain constant.

In general this policy will be reviewed a minimum of once annually and is enforced and approved by the Washington County Board who may delegate authority to update it to appropriate Information Technology and Data Practices and other appropriate staff.

Enforcement

Compliance with this Information Security Policy is mandatory.

Violations of this policy may result in suspension of access privileges to any or all parts of the County network until additional training is performed and disciplinary action up to and including termination from employment. Washington County may hold individuals personally liable for any violations of this policy when his or her conduct directly, or through another person/entity, results in a breach of confidentiality, privacy or security of Not Public data. Individual liability may result in civil or criminal penalties authorized by statute.

Definitions

For standard definitions and acronyms, please refer to the Master Definitions found [here](#).

Scope

The scope of the security policies and procedures are to secure all Not Public Data through physical and logical assets against all internal, external, deliberate or accidental threats. This includes any CJIS information as well as internal information systems and support processes within the County including employee, financial, and operational data of itself, its partners and subsidiaries. The policy is also intended to provide security, Not Public, availability and processing integrity of all data be it physical (e.g. paper) or electronic, and all services and support mechanisms to meet internal and external operational requirements.

This Policy ensures:

- Data is only accessible to authorized persons;
- Confidentiality or privacy of data is maintained throughout all processes;
- Integrity of data is maintained throughout all processes;
- Cyber incident response and business continuity plans **will be** developed, maintained, and periodically tested;
- Compliance with applicable state, federal and industry standards, statutes and regulations.
- Data is used appropriately and system discipline and policies relating to acceptable use and least privilege are enforced.
- All breaches of data security and suspected weaknesses are reported and investigated per policy and in accordance with all statutory, regulatory and contractual obligations;

- Procedures exist to support and audit compliance with policies;
- Business requirements for the availability of the systems will be met;
- All individuals are directly accountable and responsible for following the policies set forth and managers are responsible for ensuring compliance within their respective departments or offices; and
- All requirements for legal, regulatory and contractual obligations are addressed.

Guidelines

I. Policy Exceptions

Despite the care that has been taken in authoring, reviewing and approving this policy, the policy cannot foresee all possible circumstances or situations in which it might apply. It is therefore conceivable that situations or emergencies may occur when practical considerations clearly override or negate the policy statements made herein.

When a situation is identified in which these policies cannot or do not apply for whatever reason the matter should be raised with management. Management in conjunction with a responsible county officer, relevant Information Asset Owner(s) and other responsible parties will make an explicit risk-based decision on whether to permit or deny such policy exceptions.

Where a policy exception is permitted an individual or group will be assigned accountability for the oversight and management of the exception. Information Security will ensure accountability of the exception is being managed properly by the individual or group. See the Information Security Policy Exception SOP for the details associated with submitting an exception.

Non-compliance with one or more information security policies without approved exception(s) will be treated as a disciplinary matter. See Enforcement section in this Information Security Policy for matters related to violation of security policies.

To request/inquire about a Policy Exception, visit <https://washnet.co.washington.mn.us> Information Technology for more information or contact itservicedesk@co.washington.mn.us.

II. Policy Approval and Enforcement

This policy has been formally approved and will be enforced by all employees and County Leadership. All employees and authorized contract workers are required to agree to the requirements of this and all other policies and to confirm they have received training upon hire and through participating in annual re-training.

The policy may be periodically updated. All employees and authorized contract workers are responsible for keeping aware of and abiding by all changes to this policy.

a. Updates, or Changes to Policy

Changes to policy, security processes, configuration, and monitoring follow Washington County Change Management Process. The policy is broken into key distinct sections to allow frequent updates to respond to rapid advances in technology and changes to the threat security landscape.

III. Security and Privacy Awareness and Training

Washington County maintains an ongoing Security Awareness program that is managed by Information Technology. Information Security is responsible for ensuring security awareness and acceptable use training is conducted regularly and as needed for Washington County users. This process includes the following:

- Minimum of once annually information security training sessions offered in person or computer-based;
- An online repository of all training and policy materials accessible by all employees and authorized contract workers;
- Yearly updates to County leadership on the status of the threat landscape;
- A minimum of an once annual audit to measure adherence to policy and related procedures (can be performed by internal or authorized external resources);
- A minimum of an once annual Incident Response management training and testing for employees whose responsibilities include incident response;
- A minimum of once quarterly security and compliance staff meetings to address any new risks, threats, vendor notices, policies, rules or changes to the environment that review the following topics:
 - New risks as related to staff as current events, notices from security providers, new signatures, and other related items;
 - Results of vulnerability scans;
 - Notices and alerts from security and compliance appliances, services vendors and other applicable sources;
 - Review of security patches;
 - Review of elevated privilege logs (at least once monthly); and
 - Review of changes and requests for changes to group policy

The goals and objectives of the Security and Privacy Awareness training topics must address the following:

1. Individual responsibilities and expected behavior with regards to the handling and exposure of Not Public Data
2. Implications of non-compliance
3. Non-disclosure
4. Incident response (training, testing, identify points of contact and individual actions)

5. Visitor control and physical security
6. Handling, dissemination, storage, transmittal and destruction of Not Public data
7. Social engineering
8. Security policies such as password management, web usage, personal device, data back, vulnerability management, network infrastructure protections

Where applicable records of individual Security Awareness training shall be tracked and maintained by the Information Technology department.

IV. Key Players: Definitions, Roles and Responsibilities

These roles/responsibilities are not meant to be all inclusive of job duties, but specific to the role they play in creating, enforcing, following, and changing information and physical Information Security Policy and procedures at Washington County. [Job Descriptions](#).

Role	Responsibility
Washington County Board	Oversight, accountability, and enforcement of all contractual regulatory privacy, security policies and procedures. NOTE: For CJIS Systems Agencies, the role of the Chief Security Officer (CSO) cannot be outsourced. The CSO or the CSO's designee ensures the Terminal Agency Coordinator (TAC) is designated within each agency that has devices accessing CJIS Systems. Each agency having access to CJI must designate someone at the local level as the Local Agency Security Officer (LASO). For CJI/BCA the CSO assumes ultimate responsibility for managing the security of CJIS systems within their agency. In the non-FBI role the Administrator or County Board or managing Director assumes that responsibility and can delegate to the Administrator, County Board.
Local Agency Security Officer (LASO)	Oversight, accountability, and enforcement of all information security governance, risk and IT security activities, including but not limited to, policies, awareness, security risk management, security operations, and Incident Response. This individual is assigned and held accountable by the County Board.
IT Leader (can also serve as LASO by delegation)	Responsible for the daily operations of the IT department and complying with and systematic enforcement of logical and physical security as well as compliance.
Department and Office Heads	Responsible for ensuring that their team is trained, aware of, and following all policies and procedures related to their department or office.
Washington County Department Techs	Business owners of the data transacted, stored, and transmitted.

Information Security	Responsible for establishing, changing and revoking logical access.
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V. Data classification and handling

Washington County has multiple levels of data classification: See 1300 - Data Practices.

a. Personally Identifiable Information (PII)

For the purposes of this document all PII information is classified as Not Public Data and contains any of the following: social security number, user-id, password, biometric records, alone or when combined with other personal or identifying information that is linked or linkable to a specific individual, such as date and place of birth, or mother's maiden name. Any FBI CJIS provided data maintained by an agency, including but not limited to, education, financial transactions, medical history, and criminal or employment history may include PII.

b. Health Insurance Portability and Accountability Act (HIPAA)

For HIPAA definitions and data handling policy refer to the Washington County Guidelines and Procedures for HIPAA Privacy Standards, Policy 1035 ([Here](#))

c. PCI/DSS Data

Credit cards must never be processed through unauthorized channels outside of those listed unless explicit consent has been obtained and documented by the LASO and Information Technology Director.

d. Website Data

Washington County employs the utmost of care to ensure the security of all data contained in client websites. The county utilizes secure socket layer (SSL) encryption on all external data transmissions to and from our servers, including both the User ID and Password protection and a compliant electronic signature and record locking capability.

There is always some risk involved when submitting data over the Internet. The county does not guarantee the web site is 100% safe from illegal tampering or "hacking." Therefore, any data transmitted over the Internet may be at risk. However once it is received at Washington County and entered into our database it is covered by the same physical and logical security protection that Washington County extends to all Not Public Data.

c. Data at Rest or Storage

Not Public Data at rest and in any form of storage will be encrypted according to the standards in this policy.

VI. Transmittal of Not Public Data

Prior to exchanging information deemed Not Public Data, including PII, PHI, CJI, Washington County shall put formal agreements in place that specify security controls with third parties. The exchange of information may take several forms including, but not limited to electronic mail, instant messages, web services, facsimile, hard copy, file transfer protocols, and information systems sending and receiving through direct interfaces over specific ports.

Information exchange agreements will outline the roles, responsibilities and data ownership between agencies/companies and any external parties. Information exchange agreements should be predicated with a signed NDA and may be part of an overall contractual agreement that includes data sharing. For CJIS a separate information exchange agreement is required.

There may be instances on an ad-hoc basis where CJI is authorized for further dissemination to Authorized Recipients not covered by an information exchange agreement with the releasing agency. In these instances the dissemination of CJI is considered to be secondary dissemination. Law Enforcement and civil agencies must validate a requestor of CJI as an authorized recipient before disseminating CJI.

a. External File Transfer

Washington County enforces end to end encryption transmittal such as using public/private key, SSL, SFTP, etc. HTTPs for websites and all data transfers. All production data and associated keys are encrypted to the industry standard AES-256 algorithm via the TLS 1.2 or 1.3 protocol.

Compressed attachments via email are quarantined and assessed upon receipt. If no malicious attachments are forwarded to the recipient or if a file is too large to be transmitted, the Information Technology will provide a designated file transfer or path to receive such attachments and downloads either via a service desk request or via a select trained business group that can send and receive compressed images and data files via email and other means.

b. Internal File Transfer

Internal File and Data Transfer standards are SSH where required for Not Public Data. Most internal file transfers occur via WashNet, email, and between applications via workflow. Local antivirus / antimalware software is configured to scan all files being downloaded or transferred between machines.

File transmission is performed only through approved channels (e.g. Citrix ShareFile). Contact Information Technology Security for all proposed alternatives.

VII. Bluetooth

Devices are hardened to prevent the use of the Bluetooth protocol. Bluetooth Smart Speaker or Video capabilities (e.g. Alexa, Siri, Cortana) will not be used for County business without explicit consent by the Information Technology Director and completion of the Exception Policy.

VIII. Encryption

All computers used for telecommuting, and portables, laptops, notebooks, and other transportable computers containing Not Public Data utilize full disk encryption. In addition to encryption all laptops and desktops will consistently employ windows protection via a password that meets the password strength requirements. These two essential controls are provided through software or hardware systems maintained and enforced by the Washington County Information Technology.

a. Encryption strength

All encryption mechanisms implemented to comply with this policy must support a minimum of, but not limited to 128-bit encryption for SSL, 256-bit encryption for AES and Twofish, 2048-bit encryption for PGP keys. One-way hashing must support SHA-256 or NTLMv2 (LM Hash/NT Hash with NTLMv2 authentication only).

All external mobile devices including mobile operating systems such as phones and tablets, must be approved and registered using our Mobile Device Management (MDM) prior to allowing access to county resources on a non-owned county asset. Only those registered are allowed to connect to a County network.

All non-Washington County Assets must be password protected and recommend local encryption on the device.

IX. Key Management & Certificate Issuance

Where PKI (Public Key Infrastructure) technology is used the agency must develop and implement a certificate policy and certificate practice statement for the issuance of public key certificates.

The county employs PKI to enhance security and trust for:

- Facilities access, network access, and applications access for high-risk applications;
- Document sharing and digital signatures; and
- Signed and encrypted email communications.

X. Data sharing platforms

Electronic Communication platforms that do not have central control features, audit trail capability or encryption are prohibited.

XI. Removable media

Removable media (see definition in the online definitions list) is allowed to be used in documented circumstances and approved by the Management, LASO and Information Technology Security. Where removable media is permitted the following applies:

1. Removable media devices used to load and transfer data will be provisioned from the County Information Technology. The County does not permit external removable devices to be installed from a non-County location.
2. Removable media received from Clients/Inmates must be scanned prior to being inserted into a County Asset.
3. Any removable media that contains Not Public Data must be transported in a secure manner via encryption and/or strong password protected and physically transported with a proper chain of custody controls in place. The keys and/or passwords should be sent at different times and via different methods.
4. Sending or receiving removable media outside the County must use and maintain a chain of custody.

XII. Email and Messaging Platforms

All emails with Not Public data transmitted outside of County networks are encrypted.

Any Not Public Data transmitted through a public messaging network (e.g., Internet) must use encryption or be transmitted through an encrypted tunnel (VPN) or connection following the encryption standards indicated in this policy.

XIII. VOIP

Voice Over Internet Protocol (VOIP) is not encrypted in its implementation nor are stored voice messages. VOIP is transmitted on a dedicated and segmented VLAN. Acceptable use policy states that Not Public Data should not be stored in voicemails. All voicemail systems will contain a warning message indicating that Not Public Data should not be left in a voicemail on a County voicemail system.

XIV. Wireless

The County will maintain a minimum of two wireless segments with one being a public or guest wireless connection. The guest wireless network password will be made available to the public and will contain a banner page that must be positively acknowledged by the user prior to accessing the internet. The banner page contains a wireless security disclaimer and acceptable use agreement.

Use of the guest network segment to transmit any Not Public Data is expressly prohibited. See the Acceptable Use Policy.

Integration of any wireless network access points or other wireless communication equipment or appliances is performed only by Information Technology. No user is

allowed to set up an independent wireless access point for the transmission of Not Public Data, including personal wireless hotspots.

Access to the County's wireless networks will require authentication using the user's assigned account credentials.

Wireless technology deployed at the County will be configured to use a minimum of WPA2 Enterprise (Wi-Fi Protected Access), which provides data encryption through the temporal key integrity protocol (TKIP) and user authentication through the extensible authentication protocol (EAP). The County's Active Directory Service will be used as the basis for authentication to services, including wireless network access.

XV. Portable devices

All Not Public Data stored on portable devices including laptops and smartphones must be encrypted.

Portable devices should not be used for the long-term storage of any Not Public data unless formally approved via the Policy Exception Process.

Laptops/desktops that store or transmit Not Public Data must be controlled, audited and managed by the County and be security hardened according to the standards set forth in this policy, including but not limited to the use of hard drive encryption, updated antivirus/anti-malware software, firewall software, password enforcement and remote wipe with unneeded services and ports turned off and subject to needed applications being properly configured.

a. Subcontractors or Agents Personal Devices

Any Not Public Data transmitted using a subcontractor or third party device is covered by a Washington County Non-Disclosure Agreement (NDA). Information must be returned and/or purged immediately upon termination of services. All authorized third parties who transmit, receive, process, or otherwise have access to any Not Public Data must abide by this policy and County employees who manage the third parties must ensure their subcontractors are compliant with this and all policies.

XVI. Event Logging

Nearly all automated systems will generate logs for defined events including events that are required to reviewed and audited to ensure the privacy, security, processing integrity, and confidentiality of electronic data.

The County's information system shall generate audit records for defined events. These defined events include identifying significant events that need to be audited as relevant to the security of the information system. The County shall specify which information system components carry out auditing activities. Auditing activity can affect information system performance and this issue must be considered as a separate factor during the acquisition of information systems.

The County's information system shall produce at the application and/or operating system level, audit records containing sufficient information to establish what events occurred, the sources of the events, and the outcomes of the events. The County shall periodically review and update the list of County-defined auditable events. In the event the County does not use an automated system, manual recording of activities shall still take place.

The following events at a minimum shall be logged:

1. Successful and unsuccessful system log-on attempts.
2. Successful and unsuccessful attempts to use:
 - a. access permission on a user account, file, directory or other system resources;
 - b. create permission on a user account, file, directory or other system resources;
 - c. write permission on a user account, file, directory or other system resources;
 - d. delete permission on a user account, file, directory or other system resources;
 - e. change permission on a user account, file, directory or other system resources.
2. Successful and unsuccessful attempts to change account passwords.
3. Successful and unsuccessful actions by privileged accounts.
4. Successful and unsuccessful attempts for users to:
 - a. access the audit log file;
 - b. modify the audit log file;
 - c. destroy the audit log file
5. User authentication success or failure in both applications and databases
6. Resource access success or failure (i.e. "faults")
7. All network and security configuration changes
8. General permission and/or ACL changes not already included
9. Wi-Fi logs including public and guest networks
10. Database transaction and event logging not already included
11. Internet browsing, web link, web filtering event and transaction logs
12. All firewall event logs generated
13. Any remote access appliance or service logs

The following content shall be included with every audited event:

1. Date and time of the event;
2. The component of the information system (e.g., software component, hardware component) where the event occurred;
3. Type of event;
4. User/subject identity;

5. Outcome (success or failure) of the event.

An audit process failure is considered a high-risk event and should be treated as a high severity level when reporting incidents.

a. Log Access

Access to event logs are based upon “need to know” and least privilege and restricted based to specific individuals who are approved and designated in the Logical Access controls. Any access to view, modify, create, copy, delete, move, or report should be logged and reviewed as part of the audit monitoring and analysis process and also part of the monthly security audit reviews.

b. Audit Log

Access to logs is limited to people and teams that have an approved need to perform their function(s). Every access and search of the logs are logged/documented.

The County’s information system shall protect audit information and audit tools from modification, deletion, and unauthorized access.

c. Audit Log Retention

The County will retain active audit logs (for immediate retrieval) for a minimum of 90 calendar days. All logs should be retained for a minimum of one year whether in an active or archived state.

Once the minimum retention time period has passed the County shall continue to retain audit logs until it is determined they are no longer needed for administrative, legal, audit, or other operational purposes. This includes for example retention and availability of audit records relative to Data Practices requests, subpoena, and law enforcement actions. Records Retention #1810

XVII. Audit Monitoring, Analysis, and Reporting

The responsible management official shall designate an individual or staff position to review/analyze information system audit records for indications of inappropriate or unusual activity, investigate suspicious activity, investigate suspected policy violations, report findings to appropriate officials and to take necessary follow-on actions as determined by the findings.

Audit review/analysis shall be conducted at a minimum once a month. The frequency of review/analysis should be increased when the volume of a County’s processing indicates an elevated need for audit review. The County shall increase the level of audit monitoring and analysis activity within the information system whenever there is an indication of increased risk to County operations, County assets, or individuals based on law enforcement information, intelligence information, or other credible risks. The County’s information system shall provide time stamps for use in audit record generation. The

timestamps shall include the date and time values generated by the internal system clocks in the audit records. The County shall synchronize internal information system clocks on an annual basis utilizing industry-approved sources.

Logging of County supported systems are configured to provide an audit trail for the following activities (where applicable). However, alerts from network appliances are made from the IPS to members of the Information Technology team.

Not all systems used by Washington County are owned by Washington County. Systems that are not owned or managed by Washington County are managed by the Minnesota Judicial Department, MN IT, or MN Counties. For information regarding systems not owned or managed by Washington County contact the Director of Information Technology.

Every logged event must have the following associated data:

1. Date and time
2. Device Name
3. User ID
4. Change criteria (from and to)

XVIII. Event Monitoring

The County will document the types of actions to be taken in response to security alerts and advisories and maintain a monitoring capability that ensures proper notification and actions take place for categorized events. Event monitoring and actions taken based upon alerts for cyber incidents is covered in the Information Technology Incident Response Program. All other events are covered under their respective physical, HR, change management and service desk procedures.

XIX. Account and Access Reviews

Administrative level access and use will be reviewed a minimum of once monthly. Information Technology performs quarterly and semi-annual access validations with a specific validation of all terminated employees physical and logical access.

Full audits of all user accounts occur a minimum of twice annually. User account authorization audits verify proper physical and logical access based upon “need to know” and “least privilege”. Job descriptions and job roles and associated access requirements are re-validated with each new hire into a position and at least once a year by business custodians and position supervisors.

Requests for elevated privileges must have a Service Desk ticket electronic audit trail showing when it was approved by both business custodian and the Director of Information Technology.

XX. Physical Access

Physical Security is handled and managed by Building Services and the Building Security Policy #1018.

XXI. Media Sanitation, Destruction and Disposal

The purpose of media sanitation and destruction is to render access to data on the device infeasible for a given level of effort. Disposal without sanitation should only be performed when the media without Not Public Data stored or the device is not used to access the same. The county will maintain written documentation on the disposal, destruction and media sanitation of all devices once it is confirmed that record retention requirements have been met.

The two types of media covered over this policy are:

1. **Hard copy:** paper printouts and the supplies associated with producing paper printouts such as physical fax, printer machines, CD writers and CD/DVDs.
2. **Electronic (soft copy):** data stored on electronic devices including hard disks, SSD, flash memory based devices, spinning hard drive data storage devices, memory cache, mobile phone memory, cloud, etc.

Relevant paper copies, CDs, DVDs should be shredded, pulverized or incinerated (to white ash) or placed in secured (locked) boxes for third-party destruction. Shredding bins are located outside of each printer area. The recycling containers placed in each office and near many general area trashcans and printers is not equivalent to shredding. Recycled documents are not shredded.

Devices that produce paper copies or transmit copies of data and therefore store the data on the devices logical devices should be wiped prior to returning or allowing service on the device. Wiping of all electronically stored data by the vendor of the machine should be accompanied by a certificate of destruction.

Physical media and devices (e.g. back-up tapes, CDs/DVDs) must be securely disposed of using physical means of shredding. For other physical media containing logical chips that may be reused or are too expensive to physically destroy the best practice method using cryptographic erasure (if the media was encrypted) when no longer required using vendor supplied and supplemental tools. Portable media using flash storage on SSD chips should always use a tool or process equivalent to ATA Secure erase per the ATA secure specification. SCSI devices should employ the minimum TCG Opal SSC, Enterprise SSC interface, or the default cryptographic erasure options. Refer to all manufacturer documentation to ensure the correct application and usage of all methods.

For networking and mobile devices (i.e. phones, tablets, etc.) the full manufacturer's reset should be performed. Many devices have a "clear" and not a purge capability. When unsure of the ability to completely erase prior to return, disposal or reuse, consult with the manufacturer. Most mobile devices have default purge with cryptographic erasure

capabilities but always consult with the manufacturer to verify and to ensure any cloud backups are treated equally.

Physical or logical media that is destroyed, wiped, cleansed or otherwise purged or deprecated must have a certificate of destruction indicating the process and the standard applied. When in doubt refer to the NIST 800-88 standards on the federally compliant method by media type.

Following any logical device cleansing or purging manually test by navigating the device (when reasonably possible) to ensure that all identifying data has been removed.

XXII. Logical Access

User-id and passwords are the keys to access. The most sophisticated security appliances will not be able to stop someone who has gained access via a valid user-id and password.

All user-level system access (ex., Network login, e-mail, desktop computer, desktop computer, application system, etc.), must occur through a password-protected account.

All Not Public Data systems require a user-id and password. This includes all client sites.

All users will keep passwords secure and account sharing is strictly prohibited. Where reasonably possible multi-factor authentication will be applied. New systems will be evaluated based upon their adherence to this policy.

Washington County maintains a documented procedure for authorization and authentication for access to all systems including the issuance of authenticators or “tokens”.

Access to Not Public Data is controlled and monitored based upon specific “need to know” and least privilege. Logical access is periodically reviewed per this policy.

The procedures for provisioning and de-provisioning of authenticator/token distribution including for lost, damaged or compromised authentication mechanisms is [located here](#).

For a response to an inquiry for NOT PUBLIC data on a person or persons, refer to Washington County Data Practices Act #1300 and Acceptable Use policy for end-user guidance on logical access controls.

XXIII. General User and Administrative Access

Where reasonably possible the user-id (and especially IDs with elevated privileges) should not be easily determined using the name of an individual or a device. In all circumstances, the password will bear the majority of weight in protecting the organization.

All users will keep passwords secure and account sharing of credentials is strictly prohibited. The County should be aware of and approve of all accounts not assigned to individual users and shared accounts should be discouraged.

All software, hardware, and any other appliances installed will have the default password changed upon installation. Wherever reasonably possible the use of the username ADMIN will be changed. Change of password on all endpoint devices will be systematically automated and where not possible to be automated an exception will be logged. Concurrent active sessions (i.e. two sessions using the same login credentials) for a single user is prohibited unless there is formal approval from the Information Technology Director via the Exception Policy. Parameters for such access will be documented and maintained.

Individuals with administrative rights will only use those rights as required as a service account identity. Administrative credentials will have the minimum access to perform their function. All general access for day to day applications will use an assigned non-privileged username and password. Under no circumstances are any systems to have embedded, hard-coded usernames and passwords. Automated systems and default access will not be dependent upon a fixed username and password.

The following general rules apply for the end user, device and all elevated privilege accounts:

1. Never write passwords down
2. Never send a combination of username and password via email
3. Never tell anyone your password, including over the telephone
4. Never use your password or any form of it as a hint for password recovery
5. Never have the system or any application "remember your password"
6. Be careful of having anyone physically observe you type in your password or use any credential
7. Never use the same passwords for Washington County accounts and personal accounts

XXIV. Password Policy standards

Strong Passwords will be enforced on all devices. All exceptions should follow the Exception Policy. Devices and applications that do not enforce strong passwords are documented, isolated and have remediating process controls.

Standards for logical access controls:

- Account lockout duration is maximum of 15 minutes, the lockout threshold is a maximum of 5 invalid attempts (minimum required for systems with strong passwords)
- The reset for the account lockout counter is 30 minutes.
- Password history is 12.

- Passwords are reset every 90 days for systems that cannot enforce dual factor or strong passwords; 120 days for dual factor / strong passwords
- Password aging is 1 calendar day
- Strong passwords standards that are not auto-generated are the following:
 - Passwords cannot contain more than three contiguous alphanumeric or special characters as the login name or any other personally identifying information
 - Passwords should not contain any complete form of personal identifying information. Examples such as the following are not permitted:
 - First name
 - Middle name
 - Last name
 - Pet's name
 - Children's name
 - Maiden name or Mother's last name
 - Social Security number
 - Birthdates of the user or immediate family members
 - Telephone number
 - Driver's license number
 - License plate
 - Passwords must be strong:
 - At least 14 alphanumeric characters long for Domain Accounts
 - At least 15 alphanumeric characters long for Local Admin Accounts or the use of Local Admin Password Solution (LAPS)
 - At least 20 alphanumeric characters long for Enterprise Level Admin Accounts
 - At least three of the following:
 - Number
 - Special character Special character (!@#\$%^&*) (note that blanks are allowed on many systems as part of a password)
 - Uppercase
 - Lowercase
 - At least 20 alphanumeric characters long for CJDN Accounts and will require all of the following with the addition of no Dictionary words.
 - Number
 - Special character Special character (!@#\$%^&* ()_~+)
 - Uppercase
 - Lowercase
 - Include not dictionary words

The best protection of a password is to use a passphrase and not a word with additional special characters (protection against the most common dictionary attacks). This is accomplished and easily remembered by using the first letter of each word in the sentence, then replacing one or more of the letters with a special character, upper case, or equivalent.

Example of a quality passphrase:

**I really like working for Washington County Minnesota Stillwater in the Winter =
iRlw4Wcm\$itW**

(Do not use this example for your password!)

Note: This will be enforced on all systems where the ability to configure exists. It is up to all employees to make sure their passwords meet the Washington County Password requirements for all systems.

XXV. User Access Provisioning and De-Provisioning

The County has an established process for new user setups, access (job) change requests and terminations. All changes to the user access must go through the Service Desk (Help Desk) and access changes to be approved by the appropriate business custodian (owner) of the information asset(s).

- All New/changed and termination access requests must be submitted through the County Access Request (CAR) Form location on WashNet→Information Technology Page:
- The new hire/contractor/ new user setup is based upon the following principles:
 - The role and responsibilities of the user
 - The access necessary by role and department or office for the user to perform the necessary duties of the job
 - Access to Client/Inmate data, and the level of Client/Inmate data, is based upon a “need to know” basis as determined by:
 - If the employee does not support the Client/Inmate directly
 - If the Client engages in secure jobs or has a Not Public Data classification
 - The supporting role of the employee/contractor (i.e. administration and reporting duties)
 - Cross training and delegating
 - If the employee needs periodic access based upon supplementary job duties and personnel failover

Any access that supersedes the standard profile for the position roles and responsibilities must be approved by the Director of Information Technology.

Logical and physical access authorization and revocation requests must ensure separation of duties. The separation of duties includes approval by the Deputy Director/Department Heads and the service desk. When the access request is an exception to the standard user profile by job role and responsibility the request is elevated to the Director of Information Technology and Information Security for validation. Both parties are required to validate. Additional authorization or approval for highly secure areas must also be approved by both the Information Technology Director and the Director of Building Services.

[Roles and responsibilities](#) are determined by Human Resources and County Departmental and Office Leadership.

XXVI. CJI Storage

When CJI is stored, agencies shall establish appropriate administrative, technical and physical safeguards to ensure the security, confidentiality, and integrity of the information. These records shall be stored for extended periods only when they are elements for the integrity and/or utility of case files and/or criminal record files.

XXVII. Secure destruction of paper and electronic data Policy

All documents containing not public data should be placed in the shredding bins.

XXVIII. Network Security

The County network security is premised on three core principles:

1. Use diverse equipment (i.e. a “defense in depth” approach) and services to block different types of attacks and perform specific security functions.
2. Traffic Isolation of sensitive systems and networks that contain CJIS and PCI data.
3. Grant only the minimum access necessary to perform a specific role or job function. All firewalls run on a whitelist method, any data traffic that is not explicitly permitted is forbidden.

All external network connections and changes to the county’s primary firewall and internet gateway configuration must go through change management unless part of a standard pre-approved process related to job duties. Where CJIS data is in scope the Bureau of Criminal Apprehension (BCA) would have the authority to approve changes (facilitated by the State of Minnesota IT Department or MNIT)

Standard changes include minor NAT, ACL, object, and VPN changes.

Anything beyond that would require the approval of the change board (New VPN addition, Major ACL changes, outages, new hardware installs, and software upgrades).

IPS and IDS are not designed to meet the specific needs of internal security:

- Neither can secure the *internal* network from the destructive spread of worms originating from within, such as previously infected laptops that connect directly to the internal network.
- Host-based IDS and IPS systems cannot provide the security zone segmentation and quarantine functions critical to prevent the spread of worms and attacks *within* the network.
- To successfully protect a network from internal security threats an organization must deploy dedicated internal security gateways and firewalls.
- All County IPS and IDS Logs are managed and maintained by MNIT.
- See the Washington County IT Secure Configuration Guideline for current configuration and setting requirements.

XXIX. Remote Access & Telecommuting

a. Remote Access

Remote Access of Privileged accounts is prohibited unless explicit approval is obtained from the Information Technology Director and LASO.

The primary goals of the remote access security are so that any laptop or mobile device will be very difficult to compromise should it be lost or stolen.

All laptops that connect to the corporate network must have the following enabled and validated:

1. Current antivirus installed and running
2. Hard drive encryption
3. Password protected at two levels, hard drive and application level user data was protected from unauthorized users or thieves who lacked the necessary password.

All mobile devices that connect to the corporate network must have the following enabled and validated:

1. Password is configured at the lock screen
2. Enrolled in the BYOD program

b. Teleworkers/Telecommuters

Employees and authorized contract workers who work regularly from remote locations will be provided with the appropriate equipment to perform their job functions. Where personal devices are used appropriate technologies will be deployed to support secure access. The employee is responsible to keep the designated remote location

safe and secure, free from physical hazards and logically secure. Any County assets used or taken to the remote work location (or personal assets used for County business) should be maintained and secured in the remote location and not made accessible to others.

The County maintains the right to examine the contents of any computer that contains or is thought to contain County data, including any devices that have been purchased by the employee. The County retains the right to remotely inspect the contents of and configuration of any electronic equipment used for the purpose of conducting work on behalf or as an agent of the County.

Remote workers and/or Teleworkers using County-owned devices are responsible for bringing County-owned devices into their respective offices or a Washington County facility on a regular basis to receive updates and patches. A device's prolonged absence from direct Washington County network connection is prohibited. The absences will be monitored and logged by the Information Technology security team. Violations will be reported to the Director of Information Technology.

Workers at remote working locations as soon as reasonably feasible shall report any damage or loss of County-owned assets and any assets containing County information to both their supervisor and to the County security.

XXX. Local Logical Security

Washington County mandates that all endpoint devices must keep the current versions of approved virus screening software enabled on their devices. Users with administrative rights to their computer must not abort automatic software processes that update virus signatures. Virus screening software must be used to scan all software and data files. This scanning must take place before new data files are opened and before the new software is executed. Workers must not bypass or turn off the scanning processes that could prevent the transmission of computer viruses. All devices used for work or containing Not Public Data must consistently employ both hard disk encryption and boot protection through a password. See Encryption section in this policy for further guidance.

All endpoint devices will maintain at a minimum supported operating systems and versions of operating systems. County devices will not be authorized to be placed on the network if the operating system is no longer supported to receive current patches and updates. New County-owned devices will use the most current deployable version of the operating system, as established in the County operating system image. If a computer cannot use the most current version of the operating system or will need to use an unsupported version of an operating system then reference [Section I](#) of this policy for policy exception procedures.

XXXI. Change Management

The Change Management process documents the steps necessary to effectively manage planned and unplanned changes and communication of changes to both internal and externally affected communities.

The primary purpose of change management is to:

1. Minimize disruptions to the county and consequences of unplanned system outages
2. Enforce compliance and service level agreement requirements for the county and customers
3. To enable the highest level of system availability, confidentiality, integrity, and security
4. Determine and manage the time and cost associated with system changes
5. Ensure the changes align with the overall needs of the county
6. Manage and reduce conflict between changes
7. Measure process improvement changes and/or detect and prevent issues
8. Maintain effective communication through automated approvals, escalations, and notifications

A change management process ensures that changes are requested, recorded, evaluated, authorized, prioritized, planned, tested, implemented, documented, reviewed and communicated in a controlled manner. Change management calendars are maintained and communicated for internal and external audiences.

All changes to the full lifecycle of enterprise changes, departmental and changes related to customer-facing services must be submitted to the Change Management Process through the RFC (Request for Change) form which can be found on <Q:\SHARE\ITIL\Change Management>

XXXII. Vulnerability Management

Vulnerability scanning using industry standard tools or a third party vendor on all devices will take place on a monthly basis and as required by industry, government or vendor vulnerability alerts.

The County has committed to an annual security/penetration audit of the internal and customer impacted environment. Application vulnerability scanning and penetration testing may also take place before a major software feature or update.

a. Vulnerability Remediation

When vulnerabilities are found via an automated tool or vendor process the vulnerability is validated and a risk impact level is assessed. See Change Management/Incident Response Policy for the risk/impact assessment process and the appropriate remediation process is invoked.

Some vulnerabilities may exist in systems or applications that are not able to be systematically patched and other mitigating controls to effectively control and mitigate the risk of exploit. In those events an exception ticket is created and the Exception procedure will be invoked.

XXXIII. Patch Management

The Washington County patch management methodology utilizes a risk-based patch management approach. Patches are applied monthly or based on industry threat intelligence notifications, vendor updates and overall risk.

Security patches are reviewed for impact and implemented accordingly. See the Change Management/Incident Response policy for impact analysis and implementation process.

XXXIV. Network and Firewall

The county network security is premised on four core principles:

1. Use diverse equipment and services to block various types of attacks and ensure layered protection in the event one of the appliances becomes compromised
2. Traffic isolation and segmentation
3. Deny all by default and open only necessary ports
4. Employ independent system level firewalls (including Web Application Firewalls) that limit access to running services

The County will practice “defense in depth” by deploying multiple layers of protection for both ingress and egress information flows and ensure its hosting providers, if applicable, do the same.

All network configuration changes must go through change management.

The primary goals of the remote access security are so that any laptop or mobile device will be very difficult to compromise should it be lost or stolen. In addition the network is an added layer to ensure all assets connected to the county must have the following enabled and validated:

1. Current antivirus installed and running
2. Hard drive encryption

Configuration standards for infrastructure, including the network, are located in this policy [countys\inf\network\A1](#)

XXXV. Third Party Security and Privacy Audits

All contracts with third parties that involve third party access to, processing, handling of any County Not Public Data must include a security addendum outlining information security responsibilities with regard to that data.

All third parties who have access to, process or handle any County Not Public Data will undergo a vendor risk assessment. The risk assessment will be completed at least annually after the execution of a contract throughout the duration of the relationship with the third party.

XXXVI. Incident Response

The security risk of both accidental and malicious attacks remains persistent and is increasing in both physical and logical environments.

Washington County has established operational incident response mechanisms that include:

- An operational incident response (IR) plan and procedures that include adequate preparation, detection, analysis, containment, recovery, and user response activities (including mobile operating scenarios);
- A procedure to track, document, and report incidents to appropriate County officials and/or authorities.

As part of the IR plan Washington County will promptly report all validated incident information to the appropriate authorities. Security events, including identified weaknesses associated with the event, will be communicated in a manner allowing timely corrective action to be taken.

All employees, contractors and third-party users are made aware via training and IR plan testing of the procedures for reporting the different types of event and weakness that might have an impact on the security of Washington County assets and are required to report any security events and weaknesses as quickly as reasonably possible to the designated point of contact.

The County Incident Response Policy is located [here](#).

Sources

- County Board motion on

Related laws and policies

- 3001 – Acceptable Use Policy
- 3005 – Information Security Incident Response Policy
- 1005 - Code of Ethical Conduct
- 1018 - Government Center Building Security
- 1300 - Data Practices
- 1810 - Records Retention Schedule
- 5030 – Telework



City Council Action Request

3G

Meeting Date	7/13/2022	
Department	Community Development	
Agenda Category	Agenda Item	
Title	Lighthouse Baptist Church - Amended Conditional Use Permit	
Staff Recommendation	Adopt Resolution 2022-104 approving an amended conditional use permit and authorization to relocate an existing dwelling to the subject property located at 9979 80th Street South.	
Budget Implication	N/A	
Attachments	Lighthouse Church CC Memo.tif	20.3MB
	Lighthouse Church Resolution.tif	12.01MB
	Lighthouse Church Exhibits.tif	3.6MB

TO: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

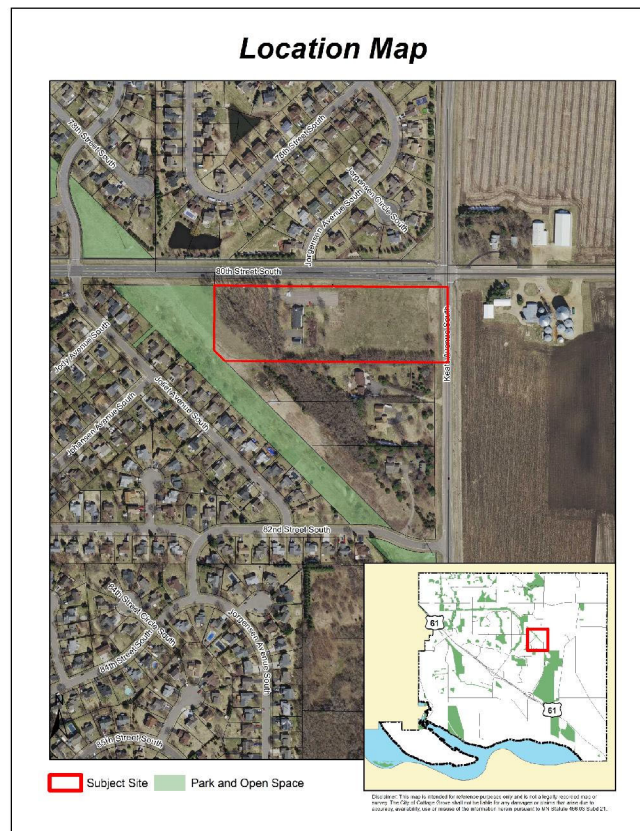
FROM: Mike Mrosla, Senior Planner

DATE: July 13, 2022

RE: Lighthouse Baptist Church – Amended Conditional Use Permit

Proposal

Lighthouse Baptist Church (Applicant) submitted an application for an amended Conditional Use Permit (CUP) and authorization to relocate an existing dwelling to the subject property located at 9979 80th Street South.

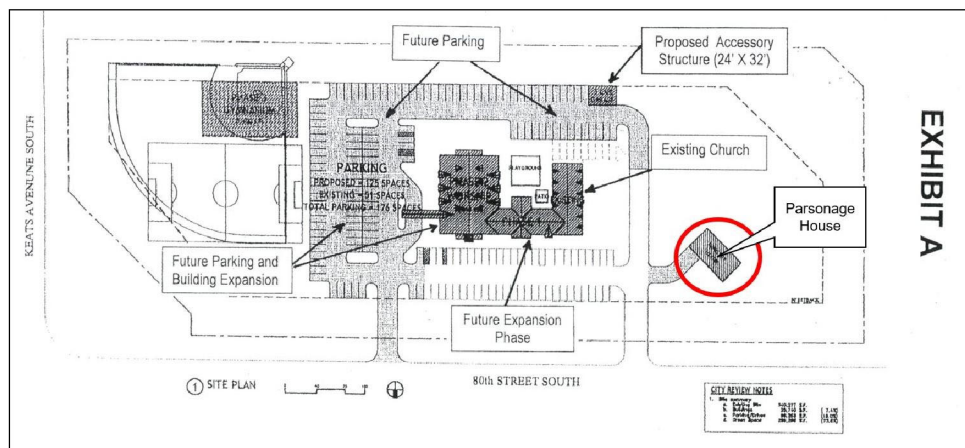


Review Schedule

Application Received: April 26, 2022
Acceptance of Completed Application: April 26, 2022
Applicant Requested 60-Day Extension: May 25, 2022
Planning Commission Date: June 27, 2022
Tentative City Council Date: July 20, 2022
60-Day Review Deadline: July 24, 2022

Background

Lighthouse Baptist Church received approvals in 1988 for the construction of the church at its current location. At the December 6, 2006, meeting the City Council approved a 32-foot by 24-foot accessory structure on the subject property. The approval in 2006 also included an updated site plan that identified the location of the accessory structure as well as a future location for a parsonage house located on the west side of the subject property as shown below and in Attachment A.

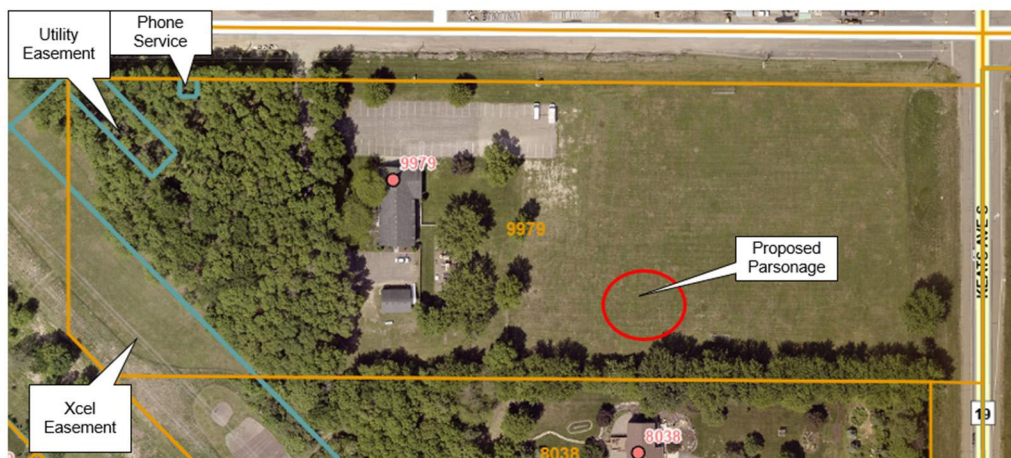


2006 Site Plan

However, since the parsonage house was not constructed within one year of the approvals in 2006, they are void per City Code Title 11-2-4. At this time, the Applicant is requesting an amended CUP to relocate an existing dwelling to the subject property.

Property Characteristics

The subject property is eight acres in size with access provided on 80th Street South. The existing structures onsite are located in the center of the parcel and include a place of worship, playground, and accessory structures. The eastern section of the site is maintained as open field, and this is where the Applicant is proposing to locate the parsonage.



Site Aerial

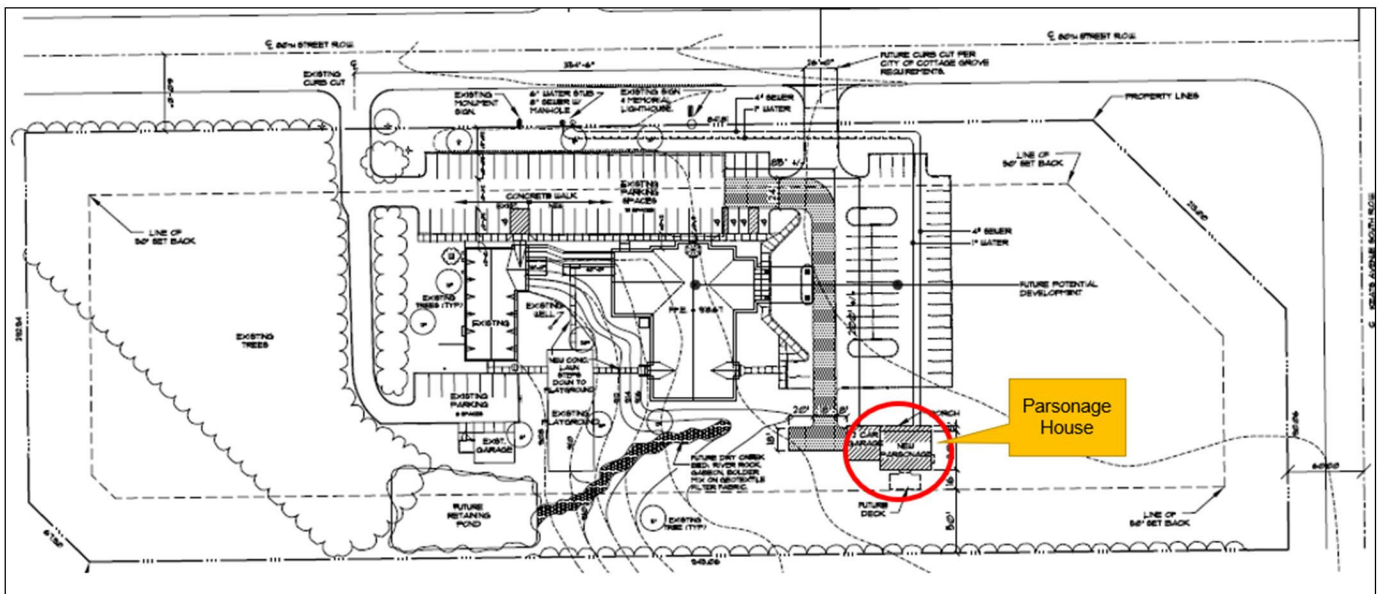
Planning Commission Meeting

At their June 27, 2022, meeting, the Planning Commission reviewed this request and held the public hearing. Two residents provided public testimony on the proposal. The residents live to the south of the subject property and were concerned about vehicle headlights shining into their home. As a condition of approval, the applicant shall provide additional year-round screening between the proposed dwelling and the southerly property line. Planning staff shall approve the proposed screening plan prior to the issuance of a Certificate of Occupancy. The residents also inquired about where the septic field will be located and if the structure setback is 100 feet. Staff responded that it will not be connected to well or septic systems as the proposed dwelling will be connecting to City services and that the house will be setback 66 feet from the property line, which exceeds the minimum 50 foot setback. The Commissioners asked follow-up questions and voted unanimously (7-to-0) to recommend approval subject to conditions.

Planning Considerations

Ordinance Requirements

The property is zoned R-1, Rural Residential, which permits places of worship with an approved CUP. A CUP allows for places of worship to have a dwelling related to a religious function on the same site provided that no more than 10 persons shall reside on the site, and no building shall be located within 50 feet of any lot line. The proposed dwelling is located 66 feet from the southern property line and significantly exceeds all other district minimum standards. The dwelling is planned to be occupied by a pastor.



Updated Site Plan

City Code Title 11-3-11 requires the Planning Commission and City Council to review and approve the relocation of a structure from one property to another within the community. The applicant is proposing to move an existing house currently located at 10350 Ideal Avenue to the subject site. The Applicant and/or the structure moving company is responsible for obtaining any required permits and associated fees or expenses incurred while moving the structure. The house that is

proposed to be relocated to the subject property is consistent with surrounding housing and is shown on the image below.



Photo of the house to be moved

Utilities

The existing place of worship is served by an existing well and septic system. In 2020, as part of the 80th Street rehabilitation project, sanitary sewer and water was stubbed to the property. As this is a new building on the site, building code requires connection to City utilities. As part of this application, the proposed house will be connecting to City services. However, the existing church will not be connecting at this time. As a condition of approval, prior to the issuance of a building permit, engineering staff shall review and approve the sewer and water connection plans.

Public Hearing Notice and May 25 Planning Commission

The public hearing notice was mailed to 70 properties within 500 feet of the subject property and was published in the *St Paul Pioneer Press* on May 11, 2022. However, prior to the May 25, 2022, Planning Commission meeting, the Applicant requested the item be tabled to allow for the submittal of the current proposed site plan. The Planning Commission voted 6-0 to table the item to the June 27, 2022, meeting. Because the item was tabled, State Statute does not require the public hearing notice to be republished in newspaper. Staff did mail a public hearing notice with a revised site plan to all properties within 500 feet of the subject property on June 15, 2022. At the time of writing this staff report, staff has not received any comments.

Recommendation

Adopt the resolution approving an amended conditional use permit and authorization to relocate an existing dwelling to the subject property located at 9979 80th Street South.

Attachments:

- A. 2006 Approved Site Plan
- B. Proposed Site Plan

CITY OF COTTAGE GROVE, MINNESOTA
CITY COUNCIL
RESOLUTION 2022-104

**RESOLUTION APPROVING AN AMENDED CONDITIONAL USE PERMIT AND
AUTHORIZATION TO RELOCATE AN EXISTING DWELLING TO THE SUBJECT PROPERTY
LOCATED AT 9979 80TH STREET SOUTH**

WHEREAS, Lighthouse Baptist Church has applied for an amended conditional use permit and authorization to relocate an existing dwelling to the subject property legally described as:

The North Half of the Northeast Quarter of Section 15 Township 27 Range 21 being that part of the North 400.76 feet of said Quarter Quarter lying East of the West 1581.70 feet thereof and Northeasterly of the 240 foot wide NSP Company easement as described in Book 297 of Deeds Page 727. Said centerline is centered within said 240-foot width, subject to road easement over the North 33 feet, the East 60 feet and that part thereof lying Northeasterly of the following described line:

Beginning at a point on the West line of the East 60 feet of said North Half of the Northeast Quarter a distance of 183 feet South of the North line thereof; thence Northwesterly to a point on the South Line of the North 60 feet thereof a distance of 210 feet West of the East line thereof except: That part of the Northeast Quarter of Section 15 Township 27 Range 21 being that part of the North 60 feet of the Northeast Quarter lying East of the West 1581.70 feet of said Northeast Quarter, Cottage Grove, Washington County, Minnesota.

Commonly known as 9979 80th Street South, Cottage Grove, Washington County, State of Minnesota.

WHEREAS, public hearing notices were mailed to property owners within 500 feet of the property and a public hearing notice was published in the St Paul Pioneer Press; and

WHEREAS, the Planning Commission held a public hearing on June 27, 2022; and

WHEREAS, the public hearing was open for public testimony, and testimony from the applicant and the public was received and entered into the public record; and

WHEREAS, the Planning Commission unanimously (7-to-0 vote) recommended to the City Council that the amended conditional use permit and authorization to relocate an existing dwelling to the subject property approval be granted.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Cottage Grove, Washington County, Minnesota, hereby grants an amended conditional use permit and authorization to relocate an existing dwelling to the subject property legally described above, subject to the following conditions:

1. The amended Conditional Use Permit is valid for one year unless a building permit has been issued. A written extension request can be submitted by the Applicant with approval required by the City Council.

2. Prior to relocating the house, the property owner of 10350 Ideal Avenue South is responsible for obtaining a demolition permit. The property owner is also responsible for capping any wells and removing any septic systems.
3. A building permit shall be issued for 9979 80th Street South prior to the house being relocated to the subject property.
4. The structure moving company shall obtain any required approvals or permits prior to relocating the proposed structure. Approval and permitting agencies may include but are not limited to the Minnesota Department of Transportation, Xcel Energy, Washington County, MPCA, Canadian Pacific Railroad, and the City of Cottage Grove.
5. The structure moving company shall be responsible for contacting and notifying any residential or commercial property owners that will be impacted by the relocation of the structure two weeks prior to any moving activity.
6. The structure moving company shall provide seven business day notice to the City and impacted properties prior to the relocation of the structure.
7. The Applicant and/or the structure moving company is responsible for any associated fees or expenses incurred while moving the structure.
8. The Applicant is responsible for any associated city fees such as connection charges, building permit, etc.
9. The structure will be required to connect to City water and sanitary sewer services and pay the required area charges and connection fees. The proportionate cost of providing the services to the property as part of the 80th Street Reconstruction project shall be reimbursed as well.
10. Prior to the issuance of a building permit, utility plans shall be provided to the engineering staff for review and approval. Connections to the public utilities must meet all city standard specifications and details.
11. The lowest adjacent grade of the structure shall be three feet above the high-water level of the adjacent drainage channel.
12. City and Watershed District Stormwater Management Requirements shall be met in relation to the new impervious surface at 9979 80th Street.
13. An as-built survey shall be required prior to a certificate of occupancy.
14. The minimum setbacks for the parsonage house shall be those found in the R-1, Rural Residential, zoning criteria.

15. Prior to the issuance of a certificate of occupancy, the proposed driveway to the parsonage house shall be installed and consist of concrete or asphalt.
16. Prior to the issuance of a certificate of occupancy, all disturbed areas shall be sodded or have ground cover established.
17. In the event of future subdivision, a driveway or cross access easement shall be created to provide access to the parsonage house.
18. Prior to the issuance of a certificate of occupancy, the Applicant shall provide additional year-round screening between the proposed dwelling and the southerly property line. Planning staff shall approve the proposed screening plan in writing.

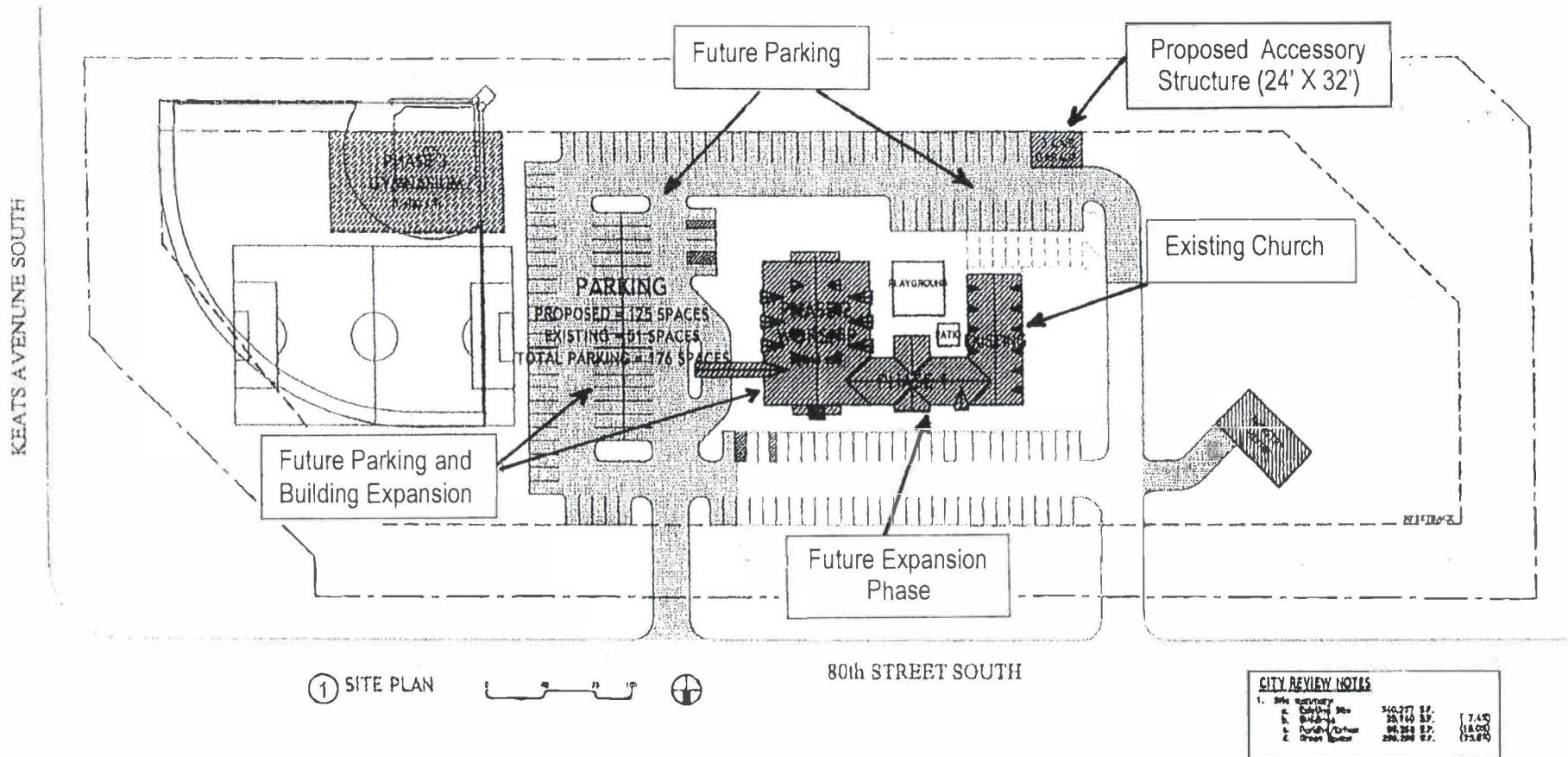
Passed this 13th day of July 2022.

Myron Bailey, Mayor

Attest:

Tamara Anderson, City Clerk

EXHIBIT A



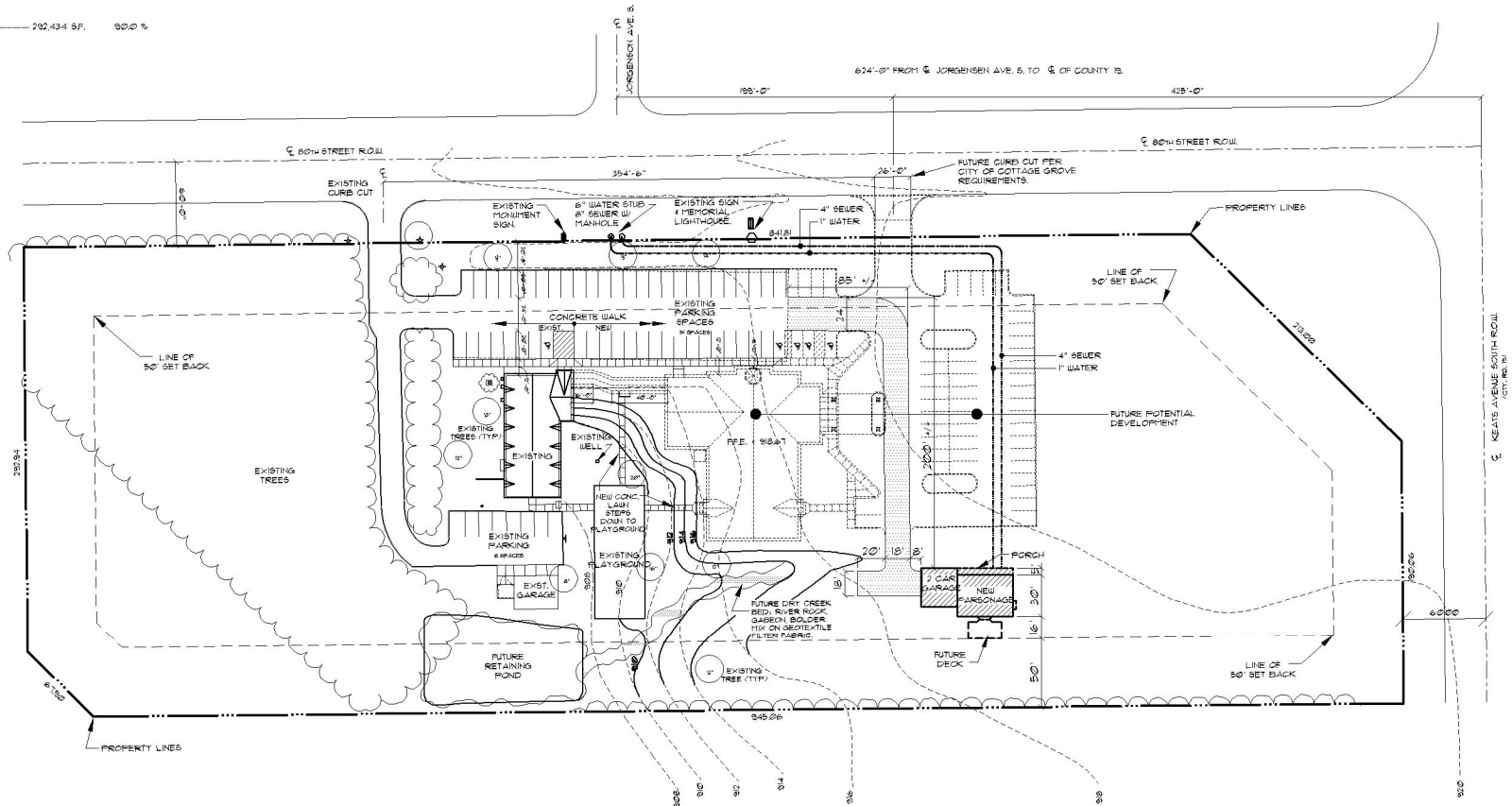
PROPOSED SITE DATA:

SITE AREA	325,144 S.F.	
BUILDINGS COVERAGE (EXISTING)	4,362 S.F.	1.4 %
NEW HOUSE COVERAGE (PROPOSED)	2,132 S.F.	0.6 %
TOTAL	2.0 %	
BITUMINOUS PARKING & DRIVES (EXISTING)	24,652 S.F.	7.6 %
NEW BITUMINOUS DRIVE (PROPOSED)	1,256 S.F.	0.4 %
TOTAL	8.0 %	
GREEN AREA (EXISTING)	296,090 S.F.	91.0 %
GREEN AREA (PROPOSED)	297,434 S.F.	92.0 %

EXHIBIT B



BVK
ARCHITECTS
1317 ROUTE 103, SUITE 100
ROBERTS, WISCONSIN 54023
(920) 734-0271 • info@bvkarch.com



1 ARCHITECTURAL SITE PLAN - NEW PARSONAGE
A-1 SCALE: 1" = 40'

SITE PLAN SHEET	DATE	REVISION	DATE	LIGHTHOUSE BAPTIST CHURCH NEW PARSONAGE	
	06/07/22			9879 80TH STREET SOUTH COTTAGE GROVE, MINNESOTA	
A-1	DRAWN BY	MAX RICHMOND			



City Council Action Request

4A

Meeting Date 7/13/2022

Department Finance

Agenda Category Agenda Item

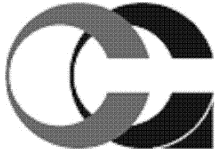
Title Approve payments for the period of 6-10-2022 through 7-7-2022) in the amount of \$3,065,893.25.

Staff

Recommendation

Budget Implication N/A

Attachments	EXPENSE APPROVAL REPORT (2).tif	12.3MB
	PAYROLL CHECK REGISTER (2).tif	20.6KB



Cottage Grove

Expense Approval Report

By Vendor Name

Payment Dates 6/10/2022 - 7/7/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN35862 - A-1 RECYCLING INC					
A-1 RECYCLING INC	216479	06/15/2022	220000009940	RECYCLING FEE-SPRING CLEANUP	200.00
Vendor VEN35862 - A-1 RECYCLING INC Total:					200.00
Vendor: VEN01003 - ABC RENTALS INC					
ABC RENTALS INC	13467	07/07/2022	286187	REAR TINE TILLER RENTAL-OAKWOOD PARK LANDSCAPING	48.00
Vendor VEN01003 - ABC RENTALS INC Total:					48.00
Vendor: VEN31355 - ACE TRAILER SALES					
ACE TRAILER SALES	216480	06/15/2022	450023	OIL SEAL, OIL CAP KIT - 21MISC/34008	136.90
Vendor VEN31355 - ACE TRAILER SALES Total:					136.90
Vendor: VEN00802 - ACTION SPORTS OF MN, INC					
ACTION SPORTS OF MN, INC	13468	07/07/2022	CR2621	SKATE PARK SURFACE REPAIRS	6,597.86
Vendor VEN00802 - ACTION SPORTS OF MN, INC Total:					6,597.86
Vendor: VEN20033 - ACUSHNET COMPANY					
ACUSHNET COMPANY	216481	06/15/2022	913266968	PROSHOP MERCHANDISE	98.58
ACUSHNET COMPANY	216481	06/15/2022	913389874	PROSHOP MERCHANDISE	150.74
ACUSHNET COMPANY	216481	06/15/2022	913401002	PROSHOP MERCHANDISE	150.74
ACUSHNET COMPANY	216542	06/22/2022	913417337	PROSHOP MERCHANDISE	150.74
ACUSHNET COMPANY	216610	06/29/2022	913470851	PROSHOP MERCHANDISE	150.74
ACUSHNET COMPANY	216610	06/29/2022	913491737	PROSHOP MERCHANDISE	2,392.66
ACUSHNET COMPANY	216610	06/29/2022	913507258	PROSHOP MERCHANDISE	452.76
ACUSHNET COMPANY	216662	07/06/2022	913539340	PROSHOP MERCHANDISE	457.56
Vendor VEN20033 - ACUSHNET COMPANY Total:					4,004.52
Vendor: VEN35404 - ADDISON LAURA CORKISH					
ADDISON LAURA CORKISH	216663	07/06/2022	20220706	75 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	5,625.00
Vendor VEN35404 - ADDISON LAURA CORKISH Total:					5,625.00
Vendor: VEN35068 - AI TECHNOLOGIES LLC					
AI TECHNOLOGIES LLC	13403	06/30/2022	20011062022	JUNE BENEFITS ADMINISTRATION FEES	340.00
Vendor VEN35068 - AI TECHNOLOGIES LLC Total:					340.00
Vendor: VEN33119 - AJ ALBERTS PLUMBING INC.					
AJ ALBERTS PLUMBING INC.	216543	06/22/2022	14343052	PLUMBING FOR LABOR & MATERIAL-OAKWOOD PARK SHELTER	19,748.00
Vendor VEN33119 - AJ ALBERTS PLUMBING INC. Total:					19,748.00
Vendor: VEN35396 - ALAINA MARIE POST					
ALAINA MARIE POST	216664	07/06/2022	20220706	26 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	338.00
Vendor VEN35396 - ALAINA MARIE POST Total:					338.00
Vendor: VEN30583 - ALEX AIR APPARATUS, INC					
ALEX AIR APPARATUS, INC	13357	06/23/2022	5534	COMPRESSOR AIR LEAK FITTING REPAIR-CENTRAL FIR	205.00
Vendor VEN30583 - ALEX AIR APPARATUS, INC Total:					205.00
Vendor: VEN33229 - AMAZON FULFILLMENT SERVICES, INC.					
AMAZON FULFILLMENT SERVI	13307	06/16/2022	1C6P-K4X4-MFXF	INSTALL BAY SPLIT LOOM TUBING - 21MISC/34008	18.48
AMAZON FULFILLMENT SERVI	13307	06/16/2022	1YLY-LV1J-QCG4	DRY ERASE BOARD-CITY HALL	63.54

Expense Approval Report

Payment Dates: 6/10/2022 - 7/7/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
AMAZON FULFILLMENT SERVI	13358	06/23/2022	1PJ7-HHHTH-9P6N	FIRST AID	57.36
AMAZON FULFILLMENT SERVI	13469	07/07/2022	17ND-7PHT-JPX7	SUPPLIES/BATTERIES-PW BANDAIDS/WATER BALLOONS/SLIP & SLIDE-REC SUPPLIES	317.43
AMAZON FULFILLMENT SERVI	13404	06/30/2022	19HW-4FDM-3RP9	BINDER CLIPS FOR HOLDING RANGE TARGETS-HERO CENTE	81.84
AMAZON FULFILLMENT SERVI	13404	06/30/2022	1LL9-WF9G-7HMC	IGNITION COIL-RIVER OAKS	25.99
AMAZON FULFILLMENT SERVI	13404	06/30/2022	1Q71-DPCY-3YL4	MARKERS/PAINT BRUSHES- REC SUPPLIES	71.23
AMAZON FULFILLMENT SERVI	13469	07/07/2022	1M3H-CNYY-7VD6	ENERGIZER 392/384 SILVER OXIDE BATTERY-HERO	75.36
AMAZON FULFILLMENT SERVI	13469	07/07/2022	1WX4-9D7R-46HC	EXTERNAL HARD DRIVE- INVESTIGATIONS	67.98
AMAZON FULFILLMENT SERVI	13469	07/07/2022	1DCN-9WQR-MLN3	MONITOR FOR LAPTOPS-HER	239.99
AMAZON FULFILLMENT SERVI	13469	07/07/2022	1GC4-L316-XGN9	CREDIT INV# 1LL9-WF9G- 7HMC - IGNITION COIL	-25.99
Vendor VEN33229 - AMAZON FULFILLMENT SERVICES, INC. Total:					993.21
Vendor: VEN01045 - AMERICAN ENGINEERING TESTING INC					
AMERICAN ENGINEERING TES	13405	06/30/2022	INV-071691	TG-P14 POND IMPROVEMENTS SVCS THRU	1,134.50
Vendor VEN01045 - AMERICAN ENGINEERING TESTING INC Total:					1,134.50
Vendor: VEN31224 - AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS					
AMERICAN FAMILY LIFE ASSU	13308	06/16/2022	INV024977	6/2/22 BIWEEKLY PAYROLL 5/9/22-5/22/22	201.13
AMERICAN FAMILY LIFE ASSU	13308	06/16/2022	INV024989	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	201.13
Vendor VEN31224 - AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS Total:					402.26
Vendor: VEN35454 - AMERICAN PAYMENT CENTERS LLC					
AMERICAN PAYMENT CENTER	13406	06/30/2022	72420	2ND QTR BOX SVC	40.50
AMERICAN PAYMENT CENTER	13406	06/30/2022	72420	2ND QTR BOX SVC	40.50
Vendor VEN35454 - AMERICAN PAYMENT CENTERS LLC Total:					81.00
Vendor: VEN01027 - ANCOM TECHNICAL CENTER					
ANCOM TECHNICAL CENTER	216611	06/29/2022	107628	STANDARD PALM MIC-PD	332.00
Vendor VEN01027 - ANCOM TECHNICAL CENTER Total:					332.00
Vendor: VEN34977 - ARAMARK UNIFORM & CAREER APPAREL GROUP INC					
ARAMARK UNIFORM & CAREE	13470	07/07/2022	2500011579	RESTAURANT LINEN/SUPPLIES SVCS	566.13
ARAMARK UNIFORM & CAREE	13470	07/07/2022	2500026238	RESTAURANT LINEN/SUPPLIES SVCS	489.90
ARAMARK UNIFORM & CAREE	13470	07/07/2022	2500030822	RESTAURANT LINEN/SUPPLIES SVCS	571.88
ARAMARK UNIFORM & CAREE	13470	07/07/2022	2500035886	RESTAURANT LINEN/SUPPLIES SVCS	489.90
ARAMARK UNIFORM & CAREE	13470	07/07/2022	2500040670	RESTAURANT LINEN/SUPPLIES SVCS	571.88
Vendor VEN34977 - ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:					2,689.69
Vendor: VEN35899 - AUDRA MORRISON					
AUDRA MORRISON	216665	07/06/2022	20220706	44 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	1,540.00
Vendor VEN35899 - AUDRA MORRISON Total:					1,540.00
Vendor: VEN35831 - AURORA STRATEGIC ADVISORS INC					
AURORA STRATEGIC ADVISOR	216482	06/15/2022	22-CG-5	FEDERAL LOBBYIST - MAY 202	3,636.36
Vendor VEN35831 - AURORA STRATEGIC ADVISORS INC Total:					3,636.36
Vendor: VEN29278 - BAUER BUILT TIRE					
BAUER BUILT TIRE	216544	06/22/2022	180281968	225/70R195 TIRES - 2601/34450	684.84
Vendor VEN29278 - BAUER BUILT TIRE Total:					684.84

Expense Approval Report

Payment Dates: 6/10/2022 - 7/7/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN35407 - BAY SHOCK					
BAY SHOCK	216666	07/06/2022	20220706	13 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	325.00
Vendor VEN35407 - BAY SHOCK Total:					325.00
Vendor: VEN33625 - BAYCOM, INC					
BAYCOM, INC	13359	06/23/2022	EQUIPINV_038554	Portable Printer with cables	445.00
BAYCOM, INC	13359	06/23/2022	EQUIPINV_038554	Panasonic Toughbook FZ 55	2,671.00
Vendor VEN33625 - BAYCOM, INC Total:					3,116.00
Vendor: VEN34204 - BENEFIT EXTRAS, INC.					
BENEFIT EXTRAS, INC.	13360	06/23/2022	109141	JUN FEES - COBRA/RETIREE BILLING/HRA & FLEX ADMIN	915.75
Vendor VEN34204 - BENEFIT EXTRAS, INC. Total:					915.75
Vendor: VEN35312 - BERMUDA SANDS APPAREL LLC					
BERMUDA SANDS APPAREL LL	216483	06/15/2022	106135	PROSHOP APPAREL	97.55
Vendor VEN35312 - BERMUDA SANDS APPAREL LLC Total:					97.55
Vendor: VEN32569 - BERTELSON BROTHERS, INC					
BERTELSON BROTHERS, INC	13407	06/30/2022	M-65575035/31/2022	MAY OFFICE SUPPLIES	10.79
BERTELSON BROTHERS, INC	13407	06/30/2022	M-65575035/31/2022	MAY OFFICE SUPPLIES	170.20
BERTELSON BROTHERS, INC	13407	06/30/2022	M-65575035/31/2022	MAY OFFICE SUPPLIES	174.85
Vendor VEN32569 - BERTELSON BROTHERS, INC Total:					355.84
Vendor: VEN32557 - BG AUTOMOTIVE INC					
BG AUTOMOTIVE INC	13309	06/16/2022	PI0036151	LUBRICANTS & ADDITIVES - STOCK ITEM	59.70
Vendor VEN32557 - BG AUTOMOTIVE INC Total:					59.70
Vendor: VEN33122 - BIRCH TREE CARE, LLC					
BIRCH TREE CARE, LLC	216545	06/22/2022	37795	APPLE SCAB FOLIAR SPRAY/CEDAR QUINCE RUST APP #2	175.00
BIRCH TREE CARE, LLC	216545	06/22/2022	37796	PINE NEEDLE SCALE FOLIAR APP #1	260.00
Vendor VEN33122 - BIRCH TREE CARE, LLC Total:					435.00
Vendor: VEN35453 - BIX PRODUCE COMPANY LLC					
BIX PRODUCE COMPANY LLC	13310	06/16/2022	5411118	FOOD FOR CLUBHOUSE	554.53
BIX PRODUCE COMPANY LLC	13310	06/16/2022	5415998	FOOD FOR CLUBHOUSE	396.50
BIX PRODUCE COMPANY LLC	13310	06/16/2022	5420546	FOOD FOR CLUBHOUSE	240.25
BIX PRODUCE COMPANY LLC	13408	06/30/2022	5426219	FOOD FOR CLUBHOUSE	232.85
BIX PRODUCE COMPANY LLC	13408	06/30/2022	5429072	FOOD FOR CLUBHOUSE	258.80
BIX PRODUCE COMPANY LLC	13471	07/07/2022	5430436	FOOD FOR CLUBHOUSE	561.80
BIX PRODUCE COMPANY LLC	13471	07/07/2022	5437338	FOOD FOR CLUBHOUSE	375.02
Vendor VEN35453 - BIX PRODUCE COMPANY LLC Total:					2,619.75
Vendor: VEN35384 - BLACK CLOVER ENTERPRISES LLC					
BLACK CLOVER ENTERPRISES L	13311	06/16/2022	BCE130254	PROSHOP MERCHANDISE	932.75
BLACK CLOVER ENTERPRISES L	13311	06/16/2022	BCE130255	PROSHOP MERCHANDISE	42.95
Vendor VEN35384 - BLACK CLOVER ENTERPRISES LLC Total:					975.70
Vendor: VEN35905 - BLAKE ALAN VANDEHOEF					
BLAKE ALAN VANDEHOEF	216667	07/06/2022	20220706	28 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	364.00
Vendor VEN35905 - BLAKE ALAN VANDEHOEF Total:					364.00
Vendor: VEN31447 - BOLTON & MENK, INC					
BOLTON & MENK, INC	13409	06/30/2022	289317	2020 HAMLET PARK EXPANSION SVCS 4/2/22-4/29/22	296.00
BOLTON & MENK, INC	13409	06/30/2022	289318	2021 PAVEMENT MANAGEMENT SVCS 4/2/22-4/29/22	126.00
BOLTON & MENK, INC	13409	06/30/2022	289319	2022 MILL OVERLAY PROJECT SVCS 4/2/22-4/29/22	2,326.00

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BOLTON & MENK, INC	13409	06/30/2022	289320	ANDERSEN RENEWAL EXPANSION SVCS 4/2/22- 4/29/22	414.00
BOLTON & MENK, INC	13409	06/30/2022	289321	CARDINAL RESERVE SVCS 4/2/22-4/29/22	303.00
BOLTON & MENK, INC	13409	06/30/2022	289322	COMP SANITARY SEWER PLAN SVCS 4/2/22-4/29/22	9,565.00
BOLTON & MENK, INC	13409	06/30/2022	289323	EASTBROOKE SVCS 4/2/22- 4/29/22	165.00
BOLTON & MENK, INC	13409	06/30/2022	289324	EASTBROOKE 2ND ADDITION SVCS 4/2/22-4/29/22	1,812.00
BOLTON & MENK, INC	13409	06/30/2022	289325	FEDERAL STIMULUS PROJECT PLAN SVCS 4/2/22-4/29/22	2,397.00
BOLTON & MENK, INC	13409	06/30/2022	289325	JAMAICA AVE EASEMENT RESEARCH SVCS 4/2/22- 4/29/22	1,492.00
BOLTON & MENK, INC	13409	06/30/2022	289325	RIVER OAKS RCUT SVCS 4/2/22-4/29/22	80.00
BOLTON & MENK, INC	13409	06/30/2022	289325	8420 INDIAN BLVD DRAINAGE SVCS 4/2/22-4/29/22	3,084.00
BOLTON & MENK, INC	13409	06/30/2022	289325	NESVIG DEVELOPMENT SVCS 4/2/22-4/29/22	1,956.00
BOLTON & MENK, INC	13409	06/30/2022	289325	ICE ARENA NAMING RIGHTS SVCS 4/2/22-4/29/22	160.00
BOLTON & MENK, INC	13409	06/30/2022	289325	SOUTHEAST INDUSTRIAL PARK STORM SVC 4/2/22-4/2	858.00
BOLTON & MENK, INC	13409	06/30/2022	289325	80TH STREET SIGNAL ADJUSTMENTS SVCS 4/2/22- 4/29/22	480.00
BOLTON & MENK, INC	13409	06/30/2022	289325	HARDWOOD AVE & CT INTERSECTION SVCS 4/2/22- 4/29/22	30.00
BOLTON & MENK, INC	13409	06/30/2022	289326	GIS PASER APPLICATION SVCS 4/2/22-4/29/22	3,420.00
BOLTON & MENK, INC	13409	06/30/2022	289327	GIS PROJECT UPDATES SVCS 4/2/22-4/29/22	3,375.00
BOLTON & MENK, INC	13409	06/30/2022	289328	GLACIAL VALLEY ESTATES SVCS 4/2/22-4/29/22	1,020.50
BOLTON & MENK, INC	13409	06/30/2022	289329	GLACIAL VALLEY ESTATES 2ND SVCS 4/2/22-4/29/22	8,079.50
BOLTON & MENK, INC	13409	06/30/2022	289330	GLACIAL VALLEY PARK PH 1 SVCS 4/2/22-4/29/22	51,634.00
BOLTON & MENK, INC	13409	06/30/2022	289331	HAWTHORNE SVCS 4/2/22- 4/29/22	3,601.00
BOLTON & MENK, INC	13409	06/30/2022	289332	HAWTHORNE 2ND ADDITION SVCS 4/2/22-4/29/22	16,141.50
BOLTON & MENK, INC	13409	06/30/2022	289333	HEMINGWAY INDUSTRIAL SVCS 4/2/22-4/29/22	5,093.00
BOLTON & MENK, INC	13409	06/30/2022	289334	HINTON WOODS SVCS 4/2/22 -4/29/22	19,512.50
BOLTON & MENK, INC	13409	06/30/2022	289335	HINTON WOODS 2ND SVCS 4/2/22-4/29/22	4,418.00
BOLTON & MENK, INC	13409	06/30/2022	289336	JAMAICA AVENUE EAST POINT SVCS 4/2/22-4/29/22	41,957.00
BOLTON & MENK, INC	13409	06/30/2022	289337	LAKE ROBERT OUTLET SVCS 4/2/22-4/29/22	120.00
BOLTON & MENK, INC	13409	06/30/2022	289338	LEAFLINE EXPANSION SVCS 4/2/22-4/29/22	3,870.00
BOLTON & MENK, INC	13409	06/30/2022	289339	L-P3 POND IMPROVEMENTS SVCS 4/2/22-4/29/22	4,607.00
BOLTON & MENK, INC	13409	06/30/2022	289340	MICHAEL'S POINTE SVCS 4/2/22-4/29/22	391.50
BOLTON & MENK, INC	13409	06/30/2022	289341	MISSISSIPPI LANDING SVCS 4/2/22-4/29/22	1,279.00

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BOLTON & MENK, INC	13409	06/30/2022	289342	OFFICE HOURS SVCS 4/2/22-4/29/22	9,640.00
BOLTON & MENK, INC	13409	06/30/2022	289343	PARKVIEW POINTE FINAL ST SVCS 4/2/22-4/29/22	462.00
BOLTON & MENK, INC	13409	06/30/2022	289344	PILLAI BUILDERS SVCS 4/2/22-4/29/22	994.50
BOLTON & MENK, INC	13409	06/30/2022	289345	PLANNING SVC OFFICE HOURS SVCS 4/2/22-4/29/22	13,265.50
BOLTON & MENK, INC	13409	06/30/2022	289346	RAVINE CROSSING SVCS 4/2/22-4/29/22	9,669.50
BOLTON & MENK, INC	13409	06/30/2022	289347	ROLLING MEADOWS SVCS 4/2/22-4/29/22	69.00
BOLTON & MENK, INC	13409	06/30/2022	289348	SETTLERS BLUFF SVCS 4/2/22-4/29/22	10,292.00
BOLTON & MENK, INC	13409	06/30/2022	289349	SETTLERS BLUFF 2ND ADDITION SVCS 4/2/22-4/29/22	9,693.50
BOLTON & MENK, INC	13409	06/30/2022	289350	SHOPPES AT COTTAGE VIEW SVCS 4/2/22-4/29/22	3,306.50
BOLTON & MENK, INC	13409	06/30/2022	289351	SOUTH DISTRICT TRUNK SEWER SVCS 4/2/22-4/29/22	6,811.50
BOLTON & MENK, INC	13409	06/30/2022	289352	SOUTH DISTRICT TRUNK STORM SVCS 4/2/22-4/29/22	24,799.00
BOLTON & MENK, INC	13409	06/30/2022	289353	SOUTHWEST ARTERIAL SVCS 4/2/22-4/29/22	17,167.50
BOLTON & MENK, INC	13409	06/30/2022	289354	TG-P14 POND IMPROVEMENTS SVCS 4/2/22-4/29/22	9,862.50
BOLTON & MENK, INC	13409	06/30/2022	289355	WEBER-OPPIDAN DEVELOPMENT SVCS 4/2/22-4/29/22	5,054.50
BOLTON & MENK, INC	13409	06/30/2022	289356	WOODWARD PONDS SVCS 4/2/22-4/29/22	353.00
BOLTON & MENK, INC	13409	06/30/2022	289357	WOODWARD PONDS 2ND ADD SVCS 4/2/22-4/29/22	1,889.00
Vendor VEN31447 - BOLTON & MENK, INC Total:					317,393.00

Vendor: VEN02288 - BOUND TREE MEDICAL, LLC

BOUND TREE MEDICAL, LLC	13312	06/16/2022	84523664	EMS SUPPLIES	55.80
BOUND TREE MEDICAL, LLC	13312	06/16/2022	84523665	EMS SUPPLIES	329.17
BOUND TREE MEDICAL, LLC	13312	06/16/2022	84528070	EMS SUPPLIES	160.69
BOUND TREE MEDICAL, LLC	13361	06/23/2022	84537058	EMS SUPPLIES	484.39
BOUND TREE MEDICAL, LLC	13361	06/23/2022	84540344	EMS SUPPLIES	15.80
BOUND TREE MEDICAL, LLC	13413	06/30/2022	84541955	EMS SUPPLIES	483.38
BOUND TREE MEDICAL, LLC	13413	06/30/2022	84546109	EMS SUPPLIES	34.00
BOUND TREE MEDICAL, LLC	13413	06/30/2022	84546110	EMS SUPPLIES	167.99
BOUND TREE MEDICAL, LLC	13413	06/30/2022	84547762	EMS SUPPLIES	772.99
BOUND TREE MEDICAL, LLC	13472	07/07/2022	84559113	EMS SUPPLIES	51.26
Vendor VEN02288 - BOUND TREE MEDICAL, LLC Total:					2,555.47

Vendor: VEN02306 - BRAUN INTERTEC CORPORATION

BRAUN INTERTEC CORPORATI	13414	06/30/2022	B296377	SOUTH DISTRICT SANITARY SEWER SVCS THRU 5/27/22	1,686.25
Vendor VEN02306 - BRAUN INTERTEC CORPORATION Total:					1,686.25

Vendor: VEN35273 - BREAKTHRU BEVERAGE MINNESOTA BEER LLC

BREAKTHRU BEVERAGE MINN	216612	06/29/2022	344467197	BEER FOR CLUBHOUSE	1,635.50
Vendor VEN35273 - BREAKTHRU BEVERAGE MINNESOTA BEER LLC Total:					1,635.50

Vendor: VEN35849 - BULLETIN BRANDS INC

BULLETIN BRANDS INC	216613	06/29/2022	13958	WATER BOTTLES	2,169.64
BULLETIN BRANDS INC	216613	06/29/2022	13958	WATER BOTTLES	2,169.64
Vendor VEN35849 - BULLETIN BRANDS INC Total:					4,339.28

Vendor: VEN33107 - BURGGRAF'S ACE HARDWARE OF COTTAGE GROVE CO.

BURGGRAF'S ACE HARDWARE	216484	06/15/2022	4609	COMPACT KNIFE/SCREWS-UTILITIES	33.98
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BURGGRAF'S ACE HARDWARE	216546	06/22/2022	4629	METRIC & SAE AUTO MECHANIC'S TOOL SET-WATE	189.99
BURGGRAF'S ACE HARDWARE	216546	06/22/2022	4631	NITRILE GLOVES-FORESTRY	24.99
BURGGRAF'S ACE HARDWARE	216668	07/06/2022	4651	FASTENERS-PD	17.96
BURGGRAF'S ACE HARDWARE	216668	07/06/2022	4655	KEY-PARKS	2.59
BURGGRAF'S ACE HARDWARE	216668	07/06/2022	4657	HOSE FITTINGS-BOOSTER STATION	53.97
Vendor VEN33107 - BURGGRAF'S ACE HARDWARE OF COTTAGE GROVE CO. Total:					323.48
Vendor: VEN34250 - CADEN J SCHWARTZ					
CADEN J SCHWARTZ	216669	07/06/2022	20220706	28 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	364.00
Vendor VEN34250 - CADEN J SCHWARTZ Total:					364.00
Vendor: VEN34968 - CALIBER HOLDINGS CORPORATION					
CALIBER HOLDINGS CORPORA	13362	06/23/2022	3364001596	CLM# CA210646 - FA4109 REPAIRS 1857/34286	8,718.30
Vendor VEN34968 - CALIBER HOLDINGS CORPORATION Total:					8,718.30
Vendor: VEN03001 - CALLAWAY GOLF					
CALLAWAY GOLF	216485	06/15/2022	934370371	PROSHOP MERCHANDISE	124.08
CALLAWAY GOLF	216485	06/15/2022	934381613	PROSHOP MERCHANDISE	124.08
CALLAWAY GOLF	216547	06/22/2022	934402764	PROSHOP MERCHANDISE	1,240.80
CALLAWAY GOLF	216547	06/22/2022	934417917	PROSHOP MERCHANDISE	1,272.86
CALLAWAY GOLF	216547	06/22/2022	934422582	PROSHOP MERCHANDISE	759.53
CALLAWAY GOLF	216614	06/29/2022	934458213	PROSHOP MERCHANDISE	259.85
CALLAWAY GOLF	216614	06/29/2022	934471855	PROSHOP MERCHANDISE	898.38
CALLAWAY GOLF	216670	07/06/2022	934485129	PROSHOP MERCHANDISE	244.20
CALLAWAY GOLF	216670	07/06/2022	934485131	PROSHOP MERCHANDISE	135.50
Vendor VEN03001 - CALLAWAY GOLF Total:					5,059.28
Vendor: VEN14448 - CAPITAL ONE TRADE CREDIT					
CAPITAL ONE TRADE CREDIT	13363	06/23/2022	561137952	SAWZALL BLADE KIT/COMPACT BLOWER-STREE	178.98
Vendor VEN14448 - CAPITAL ONE TRADE CREDIT Total:					178.98
Vendor: VEN32194 - CAPSTONE HOMES, INC					
CAPSTONE HOMES, INC	13313	06/16/2022	20220615-1	REFUND ESCROW - 6694 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13313	06/16/2022	20220615-2	REFUND ESCROW - 6696 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13313	06/16/2022	20220615-3	REFUND ESCROW - 6704 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13313	06/16/2022	20220615-4	REFUND ESCROW - 6724 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-1	REFUND ESCROW - 6587 92ND ST S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-2	REFUND ESCROW - 6654 92ND ST S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-3	REFUND ESCROW - 6656 92ND ST S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-4	REFUND ESCROW - 6674 92ND ST S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-5	REFUND ESCROW - 6722 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-6	REFUND ESCROW - 6738 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-7	REFUND ESCROW - 6740 92ND BAY S	6,295.00
CAPSTONE HOMES, INC	13473	07/07/2022	20220706-8	REFUND ESCROW - 6786 91ST ST S	6,295.00
Vendor VEN32194 - CAPSTONE HOMES, INC Total:					75,540.00
Vendor: VEN03362 - CARLSON AUTO SERVICE & REPAIR					
CARLSON AUTO SERVICE & RE	13364	06/23/2022	52692	FRONT & REAR WHEEL ALIGNMENT - 2065/34434	118.83

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
CARLSON AUTO SERVICE & RE	13364	06/23/2022	52696	FRONT & REAR WHEEL ALIGNMENT - 1857/34439	118.83
CARLSON AUTO SERVICE & RE	13415	06/30/2022	52749	REPLACE FRONT SHOCKS - 3138/34467	144.48
CARLSON AUTO SERVICE & RE	13474	07/07/2022	52797	FRONT & REAR WHEEL ALIGNMENT - 1360/34472	118.83
CARLSON AUTO SERVICE & RE	13474	07/07/2022	52841	FRONT & REAR WHEEL ALIGNMENT - 1545/34491	118.83
Vendor VEN03362 - CARLSON AUTO SERVICE & REPAIR Total:					619.80
Vendor: VEN03922 - CENTERPOINT ENERGY					
CENTERPOINT ENERGY	216486	06/15/2022	20220601	FIRE #3 GAS USAGE 4/22/22-5/20/22	144.59
CENTERPOINT ENERGY	216486	06/15/2022	20220601	WARMING HOUSE GAS USAGE 4/22/22-5/20/22	59.66
CENTERPOINT ENERGY	216486	06/15/2022	20220601	LAMAR PARK BLDG GAS USAGE 4/22/22-5/20/22	48.65
CENTERPOINT ENERGY	216486	06/15/2022	20220601	PW STORAGE BLDG GAS USAGE 4/22/22-5/20/22	112.26
CENTERPOINT ENERGY	216486	06/15/2022	20220601	RIVER OAKS PRO SHOP GAS USAGE 4/22/22-5/20/22	142.89
CENTERPOINT ENERGY	216486	06/15/2022	20220601	RIVER OAKS MAINT BLDG GAS USAGE 4/22/22-5/20/22	119.40
CENTERPOINT ENERGY	216486	06/15/2022	20220601	CLUBHOUSE GAS USAGE 4/22/22-5/20/22	1,050.57
Vendor VEN03922 - CENTERPOINT ENERGY Total:					1,678.02
Vendor: VEN35388 - CENTRAL MCGOWAN INC					
CENTRAL MCGOWAN INC	13314	06/16/2022	579805	CO2/NITROGEN CYLINDER RENTAL	169.03
CENTRAL MCGOWAN INC	13314	06/16/2022	583761	CO2/NITROGEN CYLINDER RENTAL	169.03
CENTRAL MCGOWAN INC	13365	06/23/2022	176826	CO2/NITROGEN CYLINDER RENTAL	15.00
Vendor VEN35388 - CENTRAL MCGOWAN INC Total:					353.06
Vendor: VEN29526 - CENTURY LINK					
CENTURY LINK	216487	06/15/2022	20220601-1	JUN ACCT 612 E12-8029 542	530.00
CENTURY LINK	216487	06/15/2022	20220601-2	JUN ACCT 651 769-1028 761	160.53
CENTURY LINK	216488	06/15/2022	296684331	MAY LONG DISTANCE	2.67
CENTURY LINK	216488	06/15/2022	296684331	MAY LONG DISTANCE	2.51
CENTURY LINK	216488	06/15/2022	296684331	MAY LONG DISTANCE	2.51
CENTURY LINK	216488	06/15/2022	296684331	MAY LONG DISTANCE	25.73
Vendor VEN29526 - CENTURY LINK Total:					723.95
Vendor: VEN03416 - CERTIFIED POWER, INC					
CERTIFIED POWER, INC	13416	06/30/2022	50334258	RETROFIT KIT UPGRADE COMPUTER SYS - TRUCK 4005	4,357.70
Vendor VEN03416 - CERTIFIED POWER, INC Total:					4,357.70
Vendor: VEN35887 - CHAMPION SKATING HARNESS LLC					
CHAMPION SKATING HARNES	216615	06/29/2022	20220614	OFF ICE JUMP HARNESS FOR FIGURE SKATERS-ICE ARENA	2,550.00
Vendor VEN35887 - CHAMPION SKATING HARNESS LLC Total:					2,550.00
Vendor: VEN35397 - CHARLES COLVIN					
CHARLES COLVIN	216671	07/06/2022	20220706	10 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	120.00
Vendor VEN35397 - CHARLES COLVIN Total:					120.00
Vendor: VEN33565 - CINTAS CORPORATION NO. 2					
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120170331	SHOP TWL - AIR SVC - CART - SHELL SHOCK - SCRB SVC	19.50
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120170331	SHOP TWL - AIR SVC - CART - SHELL SHOCK - SCRB SVC	19.50
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120170437	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120170437	PW UNIFORM SVC	33.70

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CINTAS CORPORATION NO. 2	13315	06/16/2022	4120347690	MAT SERVICE - HERO CENTER	313.47
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120347768	SHOP TOWELS - RIVER OAKS UNIFORM SVC	39.56
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120878690	SHOP TWL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13315	06/16/2022	4120878690	SHOP TWL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13417	06/30/2022	4120878711	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	13417	06/30/2022	4120878711	PW UNIFORM SVC	32.30
CINTAS CORPORATION NO. 2	13366	06/23/2022	4121064167	SHOP TOWEL - RIVER OAKS UNIFORM SVC	43.53
CINTAS CORPORATION NO. 2	13417	06/30/2022	4121531242	MAT SERVICE - CENTRAL FIRE	129.62
CINTAS CORPORATION NO. 2	13417	06/30/2022	4121531411	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	13417	06/30/2022	4121531411	PW UNIFORM SVC	32.30
CINTAS CORPORATION NO. 2	13315	06/16/2022	4121531516	SHOP TWL - AIR SVC - CART - HD SCRIB SVC - MAT SVC	31.24
CINTAS CORPORATION NO. 2	13315	06/16/2022	4121531516	SHOP TWL - AIR SVC - CART - HD SCRIB SVC - MAT SVC	31.25
CINTAS CORPORATION NO. 2	13417	06/30/2022	4121699295	SHOP TOWEL - RIVER OAKS UNIFORM SVC	39.56
CINTAS CORPORATION NO. 2	13366	06/23/2022	4122222858	SHOP TOWEL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13366	06/23/2022	4122222858	SHOP TOWEL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13475	07/07/2022	4122222957	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	13475	07/07/2022	4122222957	PW UNIFORM SVC	32.30
CINTAS CORPORATION NO. 2	13475	07/07/2022	4122396914	SHOP TWL - PAPER CRT - RIVER OAKS UNIFORM SVC	53.32
CINTAS CORPORATION NO. 2	13417	06/30/2022	4122920213	SHOP TWL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13417	06/30/2022	4122920213	SHOP TWL - AIR SVC - CART - HD SCRIB SVC	17.50
CINTAS CORPORATION NO. 2	13475	07/07/2022	4123572797	SHOP TWL - AIR SVC - CART - HD SCRIB	17.50
CINTAS CORPORATION NO. 2	13475	07/07/2022	4123572797	SHOP TWL - AIR SVC - CART - HD SCRIB	17.50
Vendor VEN33565 - CINTAS CORPORATION NO. 2 Total:					1,015.67
Vendor: VEN03907 - CITY OF ST PAUL					
CITY OF ST PAUL	216672	07/06/2022	IN49498	ASPHALT MIX - 50 TON	3,846.50
CITY OF ST PAUL	216672	07/06/2022	IN49670	ASPHALT MIX - 45.5 TON	3,185.32
CITY OF ST PAUL	216616	06/29/2022	IN49733	MATERIAL COST-TRAFFIC SIGNAL WORK-MAY 2022	61.44
CITY OF ST PAUL	216616	06/29/2022	IN49734	LABOR & EQUIPMENT- TRAFFIC SIGNAL WORK-MAY 2	1,330.00
Vendor VEN03907 - CITY OF ST PAUL Total:					8,423.26
Vendor: VEN03057 - CITY OF WOODBURY					
CITY OF WOODBURY	216489	06/15/2022	22-0249	MISCELLANEOUS CHARGES & GRAY KEY REIMBURSEMENT	5,500.00
Vendor VEN03057 - CITY OF WOODBURY Total:					5,500.00
Vendor: VEN03062 - CLEVELAND GOLF / SRIXON					
CLEVELAND GOLF / SRIXON	216548	06/22/2022	6813353 SO	PROSHOP MERCHANDISE	97.20
CLEVELAND GOLF / SRIXON	216673	07/06/2022	6841997 SO	PROSHOP MERCHANDISE	60.00
CLEVELAND GOLF / SRIXON	216548	06/22/2022	6989067 SO	PROSHOP MERCHANDISE	254.16
CLEVELAND GOLF / SRIXON	216548	06/22/2022	6992007 SO	PROSHOP MERCHANDISE	146.15
CLEVELAND GOLF / SRIXON	216548	06/22/2022	6995218 SO	PROSHOP MERCHANDISE	120.95
Vendor VEN03062 - CLEVELAND GOLF / SRIXON Total:					678.46
Vendor: VEN12423 - CLIFTON LARSON ALLEN LLP					
CLIFTON LARSON ALLEN LLP	216490	06/15/2022	3312767	INVESTIGATION SERVICES THRU 5/24/22	6,872.75
Vendor VEN12423 - CLIFTON LARSON ALLEN LLP Total:					6,872.75

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN03183 - COLLEGE CITY BEVERAGE, INC.					
COLLEGE CITY BEVERAGE, INC	13316	06/16/2022	796453	BEER FOR CLUBHOUSE	1,153.10
COLLEGE CITY BEVERAGE, INC	13367	06/23/2022	1657-00108	CREDIT - RETURN BEER FOR CLUBHOUSE	-66.92
COLLEGE CITY BEVERAGE, INC	13367	06/23/2022	800458	BEER FOR CLUBHOUSE	760.00
COLLEGE CITY BEVERAGE, INC	13418	06/30/2022	802646	BEER FOR CLUBHOUSE	1,586.10
Vendor VEN03183 - COLLEGE CITY BEVERAGE, INC. Total:					3,432.28
Vendor: VEN32389 - COMCAST					
COMCAST	216491	06/15/2022	20220601-1	HERO CENTER ACCT# 8772105760380879 6/4/22-7/3/22	155.39
COMCAST	216491	06/15/2022	20220601-2	ICE ARENA ACCT# 8772105760336376 6/5/22-7/4/22	396.32
COMCAST	216491	06/15/2022	20220604	ICE ARENA CABLE SVC 6/14/22-7/13/22	38.01
COMCAST	216491	06/15/2022	20220604	CLUBHOUSE CABLE SVC 6/14/22-7/13/22	956.91
COMCAST	216491	06/15/2022	20220604	MAINT SHED CABLE SVC 6/14/22-7/13/22	213.40
COMCAST	216491	06/15/2022	20220604	PSCH CABLE SVC 6/14/22-7/13/22	477.89
COMCAST	216491	06/15/2022	20220604	PW CABLE SVC 6/14/22-7/13/22	134.85
COMCAST	216491	06/15/2022	20220604	FIRE CABLE SVC 6/14/22-7/13/22	63.36
COMCAST	216549	06/22/2022	20220608	CENTRAL FIRE ACCT# 8772105760347241 6/13-7/12/22	84.81
COMCAST	216674	07/06/2022	148875695	CENTRAL FIRE FIBER ACCT# 939010329 THRU 6/14/22	6,242.53
Vendor VEN32389 - COMCAST Total:					8,763.47
Vendor: VEN33196 - CONCRETE CUTTING & CORING INC					
CONCRETE CUTTING & CORIN	13476	07/07/2022	27429	CORE DRILL-HAMLET PARK BUILDING	575.00
Vendor VEN33196 - CONCRETE CUTTING & CORING INC Total:					575.00
Vendor: VEN03943 - COTTAGE GROVE ANIMAL HOSPITAL					
COTTAGE GROVE ANIMAL HO	216675	07/06/2022	257650	MEDS FOR GUNNAR	142.43
Vendor VEN03943 - COTTAGE GROVE ANIMAL HOSPITAL Total:					142.43
Vendor: VEN03037 - COTTAGE GROVE AREA CHAMBER OF COMMERCE					
COTTAGE GROVE AREA CHAM	13368	06/23/2022	6952	MEMBERSHIP DUES FOR CITY	1,650.00
COTTAGE GROVE AREA CHAM	13419	06/30/2022	7046	SWING FOR SCHOLARSHIPS GOLF TOURNAMENT	600.00
Vendor VEN03037 - COTTAGE GROVE AREA CHAMBER OF COMMERCE Total:					2,250.00
Vendor: VEN03378 - COTTAGE GROVE LIONS					
COTTAGE GROVE LIONS	216550	06/22/2022	20220622-1	4TH OF JULY FIREWORKS DONATION-HYVEE	5,000.00
COTTAGE GROVE LIONS	216550	06/22/2022	20220622-2	4TH OF JULY FIREWORKS DONATION-RENEWAL BY ANDERSEN	5,000.00
COTTAGE GROVE LIONS	216550	06/22/2022	20220622-3	4TH OF JULY FIREWORKS DONATION-TENNIS SANITATION	5,000.00
COTTAGE GROVE LIONS	216550	06/22/2022	20220622-4	4TH OF JULY FIREWORKS DONATION-3M	5,000.00
COTTAGE GROVE LIONS	216550	06/22/2022	20220622-5	4TH OF JULY FIREWORKS DONATION-NORTHWOODS SMOKEHOU	500.00
Vendor VEN03378 - COTTAGE GROVE LIONS Total:					20,500.00
Vendor: VEN03012 - CUB FOODS					
CUB FOODS	216492	06/15/2022	20220525	FOOD FOR CLUBHOUSE	54.33

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CUB FOODS	216551	06/22/2022	20220604	FOOD FOR CLUBHOUSE	44.12
CUB FOODS	216617	06/29/2022	20220608	FOOD FOR CLUBHOUSE	21.43
Vendor VEN03012 - CUB FOODS Total:					119.88
Vendor: VEN03013 - CULLIGAN-MILBERT COMPANY					
CULLIGAN-MILBERT COMPAN	216493	06/15/2022	157X01259303	SOLAR SALT-CLUBHOUSE	27.95
CULLIGAN-MILBERT COMPAN	216493	06/15/2022	157X01272603	SOLAR SALT-PRO SHOP	14.25
Vendor VEN03013 - CULLIGAN-MILBERT COMPANY Total:					42.20
Vendor: VEN35772 - CUTTER & BUCK INC					
CUTTER & BUCK INC	216618	06/29/2022	96158611	PROSHOP MERCHANDISE	370.23
CUTTER & BUCK INC	216552	06/22/2022	96192476	PROSHOP UNIFORMS	900.43
Vendor VEN35772 - CUTTER & BUCK INC Total:					1,270.66
Vendor: VEN32300 - D R HORTON					
D R HORTON	216676	07/06/2022	20220706-1	REFUND ESCROW - 6103 JASMINE BAY S	5,495.00
D R HORTON	216676	07/06/2022	20220706-2	REFUND ESCROW - 6301 JASMINE AVE S	5,495.00
D R HORTON	216676	07/06/2022	20220706-3	REFUND ESCROW - 6198 JASMINE BAY S	5,495.00
Vendor VEN32300 - D R HORTON Total:					16,485.00
Vendor: VEN35907 - DANIEL CLEMEN					
DANIEL CLEMEN	216677	07/06/2022	20220706	REIMBURSEMENT FOR NRA CERTIFICATE	60.00
Vendor VEN35907 - DANIEL CLEMEN Total:					60.00
Vendor: VEN19371 - DANIEL SCHOEN					
DANIEL SCHOEN	216553	06/22/2022	20220622	REIMBURSE SUPPLIES FOR LOCKBOX ON UTV FOR EVENT	72.22
DANIEL SCHOEN	216678	07/06/2022	20220706	COMMAND POST PROPANE TANK REFILL	33.83
Vendor VEN19371 - DANIEL SCHOEN Total:					106.05
Vendor: VEN35390 - DAVID ALAN PARKER					
DAVID ALAN PARKER	216619	06/29/2022	20220610	PAPER PHOTO PRINTS/MATTED FRAMES-RIV	575.00
Vendor VEN35390 - DAVID ALAN PARKER Total:					575.00
Vendor: VEN29469 - DE LAGE LANDEN FINANCIAL SERVICES					
DE LAGE LANDEN FINANCIAL	216554	06/22/2022	76396169	GOLF CART LEASE 6/1/22-6/30/22	7,010.25
DE LAGE LANDEN FINANCIAL	216554	06/22/2022	76397635	CLUB CAR LEASE 6/1/22-6/30/22	391.63
DE LAGE LANDEN FINANCIAL	216554	06/22/2022	76397635	CLUB CAR LEASE 6/1/22-6/30/22	828.35
Vendor VEN29469 - DE LAGE LANDEN FINANCIAL SERVICES Total:					8,230.23
Vendor: VEN04163 - DELL MARKETING L.P.					
DELL MARKETING L.P.	216620	06/29/2022	10592049678	Dell 27 inch monitors for GIS (2) - PD (1)	921.33
DELL MARKETING L.P.	216620	06/29/2022	10592049678	Optiplex 3090 - Planning & Engineer Interns	1,546.18
DELL MARKETING L.P.	216620	06/29/2022	10592049678	Precision 3450 Small Form Factor -PD	1,652.11
DELL MARKETING L.P.	216620	06/29/2022	10592049678	Dell 24 inch monitors (finance director)	563.86
DELL MARKETING L.P.	216620	06/29/2022	10592049678	Dell Dock - GIS 1 - Finance 1	620.10
Vendor VEN04163 - DELL MARKETING L.P. Total:					5,303.58
Vendor: VEN04249 - DELTA DENTAL PLAN OF MN					
DELTA DENTAL PLAN OF MN	216555	06/22/2022	CNS0000994859	COBRA PREMIUM-JULY 2022	370.14
DELTA DENTAL PLAN OF MN	216555	06/22/2022	CNS0000994859	EMPLOYEE PREMIUM-JULY 2022	3,159.68
DELTA DENTAL PLAN OF MN	216555	06/22/2022	CNS0000994859	EMPLOYER PREMIUM-JULY 2022	5,797.08
Vendor VEN04249 - DELTA DENTAL PLAN OF MN Total:					9,326.90

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN35339 - DEM CON COMPANIES LLC					
DEM CON COMPANIES LLC	216556	06/22/2022	28344129	HAMLET PARK CONCESSIONS	4,408.00
DEM CON COMPANIES LLC	216556	06/22/2022	28344129	HAMLET PARK CONCESSIONS	2,990.00
DEM CON COMPANIES LLC	216556	06/22/2022	28344129	HAMLET PARK CONCESSIONS	1,965.00
DEM CON COMPANIES LLC	216556	06/22/2022	28344129	HAMLET PARK CONCESSIONS	519.00
Vendor VEN35339 - DEM CON COMPANIES LLC Total:					9,882.00
Vendor: VEN34023 - DEM-CON COMPANIES					
DEM-CON COMPANIES	216557	06/22/2022	6233	20YD SWITCH CONSTRUCTION & DEMOLITI	643.60
Vendor VEN34023 - DEM-CON COMPANIES Total:					643.60
Vendor: VEN30005 - DEPARTMENT OF FINANCE					
DEPARTMENT OF FINANCE	216621	06/29/2022	20220629	CASE# CG115105025 - FORFEITURE/SEIZURE FUNDS	27.08
Vendor VEN30005 - DEPARTMENT OF FINANCE Total:					27.08
Vendor: VEN33026 - DISTINCTIVE DESIGN BUILD LLC					
DISTINCTIVE DESIGN BUILD LL	216494	06/15/2022	20220615-1	REFUND ESCROW - 6781 93RD BAY S	6,149.00
DISTINCTIVE DESIGN BUILD LL	216494	06/15/2022	20220615-2	REFUND ESCROW - 7464 63RD ST S	5,495.00
DISTINCTIVE DESIGN BUILD LL	216679	07/06/2022	20220706-1	REFUND ESCROW - 7425 63RD ST S	5,495.00
DISTINCTIVE DESIGN BUILD LL	216679	07/06/2022	20220706-2	REFUND ESCROW - 6412 HARKNESS AVE S	5,495.00
Vendor VEN33026 - DISTINCTIVE DESIGN BUILD LLC Total:					22,634.00
Vendor: VEN35638 - DRUM CORPORATION					
DRUM CORPORATION	216558	06/22/2022	INV209010	3/8 BLACK TUBING 100 FT - SHOP SUPPLY SS100	83.33
Vendor VEN35638 - DRUM CORPORATION Total:					83.33
Vendor: VEN34123 - DSM EXCAVATING CO, INC					
DSM EXCAVATING CO, INC	216559	06/22/2022	122723-2022	RELEASE RETAINAGE-HAMLET PARK CONCESSION BLDG	540.00
DSM EXCAVATING CO, INC	216559	06/22/2022	128208	INSTALL SUBMERSIZE DOPEX GRINDER LIFT-HAMLET PARK	42,790.00
DSM EXCAVATING CO, INC	216559	06/22/2022	128209	MOBILIZE & PREP SIDEWALKS -HAMLET PARK	1,850.00
Vendor VEN34123 - DSM EXCAVATING CO, INC Total:					45,180.00
Vendor: VEN05003 - EARL F ANDERSEN, INC.					
EARL F ANDERSEN, INC.	216622	06/29/2022	129790-IN	12X18 SHEETED ALUMINUM- WOODRIDGE SHELTER	141.55
Vendor VEN05003 - EARL F ANDERSEN, INC. Total:					141.55
Vendor: VEN05004 - ED'S TROPHIES INC					
ED'S TROPHIES INC	216623	06/29/2022	4655	PAR TAGS & LOCKER TAGS- GREEN/NOAH/FERDERER	43.50
Vendor VEN05004 - ED'S TROPHIES INC Total:					43.50
Vendor: VEN31722 - EDWARDS PLUMBING, INC					
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	1,350.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	1,200.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	900.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	4,050.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	600.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	150.00
EDWARDS PLUMBING, INC	216560	06/22/2022	20220608	TESTED 59 RPZ'S	600.00
Vendor VEN31722 - EDWARDS PLUMBING, INC Total:					8,850.00
Vendor: VEN05014 - EHLERS AND ASSOCIATES INC					
EHLERS AND ASSOCIATES INC	216561	06/22/2022	90784	NORTHPOINTE INDUSTRIAL SVCS THRU 5/31/22	900.00
EHLERS AND ASSOCIATES INC	216561	06/22/2022	90785	PROJECT LOGIC SVCS THRU 5/31/22	255.00
Vendor VEN05014 - EHLERS AND ASSOCIATES INC Total:					1,155.00

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN31230 - ELEMENT MATERIALS TECHNOLOGY ST PAUL, INC					
ELEMENT MATERIALS TECHN	13420	06/30/2022	ESP0189170IN	GEOTECHNICAL EXPLORATION -INTERMED ZONE WATER TRE	6,800.00
Vendor VEN31230 - ELEMENT MATERIALS TECHNOLOGY ST PAUL, INC Total:					6,800.00
Vendor: VEN06020 - ELLIOTT AUTO SUPPLY					
ELLIOTT AUTO SUPPLY	13317	06/16/2022	95-344666	OIL FILTER - STOCK ITEM	7.48
ELLIOTT AUTO SUPPLY	13317	06/16/2022	1-Z29484	BATTERY - STOCK ITEM	143.87
ELLIOTT AUTO SUPPLY	13369	06/23/2022	1-7687804	OIL FILTER - STOCK ITEM	11.22
ELLIOTT AUTO SUPPLY	13317	06/16/2022	1-Z29527	BATTERY - STOCK ITEM	143.87
ELLIOTT AUTO SUPPLY	13369	06/23/2022	74-292660	OIL FILTER - STOCK ITEM	4.68
ELLIOTT AUTO SUPPLY	13369	06/23/2022	1-7696337	ROTORS & PADS - 1509/34449	414.65
ELLIOTT AUTO SUPPLY	13421	06/30/2022	1-7705867	SHOCK ABSORBERS - 3138/34467	121.86
ELLIOTT AUTO SUPPLY	13477	07/07/2022	74-293440	OIL FILTERS - STOCK ITEM	7.48
ELLIOTT AUTO SUPPLY	13477	07/07/2022	74-293538	AIR FILTER, OIL FILTERS - STOCK ITEM	27.32
Vendor VEN06020 - ELLIOTT AUTO SUPPLY Total:					882.43
Vendor: VEN05028 - EMERGENCY APPARATUS MAINTENANCE, INC.					
EMERGENCY APPARATUS MAI	13370	06/23/2022	123585	REPAIR INTAKE RELIEF & SIDE LADDER - 3135/34464	1,366.11
Vendor VEN05028 - EMERGENCY APPARATUS MAINTENANCE, INC. Total:					1,366.11
Vendor: VEN05060 - EMERGENCY AUTOMOTIVE TECHNOLOGIES INC					
EMERGENCY AUTOMOTIVE TE	13318	06/16/2022	MS052322-73	CLM# CA210646 - FA4109 LIGHTS 1857/34286	344.52
Vendor VEN05060 - EMERGENCY AUTOMOTIVE TECHNOLOGIES INC Total:					344.52
Vendor: VEN34858 - ENTERPRISE HOLDINGS INC					
ENTERPRISE HOLDINGS INC	216680	07/06/2022	7000-5180-8594	TRUCK RENTAL - STREET DEPT	1,325.00
Vendor VEN34858 - ENTERPRISE HOLDINGS INC Total:					1,325.00
Vendor: VEN05365 - ENVIRONMENTAL EQUIPMENT & SERVICES, INC.					
ENVIRONMENTAL EQUIPMEN	216681	07/06/2022	22315	CURTAIN SET - STOCK ITEM	417.23
Vendor VEN05365 - ENVIRONMENTAL EQUIPMENT & SERVICES, INC. Total:					417.23
Vendor: VEN32857 - ERIKA ANN MCDONALD					
ERIKA ANN MCDONALD	216682	07/06/2022	20220706	63 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	1,260.00
Vendor VEN32857 - ERIKA ANN MCDONALD Total:					1,260.00
Vendor: VEN32691 - ETERNITY HOMES LLC					
ETERNITY HOMES LLC	13478	07/07/2022	20220706	REFUND ESCROW - 9149 HAMLET AVE S	5,495.00
Vendor VEN32691 - ETERNITY HOMES LLC Total:					5,495.00
Vendor: VEN18053 - EVEREST EMERGENCY VEHICLES, INC					
EVEREST EMERGENCY VEHICL	216624	06/29/2022	P06145	AMBULANCE DOOR LATCHES	164.00
Vendor VEN18053 - EVEREST EMERGENCY VEHICLES, INC Total:					164.00
Vendor: VEN34324 - EWT HOLDINGS III CORP					
EWT HOLDINGS III CORP	13371	06/23/2022	905386619	MAY EQUIPMENT RENTAL WELL 3	21,600.00
EWT HOLDINGS III CORP	13371	06/23/2022	905386619	MAY EQUIPMENT RENTAL WELL 10	39,200.00
EWT HOLDINGS III CORP	13371	06/23/2022	905386621	MAY EQUIPMENT RENTAL WELL 7/8	43,200.00
Vendor VEN34324 - EWT HOLDINGS III CORP Total:					104,000.00
Vendor: VEN06001 - F JOSEPH TAYLOR, P.A.					
F JOSEPH TAYLOR, P.A.	216562	06/22/2022	20220601	MAY PROSECUTION SERVICES	15,019.50
Vendor VEN06001 - F JOSEPH TAYLOR, P.A. Total:					15,019.50
Vendor: VEN31385 - FARMER BROS CO					
FARMER BROS CO	216683	07/06/2022	94322001	BEVERAGES FOR CLUBHOUSE	256.40
Vendor VEN31385 - FARMER BROS CO Total:					256.40

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN34780 - FARRELL EQUIPMENT & SUPPLY CO INC					
FARRELL EQUIPMENT & SUPP	216684	07/06/2022	INV00000001261969	E-Z CRETE CONCRETE MIX-STORMWATER	273.84
Vendor VEN34780 - FARRELL EQUIPMENT & SUPPLY CO INC Total:					273.84
Vendor: VEN14433 - FERGUSON WATERWORKS #2518					
FERGUSON WATERWORKS #2	216495	06/15/2022	491161	WATER LID-UTILITIES	106.22
FERGUSON WATERWORKS #2	216625	06/29/2022	9346159	HOT WATER TANK & FILTRATION SYSTEM	401.47
FERGUSON WATERWORKS #2	216625	06/29/2022	CM896368	CREDIT INV# 9346159 - HOT WATER TANK & FILTRATION	-401.47
FERGUSON WATERWORKS #2	216625	06/29/2022	494232	BLUE/RED/GREEN/WHITE MARKER PAINT-WATER	441.00
FERGUSON WATERWORKS #2	216625	06/29/2022	494235	COUPLER GASKET/COUPLER-WATER	1,802.00
FERGUSON WATERWORKS #2	216625	06/29/2022	495324	BALL CURB ST QJ CTS EXT LNG -WATER	331.31
FERGUSON WATERWORKS #2	216685	07/06/2022	495523	FLANGE NUT/BOLT SET & PRESSURE GAUGE-WATER	724.00
FERGUSON WATERWORKS #2	216685	07/06/2022	495822	ANODE CAP/MAGNETIC ANODE-WATER	593.85
Vendor VEN14433 - FERGUSON WATERWORKS #2518 Total:					3,998.38
Vendor: VEN06092 - FERRELLGAS LP					
FERRELLGAS LP	13372	06/23/2022	1119400393	PROPANE-ICE	51.77
FERRELLGAS LP	13372	06/23/2022	1119463163	PROPANE-ICE	107.87
FERRELLGAS LP	13372	06/23/2022	1119488265	PROPANE-ICE	52.03
FERRELLGAS LP	13372	06/23/2022	1119522138	PROPANE-ICE	28.10
FERRELLGAS LP	13372	06/23/2022	1119547893	PROPANE-ICE	50.97
FERRELLGAS LP	13372	06/23/2022	1119583440	PROPANE-ICE	72.24
FERRELLGAS LP	13372	06/23/2022	1119608969	PROPANE-ICE	29.43
FERRELLGAS LP	13422	06/30/2022	RNT9311563	BULK RENTAL 5/1/22-4/30/23	12.00
Vendor VEN06092 - FERRELLGAS LP Total:					404.41
Vendor: VEN30565 - FINANCE & COMMERCE, INC.					
FINANCE & COMMERCE, INC.	216496	06/15/2022	745421234	AD FOR BID-SOUTH DISTRICT TRUNK STORM SEWER	255.89
Vendor VEN30565 - FINANCE & COMMERCE, INC. Total:					255.89
Vendor: VEN32106 - FIRE PROTECTION SERVICES, INC					
FIRE PROTECTION SERVICES, I	216626	06/29/2022	1771	BIETER EYE CLINIC-REVIEW DRAWINGS & CALCULATIONS	80.00
Vendor VEN32106 - FIRE PROTECTION SERVICES, INC Total:					80.00
Vendor: VEN06268 - FIRE SAFETY USA, INC.					
FIRE SAFETY USA, INC.	216497	06/15/2022	159875	PAC-IRONSLOCK MOUNTING BRACKETS	860.00
Vendor VEN06268 - FIRE SAFETY USA, INC. Total:					860.00
Vendor: VEN31978 - FIRST ADVANTAGE LNS					
FIRST ADVANTAGE LNS	13373	06/23/2022	2512632205	ANNUAL ENROLLMENTS	35.30
FIRST ADVANTAGE LNS	13373	06/23/2022	2512632205	ANNUAL ENROLLMENTS	35.30
FIRST ADVANTAGE LNS	13373	06/23/2022	2512632205	ANNUAL ENROLLMENTS	56.18
FIRST ADVANTAGE LNS	13373	06/23/2022	2512632205	ANNUAL ENROLLMENTS	35.30
Vendor VEN31978 - FIRST ADVANTAGE LNS Total:					162.08
Vendor: VEN06269 - FIRST STATE TIRE RECYCLING					
FIRST STATE TIRE RECYCLING	216498	06/15/2022	118967	TIRE DISPOSAL-SPRING CLEAN UP	1,210.00
Vendor VEN06269 - FIRST STATE TIRE RECYCLING Total:					1,210.00
Vendor: VEN31404 - FLEETPRIDE, INC					
FLEETPRIDE, INC	216563	06/22/2022	99136160	STROBE LIGHT - 8502/34362	262.74
FLEETPRIDE, INC	216499	06/15/2022	99154735	NPT - STOCK ITEM	8.55
FLEETPRIDE, INC	216499	06/15/2022	99333778	FEM JIC CAP, MALE JIC PLUG - 4104/34398	23.64
FLEETPRIDE, INC	216499	06/15/2022	99335306	STROBE LIGHT - 8504/34424	534.93

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
FLEETPRIDE, INC	216563	06/22/2022	100077595	STACK PIPE, HDU-BOLT - 6009/34440	81.22
FLEETPRIDE, INC	216563	06/22/2022	100086386	FUEL SHUT OFF - 8003/34410	25.00
FLEETPRIDE, INC	216563	06/22/2022	100147272	EZ CK PTS, GROMMET KIT - STOCK ITEM	343.04
FLEETPRIDE, INC	216563	06/22/2022	100147274	NPT - STOCK ITEM	15.72
FLEETPRIDE, INC	216563	06/22/2022	100147626	INNER FILTER - STOCK ITEM	21.80
FLEETPRIDE, INC	216563	06/22/2022	100147956	JUNCTION BOX - STOCK ITEM	19.16
FLEETPRIDE, INC	216563	06/22/2022	100151170	EZ CK - STOCK ITEM	260.00
FLEETPRIDE, INC	216563	06/22/2022	100167351	DEF FLUID - STOCK ITEM	134.96
FLEETPRIDE, INC	216563	06/22/2022	100193716	DEF FLUID - STOCK & 26MISC/34461	168.70
FLEETPRIDE, INC	216627	06/29/2022	100300459	ANNUAL SCAN TOOL LICENSE UPDATE	2,675.00
FLEETPRIDE, INC	216686	07/06/2022	100372288	TERMINAL JUNCTION BOX - STOCK ITEM	77.18
Vendor VEN31404 - FLEETPRIDE, INC Total:					4,651.64
Vendor: VEN35876 - FLIGHTBRIDGEED, LLC					
FLIGHTBRIDGEED, LLC	216628	06/29/2022	PSINV00225	ADVANCED CONCEPTS IN CRITICAL CARE-EMS TRAININ	2,685.00
Vendor VEN35876 - FLIGHTBRIDGEED, LLC Total:					2,685.00
Vendor: VEN06261 - FURY CHRYSLER JEEP					
FURY CHRYSLER JEEP	216500	06/15/2022	5159857	FUEL FLTR, CRANKCASE BRTHOR - 833/34421	332.40
FURY CHRYSLER JEEP	216500	06/15/2022	5159930	CAB LIGHTS - 833/34421	134.40
FURY CHRYSLER JEEP	216629	06/29/2022	5160128	WHEEL VALVE, WHEEL - 833/34421	431.08
Vendor VEN06261 - FURY CHRYSLER JEEP Total:					897.88
Vendor: VEN35901 - GABRIELLA K STEPKA					
GABRIELLA K STEPKA	216687	07/06/2022	20220706	8 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	104.00
Vendor VEN35901 - GABRIELLA K STEPKA Total:					104.00
Vendor: VEN14420 - GENUINE PARTS COMPANY					
GENUINE PARTS COMPANY	13319	06/16/2022	2514-993592	SPARK PLUG-RIVER OAKS	11.22
GENUINE PARTS COMPANY	13319	06/16/2022	2514-994392	FUEL & OIL FILTER - 6009/34363	92.12
GENUINE PARTS COMPANY	13374	06/23/2022	2514-994614	SW50/SW30/SPARK PLUGS/GLOVES/BRAKE CLEAN -RIVEROAKS	163.32
GENUINE PARTS COMPANY	13319	06/16/2022	2514-994669	POSI-TRAC ADDITIVE - STOCK ITEM	26.32
GENUINE PARTS COMPANY	13319	06/16/2022	2514-994831	BRK PADS & ROTORS - 1004/34375	139.99
GENUINE PARTS COMPANY	13319	06/16/2022	2514-994886	CREDIT INV# 2514-994392 - FUEL FILTER	-67.00
GENUINE PARTS COMPANY	13319	06/16/2022	2514-997035	BRK ROTORS & PADS - 5011/34430	129.99
GENUINE PARTS COMPANY	13374	06/23/2022	2514-997767	WASHER NOZZLE - 2601/3445	10.98
GENUINE PARTS COMPANY	13374	06/23/2022	2514-997775	SMV SIGN - 8507/34451	22.99
GENUINE PARTS COMPANY	13374	06/23/2022	2514-997872	STARTER FLUID, ADHESIVE - SHOP SUPPLY SS100	18.38
GENUINE PARTS COMPANY	13423	06/30/2022	2514-998176	RELAY, TOGGLE SWITCH - 3138/34467	13.24
GENUINE PARTS COMPANY	13423	06/30/2022	2514-998465	BRAKE RUBBER CALIPERS - 2601/34450	7.14
GENUINE PARTS COMPANY	13423	06/30/2022	2514-999269	WASHER NOZZLE - 2601/3445	7.14
GENUINE PARTS COMPANY	13479	07/07/2022	2514-999334	CREDIT INV# 2514-999269 - DEFECTIVE SPRAYER	-7.14
GENUINE PARTS COMPANY	13479	07/07/2022	2514-999697	DISC BRK PAD - 1666/34485	65.41
GENUINE PARTS COMPANY	13479	07/07/2022	2514-999873	BRAKE QUIET - STOCK ITEM	10.29
Vendor VEN14420 - GENUINE PARTS COMPANY Total:					644.39

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN07022 - GERLACH OUTDOOR POWER EQUIPMENT, INC.					
GERLACH OUTDOOR POWER	13320	06/16/2022	234192	SPARK PLUG, FILTER, OIL - 8507/34412 & 8508/34411	302.60
GERLACH OUTDOOR POWER	13320	06/16/2022	234193	CARBUEATOR KIT - 31MISC/34416	32.19
GERLACH OUTDOOR POWER	13320	06/16/2022	234649	OIL - 8508/34432	35.96
GERLACH OUTDOOR POWER	13375	06/23/2022	235229	BLADES & WHEEL - 8507/34462 & 8508/34463	323.61
GERLACH OUTDOOR POWER	13480	07/07/2022	235600	CLAMSHELL UNIVERSAL FIT/MAXI-CUT FITTINGS-STREETS	164.99
GERLACH OUTDOOR POWER	13480	07/07/2022	235668	BLADE-PARKS	66.00
GERLACH OUTDOOR POWER	13480	07/07/2022	235782	DRUM LID, CAP & SPRING KIT - 31MISC/34497	82.90
Vendor VEN07022 - GERLACH OUTDOOR POWER EQUIPMENT, INC. Total:					1,008.25

Vendor: VEN07606 - GERLACH SERVICE INC.

GERLACH SERVICE INC.	13481	07/07/2022	56577	BLADES - 31MISC/34494	15.11
Vendor VEN07606 - GERLACH SERVICE INC. Total:					15.11

Vendor: VEN07007 - GERTENS

GERTENS	216501	06/15/2022	169157/12	TALPIRID MOLE BAIT	97.90
GERTENS	216501	06/15/2022	7155/8	BROWN MULCH	104.85
GERTENS	216501	06/15/2022	791685/1	ANNUALS	278.29
GERTENS	216630	06/29/2022	171747/12	J TURF IRON-RIVER OAKS	377.30
GERTENS	216501	06/15/2022	7285/8	BROWN MULCH	139.80
GERTENS	216688	07/06/2022	7405/8	BROWN MULCH-GARDEN CLU	139.80
GERTENS	216688	07/06/2022	906053/1	ATLANTIC AUTO FILL KIT-PARK	34.99
GERTENS	216688	07/06/2022	643886/6	SHRUBS FOR RIVER OAKS	380.00
GERTENS	216688	07/06/2022	K43886/6	PERENNIALS FOR RIVER OAKS	430.00
GERTENS	216688	07/06/2022	7470/8	BROWN MULCH	559.20
GERTENS	216688	07/06/2022	7477/8	BROWN MULCH	279.60
GERTENS	216688	07/06/2022	7530/8	BROWN MULCH	139.80
GERTENS	216688	07/06/2022	7531/8	BROWN MULCH	139.80
GERTENS	216688	07/06/2022	7541/8	BROWN MULCH	139.80
GERTENS	216688	07/06/2022	175864/12	QUIKPRO BY ROUNDUP-RIVER OAKS	358.99
GERTENS	216688	07/06/2022	634538/6	GRASSES FOR RIVER OAKS	112.22
GERTENS	216688	07/06/2022	7545/8	BROWN MULCH	139.80
GERTENS	216688	07/06/2022	96644/6	CREDIT INV# 631448 - SHRUB	-74.00
GERTENS	216688	07/06/2022	96645/6	SHRUBS-WATER DEPT	74.00
GERTENS	216688	07/06/2022	K56507/12	FERTILIZER	18,652.50
GERTENS	216688	07/06/2022	179509/12	WEED WHACKER FOR RIVER OAKS	161.88
GERTENS	216688	07/06/2022	180071/12	ESPLANADE/QUIKPRO ROUNDUP	990.70
GERTENS	216688	07/06/2022	944157/1	SNOW CRAB TREES/STRAWBERRIES/GRASSES	270.00
GERTENS	216688	07/06/2022	7601/8	SOD STAPLES/LANDSCAPE FABRIC	47.85
GERTENS	216688	07/06/2022	7602/8	1 1/2" PINK SIOUX QUARTZ ROCK	230.85
GERTENS	216688	07/06/2022	946427/1	ANNUALS	17.12
GERTENS	216688	07/06/2022	654395/6	FLOWERS FOR RIVER OAKS	768.00
GERTENS	216688	07/06/2022	658461/6	SHRUBS & GRASSES-OAKWOOD PARK LANDSCAPING	925.00
GERTENS	216688	07/06/2022	7639/8	BROWN MULCH-OAKWOOD PARK LANDSCAPING	139.80
GERTENS	216688	07/06/2022	7643/8	1 1/2" KEYSTONE LIMESTONE-OAKWOOD PARK LANDSCAPING	116.25

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GERTENS	216688	07/06/2022	659098/6	SHRUBS-OAKWOOD PARK LANDSCAPING	800.00
GERTENS	216688	07/06/2022	7644/8	1 1/2" KEYSTONE LIMESTONE-OAKWOOD PARK LANDSCAPING	116.25
GERTENS	216688	07/06/2022	7646/8	1 1/2" KEYSTONE LIMESTONE-OAKWOOD PARK LANDSCAPING	116.25
GERTENS	216688	07/06/2022	7649/8	1 1/2" KEYSTONE LIMESTONE-OAKWOOD PARK LANDSCAPING	116.25
GERTENS	216688	07/06/2022	7652/8	BROWN MULCH-OAKWOOD PARK LANDSCAPING	34.95
Vendor VEN07007 - GERTENS Total:					27,355.79
Vendor: VEN34259 - GONYEA HOMES					
GONYEA HOMES	216691	07/06/2022	20220706-1	REFUND ESCROW - 7109 61ST ALCOVE S	6,295.00
GONYEA HOMES	216691	07/06/2022	20220706-2	REFUND ESCROW - 7119 61ST ST S	6,295.00
Vendor VEN34259 - GONYEA HOMES Total:					12,590.00
Vendor: VEN07043 - GOODIN COMPANY					
GOODIN COMPANY	13321	06/16/2022	2515200-00	MINI WATER HEATER-PW	168.84
Vendor VEN07043 - GOODIN COMPANY Total:					168.84
Vendor: VEN32232 - GOODYEAR COMMERCIAL TIRE & SERVICE CENTERS					
GOODYEAR COMMERCIAL TIR	216631	06/29/2022	124-1105046	TIRES - 1801/34466	635.52
GOODYEAR COMMERCIAL TIR	216631	06/29/2022	124-1105101	TIRES - 1744/34481	782.46
Vendor VEN32232 - GOODYEAR COMMERCIAL TIRE & SERVICE CENTERS Total:					1,417.98
Vendor: VEN15382 - GOPHER STATE ONE CALL					
GOPHER STATE ONE CALL	13424	06/30/2022	2050314	MAY ONE CALL TICKETS	1,469.75
Vendor VEN15382 - GOPHER STATE ONE CALL Total:					1,469.75
Vendor: VEN33410 - GOVCONNECTION, INC					
GOVCONNECTION, INC	13425	06/30/2022	72888610	ARUBA ION SWITCH REPLACEMENT-WOODRIDGE PARK	189.67
Vendor VEN33410 - GOVCONNECTION, INC Total:					189.67
Vendor: VEN35858 - GPS INDUSTRIES LLC					
GPS INDUSTRIES LLC	216502	06/15/2022	REP0009762	REPAIR DAMAGED GPS UNIT	427.50
GPS INDUSTRIES LLC	216502	06/15/2022	CON007008	CONNECT RENTAL 6/15/22-7/14/22	4,435.31
Vendor VEN35858 - GPS INDUSTRIES LLC Total:					4,862.81
Vendor: VEN07015 - GRAINGER					
GRAINGER	13322	06/16/2022	9323012352	LIQUID RETAINING COMPOUND-UTILITIES	70.72
GRAINGER	13376	06/23/2022	9324633495	PORTABLE PRINTER-UTILITIES	186.08
GRAINGER	13376	06/23/2022	9325434547	COMBUSTIBLE GAS DETECTOR-UTILITIES	161.65
GRAINGER	13376	06/23/2022	9327093135	RESIN COMP SPLICE KIT-STREETLIGHTS	791.80
GRAINGER	13322	06/16/2022	9330288854	DRY WIPES - SHOP SUPPLY	72.50
GRAINGER	13322	06/16/2022	9330288862	PAPER TOWEL SHEETS FOR FUEL ISLAND DISPENSER	73.30
GRAINGER	13426	06/30/2022	9352130679	ELECTRIC TANKLESS WATER HEATER-PW	188.04
Vendor VEN07015 - GRAINGER Total:					1,544.09
Vendor: VEN07023 - GRAPHIC DESIGN INC					
GRAPHIC DESIGN INC	13482	07/07/2022	QB43758	JUNE NEWSLETTER	5,362.37
GRAPHIC DESIGN INC	13482	07/07/2022	QB43812	BUSINESS CARDS-JAKES	55.00
Vendor VEN07023 - GRAPHIC DESIGN INC Total:					5,417.37
Vendor: VEN13406 - GREAT LAKES COCA-COLA DISTRIBUTION, LLC					
GREAT LAKES COCA-COLA DIS	13323	06/16/2022	3610215549	BEVERAGES FOR ICE ARENA	300.35

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
GREAT LAKES COCA-COLA DIS	13323	06/16/2022	3610215598	BEVERAGES FOR CLUBHOUSE	1,407.00
GREAT LAKES COCA-COLA DIS	13323	06/16/2022	3610215666	BEVERAGES FOR CLUBHOUSE	800.96
GREAT LAKES COCA-COLA DIS	13323	06/16/2022	3649204859	BEVERAGES FOR CLUBHOUSE	870.80
Vendor VEN13406 - GREAT LAKES COCA-COLA DISTRIBUTION, LLC Total:					3,379.11
Vendor: VEN33879 - GREATAMERICA FINANCIAL SERVICES CORPORATION					
GREATAMERICA FINANCIAL SE	216564	06/22/2022	31834867	MAIL MACHINE METER	293.95
				RENTAL - JUNE	
GREATAMERICA FINANCIAL SE	216632	06/29/2022	31863961	FOLDING MACHINE RENTAL -	343.85
				JUNE	
Vendor VEN33879 - GREATAMERICA FINANCIAL SERVICES CORPORATION Total:					637.80
Vendor: VEN34482 - GREY CLOUD ISLAND TOWNSHIP					
GREY CLOUD ISLAND TOWNS	216692	07/06/2022	20220630	2ND QTR 2022 BLDG PERMIT	131.04
				REVENUE	
Vendor VEN34482 - GREY CLOUD ISLAND TOWNSHIP Total:					131.04
Vendor: VEN32030 - GRIMCO INC					
GRIMCO INC	13324	06/16/2022	28607606-01	WHITE MAGNETIC SHEETING-	184.01
				STREET SIGNS	
Vendor VEN32030 - GRIMCO INC Total:					184.01
Vendor: VEN33637 - GUARDIAN SUPPLY, LLC					
GUARDIAN SUPPLY, LLC	13427	06/30/2022	12549	UNIFORM-RAYMOND	34.99
Vendor VEN33637 - GUARDIAN SUPPLY, LLC Total:					34.99
Vendor: VEN32266 - HANCO CORPORATION					
HANCO CORPORATION	216565	06/22/2022	625688	TIRES - STOCK & 8511/34428	531.24
HANCO CORPORATION	216565	06/22/2022	626119	TIRES - STOCK ITEM	126.70
HANCO CORPORATION	216565	06/22/2022	626327	TIRES - STOCK ITEM	549.36
HANCO CORPORATION	216693	07/06/2022	627130	TIRES - STOCK ITEM	645.11
Vendor VEN32266 - HANCO CORPORATION Total:					1,852.41
Vendor: VEN08001 - HAWKINS, INC					
HAWKINS, INC	216566	06/22/2022	6184941	150LB CHLORINE CYINDER	10.00
HAWKINS, INC	216566	06/22/2022	6184942	150LB CHLORINE CYINDERS	120.00
HAWKINS, INC	216694	07/06/2022	6208463	CHLORINE -	4,040.88
				HYDROFLUOSILICIC ACID	
HAWKINS, INC	216694	07/06/2022	6211070	150LB CHLORINE CYLINDERS	100.00
Vendor VEN08001 - HAWKINS, INC Total:					4,270.88
Vendor: VEN32661 - HOHENSTEINS, INC					
HOHENSTEINS, INC	216503	06/15/2022	507771	BEER FOR CLUBHOUSE	262.40
HOHENSTEINS, INC	216633	06/29/2022	511570	BEER FOR CLUBHOUSE	654.00
HOHENSTEINS, INC	216695	07/06/2022	513585	BEER FOR CLUBHOUSE	572.50
Vendor VEN32661 - HOHENSTEINS, INC Total:					1,488.90
Vendor: VEN35881 - HOLGANIX LLC					
HOLGANIX LLC	216504	06/15/2022	9006	HOLGANIX GOLF BLEND	888.15
				CONCENTRATE	
Vendor VEN35881 - HOLGANIX LLC Total:					888.15
Vendor: VEN33989 - ICE SPORTS INDUSTRY					
ICE SPORTS INDUSTRY	216634	06/29/2022	52741	SKATER MEMBER 1-TERM	15.00
Vendor VEN33989 - ICE SPORTS INDUSTRY Total:					15.00
Vendor: VEN09001 - ICMA RETIREMENT TRUST-457,ROTH					
ICMA RETIREMENT TRUST-45	13325	06/16/2022	INV024984	6/16/22 BIWEEKLY PAYROLL	2,715.76
				5/23/22-6/5/22	
ICMA RETIREMENT TRUST-45	13325	06/16/2022	INV024985	6/16/22 BIWEEKLY PAYROLL	10,412.62
				5/23/22-6/5/22	
ICMA RETIREMENT TRUST-45	13325	06/16/2022	INV024986	6/16/22 BIWEEKLY PAYROLL	1,236.05
				5/23/22-6/5/22	
ICMA RETIREMENT TRUST-45	13428	06/30/2022	INV024994	6/30/22 BIWEEKLY PAYROLL	2,715.76
				6/6/22-6/19/22	
ICMA RETIREMENT TRUST-45	13428	06/30/2022	INV024995	6/30/22 BIWEEKLY PAYROLL	11,025.03
				6/6/22-6/19/22	

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ICMA RETIREMENT TRUST-45	13428	06/30/2022	INV024996	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	1,227.71
Vendor VEN09001 - ICMA RETIREMENT TRUST-45,ROTH Total:					29,332.93
Vendor: VEN32209 - INDEPENDENT BLACK DIRT & SOD CO, INC					
INDEPENDENT BLACK DIRT &	216505	06/15/2022	31720	12 YARDS BLACK DIRT	252.00
INDEPENDENT BLACK DIRT &	216505	06/15/2022	31721	12 YARDS BLACK DIRT	252.00
INDEPENDENT BLACK DIRT &	216505	06/15/2022	31722	12 YARDS BLACK DIRT	252.00
INDEPENDENT BLACK DIRT &	216505	06/15/2022	31723	12 YARDS BLACK DIRT	252.00
INDEPENDENT BLACK DIRT &	216505	06/15/2022	31798	12 YARDS BLACK DIRT	252.00
Vendor VEN32209 - INDEPENDENT BLACK DIRT & SOD CO, INC Total:					1,260.00
Vendor: VEN30088 - INSTRUMENTAL RESEARCH, INC					
INSTRUMENTAL RESEARCH, IN	216567	06/22/2022	4105	MAY WATER TESTING	460.88
Vendor VEN30088 - INSTRUMENTAL RESEARCH, INC Total:					460.88
Vendor: VEN09024 - INVER GROVE FORD					
INVER GROVE FORD	13326	06/16/2022	5315299	CLAMP - 6009/34363	34.16
INVER GROVE FORD	13326	06/16/2022	5315305	CREDIT INV# 5314544 - CORE RETURN	-50.00
INVER GROVE FORD	13326	06/16/2022	5315436	WEATHERSTRIP & DOOR PLATE - 6009/34363	80.91
INVER GROVE FORD	13326	06/16/2022	5315675	WATER PUMP, V-BELT, TENSIONER - 832/34408	179.76
INVER GROVE FORD	13326	06/16/2022	5315688	ALTERNATOR - 832/34408	294.50
INVER GROVE FORD	13429	06/30/2022	5315724	CLM# CA211332 - FA4424 GRILLE/BUMPER 1504/34403	789.01
INVER GROVE FORD	13326	06/16/2022	5315846	ROTORS - STOCK ITEM	91.98
INVER GROVE FORD	13326	06/16/2022	5315865	ROTORS - STOCK ITEM	183.96
INVER GROVE FORD	13326	06/16/2022	6367906	EXHAUST RPR - 6009/34363	1,389.83
INVER GROVE FORD	13377	06/23/2022	5315991	V-BELT, BRK PADS, OIL DRAIN PLUG - STOCK ITEM	86.11
INVER GROVE FORD	13377	06/23/2022	5316021	VAVLE ASSEMBLY - STOCK ITE	75.44
INVER GROVE FORD	13483	07/07/2022	5316047	CREDIT INV# 5315688 - ALTERNATOR CORE RETURN	-30.00
INVER GROVE FORD	13377	06/23/2022	5316109	ROTORS, PADS, SEAL - 2601/34450	489.67
INVER GROVE FORD	13377	06/23/2022	5316112	SEAL RING - 2601/34450	4.70
INVER GROVE FORD	13377	06/23/2022	5316144	WIPERS, AIR FLTR - STOCK ITE	195.40
INVER GROVE FORD	13429	06/30/2022	5316264	CALIPER ASSEMBLY - 2601/34450	286.02
INVER GROVE FORD	13483	07/07/2022	5316522	CREDIT INV# 5316264 - CALIPER CORE RETURN	-100.00
INVER GROVE FORD	13483	07/07/2022	6368778	WHEEL ALIGNMENT & STEERING - 832/34408	2,594.82
INVER GROVE FORD	13483	07/07/2022	5316623	WIPERS - STOCK ITEM	41.80
Vendor VEN09024 - INVER GROVE FORD Total:					6,638.07
Vendor: VEN09255 - I-STATE TRUCK CENTER					
I-STATE TRUCK CENTER	216568	06/22/2022	C242773444-01	RH HEADLAMP & LH HEADLAMP - STOCK ITEM	813.60
I-STATE TRUCK CENTER	216696	07/06/2022	C242773582-01	HEAD CAP TUBE-OIL FILLER - RETURNED	3.67
I-STATE TRUCK CENTER	216635	06/29/2022	C242774793-01	FILLER CAP - 4002/34422	49.17
I-STATE TRUCK CENTER	216696	07/06/2022	C242774904-01	CREDIT INV# C242773582-01 - HEAD CAP TUBE-OIL FILL	-3.67
I-STATE TRUCK CENTER	216696	07/06/2022	C242776613-01	BLOWER MOTOR, HARNESS - 4007/3449	152.76
Vendor VEN09255 - I-STATE TRUCK CENTER Total:					1,015.53
Vendor: VEN09103 - IUOE CENTRAL PENSION FUND					
IUOE CENTRAL PENSION FUN	13430	06/30/2022	INV024972	6/2/22 BIWEEKLY PAYROLL 5/9/22-5/22/22	7,104.00
IUOE CENTRAL PENSION FUN	13430	06/30/2022	INV024987	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	7,104.00

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IUOE CENTRAL PENSION FUN	13430	06/30/2022	INV024997	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	7,104.00
Vendor VEN09103 - IUOE CENTRAL PENSION FUND Total:					21,312.00
Vendor: VEN29213 - J.J. TAYLOR DISTRIBUTING COMPANY OF MN					
J.J. TAYLOR DISTRIBUTING CO	216569	06/22/2022	3311128	BEER FOR CLUBHOUSE	1,802.50
Vendor VEN29213 - J.J. TAYLOR DISTRIBUTING COMPANY OF MN Total:					1,802.50
Vendor: VEN35895 - JANA ARMSTEAD					
JANA ARMSTEAD	216697	07/06/2022	20220706	DISCOVER CG/STRAWBERRY FEST MEDALLION HUNT WINNER	250.00
Vendor VEN35895 - JANA ARMSTEAD Total:					250.00
Vendor: VEN35630 - JAYTECH INC					
JAYTECH INC	216570	06/22/2022	220223	PDQ TITRATING & INDICATOR BUFFER SOLUTION-ICE	83.37
Vendor VEN35630 - JAYTECH INC Total:					83.37
Vendor: VEN32251 - JEFFEREY DALE CORKISH					
JEFFEREY DALE CORKISH	216698	07/06/2022	20220706	SUMMER COTTAGE GROVE HOCKEY ACADEMY DIRECTOR	17,143.90
Vendor VEN32251 - JEFFEREY DALE CORKISH Total:					17,143.90
Vendor: VEN10080 - JEFFERSON FIRE & SAFETY INC					
JEFFERSON FIRE & SAFETY INC	13378	06/23/2022	IN140837	3 PANEL SHIELD-UNIFORM HELMET FRONT	277.80
Vendor VEN10080 - JEFFERSON FIRE & SAFETY INC Total:					277.80
Vendor: VEN11026 - JENNARI GROUP					
JENNARI GROUP	13327	06/16/2022	79618	DOT INSPECTION - 4006/3436	241.98
JENNARI GROUP	13327	06/16/2022	79699	FRONT SPRINGS,O/S LABOR - 4008/34371	3,050.26
JENNARI GROUP	13431	06/30/2022	80146	INSTL, MNT & BAL TIRES, ALIGNMNT - 1801/34466	266.26
Vendor VEN11026 - JENNARI GROUP Total:					3,558.50
Vendor: VEN35769 - JOHN SCANLAN					
JOHN SCANLAN	216636	06/29/2022	20220629	REIMBURSEMENT FOR PGA MEMBERSHIP DUES	437.00
Vendor VEN35769 - JOHN SCANLAN Total:					437.00
Vendor: VEN35904 - JOHN THOMAS TEIGLAND					
JOHN THOMAS TEIGLAND	216699	07/06/2022	20220706	52 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	676.00
Vendor VEN35904 - JOHN THOMAS TEIGLAND Total:					676.00
Vendor: VEN10068 - JOHNSON BROTHERS LIQUOR CO.					
JOHNSON BROTHERS LIQUOR	216637	06/29/2022	2044258	ALCOHOL FOR CLUBHOUSE	81.75
JOHNSON BROTHERS LIQUOR	216506	06/15/2022	2058217	ALCOHOL FOR CLUBHOUSE	1,150.94
JOHNSON BROTHERS LIQUOR	216637	06/29/2022	2069206	ALCOHOL FOR CLUBHOUSE	1,320.40
Vendor VEN10068 - JOHNSON BROTHERS LIQUOR CO. Total:					2,553.09
Vendor: VEN35290 - JOHNSON BROTHERS LIQUOR COMPANY					
JOHNSON BROTHERS LIQUOR	216638	06/29/2022	3527527	BEER FOR CLUBHOUSE	209.00
JOHNSON BROTHERS LIQUOR	216571	06/22/2022	3538955	BEER FOR CLUBHOUSE	159.00
Vendor VEN35290 - JOHNSON BROTHERS LIQUOR COMPANY Total:					368.00
Vendor: VEN35902 - JORDAN STRAND					
JORDAN STRAND	216700	07/06/2022	20220706	16 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	400.00
Vendor VEN35902 - JORDAN STRAND Total:					400.00
Vendor: VEN33735 - JOSHUA EDWARD ANDERSON					
JOSHUA EDWARD ANDERSON	216701	07/06/2022	20220706	60 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	1,500.00
Vendor VEN33735 - JOSHUA EDWARD ANDERSON Total:					1,500.00

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Vendor: VEN32241 - JOSHUA LEROY COLVIN					
JOSHUA LEROY COLVIN	216702	07/06/2022	20220706	50 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	2,500.00
Vendor VEN32241 - JOSHUA LEROY COLVIN Total:					2,500.00
Vendor: VEN31197 - JT SERVICES OF MINNESOTA					
JT SERVICES OF MINNESOTA	13328	06/16/2022	JT22-138-06	KNOCKDOWN	566.88
JT SERVICES OF MINNESOTA	13432	06/30/2022	JT22-151-11	ANCHOR BOLTS-STREETLIGHT	1,839.00
Vendor VEN31197 - JT SERVICES OF MINNESOTA Total:					2,405.88
Vendor: VEN31290 - JUDITH A GRAF					
JUDITH A GRAF	13329	06/16/2022	20220531-1	MAY COUNCIL MEETING MINUTES	482.83
JUDITH A GRAF	13329	06/16/2022	20220531-2	MAY CGCVB MEETING MINUTES	97.80
JUDITH A GRAF	13329	06/16/2022	20220531-3	MAY EDA MEETING MINUTES	19.09
JUDITH A GRAF	13329	06/16/2022	20220531-4	MAY PLANNING COMMISSION MEETING MIN	14.79
Vendor VEN31290 - JUDITH A GRAF Total:					614.51
Vendor: VEN35605 - JULIE PRIOR-MILLER					
JULIE PRIOR-MILLER	216572	06/22/2022	20220420	REIMBURSEMENT FOR VOLUNTEER BANQUET FLOWERS	381.59
JULIE PRIOR-MILLER	216507	06/15/2022	20220615	REIMBURSEMENT FOR STOCK PHOTOS-APR/MAY	59.98
JULIE PRIOR-MILLER	216507	06/15/2022	20220615	REIMBURSEMENT FOR STEAMER-CVB SUPPLIES	59.05
JULIE PRIOR-MILLER	216507	06/15/2022	20220615	REIMBURSEMENT FOR FOLDING TABLE-CVB SUPPLIES	113.28
Vendor VEN35605 - JULIE PRIOR-MILLER Total:					613.90
Vendor: VEN11002 - KENNEDY AND GRAVEN					
KENNEDY AND GRAVEN	216639	06/29/2022	167963	TIF DISTRICT 1-20 (NORTHPOINTE INDUSTRIAL)	424.00
KENNEDY AND GRAVEN	216639	06/29/2022	167963	MODERN AUTOMOTIVE TIF	291.50
Vendor VEN11002 - KENNEDY AND GRAVEN Total:					715.50
Vendor: VEN35714 - KLETSCHKA INSPECTIONS LLC					
KLETSCHKA INSPECTIONS LLC	13433	06/30/2022	20220601-1	MAY ELECTRICAL INSPECTIONS-COTTAGE GROV	12,918.75
KLETSCHKA INSPECTIONS LLC	13433	06/30/2022	20220601-2	MAY ELECTRICAL INSPECTIONS-DENMARK	82.68
Vendor VEN35714 - KLETSCHKA INSPECTIONS LLC Total:					13,001.43
Vendor: VEN31717 - KRAFT CONTRACTING & MECHANICAL LLC					
KRAFT CONTRACTING & MEC	13330	06/16/2022	25453	THERMOSTAT ISSUES - HERO CENTER	410.00
KRAFT CONTRACTING & MEC	13379	06/23/2022	25765	COMPRESSOR FAILED - CITY HALL	590.00
Vendor VEN31717 - KRAFT CONTRACTING & MECHANICAL LLC Total:					1,000.00
Vendor: VEN35263 - KROMER PRO LLC					
KROMER PRO LLC	13331	06/16/2022	580852	COUPLING, DIAPHRAGM KIT, SHAFT SEAL - 8702/34406	188.54
KROMER PRO LLC	13331	06/16/2022	580858	HYPRO PUMP - 8702/34406	917.45
Vendor VEN35263 - KROMER PRO LLC Total:					1,105.99
Vendor: VEN35896 - KYRA ERICKSON					
KYRA ERICKSON	216703	07/06/2022	20220706	40 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	520.00
Vendor VEN35896 - KYRA ERICKSON Total:					520.00
Vendor: VEN35654 - LARKIN HOFFMAN DALY & LINDGREN LTD					
LARKIN HOFFMAN DALY & LIN	13332	06/16/2022	805009	AGG INDUSTRIES MINE EXPANSION-ENVIRONMENTAL REVIEW	2,373.00
Vendor VEN35654 - LARKIN HOFFMAN DALY & LINDGREN LTD Total:					2,373.00

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Vendor: VEN32527 - LASTING IMPRESSIONS LANDSCAPE SERVICES, INC					
LASTING IMPRESSIONS LANDS	216573	06/22/2022	465716	6 BALES OF STRAW W/TACK-RIVER OAKS	99.39
LASTING IMPRESSIONS LANDS	216573	06/22/2022	465722	3 YARDS DARK BROWN MULCH-RIVER OAKS	117.03
LASTING IMPRESSIONS LANDS	216573	06/22/2022	405418	2 YARDS DARK BROWN MULCH-RIVER OAKS	78.02
LASTING IMPRESSIONS LANDS	216573	06/22/2022	490564	6 BAGS EZ STRAW-RIVER OAK	99.39
LASTING IMPRESSIONS LANDS	216704	07/06/2022	465740	6X250 ROLL NEEDLE PUNCH FABRIC-RIVER OAKS	197.72
Vendor VEN32527 - LASTING IMPRESSIONS LANDSCAPE SERVICES, INC Total:					591.55
Vendor: VEN33320 - LAURA CORKISH					
LAURA CORKISH	216705	07/06/2022	20220706	29 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	580.00
Vendor VEN33320 - LAURA CORKISH Total:					580.00
Vendor: VEN35900 - LAUREN MARIE MUHL					
LAUREN MARIE MUHL	216706	07/06/2022	20220706	32 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	416.00
Vendor VEN35900 - LAUREN MARIE MUHL Total:					416.00
Vendor: VEN12341 - LAWSON PRODUCTS, INC					
LAWSON PRODUCTS, INC	216640	06/29/2022	9309664627	FITTINGS, HARDWARE, GRINDING DISCS-STOCK & SS100	182.20
LAWSON PRODUCTS, INC	216707	07/06/2022	9309686835	NYLON CABLE TIES - SHOP SUPPLIES SS100	7.83
Vendor VEN12341 - LAWSON PRODUCTS, INC Total:					190.03
Vendor: VEN12370 - LEAGUE OF MINNESOTA CITIES INS TRUST					
LEAGUE OF MINNESOTA CITIE	216574	06/22/2022	19040	CLM# 459712 OACHS	140.11
LEAGUE OF MINNESOTA CITIE	216574	06/22/2022	19055	CLM# 465475 PLACE	793.60
LEAGUE OF MINNESOTA CITIE	216574	06/22/2022	19150	CLM# 474086 OLSON	302.18
LEAGUE OF MINNESOTA CITIE	216574	06/22/2022	7296	CLM# LMC GL109285-KURTENBACH-UNCONST TRAFFIC STOP	1,000.00
LEAGUE OF MINNESOTA CITIE	216508	06/15/2022	20220606-1	2ND INSTALLMENT 2022 PROPERTY/CASUALTY	79,598.00
LEAGUE OF MINNESOTA CITIE	216508	06/15/2022	20220606-2	2ND INSTALLMENT 2022 WORKERS COMP	218,024.00
Vendor VEN12370 - LEAGUE OF MINNESOTA CITIES INS TRUST Total:					299,857.89
Vendor: VEN31896 - LEVANDER, GILLEN & MILLER, P.A.					
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	MAYOR & COUNCIL MAY LEGAL SVCS	2,765.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	FOOD TRUCK LICENSE MAY LEGAL SVCS	80.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	MISC COMMUNITY DEVELOPMENT MAY LEGAL SVCS	615.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	MISC FINANCE MAY LEGAL SVCS	560.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	FURBER FARMS MAY LEGAL SVCS	80.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	RECODIFICATION OF CITY&ZONING CODE MAY LEGAL SVCS	5,104.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	COMPOST SITE MAY LEGAL SVCS	700.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	ENDEAVOR MAY LEGAL SVCS	24.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	RENEWAL 2021 MAY LEGAL SVCS	48.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	MISC EDA MAY LEGAL SVCS	64.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	SYNDICA LLP MAY LEGAL SVCS	496.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	HANG LLC MAY LEGAL SVCS	72.00

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LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	WATERMAIN EXTENSION- GOODVIEW AVE MAY LEGAL SVCS	1,872.14
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	WATER QUALITY ISSUES (PFC) MAY LEGAL SVCS	48.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	EAST PT DOUGLAS/JAMAICA AVE PROJECT MAY LEGAL SVC	844.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	NORTHPOINTE DEVELOPMENT MAY LEGAL S	869.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	EXTEN TRUNK SANITARY SEWER S 100TH MAY LEGAL SVCS	920.50
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	MISC PUBLIC WORKS MAY LEGAL SVCS	496.00
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	HINTON WOODS 2ND ADDITION MAY LEGAL SVCS	689.50
LEVANDER, GILLEN & MILLER,	13434	06/30/2022	20220531	PARKVIEW POINTE MAY LEGAL SVCS	72.50
Vendor VEN31896 - LEVANDER, GILLEN & MILLER, P.A. Total:					16,419.64
Vendor: VEN35891 - LOGO GOLF CHIPS INC					
LOGO GOLF CHIPS INC	216641	06/29/2022	42818	PROSHOP MERCHANDISE	265.00
Vendor VEN35891 - LOGO GOLF CHIPS INC Total:					265.00
Vendor: VEN35668 - LRS PORTABLES LLC					
LRS PORTABLES LLC	216575	06/22/2022	MP202462	TOILET RENTAL - OAKWOOD PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202463	TOILET RENTAL - WAG FARMS DOG PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202464	TOILET RENTAL - RIVER OAKS	120.00
LRS PORTABLES LLC	216575	06/22/2022	MP202465	TOILET RENTAL - HAMLET PAR	305.00
LRS PORTABLES LLC	216575	06/22/2022	MP202466	TOILET RENTAL - HIGHLANDS PARK	125.00
LRS PORTABLES LLC	216575	06/22/2022	MP202467	TOILET RENTAL - KINGSTON PARK	185.00
LRS PORTABLES LLC	216575	06/22/2022	MP202468	TOILET RENTAL - WOODRIDGE PARK	185.00
LRS PORTABLES LLC	216575	06/22/2022	MP202469	TOILET RENTAL - GREY CLOUD ISLAND	2.14
LRS PORTABLES LLC	216575	06/22/2022	MP202470	TOILET RENTAL - PINE GLEN	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202471	TOILET RENTAL - PINE HILL SCHOOL	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202472	TOILET RENTAL - BELDEN PAR	115.00
LRS PORTABLES LLC	216575	06/22/2022	MP202473	TOILET RENTAL - HEARTHSIDE PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202474	TOILET RENTAL - HILLSIDE SCHOOL	120.00
LRS PORTABLES LLC	216575	06/22/2022	MP202475	TOILET RENTAL - WEST DRAW PARK	120.00
LRS PORTABLES LLC	216575	06/22/2022	MP202476	TOILET RENTAL - PETER THOMPSON PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202477	TOILET RENTAL - COTTAGE GROVE ELEMENTARY	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202478	TOILET RENTAL - PINE TREE VALLEY PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202479	TOILET RENTAL - GREY CLOUD ELEM SCHOOL	245.00
LRS PORTABLES LLC	216575	06/22/2022	MP202480	TOILET RENTAL - GREY CLOUD MIDDLE SCHOOL	245.00
LRS PORTABLES LLC	216575	06/22/2022	MP202481	TOILET RENTAL - LAMAR PARK	270.00
LRS PORTABLES LLC	216575	06/22/2022	MP202482	TOILET RENTAL - OLD COTTAGE GROVE PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202483	TOILET RENTAL - ARBOR MEADOWS PARK	60.00

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LRS PORTABLES LLC	216575	06/22/2022	MP202484	TOILET RENTAL - ARMSTRONG SCHOOL	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202485	TOILET RENTAL - PINE COULEE PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202486	TOILET RENTAL - PUBLIC WORKS	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202487	TOILET RENTAL - GRANADA PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202488	TOILET RENTAL - KINGSTON PARK	180.00
LRS PORTABLES LLC	216575	06/22/2022	MP202489	TOILET RENTAL - HIGHLANDS PARK	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202490	TOILET RENTAL - OLTMAN MIDDLE SCHOOL	120.00
LRS PORTABLES LLC	216575	06/22/2022	MP202491	TOILET RENTAL - HAMLET PARK SOUTH	60.00
LRS PORTABLES LLC	216575	06/22/2022	MP202492	TOILET RENTAL - PINE TREE POND PARK	19.28
LRS PORTABLES LLC	216575	06/22/2022	MP202493	TOILET RENTAL - YANG RENTAL/KINGSTON PARK	505.00
Vendor VEN35668 - LRS PORTABLES LLC Total:					3,821.42
Vendor: VEN30050 - LUBE-TECH & PARTNERS, LLC					
LUBE-TECH & PARTNERS, LLC	216579	06/22/2022	2908886	USED OIL PICKUP - PUBLIC DROP OFF	300.00
LUBE-TECH & PARTNERS, LLC	216579	06/22/2022	2908887	USED OIL PICKUP - FLEET SHO	21.00
LUBE-TECH & PARTNERS, LLC	216579	06/22/2022	2910494	VAC SERVICE - PUBLIC DROP OFF	340.00
LUBE-TECH & PARTNERS, LLC	216708	07/06/2022	2946404	USED OIL PICKUP - PUBLIC DROP OFF	120.00
Vendor VEN30050 - LUBE-TECH & PARTNERS, LLC Total:					781.00
Vendor: VEN32230 - MANSFIELD OIL COMPANY					
MANSFIELD OIL COMPANY	13333	06/16/2022	23282885	2,200 GAL UNLEADED GASOLINE	6,504.36
MANSFIELD OIL COMPANY	13380	06/23/2022	23314886	2,300 GAL DYED DIESEL	6,743.18
MANSFIELD OIL COMPANY	13380	06/23/2022	23314887	3,001 GAL UNLEADED GASOLINE	8,404.69
MANSFIELD OIL COMPANY	13380	06/23/2022	23341676	2,600 GAL UNLEADED GASOLINE	7,452.98
MANSFIELD OIL COMPANY	13484	07/07/2022	23380110	1,000 GAL DYED DIESEL	4,958.01
MANSFIELD OIL COMPANY	13484	07/07/2022	23380179	1,000 GAL UNLEADED GASOLINE	4,075.33
Vendor VEN32230 - MANSFIELD OIL COMPANY Total:					38,138.55
Vendor: VEN04810 - MATTHEW DAHLQUIST					
MATTHEW DAHLQUIST	216580	06/22/2022	20220622	UNIFORM REIMBURSEMENT-BOOTS	99.00
Vendor VEN04810 - MATTHEW DAHLQUIST Total:					99.00
Vendor: VEN34249 - MAXWELL MCCOY KAPLAN					
MAXWELL MCCOY KAPLAN	216709	07/06/2022	20220706	34 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	442.00
Vendor VEN34249 - MAXWELL MCCOY KAPLAN Total:					442.00
Vendor: VEN34894 - MCMASTER-CARR SUPPLY COMPANY					
MCMASTER-CARR SUPPLY CO	216710	07/06/2022	80326092	HOSE REEL - 7016/34487	605.93
Vendor VEN34894 - MCMASTER-CARR SUPPLY COMPANY Total:					605.93
Vendor: VEN13662 - MEDICA					
MEDICA	216581	06/22/2022	569731839431	COBRA PREMIUM-JULY 2022	3,395.55
MEDICA	216581	06/22/2022	569731839431	MN STAT 299A.465 PREMIUM -JULY 2022	3,222.45
MEDICA	216581	06/22/2022	569731839431	EMPLOYEE PREMIUM-JULY 2022	18,949.40

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MEDICA	216581	06/22/2022	569731839431	EMPLOYER PREMIUM-JULY 2022	94,105.41
Vendor VEN13662 - MEDICA Total:					119,672.81
Vendor: VEN13410 - MENARDS					
MENARDS	13381	06/23/2022	53957	BOW RAKE-STREETLIGHTS	28.08
MENARDS	13381	06/23/2022	54374	LYSOL WIPES-PD	9.96
MENARDS	13381	06/23/2022	54390	COMFORT MAT/ANT	61.24
				KILLER/WEED KILLER-WATER	
MENARDS	13334	06/16/2022	54666	WRENCHES/SHACKLES-PARKS	47.43
MENARDS	13334	06/16/2022	54748	SNAP BOLTS & WIRE SLEEVES - 7006/34344	26.53
MENARDS	13334	06/16/2022	54751	TIRE FOAM/GLASS	39.22
				CLEANER/DETAILER-PARKS	
MENARDS	13334	06/16/2022	54776	PAINT/BLEACH-FLOAT SHED	27.65
MENARDS	13334	06/16/2022	54779	CHEMICAL GLOVE/SCUFF	82.81
				PAD/TOWEL/BRAKE CLEAN-HYDRANT	
MENARDS	13334	06/16/2022	54782	CLOROX CLEANER-PARKS	13.92
MENARDS	13334	06/16/2022	54783	ELECTRONIC FUSE-ICE ARENA SCOREBOARD	2.19
MENARDS	13334	06/16/2022	54791	SCREWS, BITS, ALUM ANGL - 2066/34357	103.89
MENARDS	13334	06/16/2022	54803	LUMBER - 2066/34357	13.78
MENARDS	13381	06/23/2022	55032	IRRIGATION PARTS-PARKS	44.21
MENARDS	13381	06/23/2022	55044-2022	VACUUMS/BROOMS-RIVER OAKS	375.86
MENARDS	13334	06/16/2022	55050	HOSE,NOZZLE,SPRAY	124.61
				PAINT,SCREWS,LUMBER - 2066/34357	
MENARDS	13381	06/23/2022	55093	DISTILLED	117.10
				WATER/LIGHTBULBS/CEDAR BOARDS-RIVER OAKS	
MENARDS	13381	06/23/2022	55100	SHOP LIGHTS-PARKS	39.99
MENARDS	13381	06/23/2022	55103	DRYWALL ANCHOR/SEALANT-HERO	34.08
MENARDS	13381	06/23/2022	55110-2022	DRILL BIT-PARKS	21.99
MENARDS	13381	06/23/2022	55113	CLEANING SUPPLIES-CENTRAL FIRE	4.63
MENARDS	13381	06/23/2022	55135	SPRAY PAINT & PRIMER-PARK	18.32
MENARDS	13381	06/23/2022	55140-2022	DRILL BIT/SCREWS/SEALANT-HERO	31.75
MENARDS	13381	06/23/2022	55197	WASTEBASKET/GARBAGE BAGS-PARKS	37.64
MENARDS	13381	06/23/2022	55206	PROPANE TANKS-RIVER OAKS	135.96
MENARDS	13381	06/23/2022	55211	CLEAR TOTES-RIVER OAKS	12.78
MENARDS	13381	06/23/2022	55252	RUBBER SPORT FLOOR-K9 CA	84.99
MENARDS	13381	06/23/2022	55282	ENERGIZER 3V BATTERIES-PD	19.94
MENARDS	13436	06/30/2022	55349	CLEANING SUPPLIES-CENTRAL FIRE	24.11
MENARDS	13436	06/30/2022	55384	POTHOLE PATCH/SCREW	34.88
				HOOK/GLOVES-RIVER OAKS	
MENARDS	13436	06/30/2022	55385	GALVANIZED PIPE FITTINGS-PARKS	7.98
MENARDS	13436	06/30/2022	55395	CEDAR & TREATED LUMBER/INSULATION/SEALANT-ICEARENA	685.49
MENARDS	13436	06/30/2022	55396	WELL 7 - DEHUMIDIFIERS	379.98
MENARDS	13436	06/30/2022	55436	2 GALLON PAIL-STORMWATER	9.96
MENARDS	13436	06/30/2022	55445	GROUT SPONGE/CONCRETE-STORMWATER	186.39
MENARDS	13436	06/30/2022	55457	AIR FRESHNER/PROPANE CYLINDER-PARKS	15.70

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
MENARDS	13436	06/30/2022	55502	TRASH CAN/LAUNDRY SOAP/SCREWS/CLIPBOARD-RIVER OAKS	82.86
MENARDS	13436	06/30/2022	55511	AAAA BATTERIES-HERO CENTER	8.58
MENARDS	13436	06/30/2022	55548	IRRIGATION FITTINGS/WIRE CONNECTORS-UTILITIES	121.19
MENARDS	13436	06/30/2022	55555	SEALANT-ICE ARENA	13.36
MENARDS	13436	06/30/2022	55671	PINESOL/C BATTERIES-PARKS	21.40
MENARDS	13436	06/30/2022	55674	GFCI OUTLET-PARKS	24.49
MENARDS	13436	06/30/2022	55681	SOAP/POLISH/DEGREASER/G OO GONE/AIR FILTER-PW	42.40
MENARDS	13436	06/30/2022	55684	WATER PUMP-PARKS	84.99
MENARDS	13436	06/30/2022	55722	HARDWARE - 833/34421	9.00
MENARDS	13436	06/30/2022	55739	ADHESIVE/AIR FILTER/WAFER BOARD-PARKS	43.90
MENARDS	13485	07/07/2022	55782	CASTERS-CITY HALL	53.98
MENARDS	13485	07/07/2022	55789	SCREWS/CLEANERS/PLIERS/BATTERIES/STUD SENSOR-PARK	68.76
MENARDS	13485	07/07/2022	55793	CREDIT INV# 55782 - CASTERS	-53.98
MENARDS	13485	07/07/2022	55795	CASTERS-CITY HALL	53.98
MENARDS	13485	07/07/2022	55841	IRRIGATION REPAIR-W.PT DOUGLAS ROUNDABOUT-PARKS	234.43
MENARDS	13485	07/07/2022	55870	IMPACT BIT/LAG SCREWS-PARKS	7.07
MENARDS	13485	07/07/2022	55897	TARPS/HITCH PIN CLIPS-RIVER OAKS	113.40
MENARDS	13381	06/23/2022	55904	HAND SPRAYER, PAINT TRAY, BRUSH - 21MISC/34008	43.40
MENARDS	13485	07/07/2022	55919	STOVE BOLT-WOMENS BATHROOM AT PETER THOMPSON PARK	1.28
MENARDS	13485	07/07/2022	56024	SLICK MIST DETAILER-PARKS	31.47
MENARDS	13485	07/07/2022	56029-2022	WASP & HORNET KILLER/BUG SPRAY-STORMWATER	74.80
MENARDS	13485	07/07/2022	56031	PLUNGER/TRASH CANS-PARKS	60.63
MENARDS	13485	07/07/2022	56090	PATIO BLOCKS-CENTRAL FIRE	14.32
MENARDS	13485	07/07/2022	56127	ENERGIZER AA BATTERIES-PD	159.84
Vendor VEN13410 - MENARDS Total:					4,220.59

Vendor: VEN33454 - METRO CLEANING SERVICE

METRO CLEANING SERVICE	216711	07/06/2022	17707	CLEANING 2 DEEP FRYERS	619.88
Vendor VEN33454 - METRO CLEANING SERVICE Total:					619.88

Vendor: VEN13461 - METRO SALES INCORPORATED

METRO SALES INCORPORATE	13335	06/16/2022	INV2052183	PSCH RICOH COPIER USAGE 4/4/22-5/3/22	203.87
METRO SALES INCORPORATE	13335	06/16/2022	INV2052183	PD RICOH COPIER USAGE 4/4/22-5/3/22	143.90
METRO SALES INCORPORATE	13335	06/16/2022	INV2052183	PW RICOH COPIER USAGE 4/4/22-5/3/22	539.44
METRO SALES INCORPORATE	13335	06/16/2022	INV2052183	GOLF RICOH COPIER USAGE 4/4/22-5/3/22	50.90
METRO SALES INCORPORATE	13335	06/16/2022	INV2052183	HERO CENTER RICOH COPIER USAGE 4/4/22-5/3/22	322.31
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	PSCH RICOH COPIER USAGE 2/9/22-5/8/22	1,204.86
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	PD RICOH COPIER USAGE 2/9/22-5/8/22	1,064.16
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	FIRE RICOH COPIER USAGE 2/8/22-5/7/22	451.80
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	PW RICOH COPIER USAGE 2/8/22-5/7/22	532.08

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METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	REC RICOH COPIER USAGE 2/8/22-5/7/22	197.99
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	ICE RICOH COPIER USAGE 2/8/22-5/7/22	197.98
METRO SALES INCORPORATE	13383	06/23/2022	INV2056066	GOLF RICOH COPIER USAGE 3/22/22-5/21/22	114.64
Vendor VEN13461 - METRO SALES INCORPORATED Total:					5,023.93
Vendor: VEN13411 - METROPOLITAN COUNCIL					
METROPOLITAN COUNCIL	13439	06/30/2022	202205	MAY SAC CHARGES	104,370.00
METROPOLITAN COUNCIL	13439	06/30/2022	202205	MAY SAC CHARGES DISCOUNT	-1,043.70
Vendor VEN13411 - METROPOLITAN COUNCIL Total:					103,326.30
Vendor: VEN13412 - METROPOLITAN COUNCIL					
METROPOLITAN COUNCIL	13438	06/30/2022	1141140	JULY WASTE WATER SERVICES	200,287.56
METROPOLITAN COUNCIL	13486	07/07/2022	20220706	ENCROACHMENT AGREEMENT APPLICATION- RAVINE CROSSING	600.00
Vendor VEN13412 - METROPOLITAN COUNCIL Total:					200,887.56
Vendor: VEN13429 - MEYER SEWER SERVICE					
MEYER SEWER SERVICE	216509	06/15/2022	73617	PUMPED MAINT BLDG HOLDING TANK	225.00
MEYER SEWER SERVICE	216712	07/06/2022	11511	PUMPED MAINT BLDG HOLDING TANK	225.00
Vendor VEN13429 - MEYER SEWER SERVICE Total:					450.00
Vendor: VEN34247 - MICHAEL JAMES PIETRUSZEWSKI					
MICHAEL JAMES PIETRUSZEWSKI	216713	07/06/2022	20220706	32 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	416.00
Vendor VEN34247 - MICHAEL JAMES PIETRUSZEWSKI Total:					416.00
Vendor: VEN33002 - MICHAEL LEE INC					
MICHAEL LEE INC	216714	07/06/2022	20220706	REFUND ESCROW - 11800 114TH ST S	2,000.00
Vendor VEN33002 - MICHAEL LEE INC Total:					2,000.00
Vendor: VEN35490 - MIDWEST WASH SYSTEMS LLC					
MIDWEST WASH SYSTEMS LLC	13487	07/07/2022	13759	FILTER ELEMENT - PUBLIC WORKS	40.85
Vendor VEN35490 - MIDWEST WASH SYSTEMS LLC Total:					40.85
Vendor: VEN35690 - MINNESOTA AG POWER INC					
MINNESOTA AG POWER INC	13336	06/16/2022	9153316	PIN,SCREW,SUPPORT - 8403/34257	57.31
MINNESOTA AG POWER INC	13336	06/16/2022	9153322	CYLINDER - 8403/34257	94.08
MINNESOTA AG POWER INC	13336	06/16/2022	9165854	STEERING CYLINDER - 8403/34257	120.08
MINNESOTA AG POWER INC	13440	06/30/2022	9178070	FUEL FILTER/S TINE/CORING- RIVER OAKS	48.88
MINNESOTA AG POWER INC	13440	06/30/2022	9182214	OIL FILTERS FOR ZERO TURNS- RIVER OAKS	17.53
MINNESOTA AG POWER INC	13440	06/30/2022	9186041	2.6OZ 1 GAL MIX-STREETS	86.04
MINNESOTA AG POWER INC	13440	06/30/2022	772482	CHANGE OUT TIRE/SIDE WALL REPAIR-RIVER OAKS	250.88
MINNESOTA AG POWER INC	13488	07/07/2022	9194544	S TINE/CORING T-RIVER OAKS	391.11
MINNESOTA AG POWER INC	13440	06/30/2022	9197434	BALL BRNGS, SEALS, PIN, GEAR - 8509/34426	1,496.02
MINNESOTA AG POWER INC	13440	06/30/2022	9201286	SEAL - 8509/34426	19.48
MINNESOTA AG POWER INC	13488	07/07/2022	9213683	CREDIT INV# 9103792 - SLEEVE/SEAL	-43.46
Vendor VEN35690 - MINNESOTA AG POWER INC Total:					2,537.95
Vendor: VEN35561 - MINNESOTA ASSOCIATION OF CONVENTION & VISITORS BUREAUS					
MINNESOTA ASSOCIATION OF	216582	06/22/2022	765	MACVB MEMBERSHIP	325.00
Vendor VEN35561 - MINNESOTA ASSOCIATION OF CONVENTION & VISITORS BUREAUS Total:					325.00

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Vendor: VEN30384 - MINNESOTA GLOVE INC					
MINNESOTA GLOVE INC	13441	06/30/2022	335892	UNIFORM - MOEN	49.98
MINNESOTA GLOVE INC	13489	07/07/2022	335991	UNIFORM - WALDO	119.96
Vendor VEN30384 - MINNESOTA GLOVE INC Total:					169.94
Vendor: VEN34360 - MINNESOTA GOLF ASSOCIATION					
MINNESOTA GOLF ASSOCIATI	216642	06/29/2022	512320	ADULT MEMBERSHIP FEES	9,900.00
Vendor VEN34360 - MINNESOTA GOLF ASSOCIATION Total:					9,900.00
Vendor: VEN13444 - MN CHIEFS OF POLICE ASSOCIATION					
MN CHIEFS OF POLICE ASSOCI	216715	07/06/2022	13263	PERMITS TO ACQUIRE A HANDGUN	538.00
Vendor VEN13444 - MN CHIEFS OF POLICE ASSOCIATION Total:					538.00
Vendor: VEN13473 - MN CHILD SUPPORT CENTER					
MN CHILD SUPPORT CENTER	216510	06/15/2022	INV024990	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	54.44
MN CHILD SUPPORT CENTER	216643	06/29/2022	INV024998	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	54.44
Vendor VEN13473 - MN CHILD SUPPORT CENTER Total:					108.88
Vendor: VEN33108 - MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOPMENT					
MN DEPT OF EMPLOYMENT &	13490	07/07/2022	20220706	JUL AMERICAN LOGISTICS GRANT #CDAP-15-0006-H-FY1	1,486.20
Vendor VEN33108 - MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOPMENT Total:					1,486.20
Vendor: VEN13393 - MN DEPT OF HEALTH					
MN DEPT OF HEALTH	216583	06/22/2022	943289	2022 HOSPITALITY FEE-RIVER OAKS	40.00
MN DEPT OF HEALTH	216583	06/22/2022	943325	2022 HOSPITALITY FEE-ICE ARENA	40.00
Vendor VEN13393 - MN DEPT OF HEALTH Total:					80.00
Vendor: VEN13670 - MN DEPT OF LABOR & INDUSTRY					
MN DEPT OF LABOR & INDUS	13442	06/30/2022	20220531-CG	MAY BLDG PERMIT SURCHARGE RETENTION-COTTAGE GROVE	-135.35
MN DEPT OF LABOR & INDUS	13442	06/30/2022	20220531-CG	MAY BLDG PERMIT SURCHARGE-COTTAGE GROVE	6,767.60
Vendor VEN13670 - MN DEPT OF LABOR & INDUSTRY Total:					6,632.25
Vendor: VEN03446 - MN DEPT OF TRANSPORTATION					
MN DEPT OF TRANSPORTATIO	216511	06/15/2022	P00015103	BITUMINOUS PLANT INSPECTION-MILL & OVERLAY PROJECT	74.92
Vendor VEN03446 - MN DEPT OF TRANSPORTATION Total:					74.92
Vendor: VEN13481 - MN FIRE SERVICE CERTIFICATION BOARD					
MN FIRE SERVICE CERTIFICATI	216512	06/15/2022	10187	FIREFIGHTER II CERTIFICATION EXAM-R.GREE	120.00
MN FIRE SERVICE CERTIFICATI	216644	06/29/2022	10308	LIVE FIRE INSTRUCTOR CERTIFICATION EXAMS	350.00
Vendor VEN13481 - MN FIRE SERVICE CERTIFICATION BOARD Total:					470.00
Vendor: VEN33635 - MOBILEDEMAND, L.C.					
MOBILEDEMAND, L.C.	13384	06/23/2022	SI78783	IPAD PROTECTIVE CASES	1,262.17
Vendor VEN33635 - MOBILEDEMAND, L.C. Total:					1,262.17
Vendor: VEN13463 - MTI DISTRIBUTING CO.					
MTI DISTRIBUTING CO.	13337	06/16/2022	1338292-00	DOUBLE SIDED BLACK CLOCK PRO-RIVER OAKS	679.61
MTI DISTRIBUTING CO.	13337	06/16/2022	1344568-00	IGNITION KEY-RIVER OAKS	47.24
MTI DISTRIBUTING CO.	13337	06/16/2022	1344568-01	PLANETARY ASM-RIVER OAKS 4100 ROUGH MOWER	2,576.47
MTI DISTRIBUTING CO.	13337	06/16/2022	1345093-00	SHIM KIT-RIVER OAKS 4100 ROUGH MOWER	195.55
MTI DISTRIBUTING CO.	13385	06/23/2022	1344200-01	PLASTIC ROUNDS-RIVER OAKS	273.74
MTI DISTRIBUTING CO.	13385	06/23/2022	1345351-00	TIRES-RIVER OAKS	515.77

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MTI DISTRIBUTING CO.	13385	06/23/2022	1332787-00	GROUNDMASTER 7210 NO DECK (T4)	29,383.38
MTI DISTRIBUTING CO.	13385	06/23/2022	1332787-00	BLADE AND BELT KIT	190.29
MTI DISTRIBUTING CO.	13385	06/23/2022	1332787-00	REAR DISCHARGE COMPLETION KIT FOR 72 INCH DECK	1,110.72
MTI DISTRIBUTING CO.	13385	06/23/2022	1332787-00	72 INCH BASE DECK	3,159.78
MTI DISTRIBUTING CO.	13385	06/23/2022	1332790-00	REAR DISCHARGE COMPLETION KIT FOR 72 INCH DECK	1,110.72
MTI DISTRIBUTING CO.	13385	06/23/2022	1332790-00	72 INCH BASE DECK	3,159.78
MTI DISTRIBUTING CO.	13385	06/23/2022	1332790-00	GROUNDMASTER 7210 NO DECK (T4)	29,383.38
MTI DISTRIBUTING CO.	13385	06/23/2022	1332790-00	BLADE AND BELT KIT	190.29
MTI DISTRIBUTING CO.	13385	06/23/2022	1338292-01	RANGE PRO CLUB WASHING UNIT-RIVER OAKS	398.98
MTI DISTRIBUTING CO.	13443	06/30/2022	1344568-02	SWITCH FOR 3100D-RIVER OAKS	114.11
MTI DISTRIBUTING CO.	13443	06/30/2022	1346932-00	IRRIGATION PARTS-RIVER OAK	262.93
MTI DISTRIBUTING CO.	13491	07/07/2022	1348025-00	CARTRIDGE-RIVER OAKS	481.31
MTI DISTRIBUTING CO.	13385	06/23/2022	1348202-00	SPRING GAS DOOR - 8511/34428	157.73
MTI DISTRIBUTING CO.	13491	07/07/2022	1350782-00	FUEL PUMP - 8701/34492	289.85
Vendor VEN13463 - MTI DISTRIBUTING CO. Total:					73,681.63
Vendor: VEN13465 - MUNICIPAL CLERKS & FINANCE OFFICERS ASSO					
MUNICIPAL CLERKS & FINANC	216513	06/15/2022	20220615	MCFOA MEMBERSHIP FEES-ANDERSON	50.00
Vendor VEN13465 - MUNICIPAL CLERKS & FINANCE OFFICERS ASSO Total:					50.00
Vendor: VEN13358 - MUNICIPAL EMERGENCY SERVICES, INC					
MUNICIPAL EMERGENCY SER	13338	06/16/2022	IN1714153	HYDROGEN SULFIDE VENTIS SENSOR	345.46
Vendor VEN13358 - MUNICIPAL EMERGENCY SERVICES, INC Total:					345.46
Vendor: VEN34248 - NATALIE MARYANN POST					
NATALIE MARYANN POST	216716	07/06/2022	20220706	44 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	572.00
Vendor VEN34248 - NATALIE MARYANN POST Total:					572.00
Vendor: VEN35884 - NCH CORPORATION					
NCH CORPORATION	216584	06/22/2022	7814767	PREMALUBE RED, 1/2 CS/24 FIBER, NAC CL-RIVER OAKS	289.03
Vendor VEN35884 - NCH CORPORATION Total:					289.03
Vendor: VEN14443 - NCPERS MINNESOTA - 403800					
NCPERS MINNESOTA - 403800	13386	06/23/2022	403800072022	JULY 2022 LIFE INSURANCE PREMIUM	320.00
Vendor VEN14443 - NCPERS MINNESOTA - 403800 Total:					320.00
Vendor: VEN14453 - NIKE USA, INC.					
NIKE USA, INC.	216514	06/15/2022	9644335075	PROSHOP MERCHANDISE	396.36
NIKE USA, INC.	216585	06/22/2022	9644693954	PROSHOP MERCHANDISE	146.15
NIKE USA, INC.	216585	06/22/2022	9645109334	PROSHOP MERCHANDISE	654.15
NIKE USA, INC.	216585	06/22/2022	9645167835	PROSHOP MERCHANDISE	71.15
NIKE USA, INC.	216585	06/22/2022	9645292871	PROSHOP MERCHANDISE	117.29
NIKE USA, INC.	216585	06/22/2022	9645356142	PROSHOP MERCHANDISE	501.15
NIKE USA, INC.	216717	07/06/2022	9647194489	PROSHOP MERCHANDISE	38.65
NIKE USA, INC.	216717	07/06/2022	9647242546	PROSHOP MERCHANDISE	178.65
NIKE USA, INC.	216717	07/06/2022	9647394813	PROSHOP MERCHANDISE	111.15
NIKE USA, INC.	216717	07/06/2022	9647394814	PROSHOP MERCHANDISE	38.65
Vendor VEN14453 - NIKE USA, INC. Total:					2,253.35

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Vendor: VEN34255 - NORTHERN LINES CONTRACTING, INC					
NORTHERN LINES CONTRACTI	216745	07/06/2022	20220527	PYMT 4-TG-P14 POND IMPROVEMENTS 4/29/22-5/27/22	123,671.00
Vendor VEN34255 - NORTHERN LINES CONTRACTING, INC Total:					123,671.00
Vendor: VEN14496 - NORTHLAND CHEMICAL CORP					
NORTHLAND CHEMICAL CORP	216718	07/06/2022	9295	SANI-FLUSH/SUPER-SORB-ICE ARENA	166.94
Vendor VEN14496 - NORTHLAND CHEMICAL CORP Total:					166.94
Vendor: VEN15402 - OFFICE OF MN IT SERVICES					
OFFICE OF MN IT SERVICES	216515	06/15/2022	W21080582	AUGUST 2021 VOICE SERVICE	90.52
OFFICE OF MN IT SERVICES	216515	06/15/2022	W21090580	SEPTEMBER 2021 VOICE SERVICES	4.20
OFFICE OF MN IT SERVICES	216515	06/15/2022	W21120566	DECEMBER 2021 VOICE SERVICES	22.05
OFFICE OF MN IT SERVICES	216515	06/15/2022	W22030567	MARCH 2022 VOICE SERVICES	60.90
OFFICE OF MN IT SERVICES	216515	06/15/2022	W22040569	APRIL 2022 VOICE SERVICES	29.40
Vendor VEN15402 - OFFICE OF MN IT SERVICES Total:					207.07
Vendor: VEN35425 - OPENTABLE INC					
OPENTABLE INC	216645	06/29/2022	INV-FS859437-052022	MAY GUEST SEATING/RESERVATION SVCS	277.00
Vendor VEN35425 - OPENTABLE INC Total:					277.00
Vendor: VEN15362 - OPUS21 MANAGEMENT SOLUTIONS					
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB CALL CENTER SUPPORT SERVICES MAY 2022	293.56
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB POSTAGE SERVICES MAY 2022	497.91
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB HOSTING SERVICES MAY 2022	908.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB BILL PRINT SERVICES MAY 2022	291.20
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB CALL CENTER SUPPORT SERVICES MAY 2022	1,177.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB POSTAGE SERVICES MAY 2022	1,990.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB HOSTING SERVICES MAY 2022	3,631.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB BILL PRINT SERVICES MAY 2022	1,162.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB CALL CENTER SUPPORT SERVICES MAY 2022	1,177.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB POSTAGE SERVICES MAY 2022	1,990.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB HOSTING SERVICES MAY 2022	3,631.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB BILL PRINT SERVICES MAY 2022	1,162.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB CALL CENTER SUPPORT SERVICES MAY 2022	294.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB POSTAGE SERVICES MAY 2022	497.00
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB HOSTING SERVICES MAY 2022	906.95
OPUS21 MANAGEMENT SOLU	13387	06/23/2022	220508	UB BILL PRINT SERVICES MAY 2022	291.00
Vendor VEN15362 - OPUS21 MANAGEMENT SOLUTIONS Total:					19,899.62
Vendor: VEN30439 - O'REILLY AUTO PARTS					
O'REILLY AUTO PARTS	216516	06/15/2022	3266-434371	FUEL FILTER - 6009/34363	55.09
O'REILLY AUTO PARTS	216516	06/15/2022	3266-434477	OIL FILTER - STOCK ITEM	7.00
O'REILLY AUTO PARTS	216516	06/15/2022	3266-435859	SYN OIL - 3102/34409	44.98
O'REILLY AUTO PARTS	216516	06/15/2022	3266-435864	OIL FILTER, CAB FILTER - 3102/34409	17.43

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O'REILLY AUTO PARTS	216516	06/15/2022	3266-435912	AIR FILTER, SYN OIL - STOCK ITEM	76.12
O'REILLY AUTO PARTS	216516	06/15/2022	3266-436005	OIL FILTER - STOCK ITEM	7.00
O'REILLY AUTO PARTS	216516	06/15/2022	3266-436524	AIR FILTER - 833/34421	25.01
O'REILLY AUTO PARTS	216646	06/29/2022	3266-436812	FLOOR MATS - STREETS	22.99
O'REILLY AUTO PARTS	216586	06/22/2022	3266-436849	HOOD SUPPORTS - RETURNE	48.72
O'REILLY AUTO PARTS	216586	06/22/2022	3266-436982	CABIN FILTER - STOCK ITEM	38.40
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437025	AIR FILTER - STOCK ITEM	32.39
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437035	CABIN FILTER - STOCK ITEM	14.94
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437206	CREDIT INV# 3266-436849 - HOOD SUPPORTS	-48.72
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437618	OIL FILTER - STOCK ITEM	9.98
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437626	CABIN FLTR, OIL FLTR, AIR FLTR - STOCK ITEM	48.77
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437673	MOBIL 5W30 OIL - STOCK ITE	59.94
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437685	VALVOLINE MOTOR OIL - 1942/34452	47.98
O'REILLY AUTO PARTS	216646	06/29/2022	3266-437700	RELAY - 3138/34467	15.50
O'REILLY AUTO PARTS	216586	06/22/2022	3266-437946	OW20 VALVOLINE OIL - NEW STOCK	117.94
O'REILLY AUTO PARTS	216646	06/29/2022	3266-438907	LEAKFINDER - 6003/34474	8.49
O'REILLY AUTO PARTS	216646	06/29/2022	3266-438932	TIE ROD END - 1360/34472	57.20
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439041	TIRE VALVE & STEMS - 8203/34476	8.35
O'REILLY AUTO PARTS	216646	06/29/2022	3266-439052	AIR FLTR - 1744/34481	14.94
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439089	STARTER - 1408/34483	93.34
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439358	OIL FILTERS & CAB FILTER - STOCK ITEM	87.81
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439362	CREDIT INV# 3266-439358 - OIL FILTERS	-25.43
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439366	TIE ROD - 1545/34491	62.16
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439867	AIR FILTER - 831/34495	25.01
O'REILLY AUTO PARTS	216719	07/06/2022	3266-439871	MOTOR OIL 1 GAL - STOCK ITEM	144.95
Vendor VEN30439 - O'REILLY AUTO PARTS Total:					1,118.28
Vendor: VEN35405 - OWEN CORKISH					
OWEN CORKISH	216720	07/06/2022	20220706	75 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	5,625.00
Vendor VEN35405 - OWEN CORKISH Total:					5,625.00
Vendor: VEN31236 - OXYGEN SERVICE COMPANY, INC					
OXYGEN SERVICE COMPANY, I	216517	06/15/2022	8536626	GAUGE 1.5"-STORMWATER	32.80
Vendor VEN31236 - OXYGEN SERVICE COMPANY, INC Total:					32.80
Vendor: VEN32465 - P & W GOLF SUPPLY, LLC					
P & W GOLF SUPPLY, LLC	13492	07/07/2022	INV96178	BALL PICKER DISC/AXLE FOR RANGE ROVER-RIVER OAKS	226.66
Vendor VEN32465 - P & W GOLF SUPPLY, LLC Total:					226.66
Vendor: VEN30871 - PARAMOUNT MARKETING OF MINNETONKA, INC					
PARAMOUNT MARKETING OF	216587	06/22/2022	79990	40# SUN SOFT PELLETS	666.00
Vendor VEN30871 - PARAMOUNT MARKETING OF MINNETONKA, INC Total:					666.00
Vendor: VEN16140 - PARK GROVE ELECTRIC INC					
PARK GROVE ELECTRIC INC	216518	06/15/2022	54475	REPAIR LIGHT FIXTURE - CITY HALL COMMONS AREA	97.00
PARK GROVE ELECTRIC INC	216518	06/15/2022	54531	WELL 3 - REPLACE FUSE FOR POWER FACTOR CORRECTION	95.00
Vendor VEN16140 - PARK GROVE ELECTRIC INC Total:					192.00
Vendor: VEN34243 - PAUL JONATHAN MCMORROW					
PAUL JONATHAN MCMORRO	216721	07/06/2022	20220706	28 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	840.00
Vendor VEN34243 - PAUL JONATHAN MCMORROW Total:					840.00

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Vendor: VEN35260 - PERFECTION PLUS INC					
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - PSCH	4,145.00
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - FIRE #4	147.00
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - FIRE #3	147.00
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - CENTRAL FIRE	595.00
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - P	820.00
PERFECTION PLUS INC	216588	06/22/2022	114337	JUNE CLEANING SERVICES - HERO CENTER	1,700.00
Vendor VEN35260 - PERFECTION PLUS INC Total:					7,554.00
Vendor: VEN35773 - PERFORMANCE FOOD GROUP INC					
PERFORMANCE FOOD GROUP	216519	06/15/2022	163277	FOOD FOR CLUBHOUSE	358.74
PERFORMANCE FOOD GROUP	216519	06/15/2022	166606	FOOD/SUPPLIES FOR CLUBHOUSE	151.87
PERFORMANCE FOOD GROUP	216519	06/15/2022	166606	FOOD/SUPPLIES FOR CLUBHOUSE	1,199.24
PERFORMANCE FOOD GROUP	216519	06/15/2022	171080	FOOD/SUPPLIES FOR CLUBHOUSE	217.08
PERFORMANCE FOOD GROUP	216519	06/15/2022	171080	FOOD/SUPPLIES FOR CLUBHOUSE	1,241.16
PERFORMANCE FOOD GROUP	216589	06/22/2022	172032	FOOD FOR CLUBHOUSE	79.77
PERFORMANCE FOOD GROUP	216589	06/22/2022	172509	FOOD FOR CLUBHOUSE	127.58
PERFORMANCE FOOD GROUP	216589	06/22/2022	174594	FOOD FOR CLUBHOUSE	1,027.38
PERFORMANCE FOOD GROUP	216589	06/22/2022	174594	FOOD FOR CLUBHOUSE	483.84
PERFORMANCE FOOD GROUP	216519	06/15/2022	176027	CREDIT INV# 171080 - GROUND BEEF PATTY	-92.34
PERFORMANCE FOOD GROUP	216589	06/22/2022	177535	FOOD FOR CLUBHOUSE	206.73
PERFORMANCE FOOD GROUP	216589	06/22/2022	179573	FOOD/SUPPLIES FOR CLUBHOUSE	501.97
PERFORMANCE FOOD GROUP	216589	06/22/2022	179573	FOOD/SUPPLIES FOR CLUBHOUSE	1,699.25
PERFORMANCE FOOD GROUP	216647	06/29/2022	183630	FOOD/SUPPLIES FOR CLUBHOUSE	50.86
PERFORMANCE FOOD GROUP	216647	06/29/2022	183630	FOOD/SUPPLIES FOR CLUBHOUSE	2,862.52
PERFORMANCE FOOD GROUP	216647	06/29/2022	183630	FOOD/SUPPLIES FOR CLUBHOUSE	23.77
PERFORMANCE FOOD GROUP	216647	06/29/2022	187488	RANGE/CHARBROILER/SPLASH GUARD/GRIDDLE-RIVER OAK	12,912.64
PERFORMANCE FOOD GROUP	216647	06/29/2022	188876	FOOD/SUPPLIES FOR CLUBHOUSE	186.98
PERFORMANCE FOOD GROUP	216647	06/29/2022	188876	FOOD/SUPPLIES FOR CLUBHOUSE	2,384.78
PERFORMANCE FOOD GROUP	216647	06/29/2022	188876	FOOD/SUPPLIES FOR CLUBHOUSE	364.08
PERFORMANCE FOOD GROUP	216647	06/29/2022	189436	FOOD FOR CLUBHOUSE	79.77
PERFORMANCE FOOD GROUP	216722	07/06/2022	193197	FOOD/SUPPLIES FOR CLUBHOUSE	41.96
PERFORMANCE FOOD GROUP	216722	07/06/2022	193197	FOOD/SUPPLIES FOR CLUBHOUSE	1,887.49
PERFORMANCE FOOD GROUP	216722	07/06/2022	193285	FOOD FOR CLUBHOUSE	128.98
PERFORMANCE FOOD GROUP	216722	07/06/2022	194783	FOOD FOR CLUBHOUSE	87.37
PERFORMANCE FOOD GROUP	216722	07/06/2022	198229	FOOD/SUPPLIES FOR CLUBHOUSE	285.87
PERFORMANCE FOOD GROUP	216722	07/06/2022	198229	FOOD/SUPPLIES FOR CLUBHOUSE	2,067.20
PERFORMANCE FOOD GROUP	216722	07/06/2022	199135	CREDIT INV# 193197 - CHIPOTLE PEPPER SAUCE	-36.77
Vendor VEN35773 - PERFORMANCE FOOD GROUP INC Total:					30,529.77

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Vendor: VEN32221 - PETE WAREHAM					
PETE WAREHAM	216648	06/29/2022	61822	TIMING & RESULTS FOR 2022 STRAWBERRY FEST 5K	350.00
Vendor VEN32221 - PETE WAREHAM Total:					350.00
Vendor: VEN35897 - PEYTON MARIE KAPLAN					
PEYTON MARIE KAPLAN	216723	07/06/2022	20220706	53 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	689.00
Vendor VEN35897 - PEYTON MARIE KAPLAN Total:					689.00
Vendor: VEN16157 - PHILLIPS WINE & SPIRITS INC					
PHILLIPS WINE & SPIRITS INC	216649	06/29/2022	6401282	ALCOHOL FOR CLUBHOUSE	91.00
Vendor VEN16157 - PHILLIPS WINE & SPIRITS INC Total:					91.00
Vendor: VEN16255 - PINE BEND PAVING INC.					
PINE BEND PAVING INC.	216520	06/15/2022	22-1655	ASPHALT SAND MIX-5.48 TON	356.20
PINE BEND PAVING INC.	216590	06/22/2022	22-1737	ASPHALT SAND MIX-6.05 TON	393.25
PINE BEND PAVING INC.	216590	06/22/2022	22-1779	ASPHALT WEAR MIX-8.18 & ASPHALT SAND MIX-6.38 TON	934.13
PINE BEND PAVING INC.	216724	07/06/2022	22-1845	ASPHALT WEAR MIX-2.05 & ASPHALT SAND MIX-16.07 TO	1,174.73
Vendor VEN16255 - PINE BEND PAVING INC. Total:					2,858.31
Vendor: VEN16190 - PIONEER RIM & WHEEL COMPANY					
PIONEER RIM & WHEEL COMP	13444	06/30/2022	1CM4775	MAG LUG NUT - 3138/34467	3.22
Vendor VEN16190 - PIONEER RIM & WHEEL COMPANY Total:					3.22
Vendor: VEN16192 - PLUNKETT'S PEST CONTROL, INC					
PLUNKETT'S PEST CONTROL, I	13339	06/16/2022	7563434	JUNE PEST CONTROL - KINGSTON PAVILLION	80.53
Vendor VEN16192 - PLUNKETT'S PEST CONTROL, INC Total:					80.53
Vendor: VEN35660 - PRESERVATION DESIGN WORKS LLC					
PRESERVATION DESIGN WORK	13493	07/07/2022	3234	CEDARHURST HISTORICAL EVALUATION REPORT 3/21- 4/17	1,015.00
PRESERVATION DESIGN WORK	13493	07/07/2022	3303	CEDARHURST MANSION HISTORICAL RESEARCH 2/21- 4/17	692.50
PRESERVATION DESIGN WORK	13389	06/23/2022	3335	CEDARHURST MANSION HISTORICAL RESEARCH 4/18- 5/22	4,803.75
PRESERVATION DESIGN WORK	13389	06/23/2022	3336	CEDARHURST HISTORICAL EVALUATION REPORT 4/18- 5/22	576.25
PRESERVATION DESIGN WORK	13493	07/07/2022	3362	CEDARHURST MANSION HISTORICAL RESEARCH 5/23- 6/19	2,352.50
Vendor VEN35660 - PRESERVATION DESIGN WORKS LLC Total:					9,440.00
Vendor: VEN16138 - PUBLIC EMPLOYEES RETIREMENT ASSOCIATION					
PUBLIC EMPLOYEES RETIREM	13340	06/16/2022	INV024992	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	45,018.29
PUBLIC EMPLOYEES RETIREM	13340	06/16/2022	INV024993	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	69,805.07
PUBLIC EMPLOYEES RETIREM	13445	06/30/2022	INV025000	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	47,125.63
PUBLIC EMPLOYEES RETIREM	13445	06/30/2022	INV025001	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	69,541.19
Vendor VEN16138 - PUBLIC EMPLOYEES RETIREMENT ASSOCIATION Total:					231,490.18
Vendor: VEN31366 - QUALITY LOCKSMITH SERVICE, INC					
QUALITY LOCKSMITH SERVICE	216591	06/22/2022	QLS22754	DOOR REPAIRS - PW	260.00
QUALITY LOCKSMITH SERVICE	216725	07/06/2022	QLS22931	REPLACE & REKEY DEADBOLT- PARKS	487.37
Vendor VEN31366 - QUALITY LOCKSMITH SERVICE, INC Total:					747.37
Vendor: VEN17336 - QUALITY PROPANE, INC					
QUALITY PROPANE, INC	13446	06/30/2022	235658	BULK CYL	162.27

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QUALITY PROPANE, INC	13494	07/07/2022	I040382	BULK CYL	48.00
Vendor VEN17336 - QUALITY PROPANE, INC Total:					210.27
Vendor: VEN18051 - R & R SPECIALTIES OF WISCONSIN, INC					
R & R SPECIALTIES OF WISCO	13495	07/07/2022	75876-IN	JET ICE PAINT-WHITE & RED	2,194.50
Vendor VEN18051 - R & R SPECIALTIES OF WISCONSIN, INC Total:					2,194.50
Vendor: VEN32756 - RAMSEY/WASHINGTON RECYCLING & ENERGY					
RAMSEY/WASHINGTON RECY	216592	06/22/2022	RESFA-005553	TRASH DISPOSAL - MAY	674.87
Vendor VEN32756 - RAMSEY/WASHINGTON RECYCLING & ENERGY Total:					674.87
Vendor: VEN34950 - REACH SPORTS MARKETING GROUP INC					
REACH SPORTS MARKETING G	13447	06/30/2022	79433	PLAYER LICENSE RENEWAL 6/1/22-5/31/23	700.00
Vendor VEN34950 - REACH SPORTS MARKETING GROUP INC Total:					700.00
Vendor: VEN35646 - RECYCLE TECHNOLOGIES INC					
RECYCLE TECHNOLOGIES INC	216521	06/15/2022	225210	LIGHTBULB RECYCLING	299.55
Vendor VEN35646 - RECYCLE TECHNOLOGIES INC Total:					299.55
Vendor: VEN34159 - RED ROCK FIRE LLC					
RED ROCK FIRE LLC	13341	06/16/2022	2327	PREScribed BURNING- MEADOWGRASS PARK/PINE SUMMIT	2,000.00
RED ROCK FIRE LLC	13341	06/16/2022	2327	PREScribed BURNING- MEADOWGRASS PARK/PINE SUMMIT	2,200.00
Vendor VEN34159 - RED ROCK FIRE LLC Total:					4,200.00
Vendor: VEN31949 - RED WING SHOE STORE					
RED WING SHOE STORE	13496	07/07/2022	728-2-46358	UNIFORM - KREUSER	191.24
Vendor VEN31949 - RED WING SHOE STORE Total:					191.24
Vendor: VEN18058 - REGIONS HOSPITAL					
REGIONS HOSPITAL	216522	06/15/2022	7617027	APRIL DRUG/SUPPLY CHARGE	1,240.04
Vendor VEN18058 - REGIONS HOSPITAL Total:					1,240.04
Vendor: VEN18169 - REINDERS, INC.					
REINDERS, INC.	13342	06/16/2022	3086843-00	RANGER PRO GLYPHOSATE- PARKS	391.38
REINDERS, INC.	13497	07/07/2022	3087749-00	FLIGHT CONTROL GOOSE REPELLANT-PARKS	1,335.00
REINDERS, INC.	13497	07/07/2022	3087750-00	HERBICIDES & TURF FERTILIZER-PARKS	523.13
Vendor VEN18169 - REINDERS, INC. Total:					2,249.51
Vendor: VEN32846 - RELENTLESS LLC					
RELENTLESS LLC	216593	06/22/2022	11288	3 DAY CRIMINAL INTERDICTION WORKSHOP-D	649.00
RELENTLESS LLC	216593	06/22/2022	11289	3 DAY CRIMINAL INTERDICTION WORKSHOP-BE	649.00
Vendor VEN32846 - RELENTLESS LLC Total:					1,298.00
Vendor: VEN35788 - RELIABLE DRUG & ALCOHOL INC					
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	45.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	45.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	45.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	225.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	45.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	180.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	540.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	225.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	135.00
RELIABLE DRUG & ALCOHOL I	216594	06/22/2022	4718	DRUG TESTING	315.00
Vendor VEN35788 - RELIABLE DRUG & ALCOHOL INC Total:					1,800.00

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Vendor: VEN30564 - RICHARD V. KRUMM					
RICHARD V. KRUMM	216523	06/15/2022	20220609	MANAGEMENT SVCS - HAMLET PARK BALLFIELD BUI	2,640.00
Vendor VEN30564 - RICHARD V. KRUMM Total:					2,640.00
Vendor: VEN18156 - RIVER COUNTRY COOPERATIVE					
RIVER COUNTRY COOPERATIV	13390	06/23/2022	147446	475 GAL UNLEADED GASOLIN	1,936.10
RIVER COUNTRY COOPERATIV	13390	06/23/2022	147447	257.6 GAL DYED DIESEL	1,216.87
RIVER COUNTRY COOPERATIV	13448	06/30/2022	148811	444.1 GAL UNLEADED GASOLINE	2,031.76
RIVER COUNTRY COOPERATIV	13448	06/30/2022	148812	165.9 GAL DYED DIESEL	891.85
Vendor VEN18156 - RIVER COUNTRY COOPERATIVE Total:					6,076.58
Vendor: VEN30368 - RIVER STATES TRUCK AND TRAILER, INC					
RIVER STATES TRUCK AND TRA	13343	06/16/2022	929319	FILLER CAP & SURGE TANK - 4002/34422	133.99
RIVER STATES TRUCK AND TRA	13343	06/16/2022	929337	CHASSIS COVER - 4002/34422	10.00
Vendor VEN30368 - RIVER STATES TRUCK AND TRAILER, INC Total:					143.99
Vendor: VEN30854 - ROHN INDUSTRIES, INC					
ROHN INDUSTRIES, INC	13344	06/16/2022	575469	DOCUMENT SHREDDING	27.00
ROHN INDUSTRIES, INC	13344	06/16/2022	575469	DOCUMENT SHREDDING	15.00
ROHN INDUSTRIES, INC	13449	06/30/2022	576084	DOCUMENT SHREDDING	15.00
Vendor VEN30854 - ROHN INDUSTRIES, INC Total:					57.00
Vendor: VEN18055 - RUMPCA EXCAVATING, INC					
RUMPCA EXCAVATING, INC	216726	07/06/2022	17204	PULVERIZED BLACK DIRT - 62.78 YARDS	941.70
Vendor VEN18055 - RUMPCA EXCAVATING, INC Total:					941.70
Vendor: VEN18069 - RUMPCA SERVICES INC					
RUMPCA SERVICES INC	13345	06/16/2022	54371	FURNISH/INSTALL NEW ZOELLER SUMP PUMP-RIVER OAKS	639.00
Vendor VEN18069 - RUMPCA SERVICES INC Total:					639.00
Vendor: VEN32518 - RYAN LENO					
RYAN LENO	13450	06/30/2022	233	LIGHTS FOR ICE SHOW	1,490.00
Vendor VEN32518 - RYAN LENO Total:					1,490.00
Vendor: VEN34193 - S&S WORLDWIDE, INC					
S&S WORLDWIDE, INC	216524	06/15/2022	IN100996504	ASSORTED CONSTRUCTION PAPER/BINGO CARDS	146.36
Vendor VEN34193 - S&S WORLDWIDE, INC Total:					146.36
Vendor: VEN31969 - SAFE-FAST, INC					
SAFE-FAST, INC	13346	06/16/2022	INV261323	CLASS II MESH VEST W/ZIPPER-ADOPT A ROAD VE	417.00
Vendor VEN31969 - SAFE-FAST, INC Total:					417.00
Vendor: VEN19289 - SAFETY-KLEEN SYSTEMS INC					
SAFETY-KLEEN SYSTEMS INC	216525	06/15/2022	88891019	LG SELF-RECYCLING PARTS WASHER	258.94
Vendor VEN19289 - SAFETY-KLEEN SYSTEMS INC Total:					258.94
Vendor: VEN35906 - SAWYER CARRINGTON ZARUBA					
SAWYER CARRINGTON ZARUB	216727	07/06/2022	20220706	40 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	520.00
Vendor VEN35906 - SAWYER CARRINGTON ZARUBA Total:					520.00
Vendor: VEN29489 - SCHILLING SUPPLY COMPANY					
SCHILLING SUPPLY COMPANY	13391	06/23/2022	874987-00	BATH TISSUE/CANLINERS/TOWELS/ SOAP/CLEANER-PW/PARKS	264.79
SCHILLING SUPPLY COMPANY	13391	06/23/2022	874987-00	BATH TISSUE/CANLINERS/TOWELS/ SOAP/CLEANER-PW/PARKS	794.37
SCHILLING SUPPLY COMPANY	13391	06/23/2022	875581-00	TOWELS/BATH TISSUE/CANLINERS-HERO CENTER	353.09

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SCHILLING SUPPLY COMPANY	13498	07/07/2022	877101-00	CANLINER/U-SCREEN/BATH TISSUE/ROLL TOWEL-CITY HA	426.87
SCHILLING SUPPLY COMPANY	13498	07/07/2022	877977-00	ROLL TOWEL-CENTRAL FIRE	139.50
Vendor VEN29489 - SCHILLING SUPPLY COMPANY Total:					1,978.62
Vendor: VEN33335 - SEH DESIGN/BUILD INC					
SEH DESIGN/BUILD INC	216650	06/29/2022	2285	INNSDALE STANDPIPE SVCS THRU 5/31/22	8,000.00
Vendor VEN33335 - SEH DESIGN/BUILD INC Total:					8,000.00
Vendor: VEN19284 - SHERWIN WILLIAMS					
SHERWIN WILLIAMS	216526	06/15/2022	2951-3	PAINT-WELL 1	54.88
SHERWIN WILLIAMS	216595	06/22/2022	9639-3	PAINT FOR BARRICADE TRAILER - 21MISC/34008	58.63
SHERWIN WILLIAMS	216595	06/22/2022	9648-4	PAINT & BRUSH FOR BARRICADE TRAILER - 21MISC/34008	63.64
Vendor VEN19284 - SHERWIN WILLIAMS Total:					177.15
Vendor: VEN19467 - SHORT ELLIOTT HENDRICKSON INC.					
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	426925	PINE HILL WT RECONDITIONING SVCS THRU 5/28/22	2,240.25
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427327	GOODVIEW AVE WATERMAIN IMP CONST THRU 5/31/22	10,051.83
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427328	GOODVIEW AVE RAVINE STABILIZATION SVC THRU 5/31/22	1,973.88
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427440	VERIZON C-BAND LTE AT INWOOD WT THRU 5/28/22	245.59
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427441	DISH NETWORK NSB AT INWOOD WT THRU 5/28/22	424.94
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427442	PINEHILL WT RECONDITION-TELECOM SVCS THRU 5/28/22	207.92
SHORT ELLIOTT HENDRICKSO	13499	07/07/2022	427443	2022 TELECOM CLOUD SVCS THRU 5/28/22	300.00
Vendor VEN19467 - SHORT ELLIOTT HENDRICKSON INC. Total:					15,444.41
Vendor: VEN35036 - SIEVERS CREATIVE LLC					
SIEVERS CREATIVE LLC	13451	06/30/2022	INV-000663	JUL PREMIUM WEBSITE MAINTENANCE-VISITORS BUREAU	106.74
SIEVERS CREATIVE LLC	13451	06/30/2022	INV-000663	JUL SOCIAL MEDIA AD CAMPAIGN-VISITORS BUREAU	642.26
Vendor VEN35036 - SIEVERS CREATIVE LLC Total:					749.00
Vendor: VEN35882 - SIGNATURE CONCEPTS INC					
SIGNATURE CONCEPTS INC	216596	06/22/2022	341481	PROSHOP MERCHANDISE	808.96
Vendor VEN35882 - SIGNATURE CONCEPTS INC Total:					808.96
Vendor: VEN19365 - SILENT KNIGHT SECURITY SYSTEMS OF MN INC					
SILENT KNIGHT SECURITY SYS	13347	06/16/2022	123045	3RD QTR SECURITY MONITORING	83.85
Vendor VEN19365 - SILENT KNIGHT SECURITY SYSTEMS OF MN INC Total:					83.85
Vendor: VEN35232 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
SITEONE LANDSCAPE SUPPLY	216527	06/15/2022	118357469-001	RAIN BIRD CONTROLLER/POWER CORD/DECODER	1,986.18
Vendor VEN35232 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					1,986.18
Vendor: VEN35233 - SKYLINE RETAIL ACQUISITION I, LLC					
SKYLINE RETAIL ACQUISITION I	13500	07/07/2022	2500110941	1ST QTR DISPLAY STORAGE	225.00
SKYLINE RETAIL ACQUISITION I	13500	07/07/2022	2500120022	2ND QTR DISPLAY STORAGE	225.00
Vendor VEN35233 - SKYLINE RETAIL ACQUISITION I, LLC Total:					450.00
Vendor: VEN35034 - SMOOT ENTERPRISES ADVANCED SPORTSWEAR LLC					
SMOOT ENTERPRISES ADVAN	13348	06/16/2022	7587	SWEATSHIRTS-RECREATION	828.00

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SMOOT ENTERPRISES ADVAN	13348	06/16/2022	7625	TSHIRTS-REC	252.00
				WORKS/RECREATION	
SMOOT ENTERPRISES ADVAN	13348	06/16/2022	7625	TSHIRTS-REC	233.00
				WORKS/RECREATION	
SMOOT ENTERPRISES ADVAN	13392	06/23/2022	7900	UNIFORM - LAWRENCE	107.50
SMOOT ENTERPRISES ADVAN	13452	06/30/2022	8076	PROSHOP MERCHANDISE	48.00
SMOOT ENTERPRISES ADVAN	13452	06/30/2022	8218	UNIFORM EMBROIDERY - MONTEY	77.00
Vendor VEN35034 - SMOOT ENTERPRISES ADVANCED SPORTSWEAR LLC Total:					1,545.50
Vendor: VEN35687 - SNAPPY POPCORN CO INC					
SNAPPY POPCORN CO INC	216651	06/29/2022	134301	THEATER BAGS	248.00
SNAPPY POPCORN CO INC	216651	06/29/2022	134533	CREDIT INV# 134301 - THEATER BAGS	-186.00
Vendor VEN35687 - SNAPPY POPCORN CO INC Total:					62.00
Vendor: VEN19285 - SOUTH EAST TOWING INC					
SOUTH EAST TOWING INC	216528	06/15/2022	231466	TOWING BMW 325I GZG116	150.00
SOUTH EAST TOWING INC	216528	06/15/2022	231526	TOWING BMW M5 HRX242	225.00
Vendor VEN19285 - SOUTH EAST TOWING INC Total:					375.00
Vendor: VEN30618 - SOUTH ST PAUL STEEL SUPPLY CO, INC					
SOUTH ST PAUL STEEL SUPPLY	13349	06/16/2022	1165947	STEEL - 2066/34357	77.24
SOUTH ST PAUL STEEL SUPPLY	13393	06/23/2022	1166000	SQUARE TUBE-PARKS	123.40
Vendor VEN30618 - SOUTH ST PAUL STEEL SUPPLY CO, INC Total:					200.64
Vendor: VEN19312 - SOUTH WASHINGTON COUNTY COMMUNITY ED					
SOUTH WASHINGTON COUNT	216597	06/22/2022	2122-5568	CG POLICE/COMMUNITY DISCUSSION	37.50
Vendor VEN19312 - SOUTH WASHINGTON COUNTY COMMUNITY ED Total:					37.50
Vendor: VEN19229 - ST CROIX RECREATION FUN PLAYGROUNDS, INC					
ST CROIX RECREATION FUN PL	216598	06/22/2022	21216	Glacial Valley Park	2,800.00
ST CROIX RECREATION FUN PL	216598	06/22/2022	21216	Glacial Valley Park	142,742.00
ST CROIX RECREATION FUN PL	216598	06/22/2022	21216	Glacial Valley Park	-20,145.00
ST CROIX RECREATION FUN PL	216598	06/22/2022	21216	Glacial Valley Park	1,328.00
ST CROIX RECREATION FUN PL	216728	07/06/2022	21246	HIDDEN VALLEY PLAYGROUND	0.03
				- PLAY STRUCTURE	
ST CROIX RECREATION FUN PL	216728	07/06/2022	21246	HIDDEN VALLEY PLAYGROUND	3,919.97
				- PLAY STRUCTURE	
Vendor VEN19229 - ST CROIX RECREATION FUN PLAYGROUNDS, INC Total:					130,645.00
Vendor: VEN29560 - STANDARD INSURANCE COMPANY					
STANDARD INSURANCE COMP	216529	06/15/2022	20220615	COBRA LIFE<D INS PREMIUM-JUNE 2022	101.00
STANDARD INSURANCE COMP	216529	06/15/2022	20220615	EMPLOYER BASIC LIFE INS PREMIUM-JUNE 2022	1,101.65
STANDARD INSURANCE COMP	216529	06/15/2022	20220615	EMPLOYEE LIFE INS PREMIUM -JUNE 2022	2,581.56
STANDARD INSURANCE COMP	216529	06/15/2022	20220615	EMPLOYEE LTD INS PREMIUM -JUNE 2022	2,882.21
STANDARD INSURANCE COMP	216652	06/29/2022	20220629	COBRA LIFE<D INS PREMIUM-JULY 2022	101.00
STANDARD INSURANCE COMP	216652	06/29/2022	20220629	EMPLOYER BASIC LIFE INS PREMIUM-JULY 2022	1,071.42
STANDARD INSURANCE COMP	216652	06/29/2022	20220629	EMPLOYEE LIFE INS PREMIUM -JULY 2022	2,588.76
STANDARD INSURANCE COMP	216652	06/29/2022	20220629	EMPLOYEE LTD INS PREMIUM -JULY 2022	2,867.26
Vendor VEN29560 - STANDARD INSURANCE COMPANY Total:					13,294.86
Vendor: VEN33935 - STEENBERG WATRUD CONSTRUCTION LLC					
STEENBERG WATRUD CONSTR	216599	06/22/2022	9840	BILLING #4 - HAMLET PARK BUILDING CONCRETE	59,612.50
Vendor VEN33935 - STEENBERG WATRUD CONSTRUCTION LLC Total:					59,612.50

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN33123 - STEVEN LOEL LOWARY					
STEVEN LOEL LOWARY	216653	06/29/2022	20220613	PAINTING AND STAINING - HAMLET CONCESSION	5,560.00
Vendor VEN33123 - STEVEN LOEL LOWARY Total:					5,560.00
Vendor: VEN33489 - STEVEN MICHAEL WICKELGREN					
STEVEN MICHAEL WICKELGRE	13350	06/16/2022	1035	COUNSELING SERVICES - APRI	1,340.00
Vendor VEN33489 - STEVEN MICHAEL WICKELGREN Total:					1,340.00
Vendor: VEN35875 - SUNDOG DISTRIBUTING (USA) INC					
SUNDOG DISTRIBUTING (USA)	216654	06/29/2022	36812	PROSHOP MERCHANDISE	85.00
Vendor VEN35875 - SUNDOG DISTRIBUTING (USA) INC Total:					85.00
Vendor: VEN35860 - SUNRISE ELECTRIC INC					
SUNRISE ELECTRIC INC	216530	06/15/2022	20220615	REFUND PERMIT# 2022-017546 - 6563 94TH ST S	175.00
SUNRISE ELECTRIC INC	216600	06/22/2022	20220622	REFUND PERMIT# 2022-017545 - 6566 94TH ST S	175.00
SUNRISE ELECTRIC INC	216729	07/06/2022	20220706	REFUND PERMIT# 2022-016964 - 6657 91ST ST S	175.00
Vendor VEN35860 - SUNRISE ELECTRIC INC Total:					525.00
Vendor: VEN31202 - SUPERIOR TURF SERVICES, INC					
SUPERIOR TURF SERVICES, IN	216730	07/06/2022	1809	FUNGICIDES/GROWTH REGULATORS-RIVER OAKS	3,134.81
SUPERIOR TURF SERVICES, IN	216730	07/06/2022	2483	50# ELITE LANDSCAPE-RIVER OAKS	1,503.73
Vendor VEN31202 - SUPERIOR TURF SERVICES, INC Total:					4,638.54
Vendor: VEN20035 - T.A. SCHIFSKY & SONS INC					
T.A. SCHIFSKY & SONS INC	216531	06/15/2022	68103	2 - 5 GAL PAILS OF TACK OIL	86.00
Vendor VEN20035 - T.A. SCHIFSKY & SONS INC Total:					86.00
Vendor: VEN20063 - TAYLOR MADE GOLF COMPANY,INC.					
TAYLOR MADE GOLF COMPAN	216532	06/15/2022	35855858	PROSHOP MERCHANDISE	130.23
TAYLOR MADE GOLF COMPAN	216601	06/22/2022	35985478	PROSHOP MERCHANDISE	222.74
Vendor VEN20063 - TAYLOR MADE GOLF COMPANY,INC. Total:					352.97
Vendor: VEN35338 - TECTA AMERICA CORPORATION					
TECTA AMERICA CORPORATIO	13351	06/16/2022	S510093149	2022 ROOFING TECTA TRACKER REPAIRS-ICE ARENA	1,405.00
TECTA AMERICA CORPORATIO	13394	06/23/2022	S510093679	2022 ROOFING TECTA TRACKER INSPECTION-FIRE #2	378.00
TECTA AMERICA CORPORATIO	13394	06/23/2022	S510093680	2022 ROOFING TECTA TRACKER INSPECTION-FIRE #3	300.00
TECTA AMERICA CORPORATIO	13394	06/23/2022	S510093681	2022 ROOFING TECTA TRACKER INSPECTION-FIRE #4	300.00
TECTA AMERICA CORPORATIO	13501	07/07/2022	S510094131	COMPLETED NTE REPAIRS-FIRE #4	1,000.00
Vendor VEN35338 - TECTA AMERICA CORPORATION Total:					3,383.00
Vendor: VEN20005 - TELEMETRY AND PROCESS CONTROLS INC					
TELEMETRY AND PROCESS CO	13453	06/30/2022	114379	SCADA SYSTEM - MAY SERVIC	1,612.50
Vendor VEN20005 - TELEMETRY AND PROCESS CONTROLS INC Total:					1,612.50
Vendor: VEN20049 - TENNIS ROLL OFF, L.L.C.					
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293280	DUMPSTER AT PW	279.16
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293280	DUMPSTER AT PW	279.16
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293280	DUMPSTER AT PW	279.16
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293280	DUMPSTER AT PW	279.16
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293281	DUMPSTER AT KINGSTON PAR	1,641.46
TENNIS ROLL OFF, L.L.C.	216533	06/15/2022	3293412	DUMPSTER AT HIDDEN VALLEY PARK	603.00
Vendor VEN20049 - TENNIS ROLL OFF, L.L.C. Total:					3,361.10
Vendor: VEN20038 - TENNIS SANITATION LLC					
TENNIS SANITATION LLC	216602	06/22/2022	3292950	MAY TRASH SERVICE - RIVER OAKS	91.54

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TENNIS SANITATION LLC	216602	06/22/2022	3292954	MAY TRASH SERVICE - ICE ARENA	65.79
Vendor VEN20038 - TENNIS SANITATION LLC Total:					157.33
Vendor: VEN35024 - TERRAFORM POWER LLC					
TERRAFORM POWER LLC	13454	06/30/2022	200100171527	SOLAR PRODUCTION CENTRAL FIRE 5/1/22-5/31/2	1,420.59
Vendor VEN35024 - TERRAFORM POWER LLC Total:					1,420.59
Vendor: VEN32056 - THE COTTAGE GROVE PROFESSIONAL FIREFIGHTERS					
THE COTTAGE GROVE PROFES	13352	06/16/2022	INV024988	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	500.00
Vendor VEN32056 - THE COTTAGE GROVE PROFESSIONAL FIREFIGHTERS Total:					500.00
Vendor: VEN33682 - THE GRAPHIC EDGE, INC					
THE GRAPHIC EDGE, INC	216534	06/15/2022	1588575	HIGHWAY 61 HOCKEY CAMP JERSEYS	3,213.31
Vendor VEN33682 - THE GRAPHIC EDGE, INC Total:					3,213.31
Vendor: VEN35841 - THEISEN VENDING COMPANY INC					
THEISEN VENDING COMPANY	216655	06/29/2022	71025	COFFEE SUPPLIES-HERO CENTER	99.40
Vendor VEN35841 - THEISEN VENDING COMPANY INC Total:					99.40
Vendor: VEN35889 - THISTLE SPORTSWEAR COMPANY LLC					
THISTLE SPORTSWEAR COMP	216656	06/29/2022	113788	PROSHOP MERCHANDISE	835.11
Vendor VEN35889 - THISTLE SPORTSWEAR COMPANY LLC Total:					835.11
Vendor: VEN35898 - THOMAS PETER MCGINNIS					
THOMAS PETER MCGINNIS	216731	07/06/2022	20220706	52 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	676.00
Vendor VEN35898 - THOMAS PETER MCGINNIS Total:					676.00
Vendor: VEN30281 - THOMSON REUTERS					
THOMSON REUTERS	216603	06/22/2022	846470634	MAY INFORMATION CHARGES	184.35
Vendor VEN30281 - THOMSON REUTERS Total:					184.35
Vendor: VEN33351 - TIME COMMUNICATIONS, INC					
TIME COMMUNICATIONS, INC	216732	07/06/2022	2003-062422	ANSWERING SVC 6/24/22- 7/21/22	621.74
Vendor VEN33351 - TIME COMMUNICATIONS, INC Total:					621.74
Vendor: VEN29205 - TOTAL MECHANICAL SERVICES, INC					
TOTAL MECHANICAL SERVICES	13395	06/23/2022	S3136	INSTALL WATER METERS- NORTH & WEST RINKS	862.25
TOTAL MECHANICAL SERVICES	13455	06/30/2022	S3401	CLEAN OIL RETURN CIRCUITS ON WEST REFRIGE-ICE	1,225.00
TOTAL MECHANICAL SERVICES	13455	06/30/2022	S3402	REPAIR NORTH C2 START FAILED-ICE ARENA	570.00
TOTAL MECHANICAL SERVICES	13455	06/30/2022	S3404	INSTALL P1 NORTH SIDE-ICE ARENA	4,271.00
TOTAL MECHANICAL SERVICES	13502	07/07/2022	S3405	NORTH SPRAY PUMP TRIPPING-ICE ARENA	315.00
Vendor VEN29205 - TOTAL MECHANICAL SERVICES, INC Total:					7,243.25
Vendor: VEN20057 - TRANS UNION LLC					
TRANS UNION LLC	216535	06/15/2022	5241215	EMPLOYMENT CREDIT REPORTS	10.56
TRANS UNION LLC	216535	06/15/2022	5241215	EMPLOYMENT CREDIT REPORTS	10.56
TRANS UNION LLC	216535	06/15/2022	5241215	EMPLOYMENT CREDIT REPORTS	10.56
TRANS UNION LLC	216733	07/06/2022	6241001	EMPLOYMENT CREDIT REPORTS	31.68
TRANS UNION LLC	216733	07/06/2022	6241001	EMPLOYMENT CREDIT REPORTS	10.56
TRANS UNION LLC	216733	07/06/2022	6241001	EMPLOYMENT CREDIT REPORTS	10.56
Vendor VEN20057 - TRANS UNION LLC Total:					84.48

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN32058 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC					
TRANSUNION RISK AND ALTE	216536	06/15/2022	71701-202205-1	MAY INFORMATION CHARGES	75.00
Vendor VEN32058 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC Total:					75.00
Vendor: VEN35705 - TRAVIS MARK SCHUETTE					
TRAVIS MARK SCHUETTE	216734	07/06/2022	20937	MAXI DIAGNOSTIC TOOL	209.00
Vendor VEN35705 - TRAVIS MARK SCHUETTE Total:					209.00
Vendor: VEN20030 - TRIO SUPPLY COMPANY					
TRIO SUPPLY COMPANY	13503	07/07/2022	764564	RESTAURANT SUPPLIES	470.20
TRIO SUPPLY COMPANY	13396	06/23/2022	769938	RESTAURANT SUPPLIES	489.06
TRIO SUPPLY COMPANY	13456	06/30/2022	772100	RESTAURANT SUPPLIES	523.99
TRIO SUPPLY COMPANY	13503	07/07/2022	773383	RESTAURANT SUPPLIES	277.49
Vendor VEN20030 - TRIO SUPPLY COMPANY Total:					1,760.74
Vendor: VEN20095 - TRI-STATE BOBCAT, INC.					
TRI-STATE BOBCAT, INC.	13397	06/23/2022	N14592	T76 BOBCAT LOADER RENTAL CONTRACT 5/28/22-6/27/22	695.00
TRI-STATE BOBCAT, INC.	13397	06/23/2022	N14593	S76 BOBCAT LOADER RENTAL CONTRACT 5/28/22-6/27/22	525.00
TRI-STATE BOBCAT, INC.	13457	06/30/2022	T23234	BLOCK COUPLER - 8202/3448	398.51
Vendor VEN20095 - TRI-STATE BOBCAT, INC. Total:					1,618.51
Vendor: VEN35883 - TRUSTONE FINANCIAL					
TRUSTONE FINANCIAL	216657	06/29/2022	20220629	PROCEEDS FROM FORFEITURE CASE# CG190101	4,518.81
Vendor VEN35883 - TRUSTONE FINANCIAL Total:					4,518.81
Vendor: VEN33742 - TYLER DAVID MCCARVILLE					
TYLER DAVID MCCARVILLE	216735	07/06/2022	20220706	36 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	720.00
Vendor VEN33742 - TYLER DAVID MCCARVILLE Total:					720.00
Vendor: VEN35403 - TYLER SCHWARTZ					
TYLER SCHWARTZ	216736	07/06/2022	20220706	22 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	286.00
Vendor VEN35403 - TYLER SCHWARTZ Total:					286.00
Vendor: VEN21000 - ULINE					
ULINE	13398	06/23/2022	149368706	BLACK 20 BUSHEL POLY BOX TRUCK-RIVER OAKS	489.27
Vendor VEN21000 - ULINE Total:					489.27
Vendor: VEN33723 - ULTIMATE SAFETY CONCEPTS, INC					
ULTIMATE SAFETY CONCEPTS,	216737	07/06/2022	200428	KUSSMAUL WATERPROOF COVER RED	46.13
Vendor VEN33723 - ULTIMATE SAFETY CONCEPTS, INC Total:					46.13
Vendor: VEN21625 - UNITED PARCEL SERVICE					
UNITED PARCEL SERVICE	13458	06/30/2022	YY890232	SHIPMENT TO TI TRAINING- GOLDEN CO	40.45
UNITED PARCEL SERVICE	13458	06/30/2022	YY890252	SHIPMENT TO GOLF MANOR PD-CINCINNATI OH	24.92
Vendor VEN21625 - UNITED PARCEL SERVICE Total:					65.37
Vendor: VEN32558 - US BANK					
US BANK	216738	07/06/2022	20220627	US BANK REBATE-JUNE UNIFORM PURCHASES	-363.13
US BANK	216738	07/06/2022	20220627	JUNE UNIFORM PURCHASES	4,075.92
US BANK	216738	07/06/2022	20220627	JUNE UNIFORM PURCHASES	365.42
Vendor VEN32558 - US BANK Total:					4,078.21
Vendor: VEN35435 - US FOODS, INC					
US FOODS, INC	13353	06/16/2022	4632026	FOOD FOR CLUBHOUSE	2,059.58
US FOODS, INC	13353	06/16/2022	4654916	FOOD FOR CLUBHOUSE	102.96
US FOODS, INC	13459	06/30/2022	4970041	FOOD/SUPPLIES FOR CLUBHOUSE	25.42

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US FOODS, INC	13459	06/30/2022	4970041	FOOD/SUPPLIES FOR CLUBHOUSE	1,639.54
Vendor VEN35435 - US FOODS, INC Total:					3,827.50
Vendor: VEN22333 - VALLEY SALES OF HASTINGS, INC.					
VALLEY SALES OF HASTINGS, I	216739	07/06/2022	61889	SENSOR - 1501/34498	278.20
Vendor VEN22333 - VALLEY SALES OF HASTINGS, INC. Total:					278.20
Vendor: VEN35692 - VAN METER INC					
VAN METER INC	216537	06/15/2022	S012149634.001	CUTTING REELS/COIL-STREETLIGHTS	318.41
VAN METER INC	216537	06/15/2022	S011912580.002	CREDIT INV# S011912580.001 - HACKZALL	-172.00
Vendor VEN35692 - VAN METER INC Total:					146.41
Vendor: VEN34816 - VENDNOVATION LLC					
VENDNOVATION LLC	13460	06/30/2022	2022-000861	EMS VENDING MACHINE SOFTWARE LICENSE 7/2022-6/2023	1,200.00
Vendor VEN34816 - VENDNOVATION LLC Total:					1,200.00
Vendor: VEN22353 - VERIZON WIRELESS					
VERIZON WIRELESS	13354	06/16/2022	9907582321	ADMIN DATA CARDS 4/29/22-5/28/22	35.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	BUILDING DATA CARDS 4/29/22-5/28/22	280.07
VERIZON WIRELESS	13354	06/16/2022	9907582321	EMERGENCY MANAGEMENT DATA CARDS 4/29/22-5/28/22	40.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	POLICE DATA CARDS 4/29/22-5/28/22	1,122.81
VERIZON WIRELESS	13354	06/16/2022	9907582321	FIRE DATA CARDS 4/29/22-5/28/22	160.04
VERIZON WIRELESS	13354	06/16/2022	9907582321	STREETS DATA CARDS 4/29/22-5/28/22	525.43
VERIZON WIRELESS	13354	06/16/2022	9907582321	PW ADMIN DATA CARDS 4/29/22-5/28/22	35.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	FORESTRY DATA CARDS 4/29/22-5/28/22	35.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	PARKS DATA CARDS 4/29/22-5/28/22	576.27
VERIZON WIRELESS	13354	06/16/2022	9907582321	STORMWATER DATA CARDS 4/29/22-5/28/22	40.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	CLUBHOUSE DATA CARDS 4/29/22-5/28/22	40.01
VERIZON WIRELESS	13354	06/16/2022	9907582321	WATER DATA CARDS 4/29/22-5/28/22	450.75
VERIZON WIRELESS	13354	06/16/2022	9907582321	SEWER DATA CARDS 4/29/22-5/28/22	55.62
VERIZON WIRELESS	13354	06/16/2022	9907582321	FIRE/EMS DATA CARDS 4/29/22-5/28/22	220.08
VERIZON WIRELESS	13354	06/16/2022	9907582321	FLEET DATA CARDS 4/29/22-5/28/22	10.30
VERIZON WIRELESS	13354	06/16/2022	9907582321	FACILITIES DATA CARDS 4/29/22-5/28/22	45.31
VERIZON WIRELESS	13354	06/16/2022	9907582321	IT DATA CARDS 4/29/22-5/28/22	120.03
VERIZON WIRELESS	13399	06/23/2022	9908063139	EMERGENCY PREP PHONES 5/5/22-6/4/22	63.74
Vendor VEN22353 - VERIZON WIRELESS Total:					3,855.51
Vendor: VEN34314 - VERUS CORPORATION					
VERUS CORPORATION	216740	07/06/2022	58767	WATCHGUARD AUTHPOINT SUBSCRIPTION 7/28/22-7/27/25	4,000.00
Vendor VEN34314 - VERUS CORPORATION Total:					4,000.00

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN35406 - VICTORIA STEPKA					
VICTORIA STEPKA	216741	07/06/2022	20220706	18 HOURS SUMMER COTTAGE GROVE HOCKEY ACADEMY	234.00
Vendor VEN35406 - VICTORIA STEPKA Total:					234.00
Vendor: VEN35784 - WAGGLE GOLF					
WAGGLE GOLF	216658	06/29/2022	6529	PROSHOP MERCHANDISE	1,286.00
Vendor VEN35784 - WAGGLE GOLF Total:					1,286.00
Vendor: VEN30004 - WASHINGTON COUNTY ATTORNEY'S OFFICE					
WASHINGTON COUNTY ATTO	13461	06/30/2022	20220629-1	CG115105025/CF-2015-56 - FORFEITURE/SEIZURE FUNDS	54.15
WASHINGTON COUNTY ATTO	13461	06/30/2022	20220629-2	CG19010102/CF-2019-906 - FORFEITURE/SEIZURE FUNDS	2,324.97
Vendor VEN30004 - WASHINGTON COUNTY ATTORNEY'S OFFICE Total:					2,379.12
Vendor: VEN23139 - WASHINGTON COUNTY PUBLIC HEALTH & ENVIRONMENT DEPT					
WASHINGTON COUNTY PUBLI	13401	06/23/2022	202205	MAY ENVIRONMENTAL CHARGE	236.20
Vendor VEN23139 - WASHINGTON COUNTY PUBLIC HEALTH & ENVIRONMENT DEPT Total:					236.20
Vendor: VEN23148 - WASHINGTON COUNTY					
WASHINGTON COUNTY	13400	06/23/2022	201927	2022 ASSESSMENT FEES	232,799.38
Vendor VEN23148 - WASHINGTON COUNTY Total:					232,799.38
Vendor: VEN30136 - WASHINGTON CTY PUBLIC SAFETY RADIO					
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202735	2ND QTR RADIO SERVICES-PD	8,701.74
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202770	2ND QTR RADIO SERVICES-FIR	700.14
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202770	2ND QTR RADIO SERVICES-FIR	3,150.63
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202770	2ND QTR RADIO SERVICES-FIR	3,150.63
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202780	2ND QTR RADIO SERVICES-PW	350.07
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202780	2ND QTR RADIO SERVICES-PW	350.07
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202780	2ND QTR RADIO SERVICES-PW	350.07
WASHINGTON CTY PUBLIC SA	216742	07/06/2022	202780	2ND QTR RADIO SERVICES-PW	350.07
Vendor VEN30136 - WASHINGTON CTY PUBLIC SAFETY RADIO Total:					17,103.42
Vendor: VEN34963 - WASTE MANAGEMENT OF MINNESOTA INC					
WASTE MANAGEMENT OF MI	216604	06/22/2022	8728597-2282-1	COMPOST DUMPSTER SVC 6/1/22-6/30/22	452.67
Vendor VEN34963 - WASTE MANAGEMENT OF MINNESOTA INC Total:					452.67
Vendor: VEN29141 - WATSON COMPANY INC.					
WATSON COMPANY INC.	13462	06/30/2022	125960	SNACKS FOR CLUBHOUSE	467.38
Vendor VEN29141 - WATSON COMPANY INC. Total:					467.38
Vendor: VEN23122 - WEATHER WATCH INC					
WEATHER WATCH INC	13463	06/30/2022	11982	WEATHER SERVICE - JUNE 202	220.00
Vendor VEN23122 - WEATHER WATCH INC Total:					220.00
Vendor: VEN34311 - WE-NO-NAH CANOE INC					
WE-NO-NAH CANOE INC	216538	06/15/2022	176853	FOOTBRACE/ROPE-PATCH KITS FOR KAYAKS	54.98
Vendor VEN34311 - WE-NO-NAH CANOE INC Total:					54.98
Vendor: VEN35349 - WIESE USA INC					
WIESE USA INC	13356	06/16/2022	75013942	CAT FORKLIFT PM SERVICE - 8707/34433	160.36
WIESE USA INC	13356	06/16/2022	75013943	EMISSIONS TEST - 8707/3443	65.00
WIESE USA INC	13402	06/23/2022	75014214	REM & RPL SIDE SHIFT & FORK POSTNR - 8707/34433	1,107.98
Vendor VEN35349 - WIESE USA INC Total:					1,333.34
Vendor: VEN34494 - WINGS FINANCIAL CREDIT UNION					
WINGS FINANCIAL CREDIT UN	216605	06/22/2022	20220613	RECORD RETRIEVAL - CASE# CG22009839	20.00
Vendor VEN34494 - WINGS FINANCIAL CREDIT UNION Total:					20.00
Vendor: VEN31705 - WISCONSIN SCTF					
WISCONSIN SCTF	216539	06/15/2022	INV024991	6/16/22 BIWEEKLY PAYROLL 5/23/22-6/5/22	669.22

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
WISCONSIN SCTF	216659	06/29/2022	INV024999	6/30/22 BIWEEKLY PAYROLL 6/6/22-6/19/22	669.22
Vendor VEN31705 - WISCONSIN SCTF Total:					1,338.44
Vendor: VEN30736 - WOLD ARCHITECTS AND ENGINEERS, INC					
WOLD ARCHITECTS AND ENGI	216606	06/22/2022	79550	GLACIAL VALLEY PARK BLDG DESIGN DEVELOPMENT	15,744.80
Vendor VEN30736 - WOLD ARCHITECTS AND ENGINEERS, INC Total:					15,744.80
Vendor: VEN24065 - XCEL ENERGY					
XCEL ENERGY	216540	06/15/2022	782416257	XCEL STREET LIGHTS 5/3/22- 6/2/22	7,370.90
XCEL ENERGY	216540	06/15/2022	782753276	7751 70TH ST S FEEDPOINT 5/4/22-6/5/22	60.34
XCEL ENERGY	216540	06/15/2022	782768210	PSCH ELECTRICITY & GAS 5/5/22-6/6/22	9,745.51
XCEL ENERGY	216607	06/22/2022	782769391	RAVINE PKWY LIGHTS 5/5/22- 6/6/22	134.75
XCEL ENERGY	216607	06/22/2022	782846857	TRAFFIC SIGNALS 5/5/22- 6/6/22	716.12
XCEL ENERGY	216607	06/22/2022	782865024	80TH/JAMAICA LIGHTS 5/5/22-6/6/22	868.85
XCEL ENERGY	216607	06/22/2022	782911542	6384 HIGHLAND HILLS CURVE FEEDPOINT 5/5/22-6/6/22	10.17
XCEL ENERGY	216607	06/22/2022	782922863	6044 IDEN AVE S FEEDPOINT 5/5/22-6/6/22	18.40
XCEL ENERGY	216607	06/22/2022	782930259	OAKWOOD PARK 5/5/22- 6/6/22	15.40
XCEL ENERGY	216607	06/22/2022	782932215	6459 JENSEN AVE S FEEDPOINT 5/5/22-6/6/22	50.60
XCEL ENERGY	216607	06/22/2022	782933927	8503A JENSEN AVE S FEEDPOINT 5/5/22-6/6/22	89.62
XCEL ENERGY	216607	06/22/2022	782963809	HERO CENTER GAS 5/5/22- 6/6/22	346.24
XCEL ENERGY	216607	06/22/2022	782968674	7863 JEFFERY AVE S FEEDPOINT 5/5/22-6/6/22	11.63
XCEL ENERGY	216660	06/29/2022	783579692	PINE COULEE LIGHTS 5/11/22 -6/12/22	56.54
XCEL ENERGY	216607	06/22/2022	783617387	PRO SHOP 5/11/22-6/12/22	664.89
XCEL ENERGY	216607	06/22/2022	783617387	MAINT BLDG 5/11/22-6/12/2	226.07
XCEL ENERGY	216607	06/22/2022	783617387	PUMPHOUSE 5/11/22-6/12/2	2,209.59
XCEL ENERGY	216607	06/22/2022	783617387	CLUBHOUSE 5/11/22-6/12/22	2,862.67
XCEL ENERGY	216660	06/29/2022	783652050	LIFT STATION 5/10/22-6/11/2	168.27
XCEL ENERGY	216660	06/29/2022	783665485	SOUTHPOINT 5/11/22-6/12/2	117.12
XCEL ENERGY	216660	06/29/2022	783695611	6497 INSPIRE CIR S FEEDPOINT 5/11/22-6/12/22	15.25
XCEL ENERGY	216660	06/29/2022	783698016	8311 60TH ST S UNIT ST LIGHTS 5/11/22-6/12/22	59.71
XCEL ENERGY	216660	06/29/2022	783699090	EASTBROOK HOA 5/11/22- 6/12/22	12.78
XCEL ENERGY	216660	06/29/2022	783700915	8031 80TH ST S FEEDPOINT 5/11/22-6/12/22	138.35
XCEL ENERGY	216607	06/22/2022	783712870	HERO CENTER ELEC 5/11/22- 6/12/22	7,201.71
XCEL ENERGY	216660	06/29/2022	783712932	8193 GRANGE BLVD UNIT SIREN 5/11/22-6/12/22	19.71
XCEL ENERGY	216660	06/29/2022	783715355	6490 IDSEN AVE S FEEDPOINT 5/11/22-6/12/22	86.18
XCEL ENERGY	216660	06/29/2022	783717797	9200 GRANADA AVE S FEEDPOINT 5/11/22-6/12/22	34.35
XCEL ENERGY	216660	06/29/2022	783722910	6424 HARKNESS AVE S FEEDPOINT 5/11/22-6/12/22	44.01
XCEL ENERGY	216660	06/29/2022	783724783	SETTLERS BLUFF LS/10294A GREYSTONE 5/11/22-6/12/22	23.76

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Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
XCEL ENERGY	216660	06/29/2022	783736073	SEWER LIFT STATION 5/11/22-6/12/22	38.22
XCEL ENERGY	216660	06/29/2022	783736691	6527 GENEVIEVE TRL	23.80
XCEL ENERGY	216660	06/29/2022	783744747	FEEDPOINT 5/11/22-6/12/22	61.88
XCEL ENERGY	216660	06/29/2022	783746183	9750 65TH ST S FEEDPOINT 5/11/22-6/12/22	72.72
XCEL ENERGY	216660	06/29/2022	783747860	8500 95TH ST S UNIT TRAFFIC SIGNAL 5/11/22-6/12/22	58.28
XCEL ENERGY	216660	06/29/2022	783815497	7064 W PT DOUGLAS RD S FEEDPOINT 5/11/22-6/12/22	18.00
XCEL ENERGY	216607	06/22/2022	783825563	GLENDENNING 5/14/22-6/13/22	33,204.25
XCEL ENERGY	216660	06/29/2022	783867867	WATER 5/10/22-6/11/22	2,596.47
XCEL ENERGY	216660	06/29/2022	784008065	CENTRAL FIRE 5/11/22-6/12/22	17,062.71
XCEL ENERGY	216743	07/06/2022	784595126	ICE ARENA 5/11/22-6/12/22	2,095.78
XCEL ENERGY	216743	07/06/2022	784602741	PARK BUILDINGS 5/5/22-6/6/22	47.36
XCEL ENERGY	216743	07/06/2022	784785759	C/D SIRENS 5/18/22-6/17/22	2,563.41
XCEL ENERGY	216743	07/06/2022	784799225	PUBLIC WORKS 5/11/22-6/12/22	572.05
XCEL ENERGY	216743	07/06/2022	784884263	FIRE DEPT 5/11/22-6/12/22	8,938.87
Vendor VEN24065 - XCEL ENERGY Total:					100,733.29
Vendor: VEN32213 - YOLEISY VALDES-GONZALES					
YOLEISY VALDES-GONZALES	13504	07/07/2022	30876	JUNE LAWN CARE - CENTRAL FIRE	788.55
YOLEISY VALDES-GONZALES	13504	07/07/2022	30877	JUNE LAWN CARE - CITY HALL	2,289.00
YOLEISY VALDES-GONZALES	13504	07/07/2022	30878	JUNE LAWN CARE - HERO CENTER	1,104.60
YOLEISY VALDES-GONZALES	13504	07/07/2022	30884	JUNE LAWN CARE - FIRE #4	515.55
Vendor VEN32213 - YOLEISY VALDES-GONZALES Total:					4,697.70
Vendor: VEN25001 - YOUTH SERVICE BUREAU					
YOUTH SERVICE BUREAU	13464	06/30/2022	6092022	YOUTH SERVICE BUREAU SERVICES	10,000.00
Vendor VEN25001 - YOUTH SERVICE BUREAU Total:					10,000.00
Vendor: VEN26002 - ZARNOTH BRUSH WORKS INC					
ZARNOTH BRUSH WORKS INC	13465	06/30/2022	189872-IN	GUTTER BROOM - STOCK ITE	1,717.00
Vendor VEN26002 - ZARNOTH BRUSH WORKS INC Total:					1,717.00
Vendor: VEN26201 - ZIEGLER INC.					
ZIEGLER INC.	13466	06/30/2022	IN000569483	CLAMP, SEAL, GASKETS - 2038/34373	115.53
Vendor VEN26201 - ZIEGLER INC. Total:					115.53
Vendor: VEN26003 - ZYWIEC'S LANDSCAPE AND GARDEN CENTER					
ZYWIEC'S LANDSCAPE AND G	216541	06/15/2022	20220520	0.5 YARD - 1 1/2 RIVER ROCK-RIVER OAKS	34.73
ZYWIEC'S LANDSCAPE AND G	216609	06/22/2022	20220530-1	FLOWERS FOR RIVER OAKS	59.64
ZYWIEC'S LANDSCAPE AND G	216609	06/22/2022	20220530-2	POTTING MIX FOR RIVER OAK	8.54
ZYWIEC'S LANDSCAPE AND G	216609	06/22/2022	20220531	0.5 YARD - 1 1/2 RIVER ROCK-RIVER OAKS	27.79
ZYWIEC'S LANDSCAPE AND G	216609	06/22/2022	20220604	ALL PURPOSE SOIL & ANNUAL FLOWERS FOR RIVER OAKS	95.82
ZYWIEC'S LANDSCAPE AND G	216744	07/06/2022	20220613	1 YARD - 1 1/2 RIVER ROCK-RIVER OAKS	55.58
ZYWIEC'S LANDSCAPE AND G	216744	07/06/2022	20220616	1 YARD - 1 1/2 RIVER ROCK-RIVER OAKS	55.58
Vendor VEN26003 - ZYWIEC'S LANDSCAPE AND GARDEN CENTER Total:					337.68
Grand Total:					3,065,893.25

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	491,372.49
210 - EQUIPMENT REPLACEMENT	33,844.17
215 - RECYCLING	3,322.31
230 - SURFACE WATER MANAGEMENT	11,822.35
235 - SEALCOATING FUND	2,400.92
240 - FORFEITURE & SEIZURE	12,425.01
250 - ICE ARENA	83,563.06
255 - GOLF COURSE SPECIAL REVENUE FUND	134,393.52
285 - ECONOMIC DEVELOPMENT AUTHORITY	6,758.42
290 - HERO CENTER OPERATIONS	12,728.26
455 - 3M SETTLEMENT - MPCA	18,771.97
510 - FUTURE PROJECTS	26,523.11
515 - PARK CAPITAL IMPROVEMENT FUND	126,343.63
520 - MSA CONSTRUCTION	42,801.00
535 - TIF 1-20 NORTHPOINT	2,193.00
542 - TIF 1-18	291.50
560 - PAVEMENT MANAGEMENT	126.00
568 - DEVELOPER PETITIONED PROJECTS	462.00
570 - PARK TRUST	216,787.80
575 - WATER CONNECT/AREA	104,474.98
580 - SEWER CONNECTION/AREA	18,983.25
585 - STORM CONNECTION/AREA	165,307.89
610 - WATER OPERATING	101,789.78
620 - SEWER OPERATING	311,900.23
630 - STREET LIGHTS	27,928.96
660 - SOUTH WASHINGTON COUNTY AMBUL	11,020.35
700 - SELF INSURANCE	326,794.35
710 - FLEET MAINTENANCE	79,722.47
720 - INFORMATION TECHNOLOGY	30,709.92
810 - DEVELOPER LETTER OF CREDIT	242,594.50
990 - PAYROLL FUND	417,736.05
Grand Total:	3,065,893.25

Account Summary

Account Number	Account Name	Payment Amount
100-00-9100-2034	COBRA INSURANCE	3,967.69
100-02-0110-4300	PROF SERVICES	45.00
100-02-0110-4305	FEES FOR SERVICE	10.56
100-02-0110-4310	COMMUNICATION	35.01
100-02-0110-4401	DUES & SUBS	59.98
100-02-0110-4403	TRAVEL/TRAIN/CON	50.00
100-03-0150-4302	LEGAL SERVICE	251,918.88
100-04-0200-4300	PROF SERVICES	482.83
100-04-0200-4302	LEGAL SERVICE	5,104.00
100-05-0300-4300	PROF SERVICES	45.00
100-05-0300-4305	FEES FOR SERVICE	10.56
100-08-0395-4340	PRINTING	5,362.37
100-08-0395-4434	SPECIAL EVENTS	20,881.59
100-09-2500-3816	REFUND & REIMBRS	-363.13
100-09-2500-4200	OFFICE SUPPLIES	10.79
100-09-2500-4210	OP SUPPLY-OTHER	63.54
100-09-2500-4272	OP SUP-BUILDINGS	426.87
100-09-2500-4305	FEES FOR SERVICE	3,681.00
100-09-2500-4360	UTILITIES	9,745.51
100-09-2500-4370	MAINT-REPAIR/EQ	293.95
100-09-2500-4372	MAINT-REPAIR/BLD	740.98
100-09-2500-4380	RENTAL/LEASE	1,752.58

Account Summary

Account Number	Account Name	Payment Amount
100-09-2500-4405	CLEAN/WASTE REMV	4,145.00
100-10-1100-4300	PROF SERVICES	22,720.29
100-10-1100-4340	PRINTING	55.00
100-13-1000-2041	SURCHARGE PAYABL	6,632.25
100-13-1000-3140	BUILDING PERMIT	525.00
100-13-1000-3519	OTHER CHARGE SVS	131.04
100-13-1000-4300	PROF SERVICES	12,998.75
100-13-1000-4310	COMMUNICATION	280.07
100-13-1030-4300	PROF SERVICES	82.68
100-14-2040-4301	ENGINEERING SVS	13,609.00
100-15-0400-4310	COMMUNICATION	803.89
100-15-0400-4360	UTILITIES	67.07
100-21-0500-4200	OFFICE SUPPLIES	170.20
100-21-0500-4210	OP SUPPLY-OTHER	936.74
100-21-0500-4217	CLOTHING/UNIFORM	4,110.91
100-21-0500-4305	FEES FOR SERVICE	523.92
100-21-0500-4310	COMMUNICATION	9,824.55
100-21-0500-4311	POSTAGE	24.92
100-21-0500-4370	MAINT-REPAIR/EQ	332.00
100-21-0500-4380	RENTAL/LEASE	1,208.06
100-21-0500-4403	TRAVEL/TRAIN/CON	1,298.00
100-21-0500-4434	SPECIAL EVENTS	10,000.00
100-21-0500-4449	OTHER CONTRACT	375.00
100-21-0537-4300	PROF SERVICES	142.43
100-26-0800-4210	OP SUPPLY-OTHER	43.50
100-26-0800-4217	CLOTHING/UNIFORM	643.22
100-26-0800-4272	OP SUP-BUILDINGS	168.24
100-26-0800-4300	PROF SERVICES	45.00
100-26-0800-4305	FEES FOR SERVICE	2,690.96
100-26-0800-4310	COMMUNICATION	3,473.87
100-26-0800-4360	UTILITIES	4,733.70
100-26-0800-4370	MAINT-REPAIR/EQ	550.46
100-26-0800-4372	MAINT-REPAIR/BLD	1,992.32
100-26-0800-4380	RENTAL/LEASE	451.80
100-26-0800-4403	TRAVEL/TRAIN/CON	470.00
100-26-0800-4405	CLEAN/WASTE REMV	889.00
100-31-1200-4210	OP SUPPLY-OTHER	2,716.09
100-31-1200-4217	CLOTHING/UNIFORM	24.52
100-31-1200-4271	OP SUP-OTHER IMP	7,031.82
100-31-1200-4300	PROF SERVICES	260.30
100-31-1200-4310	COMMUNICATION	875.50
100-31-1200-4371	MAINT-REPAIR/OTH	210.27
100-31-1200-4380	RENTAL/LEASE	2,020.00
100-31-1200-4405	CLEAN/WASTE REMV	279.16
100-31-1214-4405	CLEAN/WASTE REMV	1,410.00
100-32-1260-4210	OP SUPPLY-OTHER	184.01
100-34-1290-4210	OP SUPPLY-OTHER	2,201.70
100-35-2005-4200	OFFICE SUPPLIES	174.85
100-35-2005-4210	OP SUPPLY-OTHER	474.36
100-35-2005-4270	OP SUP-VEH/EQ	40.85
100-35-2005-4272	OP SUP-BUILDINGS	264.79
100-35-2005-4300	PROF SERVICES	45.00
100-35-2005-4305	FEES FOR SERVICE	1,873.04
100-35-2005-4310	COMMUNICATION	35.01
100-35-2005-4360	UTILITIES	2,563.41
100-35-2005-4372	MAINT-REPAIR/BLD	686.93
100-35-2005-4380	RENTAL/LEASE	1,131.52
100-35-2005-4405	CLEAN/WASTE REMV	820.00

Account Summary

Account Number	Account Name	Payment Amount
100-35-2009-4360	UTILITIES	18.00
100-36-2200-4210	OP SUPPLY-OTHER	459.99
100-36-2200-4300	PROF SERVICES	35.30
100-36-2200-4310	COMMUNICATION	35.01
100-41-1500-4209	OP SUPPLIES-CLEN	13.92
100-41-1500-4210	OP SUPPLY-OTHER	7,277.43
100-41-1500-4216	FERTILIZER/CHEM	21,990.61
100-41-1500-4217	CLOTHING/UNIFORM	311.20
100-41-1500-4272	OP SUP-BUILDINGS	794.37
100-41-1500-4300	PROF SERVICES	180.00
100-41-1500-4305	FEES FOR SERVICE	6,130.53
100-41-1500-4310	COMMUNICATION	928.85
100-41-1500-4360	UTILITIES	2,388.29
100-41-1500-4371	MAINT-REPAIR/OTH	487.37
100-41-1500-4372	MAINT-REPAIR/BLD	43.90
100-41-1500-4380	RENTAL/LEASE	4,166.42
100-41-1500-4405	CLEAN/WASTE REMV	3,434.69
100-41-1516-4210	OP SUPPLY-OTHER	2,746.54
100-51-2300-4210	OP SUPPLY-OTHER	676.57
100-51-2300-4217	CLOTHING/UNIFORM	1,080.00
100-51-2300-4280	CAPITAL OUTLAY <\$5,00	54.98
100-51-2300-4300	PROF SERVICES	540.00
100-51-2300-4380	RENTAL/LEASE	197.99
100-51-2300-4434	SPECIAL EVENTS	583.00
210-00-9210-4530	MACH & EQUIPMENT	33,844.17
215-54-1900-4210	OP SUPPLY-OTHER	2,169.64
215-54-1900-4302	LEGAL SERVICE	700.00
215-54-1900-4405	CLEAN/WASTE REMV	452.67
230-60-3200-4210	OP SUPPLY-OTHER	544.99
230-60-3200-4231	SMALL TOOLS	32.80
230-60-3200-4301	ENGINEERING SVS	7,013.88
230-60-3200-4305	FEES FOR SERVICE	2,200.00
230-60-3200-4310	COMMUNICATION	40.01
230-61-3260-4305	FEES FOR SERVICE	293.56
230-61-3260-4311	POSTAGE	497.91
230-61-3260-4321	DATA PROCESSING	908.00
230-61-3260-4340	PRINTING	291.20
235-00-1217-4301	ENGINEERING SVS	2,400.92
240-21-0552-4391	COUNTY DEFENDENT	2,324.97
240-21-0552-4449	OTHER CONTRACT	4,518.81
240-21-0554-4280	CAPITAL OUTLAY <\$5,00	5,500.00
240-21-0554-4390	VICTIM/WITNESS	27.08
240-21-0554-4391	COUNTY DEFENDENT	54.15
250-77-3700-4209	OP SUPPLIES-CLEN	166.94
250-77-3700-4210	OP SUPPLY-OTHER	3,230.50
250-77-3700-4211	MOTOR FUELS	404.41
250-77-3700-4217	CLOTHING/UNIFORM	107.50
250-77-3700-4272	OP SUP-BUILDINGS	4,161.62
250-77-3700-4300	PROF SERVICES	2,354.50
250-77-3700-4303	INSTRUCTORS	44,795.90
250-77-3700-4305	FEES FOR SERVICE	600.00
250-77-3700-4310	COMMUNICATION	38.01
250-77-3700-4360	UTILITIES	17,062.71
250-77-3700-4370	MAINT-REPAIR/EQ	6,381.00
250-77-3700-4372	MAINT-REPAIR/BLD	2,103.85
250-77-3700-4380	RENTAL/LEASE	1,687.98
250-77-3700-4401	DUES & SUBS	40.00
250-77-3700-4405	CLEAN/WASTE REMV	65.79

Account Summary

Account Number	Account Name	Payment Amount
250-77-3700-4438	VENDING RESALE	300.35
250-77-3740-4438	CONCESSIONS RESALE	62.00
255-53-2100-4210	OP SUPPLY-OTHER	1,452.91
255-53-2100-4217	CLOTHING/UNIFORM	900.43
255-53-2100-4300	PROF SERVICES	225.00
255-53-2100-4305	FEES FOR SERVICE	14,433.41
255-53-2100-4310	COMMUNICATION	956.91
255-53-2100-4360	UTILITIES	807.78
255-53-2100-4370	MAINT-REPAIR/EQ	427.50
255-53-2100-4372	MAINT-REPAIR/BLD	639.00
255-53-2100-4380	RENTAL/LEASE	7,401.88
255-53-2100-4401	DUES & SUBS	437.00
255-53-2100-4405	CLEAN/WASTE REMV	91.54
255-53-2100-4438	PRO/MISC RESALE	17,120.13
255-55-2105-4210	OP SUPPLY-OTHER	4,370.63
255-55-2105-4211	MOTOR FUELS	6,076.58
255-55-2105-4216	FERTILIZER/CHEM	4,921.13
255-55-2105-4270	OP SUP-VEH/EQ	4,650.07
255-55-2105-4271	OP SUP-OTHER IMP	262.93
255-55-2105-4300	PROF SERVICES	135.00
255-55-2105-4305	FEES FOR SERVICE	175.97
255-55-2105-4310	COMMUNICATION	253.41
255-55-2105-4380	RENTAL/LEASE	120.00
255-55-2105-4405	CLEAN/WASTE REMV	450.00
255-55-2105-4449	OTHER CONTRACT	2,049.27
255-55-2110-4360	UTILITIES	2,555.06
255-56-2140-4210	OP SUPPLY-OTHER	3,441.57
255-56-2140-4300	PROF SERVICES	315.00
255-56-2140-4305	FEES FOR SERVICE	3,967.58
255-56-2140-4360	UTILITIES	3,913.24
255-56-2140-4380	RENTAL/LEASE	993.89
255-56-2140-4401	DUES & SUBS	40.00
255-56-2140-4436	CONCESSION RESAL	23,981.34
255-56-2140-4438	PRO/MISC RESALE	2,543.45
255-56-2140-4439	LIQUOR - RESALE	11,371.27
255-56-2140-4530	MACH & EQUIPMENT	12,912.64
285-12-1135-4210	OP SUPPLY-OTHER	450.00
285-12-1135-4300	PROF SERVICES	274.09
285-12-1135-4302	LEGAL SERVICE	704.00
285-12-1135-4401	DUES & SUBS	1,650.00
285-12-1135-4434	SPECIAL EVENTS	600.00
285-12-1150-4210	OP SUPPLY-OTHER	172.33
285-12-1150-4300	PROF SERVICES	97.80
285-12-1150-4305	FEES FOR SERVICE	106.74
285-12-1150-4341	ADVER/PUBLISH	642.26
285-12-1150-4401	DUES & SUBS	325.00
285-12-1150-4434	SPECIAL EVENTS	250.00
285-12-9285-2220	DUE TO OTHER GOV	1,486.20
290-00-2900-4210	OP SUPPLY-OTHER	405.77
290-00-2900-4305	FEES FOR SERVICE	1,568.07
290-00-2900-4310	COMMUNICATION	155.39
290-00-2900-4311	POSTAGE	40.45
290-00-2900-4360	UTILITIES	7,547.95
290-00-2900-4372	MAINT-REPAIR/BLD	475.83
290-00-2900-4380	RENTAL/LEASE	322.31
290-00-2900-4403	TRAVEL/TRAIN/CON	60.00
290-00-2900-4405	CLEAN/WASTE REMV	2,053.09
290-00-2900-4438	PRO/MISC RESALE	99.40

Account Summary

Account Number	Account Name	Payment Amount
455-00-7222-4551	PROJECT-ENGINEER	6,800.00
455-00-7232-4551	PROJECT-ENGINEER	10,051.83
455-00-7232-4552	PROJECT-LEGAL	1,872.14
455-00-7243-4552	PROJECT-LEGAL	48.00
510-00-6489-4210	OP SUPPLY-OTHER	2,364.75
510-00-6489-4380	RENTAL/LEASE	48.00
510-00-6574-4551	PROJECT-ENGINEER	20,803.86
510-00-9510-4301	ENGINEERING	3,306.50
515-00-9515-4305	FEES FOR SERVICE	970.53
515-00-9515-4540	OTHER CAP OUTLAY	125,373.10
520-00-6552-4551	PROJECT-ENGINEER	41,957.00
520-00-6552-4552	PROJECT-LEGAL	844.00
535-00-9535-4300	PROF SERVICES	900.00
535-00-9535-4302	LEGAL SERVICE	1,293.00
542-00-9542-4302	LEGAL SERVICE	291.50
560-00-6541-4551	PROJECT-ENGINEER	126.00
568-00-6629-4551	PROJECT-ENGINEER	462.00
570-00-9570-4300	PROF SERVICES	18,384.80
570-00-9570-4540	OTHER CAP OUTLAY	146,473.00
570-00-9570-4551	PROJECT-ENGINEER	51,930.00
575-00-7250-4380	RENTAL/LEASE	43,200.00
575-00-7250-4559	PROJECT-OTHER	379.98
575-00-7252-4380	RENTAL/LEASE	60,800.00
575-00-7252-4559	PROJECT-OTHER	95.00
580-00-7246-4551	PROJECT-ENGINEER	8,497.75
580-00-7246-4552	PROJECT-LEGAL	920.50
580-00-9580-4301	ENGINEERING SVS	9,565.00
585-00-7249-4550	PROJECT-CONTRACT	123,671.00
585-00-9585-4301	ENGINEERING SVS	41,381.00
585-00-9585-4341	ADVER/PUBLISH	255.89
610-70-3000-4210	OP SUPPLY-OTHER	7,574.92
610-70-3000-4216	FERTILIZER/CHEM	4,270.88
610-70-3000-4217	CLOTHING/UNIFORM	49.98
610-70-3000-4231	SMALL TOOLS	33.98
610-70-3000-4300	PROF SERVICES	96.68
610-70-3000-4302	LEGAL SERVICE	496.00
610-70-3000-4305	FEES FOR SERVICE	1,060.88
610-70-3000-4310	COMMUNICATION	803.33
610-70-3000-4360	UTILITIES	33,204.25
610-70-3000-4371	MAINT-REPAIR/OTH	12,060.67
610-70-3000-4372	MAINT-REPAIR/BLD	54.88
610-70-3000-4405	CLEAN/WASTE REMV	279.16
610-70-3000-4530	MACH & EQUIPMENT	33,844.17
610-71-3060-4305	FEES FOR SERVICE	1,177.00
610-71-3060-4311	POSTAGE	1,990.00
610-71-3060-4321	DATA PROCESSING	3,631.00
610-71-3060-4340	PRINTING	1,162.00
620-00-9620-2042	SAC	104,370.00
620-80-3100-3739	MISC UTIL	-1,043.70
620-80-3100-4300	PROF SERVICES	40.50
620-80-3100-4310	COMMUNICATION	55.62
620-80-3100-4360	UTILITIES	230.25
620-80-3100-4363	MWCC SERVICE	200,287.56
620-81-3160-4305	FEES FOR SERVICE	1,177.00
620-81-3160-4311	POSTAGE	1,990.00
620-81-3160-4321	DATA PROCESSING	3,631.00
620-81-3160-4340	PRINTING	1,162.00
630-75-1400-4210	OP SUPPLY-OTHER	3,007.26

Account Summary

Account Number	Account Name	Payment Amount
630-75-1400-4271	OP SUP-OTHER IMP	566.88
630-75-1400-4301	ENGINEERING SVS	510.00
630-75-1400-4305	FEES FOR SERVICE	1,763.75
630-75-1400-4311	POSTAGE	497.00
630-75-1400-4321	DATA PROCESSING	906.95
630-75-1400-4340	PRINTING	291.00
630-75-1400-4360	UTILITIES	9,714.22
630-75-1400-4361	NSP STREET LIGHT	7,370.90
630-75-1400-4371	MAINT-REPAIR/OTH	1,391.44
630-75-1430-4360	UTILITIES	788.84
630-75-1440-4360	UTILITIES	868.85
630-75-1450-4360	UTILITIES	251.87
660-24-0600-4210	OP SUPPLY-OTHER	3,795.51
660-24-0600-4217	CLOTHING/UNIFORM	99.00
660-24-0600-4310	COMMUNICATION	3,370.71
660-24-0600-4370	MAINT-REPAIR/EQ	1,070.13
660-24-0600-4403	TRAVEL/TRAIN/CON	2,685.00
700-00-9700-4144	HEALTH INSURANCE	5,395.52
700-00-9700-4148	WORKERS COMP	218,024.00
700-00-9700-4300	PROF SERVICES	9,468.50
700-00-9700-4352	GENERAL LIABILIT	79,598.00
700-00-9700-4733	CLAIM-NONCITY PR	3,220.61
700-00-9700-4734	AUTO CLAIMS	9,851.83
700-00-9700-4737	MEDICAL DEDUCTIBLE	1,235.89
710-33-1700-4210	OP SUPPLY-OTHER	2,820.80
710-33-1700-4212	LUB/ADD	1,039.94
710-33-1700-4217	CLOTHING/UNIFORM	130.60
710-33-1700-4231	SMALL TOOLS	209.00
710-33-1700-4270	OP SUP-VEH/EQ	20,935.48
710-33-1700-4300	PROF SERVICES	35.30
710-33-1700-4305	FEES FOR SERVICE	131.31
710-33-1700-4310	COMMUNICATION	360.37
710-33-1700-4370	MAINT-REPAIR/EQ	15,220.10
710-33-1700-4405	CLEAN/WASTE REMV	279.16
710-33-1710-4211	MOTOR FUELS	38,138.55
710-33-1720-4217	CLOTHING/UNIFORM	77.00
710-33-1720-4305	FEES FOR SERVICE	299.55
710-33-1720-4310	COMMUNICATION	45.31
720-07-0380-4210	OP SUPPLY-OTHER	67.98
720-07-0380-4280	CAPITAL OUTLAY <\$5,00	8,419.58
720-07-0380-4310	COMMUNICATION	8,075.52
720-07-0380-4321	DATA PROCESSING	5,900.00
720-07-0380-4370	MAINT-REPAIR/EQ	189.67
720-07-0380-4371	MAINT-REPAIR/OTH	1,262.17
720-07-0383-4301	ENGINEERING SVS	6,795.00
810-00-8217-2310	DEPOSITS PAYABLE	134,744.00
810-00-9810-2310	DEPOSITS PAYABLE	107,850.50
990-05-9990-2010	PERA	231,490.18
990-05-9990-2032	GROUP INS-WTHHLD	113,054.81
990-05-9990-2033	DENTAL INS-WITH	8,956.76
990-05-9990-2035	LIFE INS-WITHHLD	5,892.58
990-05-9990-2037	CHILD SUPPORT	1,447.32
990-05-9990-2038	UNION DUES	500.00
990-05-9990-2043	DEFERRED COMP	50,644.93
990-05-9990-2047	long term disabl	5,749.47
Grand Total:		3,065,893.25

Project Account Summary

Project Account Key
None

Payment Amount
3,065,893.25

3,065,893.25

Grand Total:

PAYROLL CHECK REGISTER

Biweekly PE 06/05/22 – CK 06/16/22 - \$430,215.22

Biweekly PE 06/19/22 – CK 06/30/22 - \$484,618.81

PT FIRE – June Payroll dated 07/08/22 - \$24,911.37



City Council Action Request

5A

Meeting Date	7/13/2022	
Department	Administration	
Agenda Category	Agenda Item	
Title	City Code Recodification Work Session 2 - Title 11 - Zoning Code	
Staff		
Recommendation		
Budget Implication	N/A	
Attachments	Memo - Title 11 7-8-22.tif	91.54MB

To: Mayor Myron Bailey and Members of the Cottage Grove City Council
From: Amanda Johnson, Assistant City Attorney
Date: July 13, 2022
Subject: City Code Recodification Work Session 2 – Title 11 – Zoning Code

INTRODUCTION

As you know, we have been working with City Staff to repeal and replace the City's entire Zoning Code. At our last meeting with you in April, you requested additional research and analysis regarding the City's residential zoning districts, the impacts of consolidating them, and the importance of maintaining single family neighborhoods. In addition, you requested additional information and the process for a City-wide rezoning.

The beginning of this memo addresses your questions from the April meeting, then discusses the rest of the Zoning Code's proposed changes, and ends with the process and timeline for a City-wide rezoning.

April Workshop Follow Up

History of Current Neighborhoods

At the April workshop, City Council requested clarification of why single-family neighborhoods were currently zoned to allow for higher densities. For example, a portion of the Hidden Valley neighborhood is currently zoned R5, Medium Density while the entire development consists of single-family homes. The inconsistency led staff to review past comprehensive plans to verify if the zoning matched the land use plans. Upon review of the 1980-1990 Comprehensive Plan, staff found that the Hidden Valley neighborhood was guided as Medium Density Residential at the time and therefore the proposed zoning matched the Comprehensive Plan.

Staff is proposing the following residential zoning districts:

- R1 – Rural Residential District - No changes proposed since the April Workshop
- R2 – Residential Estate District - No changes proposed since the April Workshop
- R3 – Single-Family Residential
 - This district allows for standard residential development on lots no less than 65 feet in width and 130' in length. The proposed R-3 zoning will remove the minimum lot *area* requirement and be replaced with a minimum lot *length*. The intent of adding a minimum lot length is to ensure lot requirements are attainable and creates a larger, usable rear yard.
 - Council has two options for townhomes, quad homes, and duplexes within this district:
 - Option 1: They would not be permitted within the R3 District and properties currently zoned R3 would be rezoned to R4 or R5.
 - Option 2: They would remain R3, but moving forward these product types will be permitted only with a CUP and must meet stringent minimum development standards (setbacks, lot coverage, unit square footage).
- R4 – Modify the R4 zoning district to become the “Transitional Residential Zoning District.” The intent of creating the Transitional District is to provide flexibility for lot sizes, depending on the use. Given the current and future prospective housing market, staff would propose a minimum lot width of 55 feet. This would allow smaller single-family lots and create a zoning district that fits between the standard single-family developments (R3) and the dense townhome or high-density developments (R5 & R6). The result of a Transitional Residential District would reduce the current number of PUDs, variances, etc. that occur.
- R5 – Medium Density Residential
 - The minimum standards in this district will range between 5 and 13 units per acre. These district standards are targeted to allow for medium density development, i.e., townhomes.
- R6 – High Density Residential
 - Minimum standards will allow for density ranging between 14 and 30 units per acre. These district standards allow for apartments and more dense developments.

Proposed Residential District Standards for R3 and R4

Staff is proposing the following minimum standards in each residential zoning district:

- R3 – Single-Family Residential Performance Standards

Development Performance Standards

Development Standards	R3 (Current)	R3 (Proposed)
Lot Area	10,000 sq.ft.	N/A
Lot Width	75'	65'

Lot Depth		130'
Front Yard	30'	25'
Rear Yard	35'	35'
Side Yard (living area of dwelling)	10'	7.5'
Side Yard (attached garage)	5'	5'
Side Yard (corner)		20'
Maximum principal structure height	30'	35'
Maximum lot coverage of impervious surface	N/A	35%

- R4 – Transitional Residential District Performance Standards

Development Performance Standards

Development Standards	R4 (Current)	R4 (Proposed)
Lot Area	7,500 sq.ft.	N/A
Lot Width	60'	55'
Lot Depth		120'
Front Yard	30'	25'
Rear Yard	35'	30'
Side Yard (living area of dwelling)	7.5'	7.5'
Side Yard (attached garage)	5'	5'
Side Yard (corner)		20'
Maximum principal structure height	35'	35'
Maximum lot coverage of impervious surface	30%	40%

Accessory Structure Performance Standards

Accessory Structure Performance Standards	R4 (Current)	R4 (Proposed)
Number	1	1
Total Size	850 sq. ft.	500 sq. ft.**

* Other standards (setbacks, exterior finish) will remain the same as current.

**For detached single-family dwellings only

REMAINING ZONING CODE SECTIONS

TITLE 11 – Chapter 1 **Purpose and Definitions; Districts**

Title and Purpose

No changes.

Definitions

- ***New***
 - Reviewed terms for use within the code--unused words removed
 - Examples:
 - No longer use “classes” to define restaurant types

- Modernized language and some definitions.
 - Examples:
 - Nursing homes
 - Places of Worship
 - Dwelling unit
 - Farmers Market
- Added terms
 - Examples:
 - Sale Showroom
 - Community Center
 - Deck
 - Donation Drop Boxes

TITLE 11 – Chapter 2 **Administration and Enforcement**

Building Permits

This section has been removed. It is duplicative to Section 9-3, Building Code.

Site Plan Review

Language and layout have been restructured for clarity.

- Previously allowed administrative approval for:
 - Single family dwelling units and accessory structures
 - Agricultural buildings
 - Any other situation as determined by Director of Community Development.
 - Now removed
- ***New*** Single family homes and accessory structures now regulated through building permit only.
- ***New*** Recreational structures and buildings in public parks are exempt.
- ***New*** Minor modifications to existing buildings that fully conform to code can be approved administratively.
- ***New*** Included appeal process for administrative decision.

Environmental Assessment Worksheets and Impact Statements

No substantive changes, just language clean up and organization.

Appeals

No substantive changes, just language clean up and organization.

Variances

Language and layout have been restructured for clarity.

- Clarified the “practical difficulties” standard as required by Minnesota Statute.

Zoning Amendments

No substantive changes; language clean up and organization.

****New* Conditional Administrative Use Permits***

As we discussed in April, this is a new tool that will allow staff to approve permits for uses or activities that do not require the level of scrutiny and discretion needed for a Conditional Use Permit, but still require a greater level of review than a permitted use.

For example, many public utility or service structures such as transmission lines, substations, and communications equipment follow very clear performance standards and are highly regulated. Staff can easily take the application and required documentation and run it through a checklist to confirm that it complies with code. It requires no subjectivity or discretion on Staff's part to make that decision. This section lays out the procedure for obtaining such a permit.

Conditional Use Permits

No substantive changes; language clean up and organization.

Interim Use Permits

Language and layout have been restructured for clarity.

- Changed language from "interim Conditional Use Permit" to "Interim Use Permit" because state law does not recognize an Interim Conditional Use Permit.
- Added a purpose statement for interim use permits.
- Removed list of uses that are allowed in all districts as interim uses, instead uses are specific to district and listed within the zoning district, not here.
- Added procedure information.

Filing Fees

No changes.

Violation

No changes.

TITLE 11 – Chapter 3 **General Zoning Provisions**

Nonconforming Uses and Structures

Language and layout have been restructured for clarity.

- Added a purpose statement
- Adjusted language to define how the City would determine + 50% of the structure's value (necessary if the structure burns down/is destroyed).

Lots

Moving to the Subdivision ordinance.

Accessory Structures

- Reorganized tables for better readability.
- ***New*** Principal garage, either attached or detached, does not count towards square feet for accessory structures.

- ***New*** Maximum garage area is 50% of the main floor of the principal building (used to be 1,000 sq ft)
- ***New*** increased accessory structure size to 200 sq ft for residential districts (it was 160)

Council Discussion

Current Code language regarding swimming pools: Swimming pools and surrounding apron/decks shall meet the established accessory structure setbacks for the appropriate districts. These structures are not included in the total allowable accessory structure square footage as regulated in subsection B of this section, as long as the total impervious surface of the lot does not exceed thirty-five percent (35%) of the total rear area of the lot measured from the rear building line of the house to the rear lot line.

- Do we want swimming pools to count towards impervious surface calculation?
- Do we want different rules for different R districts?

Yards and Open Spaces

Removed as redundant.

****New* Encroachment***

Previously covered under Yards, now its own section.

- Added additional encroachment regulations from other areas of the zoning code.
- Removed redundancies/inconsistencies.

Fences and Walls

No substantive changes; language clean up and organization.

Essential Services

No changes.

Farming Operations in Residential Districts

No changes.

Water and Sewerage

- ***New*** Requires failing septic systems or wells to connect to the public systems.

Off-Street Parking and Loading

- Renamed "Parking and Loading"
- Language and layout have been restructured for clarity.
- Removed redundant/inconsistent language.
- Updated table for regulations to better match allowed uses in zoning districts.
- Removed loading berth size restrictions.
- Moved restaurant regulations for drive-through to Chapter 4 under Drive-Throughs
- Moved parking performance standards from Chapter 6 to here.
- Staff is still working on a parking study to determine new parking stall requirements. We acknowledge our requirements are high compared to other cities.

Driveways

Deleted as unnecessary. Currently located in Chapter 7 of City Code

Relocation of Structures

- ***New*** Allowed approval of a structure relocation administratively.
- ***New*** Removed \$100 application fee to move structure from outside the City to within the City.

Annexations

Deleted as unnecessary.

TITLE 11 – Chapter 4 **Special Zoning Provisions**

Motor Fuel Stations

Language and layout have been restructured for clarity.

- Moved performance standards from business zoning district to here.
- ***New*** allow parking spaces in front of principal structure.
- Remove references to truck stops (not an allowed use).

Drive-In Establishments And Class 3 Restaurants

- Renamed this section “Drive-Throughs”
- Removed references to classes of restaurants.
- Moved all drive through related regulations here.
- ***New*** Created different standards for restaurants drive-throughs versus non-restaurant drive-throughs (pharmacy, bank, etc).

Fallout And Blast Shelters

- Renamed “Weather Shelters”
- No substantive changes; language clean up and organization.

Yards

Deleted as unnecessary.

Height Limit Modifications

- Removed observation towers.
- Removed ability to obtain conditional use permit for heights in excess of those allowed by section. Now will need a variance to exceed Code limit.
- Removed accounting for sloped lots.
- Removed requirements already required by other government entities.

Wind Energy Conversion Systems (WECS)

- No longer allowed in MRCCA.

Electromagnetic Communication Facilities (EMCF)

Language and layout have been restructured for clarity.

Satellite Receive-Only Antennas (SROA)

No changes.

Motor Vehicle Sales And Leasing

Deleted as unnecessary.

Solar Energy Systems

No changes.

****NEW* Historical Preservation Standards***

Moved here from UR zoning district.

- Staff is working on review.

****NEW* Outdoor Temporary Sales***

Moved here from residential zoning districts (as “Outdoor Seasonal Temporary Sales”) and business zoning districts (as “Temporary Outdoor Promotional and Merchandising Activities”).

- Now require an IUP
- Subsequent approvals can be done administratively provided:
 - No change in proposed use
 - No code violations/public complaints

TITLE 11 – Chapter 5 **Adult Establishments**

No changes.

TITLE 11 – Chapter 6 **Performance Standards**

Purpose; Compliance Required

Language and layout have been restructured for clarity.

Exterior Storage

- Language and layout have been restructured for clarity.
- ***New*** Added agricultural equipment as exempt from screening requirements if they are located on agricultural property.
- Moved specific standards for industrial zones from industrial districts to here.

Solid Waste Storage

- Renamed “Trash Enclosure Requirements.”
- Language clean-up and organization.
- ***New*** Setback requirement is 5 feet instead of 10 feet from property line.
- ***New*** Allow composite fencing material (was allowing, Code needed to be brought up to real world practice).
- Removed minimum opening for storage facility.
- Moved requirements from industrial districts to here.

Screening Requirements

- Renamed “Mechanical Equipment Screening Requirements.”
- Language and layout have been restructured for clarity.

Tree Preservation

Redundant (see section below). Deleted.

Maintenance Required

Deleted as unnecessary.

Glare

- Renamed “Glare & Lighting”
- Moved glare and heat performance standards from industrial districts to here.
- Moved lighting standards to here (i.e. downward directed lighting)

Signs

Deleted as unnecessary. Moving Sign Code from Chapter 8 here.

Parking Areas

Moved to Chapter 3

Traffic Control

Deleted as unnecessary.

Grading, Filling And Excavation

- Clarify grading permits are interim use permits.
- Include language for NPDES permit.
- Include language for MPCA permit.
- Language clean up and organization.

Architecture

Staff is working on an architecture study and analysis, specifically focused on multi-family requirements.

Explosives

Deleted as unnecessary.

Radioactivity And Electrical Disturbances

Deleted as unnecessary.

Pollution Sources

Deleted as unnecessary.

Augmentation Of State And Federal Standards

Deleted as unnecessary.

Tree Preservation

- This was updated in 2019, but staff is having problems applying it to current projects.
- Staff is working on a tree preservation study and analysis.

Landscaping

- Language clean up and organization.
- May have changes based upon tree preservation study.

****NEW* Home Occupations***

- Moved from residential districts.
- Updated for modern work from home trends.

****NEW* Donation Drop Boxes***

Added performance standards for location and collection frequency.

****NEW* Automobile Car Wash***

Moved from business districts.

****NEW* Vehicle Repair as Permitted or Conditional Use***

- Moved from business districts.
- Remove prohibition on test driving vehicles on local streets.

****NEW* Self-Storage Facilities***

Moved from business districts.

****NEW* Outdoor Seating or Dining***

Moved from business districts.

TITLE 11 – Chapter 7 **Adequate Public Facilities**

Language and layout have been restructured for clarity. Need Engineering to review.

TITLE 11 – Chapter 8 & 9 **Agricultural and Residential Districts**

These were reviewed at the April work session.

TITLE 11 – Chapter 10 **Business Districts**

General Changes

- Language and layout have been restructured for clarity.
- Removed Neighborhood Business District – City does not use anymore.
- Removed agricultural uses from business districts.
- Added car charging stations as a conditional administrative use.
- Daycares now require a CUP.
- Municipal buildings now require a CUP.

- Park and Ride facilities now require a CUP.
- Restaurants with on-sale liquor are now allowed with a CUP in all districts.
- Removed items that were not really uses
 - Examples:
 - Bike racks
 - Decorative landscape features
 - Exterior employee break area
- Updated use table to reflect modern language and current market of businesses within City and those who may want to move here.
 - Examples:
 - Consolidated items that could be retail to general retail. Examples:
 - Dry goods and fabric
 - Casket supplies (actual use previously listed!)
 - Toy store
 - Consolidated list of commercial recreation uses to indoor uses versus outdoor uses
 - ***New*** Indoor uses are permitted in all districts except B-1.
 - ***New*** Outdoor uses requires a CUP.
 - Removed outdated uses. Examples:
 - Auction house

Limited Business District, B-1

The purpose of the Limited Business District is to provide a buffer district adjoining residential districts with the goal of providing an area for administrative office buildings and related office uses.

Uses Removed:

- Community Center
- Freestanding cell towers
- Radio/television studio or towers
- Pet related care including vet clinic

Uses Added/Amended:

- Commercial overnight delivery drop box now requires a Conditional Administrative Permit
- Restaurant without a drive-up window

Retail Business District, B-2

The purpose of the Retail Business District is to encourage retail sales and services while minimizing the impact of surrounding residential neighborhoods.

Uses Removed:

- Bingo games and gambling (now falls under commercial recreation indoor)
- Pawnshop
- Showroom warehouse

Uses Added/Amended:

- Business or trade school with a CUP
- Event Center for less than 100 people with CUP
- Funeral Homes
- Tax exempt lodges and clubs that do not serve alcohol are permitted (if they serve alcohol, they need a CUP)

General Business District, B-3

The purpose of the General Business District is to provide centralized areas for retail businesses and highway or automobile-oriented businesses.

- Removed references to quasi-industrial purposes for the district.

Uses Removed:

- Armories, convention halls
- Bus passenger depots/terminals
- Nursing homes / Memory care
- Indoor auto/recreational vehicle/boat sales
- Showroom warehouse

Uses Added/Amended:

- Tax exempt lodges and clubs that do not serve alcohol are permitted (if they serve alcohol, then they need a CUP)

Changes to Development Standards:

- Side-yard interior lot line adjacent to a residential district – was 75 feet, now 30 ft. (this matches M-U).

Planned Business District, P-B

The purpose of the Planned Business District is to provide a mix of retail, commercial and industrial uses which are complimentary to the Cottage Grove Industrial Park. Allows for manufacturing and retail.

Uses Removed:

- Pawnshop

Uses Added/Amended:

- Indoor auto/recreational vehicle/boat sales now require a CUP
- Freestanding cell towers with a CUP

Changes to Development Standards:

- Side-yard interior lot line adjacent to a residential district – was 75 feet, now 30 ft. (this matches M-U).

Changes to Performance Standards:

- Clarified ability to park in front yard (current language confusing and not enforced)

Mixed-Use Business District, M-U

The purpose of the Mixed-Use Business District is to provide flexibility for complementary uses including high density residential, commercial services, retail, office and transit.

Uses Added/Amended:

- Automatic car wash with a gas station is now permitted (previously required a CUP)
- Business or trade school with a CUP
- Community Center/Event Center with a CUP (was previously permitted)
- Offices for administrative, executive or professional services
- Public or private schools with a CUP
- Tattoo and body piercing
- Wholesale businesses

TITLE 11 – Chapter 11
Industrial Districts

General Changes

- Language and layout have been restructured for clarity.
- Combined Limited Industry District (I-1) with General Industrial District (I-2).
 - I-1 was originally intended to have some non-industrial uses, however it has not developed that way and the existing uses are only industrial in nature.
- Combined Heavy Industrial District (I-3) with Railroad Access Industrial District (I-5).
- Removed some non-industrial uses.
 - Examples:
 - Hotel
 - Clinics
 - Boat sales
- Removed the following uses from all districts:
 - Bottling works
 - Cans and other container manufacturing
- Added the following uses to all districts:
 - Medical cannabis manufacturing with a CUP
 - Brewery/Distillery with a CUP
 - Agricultural sales as a permitted use (required a CUP previously)
 - Data Center
 - Nature Centers
- Performance standards moved to Chapter 6 (Performance Standards).

General Industrial District, I-1 (previously I-1 and I-2)

The General Industrial District is intended to provide a district appropriate for manufacturing, compounding, processing, packaging or treatment of products, excluding any hide or animal processing, packaging, storing or transporting.

Uses Removed:

- Carpet and rug cleaning
- Dry cleaning

- Processing/packaging food products
- Residential structures as an accessory use
- Farmer's Market

Uses Added/Amended:

- Restaurant as an accessory use
- Indoor Gun Range now requires a CUP
- Sales Showrooms
- Indoor Recreational Facilities
- Greenhouse now requires a CUP
- Currency Exchange with a CUP

Heavy Industrial District, I-2 (previously I-3 and I-5)

The Heavy Industrial District provides areas suitable for industrial uses which are more intense than the I-1 district and may have greater impact to noncommercial land uses. This includes uses that require direct access to rail lines for shipment. Property zoned I-2 will be located outside the metropolitan urban service area (MUSA).

Uses Removed:

- Public storage

Uses Added/Amended:

- Carpet/Rug cleaning now requires a CUP
- Dry cleaning processing facility now requires a CUP
- Medical device manufacturing is permitted
- Pharmaceutical manufacturing requires a CUP
- Packaging food products is permitted
- Processing food products with a CUP
- Restaurant prep kitchen is permitted
- Restaurant as an accessory use
- Bulk material storage now requires a CUP
- Greenhouse now requires a CUP
- Indoor Gun Range now requires a CUP
- Indoor recreational facilities

Changes to Development Standards:

- Side-yard interior lot line adjacent to a residential district – was 125 feet, now 100 ft.
- Building height was 45 feet, now 50 feet.

Commercial Excavation District, I-3 (previously I-4)

The Commercial Excavation District provides for the availability of sand, gravel and other mineral deposits or materials. This district seeks to permit other land uses as long as they will not conflict with adjacent land uses.

Uses Removed:

- Pawnshop

Uses Added/Amended:

- Packaging food products
- Processing food products with a CUP
- Restaurant prep kitchen
- Brewery/Distillery with a CUP
- Indoor gun range now requires a CUP
- Manufacturing within an enclosed building
- Mining and excavation now requires a CUP

Council Discussion: Related to medical cannabis manufacturing, we also need to discuss all of the marijuana related uses, including the recent statute that went into effect July 1, which allows for the sale of CBD products, including edibles with a THC concentration of up to 5 mg per serving. This is a standard serving of THC and will give most individuals a “high.” We have the ability to license CBD businesses, but we can also require zoning regulations, including in which zoning districts they are allowed. We can zone other marijuana-related uses in zoning districts (distribution centers, labs, hemp-growing operations) to ensure that you have zoning designations in place before the legislature legalizes anything else. We may want to put a moratorium on all marijuana related uses while we prepare a study to determine the appropriate regulations. Without any regulations, these uses will be able to open anywhere in the City.

TITLE 11 – Chapter 12
Floodplain Management

This ordinance is determined by changes made by FEMA. None currently needed.

TITLE 11 – Chapter 13
Conservancy District

New Removed requirement that all public properties designated as parks or open space must be placed in the Conservancy District.

TITLE 11 – Chapter 14 / 14A
PUD Planned Unit Development District / Planned Development Overlay District

- Renaming “Planned Unit Development (PUD) Overlay.”
- Language clean-up.
- No longer designating a PUD its own zoning district. Best practices require we keep an underlying zoning district and use the PUD as an overlay.

TITLE 11 – Chapter 15
Mississippi River Corridor Critical Area Overlay District

No current changes. The DNR provides occasional requested updates to the regulations in this district and staff works with them to implement or request modifications as needed.

CITYWIDE REZONING PROCESS AND SCHEDULE – COUNCIL DISCUSSION

The process to rezone the City is a zoning map amendment which is regulated by City Code § 11-2-8.

General Rezoning Process:

1. Council initiates the rezoning by passing a resolution to undertake a City-wide rezoning. Resolution to include:
 - a. Authorization to commence rezoning.
 - b. Authorization to waive mailed notice requirements.¹
 - c. Summary of the public awareness campaign.
2. Planning Commission holds a public hearing, recommends approval/denial.
3. City Council holds a public hearing, if deemed necessary, and votes on ordinance.
 - a. Requires a 4/5ths majority to pass.

Public Awareness/Community Outreach Campaign and Timeline:

The process will start with Planning Commission's review of the proposed new zoning map. Staff will work through (at least) two workshop sessions with the Commission to gain their feedback and make adjustments. Additional Council workshops will be held, and the ordinance will then be presented in final form to the Council for final action towards the end of the year.

Staff will use several forms of outreach and engagement with the community to educate them on the process and implications:

- A website will be created outlining the recodification process, timeline for the process, and the steps along the way. The website will also be used to explain the rezoning of certain properties and provide interactive maps so community members can better understand any changes.
- Staff will also plan for several opportunities for direct community engagement via Business over Breakfast, Chamber of Commerce lunch, and several public open houses.
- An outline of the process will be included in the Cottage Grove Reports as a special insert to reach a wide network of the community.

TIMELINE:

- July 25th – Workshop with Planning Commission to introduce the project and receive feedback

¹ When rezoning less than City wide, there is a Code requirement that the City notify property owners within 500' of the property to be rezoned. However, the Code expressly allows the Council to waive the mailed notice requirements for City wide zoning.

- August – Planning Commission Special Workshop Session to continue explanation of zoning code changes and receive additional feedback
- September - Planning Commission Special Workshop Session (if necessary)
- September 29 – Business over Breakfast – Industrial Park users presentation and information
- October 19th – Workshop with the City Council regarding updates from Planning Commission and feedback from Business over Breakfast
- November 15 – Chamber Lunch with Businesses in Cottage Grove to review ordinance changes and impacts
- November 15th – Cottage Grove Reports - special insert
- December 1st and 6th – Public Open Houses
- December 19th – Planning Commission Public Hearing
- December 21st – City Council – Ordinance adoption

CONCLUSION

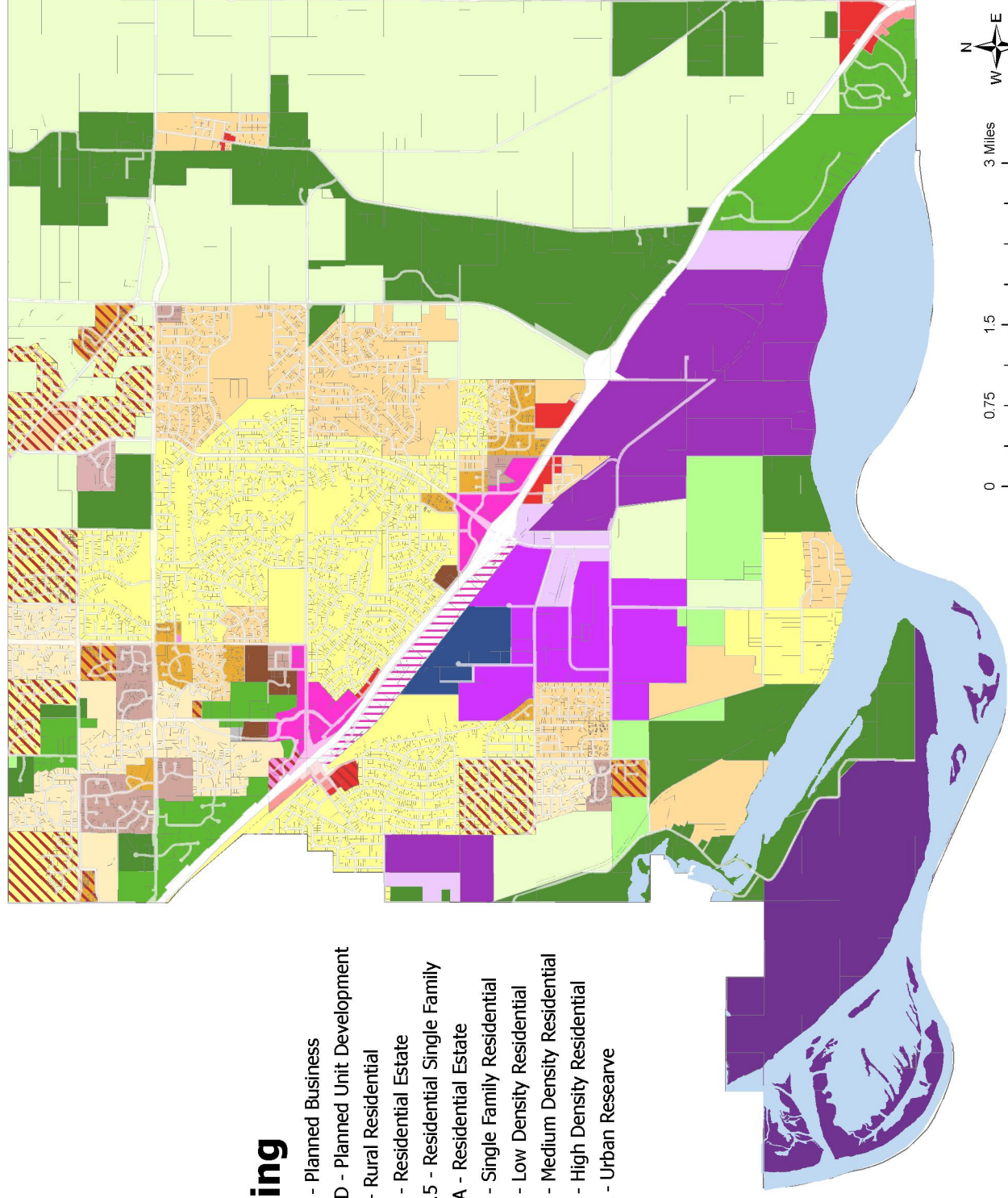
At the work session we will focus the discussion on answering your questions from the previous work session, walk through the remaining zoning code sections and address any questions or additional discussion items, and discuss the process for community outreach and City-wide rezoning.

Attachments:

- Current Zoning Map
- Proposed Zoning Map
- Zoning and Land Use Analysis

Current Zoning

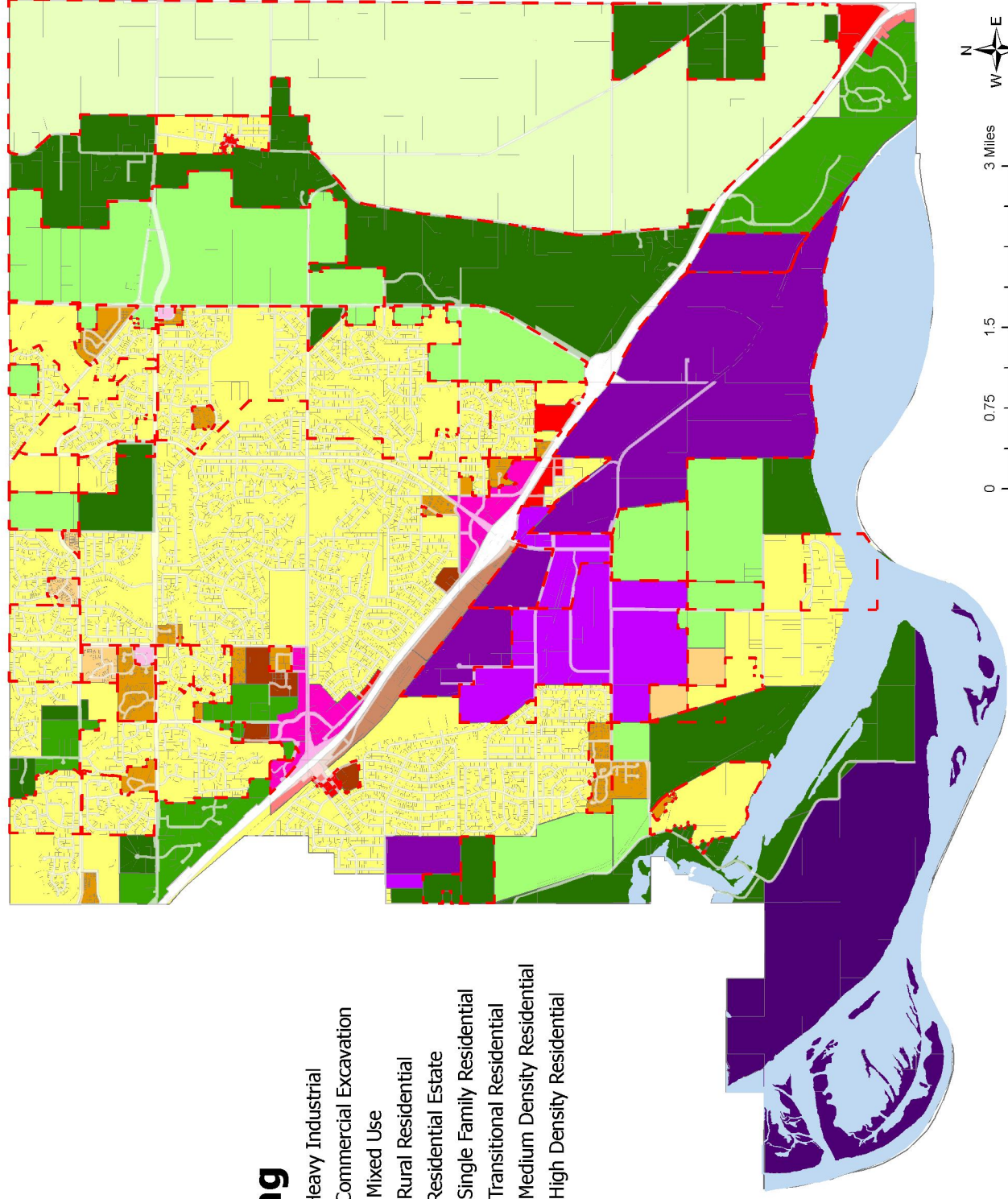
MU - Mixed Use	PB - Planned Business
PDO - Planned Development Overlay	PUD - Planned Unit Development
AG1 - Agricultural Preservation	R1- Rural Residential
AG2 - Agricultural	R2 - Residential Estate
B1- Limited Business	R2.5 - Residential Single Family
B2 - Retail Business	R2A - Residential Estate
B3 - General Business	R3 - Single Family Residential
I1-Limited Industrial	R4 - Low Density Residential
I2 - General Industry	R5 - Medium Density Residential
I3 - Heavy Industry	R6 - High Density Residential
I4 -Commercial Excavation	UR - Urban Reserve
I5 - Railroad Access	



Disclaimer: This map is intended for reference purposes only and is not a legally recorded map or survey. The City of Cottage Grove shall not be liable for any damages or claims that arise due to accuracy, availability, use or misuse of the information herein pursuant to MN Statute 466.03 Subd 21.

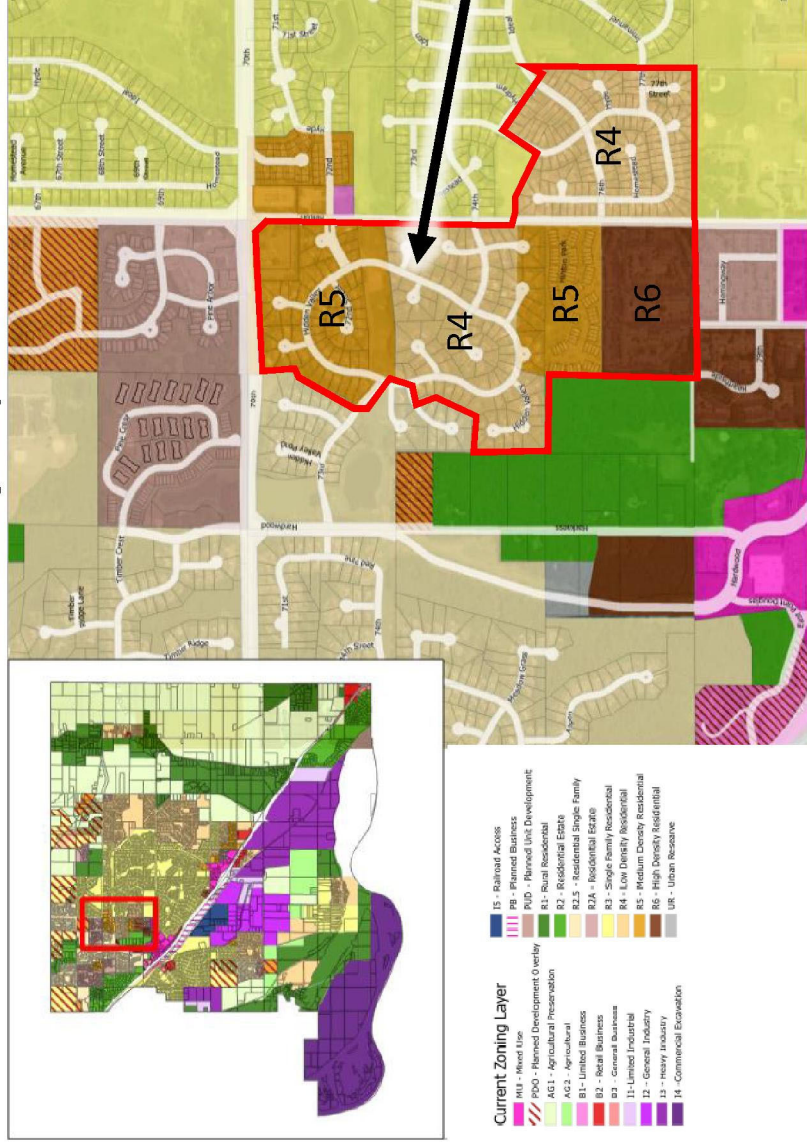
Proposed Zoning

-  Zoning Changes
-  Zoning Districts
-  AG1 - Agricultural
-  AG2 - Agriculture Preserve
-  B1 - Limited Business
-  B2 - Retail Business
-  B3 - General Business
-  PB - Planned Business
-  I1 - General Industrial
-  I2 - Heavy Industrial
-  I3 - Commercial Excavation
-  MU - Mixed Use
-  R1 - Rural Residential
-  R2 - Residential Estate
-  R3 - Single Family Residential
-  R4 - Transitional Residential
-  R5 - Medium Density Residential
-  R6 - High Density Residential

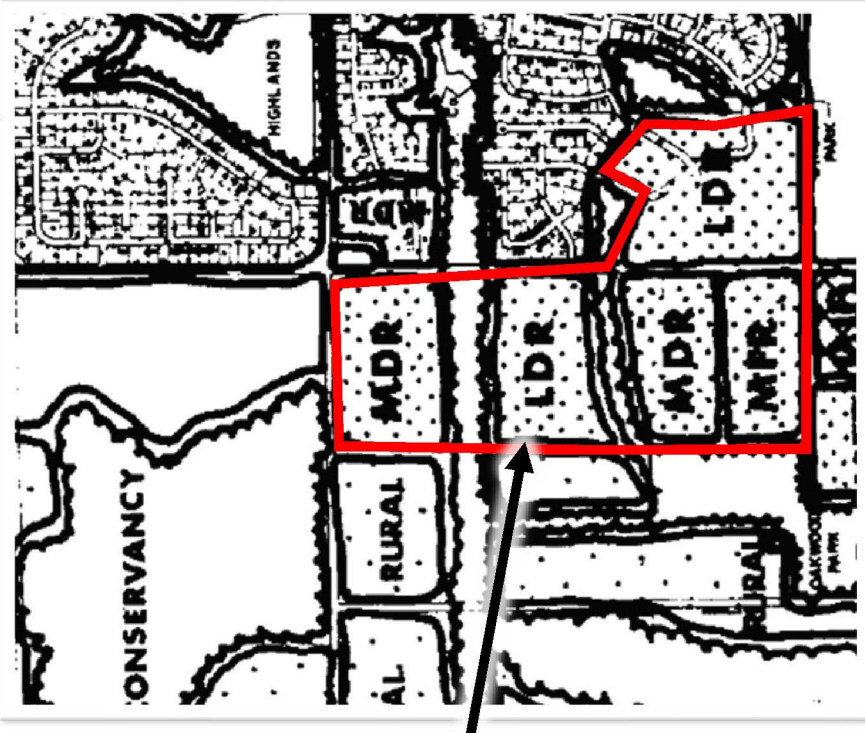


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Current Zoning Map

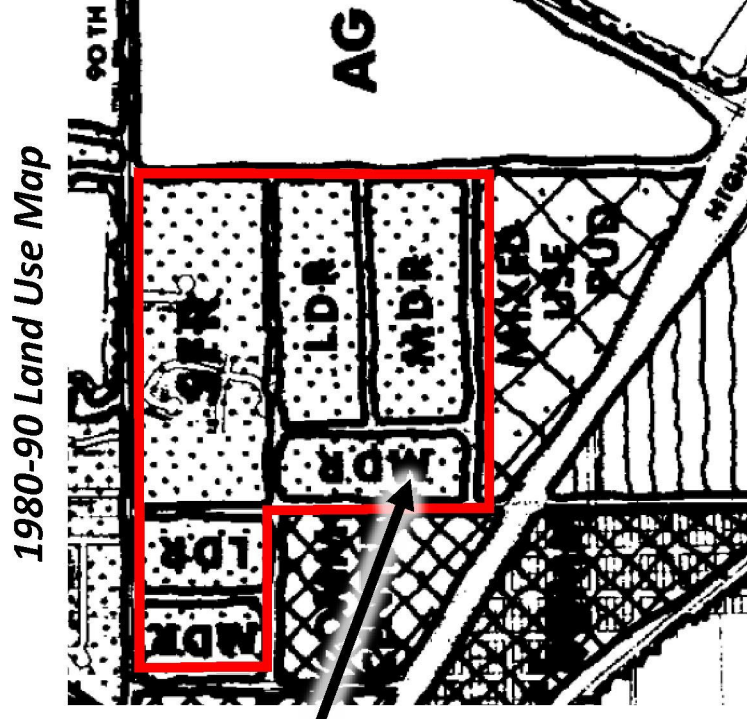
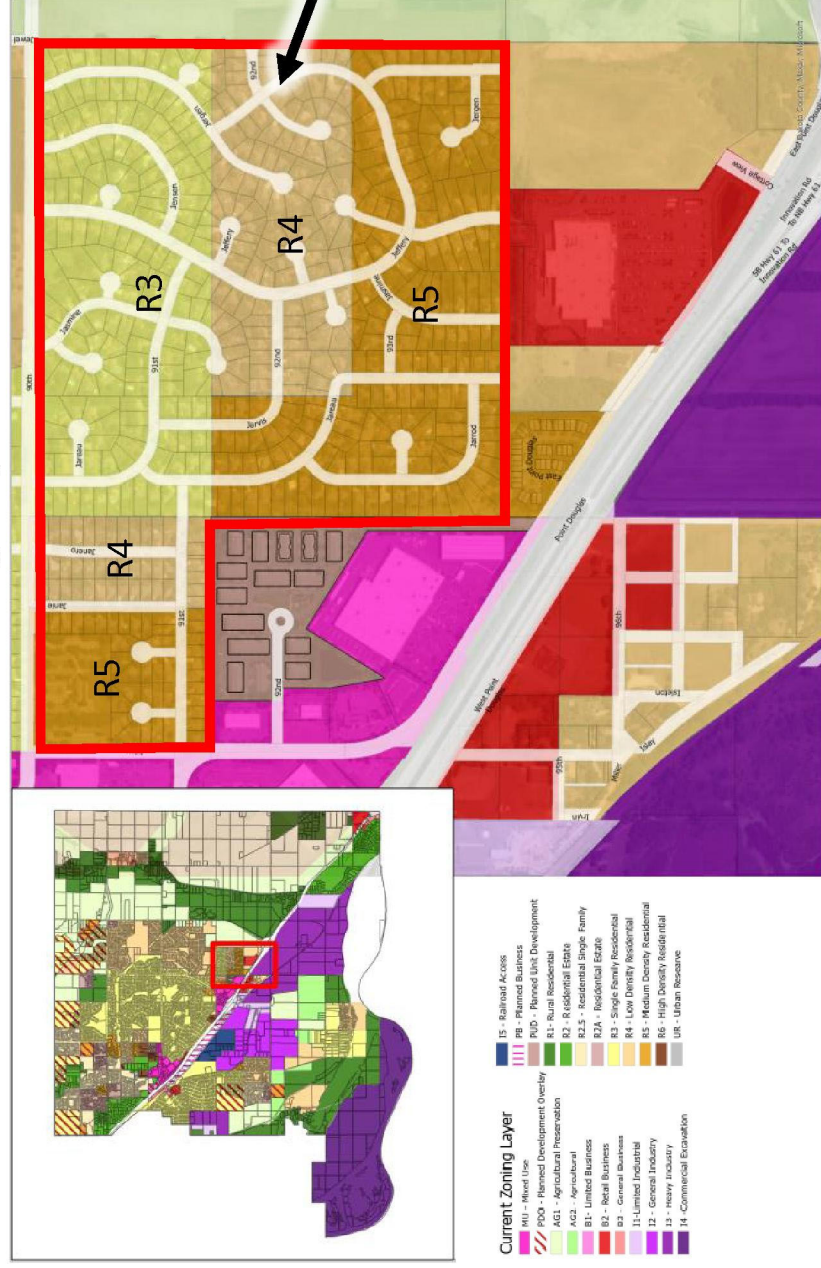


1980-90 Land Use Map



LDR – Low Density Residential <5 Units/Acre
MDR – Medium Density Residential <10 Units/Acre
MFR – Multiple Family Residential <20 Units/Acre

Current Zoning Map



SFR – Single Family Residential 10,000 sq. ft. lot size
 LDR – Low Density Residential <5 Units/Acre
 MDR – Medium Density Residential <10 Units/Acre



City Council Action Request

5A

Meeting Date	7/13/2022	
Department	Administration	
Agenda Category	Agenda Item	
Title	City Code Recodification Work Session 2 - Title 11 - Zoning Code	
Staff		
Recommendation		
Budget Implication	N/A	
Attachments	Memo - Title 11 7-8-22.tif	91.54MB