



COTTAGE GROVE CITY COUNCIL

June 5, 2024

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER- 7:00 PM

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Public Safety Board Scholarship Presentation
Staff Recommendation: Receive Public Safety Board Scholarship Presentation.
 - B Strawberry Festival Presentation
Staff Recommendation: Receive Strawberry Festival Presentation.
 - C 2023 Annual Comprehensive Financial Report
Staff Recommendation: Accept Annual Comprehensive Financial Report for the year ended December 31, 2023.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (5/01/2024)
Staff Recommendation: Approve the May 1, 2024, Special Meeting Minutes.
 - B City Council Regular Meeting (05-01-2024)
Staff Recommendation: Approve the May 1, 2024, Regular Meeting Minutes.
 - C City Council Special Meeting (05/15/2024)
Staff Recommendation: Approve the May 15, 2024, Special Meeting Minutes.
 - D City Council Regular Meeting Minutes (05/15/2024)
Staff Recommendation: Approve the May 15, 2024, Regular Meeting Minutes.
 - E Planning Commission Meeting Minutes (04-22-2024)
Staff Recommendation: Accept and place on file the minutes from the April 22, 2024, Planning Commission Meeting.
 - F Public Services Commission Meeting Minutes (03-18-2024)
Staff Recommendation: Approve the March 18, 2024 Regular Meeting Minutes.
 - G Parks, Recreation, and Natural Resources Commission Minutes (03-11-2024)
Staff Recommendation: Approve the March 11, 2024 Regular Meeting Minutes.
 - H Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.

- I **Rental License Ordinance Amendment**
Staff Recommendation: Adopt Ordinance No. 1083 amending City Code Title 3-15-10 to add language exempting property owners renting to a qualified family member, as defined by the existing ordinance, from rental licensing requirements.
- J **League of MN Cities Insurance Trust Workers Compensation & Package Policy Renewals**
Staff Recommendation: Approve the renewals of the Workers Compensation Policy and the Package Insurance Policy with the League of MN Cities Insurance Trust for the 2024-2025 policy period in the amount of \$1,344,317.00.
- K **Adoption of Police 5-year Strategic Plan**
Staff Recommendation: Adopt the Police Department's 5-year strategic plan and move forward with implementation of an assigned squad program.
- L **Authorization of Repairs to Engine 4**
Staff Recommendation: Authorize the repairs to Engine 4 based on the provided quote in the amount of \$28,457.79.
- M **Sale of Surplus Property**
Staff Recommendation: Authorize Public Works to advertise and sell brush truck and UTV pumps on auction site.
- N **Public Safety Department Reallocation of Budgeted Item**
Staff Recommendation: Approve reallocating the approved \$140,000.00 in the 2024 police budget to purchase mobile squad radios and ballistic helmets.
- O **Public Works Security Camera Expansion**
Staff Recommendation: The staff recommends approving the purchase of security camera licensing, hardware, and installation services from LVC in the amount of \$23,922, as detailed in the attached quote.
- P **River Oaks Irrigation Project Final Payment**
Staff Recommendation: 1) Authorize change order credit of \$4,700 for turf restorative work completed by the City. 2) Authorize resolution 2024-085 approving final payment to Mid-America Golf & Landscape, Inc. in the amount of \$13,065.92 for the River Oaks Irrigation Project.
- Q **MDH Source Water Protection Grant Agreement Approval**
Staff Recommendation: Authorize execution of the of the Source Water Protection Grant Agreement with the Minnesota Department of Health.
- R **Housing Development Project by Real Estate Equities – Bond Support**
Staff Recommendation: Adopt Resolution 2024-086 providing preliminary approval to the issuance of revenue obligation bonds.
- S **Summers Landing 5th Addition Final Street Improvements – Approve Plans & Specifications and Authorize Bidding**
Staff Recommendation: Adopt Resolution 2024-088 approving the plans and specifications and authorizing bidding for the Summers Landing 5th Addition Final Street Improvements Project.
- T **103rd Street Realignment – Easement Agreements**
Staff Recommendation: Approve the easements and the Memorandum Of Understanding with Tyler and Heidi Biron and with Bailey Nurseries.
- U **Funding Transfer from ED Trust Fund to CVB Fund**
Staff Recommendation: Approve Resolution 2024-90 to authorize funding transfer from the ED Trust Fund (286) to the CVB Fund (265) and the attached agreement with Chandler Thinks to engage their services for the creation of a strategic plan for the Cottage Grove Visitors and Convention Bureau.
- V **Application to CDA Finance Fund**
Staff Recommendation: Adopt Resolution 2024-91 authorizing the City to apply to the Washington County Community Development Agency (CDA) Predevelopment Finance Fund for a grant for the creation of a

Market Analysis and Small Area Plan and authorize the city matching fund of \$40,000 to come from the ED Trust Fund.

W Tort Liability Limits

Staff Recommendation: It is recommended by City Attorney Korine Land that the City Council select the first bullet and not waive the statutory tort liability limits.

8 Approve Disbursements

- A Approve Disbursements from 05-09-2024 through 05-29-2024 in the amount of \$5,441,768.46.

9 Public Hearings

10 Bid Awards

11 Regular Agenda

A Enterprise Energy Community Solar Garden

Staff Recommendation: Adopt Resolution 2024-087 approving the interim use permit for a five-megawatt community solar garden to be constructed on approximately 35 acres of a 155-acre site adjacent to 100th Street, Lehigh Avenue, and approximately three-quarter miles east of Kimbro Avenue as shown on the development plans dated April 19, 2024.

12 Council Comments and Requests

13 Workshops - Open to Public

A Parks and Recreation Project Workshop

Staff Recommendation: Receive information and provide directions for the 1) Preserve. Play. Prosper. Communication Plan. 2) Kingston Park Building Replacement 3) Mississippi Dunes Park Master Plan Updates and Building Concept Plan.

14 Workshops - Closed to Public

15 Adjournment