



COTTAGE GROVE CITY COUNCIL

12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016

NOVEMBER 16, 2022

REGULAR MEETING - 7:00 P.M. COUNCIL CHAMBER

Pursuant to Minn. Stat. 130.02 subd. 1, Councilmember Thiede will be attending remotely at the following location: Holiday Inn Express Albany (2713 Pointe North Blvd Albany, GA United States 31707)

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 OPEN FORUM

5 ADOPTION OF AGENDA

6 PRESENTATIONS

A Mayor for the Day

Staff Recommendation: Appoint Mackenzie Delaney as acting Mayor for the day on November 16, 2022.

B 2022 Cottage Grove Holiday Events Presentation

Staff Recommendation: Receive presentation for 2022 Holiday Events in Cottage Grove.

7 CONSENT AGENDA

A Open Forum Response Letter - Park Grove Library

Staff Recommendation: Receive a letter in response to the open forum question from the November 2, 2022, City Council Meeting regarding the location of the Park Grove Library.

B Food Unit License - Floyds Donuts & Shaved Ice

Staff Recommendation: Authorize staff to issue Floyds Donuts & Shaved Ice a Food Unit License with a fee of \$50 who will be participating at the Cottage Grove Hometown Holiday Celebration.

C Minnesota Safety Grant

Staff Recommendation: Authorize the grant with the Minnesota Department of Labor and Industry for safety equipment at River Oaks Golf Maintenance Shop.

D Mendota Valley Amusement

Staff Recommendation: Authorize an agreement with Mendota Valley Amusement to provide amusement games and bulk vending for the Ice Arena.

E Canvas the Abstract Votes Cast from the November 8, 2022, Municipal General Election for the City Council Member Races

Staff Recommendation: Adopt Resolution No. 2022-150 declaring Steve Dennis and Dave Thiede winners of the City Council race and declaring Tony Khambata winner of the vacated four-year term pursuant to the results of the special election.

8 APPROVE DISBURSEMENTS

A Approve payments for the period of 10-28-2022 through 11-10-2022 in the amount of \$675,518.18.

9 PUBLIC HEARINGS

10 BID AWARDS

A River Oaks Irrigation Bid

Staff Recommendation: 1. Adopt resolution 2022-142, awarding River Oaks irrigation project to Mid-America Golf and Landscape, Inc. in the amount of \$2,146,921 2. Adopt resolution 2022-148 authorizing an interfund loan in the amount up to \$1,850,000 for the Golf Course Fund.

11 REGULAR AGENDA

12 COUNCIL COMMENTS AND REQUESTS

13 WORKSHOPS - OPEN TO PUBLIC

A Workshop - Norhart Multifamily Development Introduction

B Water and Sewer Rate Study Workshop

Staff Recommendation: Receive information on the water and sewer rate study and provide direction on funding options for the Utility Division Building.

14 WORKSHOPS - CLOSED TO PUBLIC

15 ADJOURNMENT



City Council Action Request

6A

Meeting Date	11/16/2022
Department	Administration
Agenda Category	Presentations
Title	Mayor for the Day
Staff Recommendation	Appoint Mackenzie Delaney as acting Mayor for the day on November 16, 2022.
Budget Implication	N/A
Attachments	Memo -Mayor for a Day.tif 5.48MB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Eric Rigby, Communications Manager

Date: November 9, 2022

Subject: Mayor for a Day Essay Contest

Introduction & Discussion

The Mayor for a Day Essay Contest is for residents between the ages of eight and twelve years old. They have the opportunity to apply for the contest by submitting an essay that explains their vision for the future of Cottage Grove.

We received 35 applications this year and Mackenzie Delaney was chosen as the Mayor for a Day. Mackenzie is eight years old and goes to Nuevas Fronteras Spanish Immersion Elementary School. Her vision for the future of Cottage Grove includes providing access to clean, updated parks and trails, adding more parks and trails as the city grows, establishing the city as a place where anyone get the help they need regardless of the language they speak, and maintaining the reputation that the city is a welcoming community for all.

As Mayor for a Day, Mackenzie will have the opportunity to tour the ice arena, central fire station, police station, and city hall before having dinner with the mayor, the city council, and city staff. She will also pitch her idea on how to make Cottage Grove an even better place to live to the city council after hosting her very own press conference!

Recommendation

Appoint Mackenzie Delaney as acting Mayor for a Day on November 16, 2022.

Attachments

Mackenzie Delaney Essay
Mayor for a Day Schedule

Hello my name is mackenzie Delaney. I am 8 years old and a 3rd grader at Nuevas Fronteras Spanish Immersion Elementary School.

I enjoy riding my bike and playing at the parks near my house. If I were mayor for a day, I would want to make sure that the parks and trails in Cottage Grove continue to be clean and accessible so everyone can use them. My vision for the future would be to have Cottage Grove keep parks and trails important by always keeping them up-to-date and adding more as the city grows.

My favorite subject in school is writing and reading. Since I go to a Spanish immersion school, most of my writing and reading is in Spanish. If I were mayor for a day, I would teach a few Spanish words to the city employees so they could help anyone that

needed it whether they speak English or not. My vision for the future would be to have Cottage Grove use Spanish and other languages more, especially since some people who live here do not speak English and have a hard time understanding it.

Most importantly, if I were mayor for a day, I would make sure that Cottage Grove continues to be a community where everyone is welcome and is a fun place to live. Thank you!

Mayor For a Day 2022 Schedule

[School finishes at 3:50]

2:50 p.m.	<i>Pick up early from Nuevas Fronteras</i> Pete
3:00 – 3:10 p.m.	<i>Travel to Ice Arena</i>
3:10 – 3:55 p.m.	<i>Concession Snack and Ice Arena</i> Jordan / Molly
3:55 – 4:00 p.m.	<i>Travel to Central Fire Station</i>
4:00 – 4:30 p.m.	<i>Central Fire Station</i> Rick
4:30 – 4:40 p.m.	<i>Travel to City Hall</i>
4:45 – 5:15 p.m.	<i>Public Works (at City Hall)</i> Ryan
5:15 – 5:45 p.m.	<i>Police Station</i> Pete
5:45 – 6:00 p.m.	<i>Break</i>
6:00 – 6:30 p.m.	<i>Pizza</i> Jennifer, Mayor, City Council, City Staff
6:30 – 6:45 p.m.	<i>Mini Press Conference</i> Filmed by SWCTC
7:00 p.m.	<i>Council Meeting</i>



City Council Action Request

6B

Meeting Date	11/16/2022	
Department	Parks and Recreation	
Agenda Category	Presentations	
Title	2022 Cottage Grove Holiday Events Presentation	
Staff Recommendation	Receive presentation for 2022 Holiday Events in Cottage Grove.	
Budget Implication	N/A	
Attachments	Holiday Events 2022.tif	3.78MB

Holiday Events in Cottage Grove

2022

November 24

Hale to the Bird 5K Race

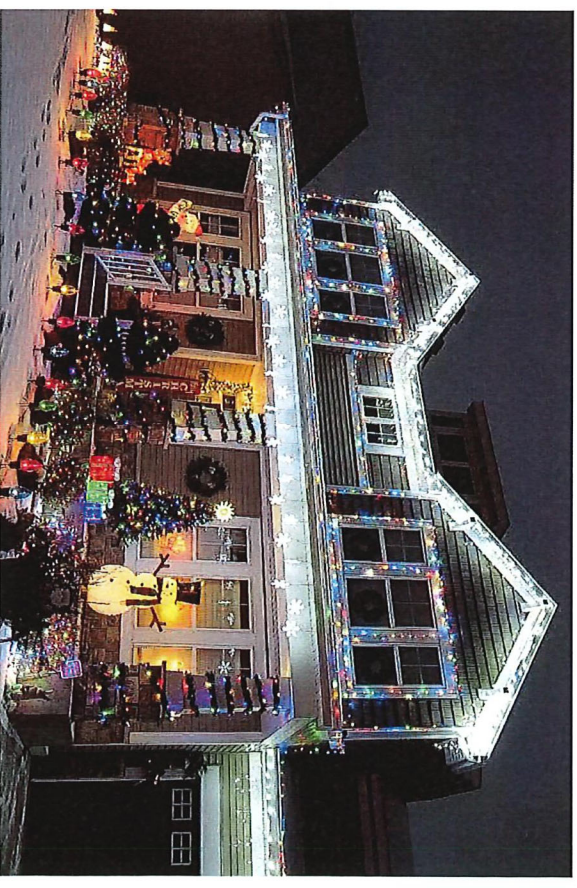
- This year marks the race's 12th anniversary, raising money to support the Friends in Need Food Shelf.
- The Hale to the Bird 5K will begin at 9am on Thanksgiving Day.



November 28

Holiday Lights Home Tour

- If you're planning a big display register your home as a tour stop
- A map will be created and available on the city's website starting November 28th
- The map will list houses along a route taking you through Cottage Grove



November 30

Hometown Holiday Celebration

Join us for a fun evening of activities;

- Santa & Mrs. Claus
- Wagon rides from parking lots
- Live reindeer
- Games and activities
- Food Trucks
- Free give aways
- And MORE



December 3

Fill a Fire Truck

- Virtual Silent Auction
 - Bid on Silent Auction items on the FIN website
 - Nov. 29 to Dec. 10
- Fill a Fire Truck/Drive-thru Event
 - Saturday, December 3 from 10 to Noon at Hamlet Park
 - Santa and Mrs. Claus will accept toilet paper, paper towels and cash
 - No food items please
 - Pick up your Silent Auction Winning Bid items



December 11

River Oaks Santa Breakfast

- Get your photos taken with Santa
- Sleigh Rides around the course
- Great breakfast menu
- Reservations by phone required



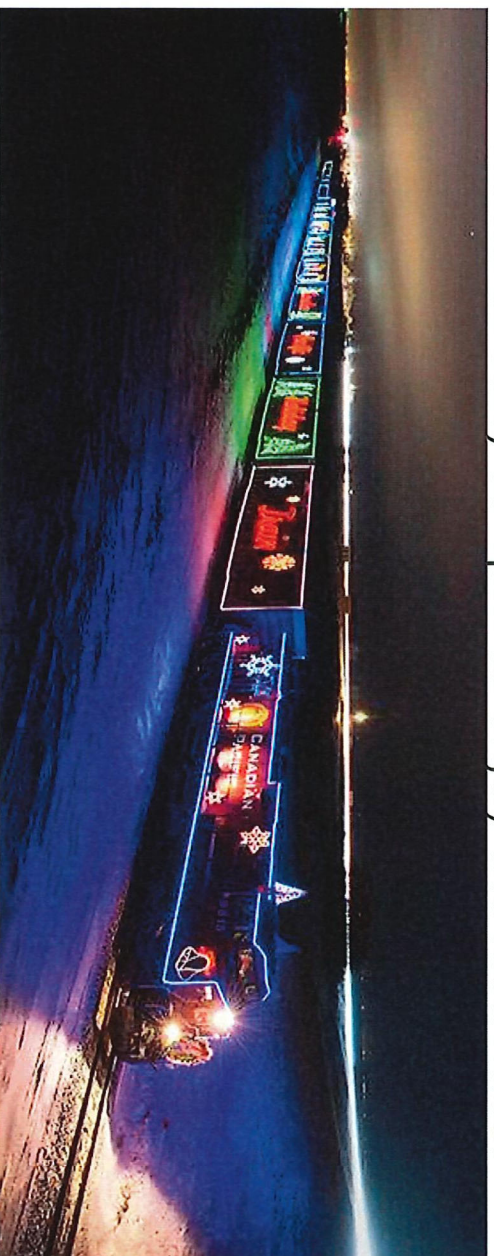
December 12

CP Rail Holiday Train

The Canadian Pacific Holiday Train returns to the communities of Cottage Grove, Newport and St. Paul Park for its 20th year.

The brightly lit train will arrive at 5:00pm with a trainload of fun and entertainment from 5:15-5:45pm. Performances by Alan Doyle & Kelly Prescott.

Come as early as 4pm to enjoy the festivities!



Park & Rec – Get out and Play

Did you know that ALL these amenities stay OPEN all winter long and provide great opportunities for your family to move about the city?

- Parks
- Trails
- Warming Houses
- Skating Rinks
- Sledding Hills
- Cross Country Skiing
- Snowshoes - NEW





City Council Action Request

7A

Meeting Date	11/16/2022
Department	Administration
Agenda Category	Consent Agenda
Title	Open Forum Response Letter - Park Grove Library
Staff Recommendation	Receive a letter in response to the open forum question from the November 2, 2022, City Council Meeting regarding the location of the Park Grove Library.
Budget Implication	N/A
Attachments	Response Letter - Park Grove Library.tif 2.98MB

November 8, 2022

Ms. Lisa Hartfiel
8068 Hornell Ave S
Cottage Grove, MN 55016

Dear Ms. Hartfiel,

Thank you for the opportunity to provide some history behind the question you asked at our last city council meeting regarding the location of the Park Grove Library and the history behind the discussions about possibly relocating to another area of the city.

In 2010 the City Administrator, Ryan Schroeder updated the city council that the County, who owns the library, had been discussing for approximately 10 years possible relocation of the library in the 2016-2017 timeframe. They stated that moving the library to a site with improved visibility and to co-locate it perhaps with a community center, as was done in Woodbury, was a good idea.

By 2018 the project still had not been started and the Washington County Public Works held a County Workshop to review the Park Grove Library project. At that time, the County Board determined that they would prefer to remain at or near their current location and asked the city staff to try and find property in the area for expansion. Because there was significant interest in the area for redevelopment with the owners of the Grove 80 desiring an expanded footprint, discussions with their representatives ensued, along with adjacent property owners. After numerous meetings, it was clear that the prices being requested for area properties would make any project cost prohibitive.

In May of 2022 the City Council passed a Resolution supporting that the Park Grove Library remain at its present location at 7900 Hemingway Ave. S. The latest letter to the County indicated no definition or scope of plans to the existing facility. The minimal design funds created a concern for a future project.

However, as was noted by the City Council at their most recent meeting, the city and county are changing and as those changes take place, additional discussion as to the best path for the library is likely to occur. Please know that the City Council is committed to continuing the dialogue with the residents and county officials as we work together to make the Park Grove Library, whether at the current site or one more centrally located, a premier library that serves all citizens equally.

Thank you again for allowing us the opportunity to provide the history behind the many discussions over the past 12 plus years as to the library remaining or moving from its current location. If you have any additional questions regarding the discussions, please feel to call (651) 458-2890 or email JLevitt@cottagegrovemn.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Levitt". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Levitt".

Jennifer Levitt
City Administrator
Executive Director, EDA



City Council Action Request

7B

Meeting Date	11/16/2022	
Department	Administration	
Agenda Category	Consent Agenda	
Title	Food Unit License - Floyds Donuts & Shaved Ice	
Staff Recommendation	Authorize staff to issue Floyds Donuts & Shaved Ice a Food Unit License with a fee of \$50 who will be participating at the Cottage Grove Hometown Holiday Celebration.	
Budget Implication	N/A	
Attachments	Memo - Floyds Donuts & Shaved Ice.tif	4.2MB



To: Honorable Mayor and City Council Members
Jennifer Levitt, City Administrator
From: Tamara Anderson, City Clerk
Date: November 9, 2022
Subject: Mobile Food Unit License

Background

The Council enacted ordinance 1055 regarding mobile food unit operation in Cottage Grove. This ordinance established performance standards, insurance requirements, and licensing for the operation of mobile food units within City limits. These requirements included the following:

- \$250.00 Annual License Fee made payable to the City of Cottage Grove.
- Copy of Mobile Food Unit License issued by the Minnesota Department of Health, Minnesota Department of Agriculture, and Washington County Department of Public Health and Environment.
- A certificate of insurance by an insurance company authorized to do business in the State of Minnesota, meeting the following requirements:
 - Commercial General Liability Insurance, with a limit of \$1,000,000 per occurrence and \$2,000,000 general aggregate
 - Workers' Compensation Insurance in accordance with statutory requirements OR completion of Certificate of Compliance Minnesota Workers' Compensation Law \
 - Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each accident.
 - The certificate of insurance must list the City of Cottage Grove as the certificate holder.

Floyds Donuts & Shaved Ice applied for a Food Unit License on November 8, 2022, with the intent to serve mini donuts at the upcoming Cottage Grove Hometown Holiday Celebration. As part of the City's current ordinance, a fee of \$250 for an annual license that runs from January 1 thru December 31 is required. Because this Food Vendor would only be using this license for one event staff is asking Council to reduce the annual fee from \$250 to \$50.

Recommendation

Authorize staff to issue Floyds Donuts & Shaved Ice a Food Unit License in the amount of \$50 to be used for the Cottage Grove Hometown Holiday Celebration.



City Council Action Request

7C

Meeting Date	11/16/2022	
Department	Parks and Recreation	
Agenda Category	Consent Agenda	
Title	Minnesota Safety Grant	
Staff Recommendation	Authorize the grant with the Minnesota Department of Labor and Industry for safety equipment at River Oaks Golf Maintenance Shop.	
Budget Implication	\$4,683.67 paid by City and \$4,683.67 paid by the grant.	
Attachments	Safety Grant Memo.tif	583.17KB
	MN Safety Grant Award Letter.tif	512.56KB
	MN Safety Grant Contract.tif	4.16MB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Zac Dockter, Parks and Recreation Director

Date: November 1, 2022

Subject: Safety Equipment Grant Approval for River Oaks Golf Course Maintenance Shop

Introduction

The maintenance shop at River Oaks Golf Course is used for maintaining and storing all golf course maintenance equipment. During the last safety audit, several deficiencies were noted including lifting and ergonomic hazards related to the hoisting of equipment. The State of Minnesota has a grant program to help pay for the costs of the potential safety improvements.

Background

The safety audit was performed by Safe Assure at River Oaks in August 2022. Two important safety concerns were noted regarding a lack of proper lifting and ergonomic procedures when working on cutting reels and golf carts. These deficiencies in procedure could quite easily cause employee back or soft tissue injuries which are typically high-exposure and expensive injuries for the City and employee(s). Human resources estimates the last few back injuries where employees could not immediately return to work cost the city on average \$300,000.

To correct this issue, staff applied for a MN Safety Grant for the purchase of a jib crane and a lift table for working on golf carts. The grant application was approved on November 1, 2022 and contributes up to half of the purchase. The cost of the proposed equipment is \$9,367.34. The City's match responsibility would be \$4,683.67.

Costs for the City's contribution would be derived from the golf course maintenance operational budget. Should this equipment prevent any future injuries, the return on investment is almost immediate.

Staff Recommendation

Authorize the grant agreement with the Minnesota Department of Labor and Industry for safety equipment at the River Oaks Golf Maintenance Shop.



November 1, 2022

WADE HUESMAN
Cottage Grove Golf Course
11099 Hwy 61
Cottage Grove, MN 55016

Dear WADE HUESMAN:

Congratulations! Your safety grant application has been approved. Enclosed please find your fully executed safety grant agreement. You have 120 days in which to complete your project. The beginning date of your grant agreement is 11/01/2022 and the project end date is 03/01/2023. If you find that you are unable to complete your project within the 120 days, you must submit a request in writing for an extension before your project end date. This grant agreement is only for those items that are listed on your grant agreement.

In addition to the safety grant agreement, I have also enclosed the Certificate of Completion form. When you have completed your safety grant project, please email the attached form and include copies of invoices and proof of payment such as a copy of the check, for grant project items that were purchased.

As part of your grant agreement, you may be contacted to schedule an on-site consultation visit which will fulfill an obligation under the grant agreement. This visit is intended to verify completion of the grant project and to provide free consultation services.

Should you have any questions or concerns, you may contact the Safety Grants Administrator at (651) 284-5060, toll free at 1-800-731-7232, or via email at dli.grants@state.mn.us.

Sincerely,

Matt Lucas
Supervisor
Workplace Safety Consultation

Equal Opportunity Employer



October 31, 2022

WADE HUESMAN
Cottage Grove Golf Course
11099 Hwy 61
Cottage Grove, MN 55016

Dear WADE HUESMAN:

Your application for a Minnesota Safety Grant has been reviewed. We have recommended approval of your application to the Commissioner's Office for \$4683.67. I am enclosing the original of your Safety Grant contract for your signature.

To expedite the processing of your application, please sign the contract via DocuSign within 8 business days. Failure to do so will result in cancellation of the award. If you do not wish to accept the award, please contact Jennifer Rouleau immediately so that we can award the funds to another applicant. If you agree to accept the grant award, please sign your name in box two on page three of the agreement. Once we receive your signed contract, it will be sent to the Commissioner's Office for approval. The date of approval will be the effective date of the contract. You will then have 120 days from that effective date to complete your project.

Please be advised that you **cannot** purchase any equipment or conduct any training **which is reliant on grant funds** prior to the effective date of your contract. Any receipts, invoices, or retainers dated prior to the agreement's effective date will **not** be covered by the grant.

A fully executed contract will be sent to you for your records along with a Certificate of Completion Form. After you complete your purchase, project, or conclude your training, submit your request for reimbursement to Jennifer Rouleau according to the instructions on the Certification of Completion Form.

Should you have any questions or concerns, you may contact our Safety Grants Administrator at (651) 284-5060, toll free at 1-800-731-7232, or via e-mail at dli.grants@state.mn.us.

Sincerely,

Matt Lucas
Supervisor
Workplace Safety Consultation

Equal Opportunity Employer

STATE OF MINNESOTA GRANT CONTRACT AGREEMENT

This grant contract agreement is between the State of Minnesota, acting through its Department of Labor and Industry MNOSHA Workplace Safety Consultation Unit ("STATE") and Cottage Grove Golf Course, 11099 Hwy 61, Cottage Grove, MN 55016, ("GRANTEE").

Recitals

1. Under Minn. Stat. §79.253 the State is empowered to enter into this grant contract agreement.
2. The State is in need of the performance of the grant project hereunder to be important to the safety of workers.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 Effective date:

This Grant Contract shall be effective upon the date that the final required signature is obtained by the State. Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 Expiration date:

One year after the effective date, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms.

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn. Stat. §16B.97, Subd. 4 (a) (1).

Perform and complete the lift table, manual trolley, electric cable hoist, floor mounted jib crane, concrete purchase.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation

The Grantee will be paid up to \$4683.67. Grantee certifies that the dollar for dollar matching requirement for the grant will be met by Grantee. Any cost overruns incurred in the development and implementation of the project shall be the sole responsibility of the recipient.

(b) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed \$4683.67.

4.2 Payment

(a) Invoices

The State will promptly pay the Grantee after the Grantee presents proof of payment/receipts and the Certificate of Completion form, and the requirements of the project have been met, for project costs expended and the State's Authorized Representative accepts the expenditures. Proof must be submitted timely and be based on the detailed records maintained of all expenditures related to the project and according to the following schedule:

Proof of payment/receipt(s) and certification upon project completion.

5 Conditions of Payment

The project described by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Ryan Nosan, Director of Workplace Safety Consultation, 443 Lafayette Road N, St Paul, MN 55155, 651-284-5060, ryan.nosan@state.mn.us, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the project implementation provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on the Certificate of Completion form submitted by the Grantee.

The Grantee's Authorized Representative is WADE HUESMAN, ASSISTANT SUPERINTENDENT, 11099 Hwy 61, Cottage Grove, MN 55016, 651-493-8305, WHUESMAN@COTTAGEGROVEMN.GOV. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Agreement Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 Amendments

Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract agreement, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Complete

This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity

Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 Endorsement

The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement.

Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State

The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

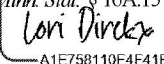
14.3 Additional alternate termination language may be negotiated on a case by case basis after the state agency has consulted with their legal and finance teams.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15

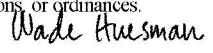
Signed:  Lori Dirckx
A1E758110E4F41E...

Date: 11/1/2022

SWIFT Contract/PO No(s). 220694 / PO# 3000019124

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:  Wade Huesman
F1F35D431DAA43D...

Title: _____

Date: 11/1/2022

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By:  Nicole Blissenbach
2F5476124688943F...
(with delegated authority)

Title: Temporary Commissioner: _____

Date: 11/1/2022

Distribution:

Agency

Grantee

State's Authorized Representative



City Council Action Request

7D

Meeting Date	11/16/2022	
Department	Parks and Recreation	
Agenda Category	Consent Agenda	
Title	Mendota Valley Amusement	
Staff Recommendation	Authorize an agreement with Mendota Valley Amusement to provide amusement games and bulk vending for the Ice Arena.	
Budget Implication	N/A	
Attachments	Memo - Mendota Valley Amusement.tif	2.47MB
	Agreement - Medota Valley Amusement.tif	48.7MB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Jordan Hirman, Recreation Facilities Manager

Cc: Zac Dockter, Parks and Recreation Director

Date: November 10th, 2022

Subject: Mendota Valley Amusement Agreement

Introduction/Background

The Ice Arena currently contracts with Grand Prix Vending for amusement games and bulk vending. Since 2010, revenue has been declining from \$2,680 in 2012 down to \$1582 in 2021. The lack of timely repairs and replenishment of products affects the bottom line and impacts our customer base. Mendota Valley Amusement has been highly recommended by local Ice Arenas which currently have Mendota Valley Amusement games located in their facilities. They will repair machines in a timely matter, replenish products, and supply state-of-the-art equipment that will be in good working order. Mendota Valley Amusement will provide monthly payments to the Ice Arena that will include a financial report on each game. This will give the opportunity to work together to see if the game is the right fit or if a replacement is needed.

Staff Recommendation

Authorize an agreement with Mendota Valley Amusement to provide amusement games and bulk vending for the Ice Arena.

AGREEMENT FOR SERVICES

THIS AGREEMENT ("Agreement") is made and executed this ____ day of _____, 2022, by and between the City of Cottage Grove, 12800 Ravine Parkway, Cottage Grove, Minnesota 55016, ("City") and Mendota Valley Amusement, Inc., 390 Richmond Street East, South St. Paul, Minnesota 55075 ("Mendota Valley").

WHEREAS, the City has accepted the proposal of Mendota Valley for certain professional Services; and

WHEREAS, Mendota Valley desires to perform the Services for the City under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual consideration contained herein, it is hereby agreed as follows:

1. SERVICES.

- a. City agrees to engage Mendota Valley as an independent contractor for the purpose of performing certain professional Services ("Services"), as defined in the following documents:
 - i. A proposal dated October 2022, incorporated herein as Exhibit A.
 - ii. Location agreement for the installation of the machines described in Exhibit A, incorporated herein as Exhibit B.
 - iii. Where terms and conditions of this Agreement and those terms and conditions included in Exhibits A and B specifically conflict, the terms of this Agreement shall apply.

(Hereinafter "Exhibits.")

- b. Subject to the terms and conditions of this Agreement, City hereby grants permission to Mendota Valley to install machines as described in Exhibit A at the locations set forth in Exhibit B.
- c. Mendota Valley covenants and agrees to provide Services to the satisfaction of the City in a timely fashion, as set forth in the Exhibits, subject to Section 7 of this Agreement.
- d. Mendota Valley agrees to comply with all federal, state, and local laws and ordinances applicable to the Services to be performed under this Agreement, including all safety standards. Mendota Valley shall be solely and completely

responsible for the condition of the machines installed pursuant to this Agreement, including the safety of all persons and property during the performance of the Services. Mendota Valley represents and warrants that it has the requisite training, skills, and experience necessary to provide the Services under this Agreement.

2. PAYMENT.

- a. City agrees to the commission structure outlined in Exhibit A for all gross revenue collected from the machines installed and Services provided by Mendota Valley pursuant to this Agreement.
- b. Any changes in the scope of the work of the Services that may result in an increase to the compensation due Mendota Valley shall require prior written approval by the authorized representative of the City or by the City Council. The City will not pay additional compensation for Services that do not have prior written authorization.

3. TERM. The term of this Agreement shall commence on the date written in the initial paragraph of this Agreement and shall continue for one (1) year from the date of commencement. This Agreement may be extended upon the written mutual consent of the parties for such additional periods as they deem appropriate, and upon the same terms and conditions as herein stated.

4. TERMINATION.

- a. Termination by Either Party. This Agreement may be terminated by either party upon 30 days' written notice delivered to the other party to the addresses listed in Section 14 of this Agreement. Upon termination under this provision, if there is no default by the Mendota Valley, Mendota Valley shall be paid for any reimbursable expenses until the effective date of termination.
- b. Termination Due to Default. This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.
- c. Remedies. Notwithstanding the above, Mendota Valley shall not be relieved of liability to the City for damages sustained by the City as a result of any breach of this Agreement by Mendota Valley. Any rights or remedies provided for herein shall not limit the City, in case of any default by Mendota Valley, from asserting any other right or remedy allowed by law, equity, or by statute.

5. SUBCONTRACTORS. Mendota Valley shall not enter into subcontracts for any of the Services provided for in this Agreement without the express written consent of the City, unless specifically provided for in the Exhibits. Mendota Valley shall pay any

subcontractor involved in the performance of this Agreement within the ten (10) days of Mendota Valley's receipt of any payment by the City for undisputed services provided by the subcontractor.

6. STANDARD OF CARE. In performing its Services, Mendota Valley will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the Services are provided. No warranty, express or implied, is made or intended by Mendota Valley's undertaking herein or its performance of Services.
7. DELAY IN PERFORMANCE. Neither City nor Mendota Valley shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either City or Mendota Valley under this Agreement. If such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Mendota Valley will be entitled to payment for its reasonable additional charges, if any, due to the delay.
8. MENDOTA VALLEY'S RIGHTS AND OBLIGATIONS.
 - a. Mendota Valley shall use all reasonable efforts to install, regularly service and properly maintain any machine or equipment installed pursuant to this Agreement. City shall provide Mendota Valley with access to the machine's location as described in Exhibit B during regular business hours for the purpose of initial installation and continued service and maintenance of the machines or other installed equipment pursuant to this Agreement.
 - b. The City hereby acknowledges that all right, title and interest in the machines, equipment and merchandise installed pursuant to this Agreement shall at all times remain that of Mendota Valley.
 - c. The City shall take all reasonable precautions to assure that the machines installed pursuant to this Agreement are not vandalized, damaged or manipulated in any way. Should theft of the products contained in any machine or vandalism to the machines occur, City shall notify Mendota Valley as soon as practicable. Any repairs done to any damaged machine or equipment installed pursuant to this Agreement shall be at the sole cost and responsibility of Mendota Valley. In the event that theft and/or vandalism continues, Mendota Valley has the right to remove any installed machine

described in the Exhibits without penalty, loss or default under this Agreement, upon written notice provided to the City.

- d. Upon the conclusion of the term of this Agreement or upon termination of this Agreement pursuant to Section 4 above, Mendota Valley shall remove any machine or equipment installed under this Agreement within 10 days.
9. CITY'S REPRESENTATIVE. The City has designated Jordan Hirman to act as the City's representative with respect to the Services to be performed under this Agreement. He shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Services covered by this Agreement.
10. MENDOTA VALLEY REPRESENTATIVE. Mendota Valley has designated Leif Peterson to be the primary contact for the City in the performance of the Services. He shall be assisted by other staff members as necessary to facilitate the completion of the Services in accordance with the terms established herein. Mendota Valley may not remove or replace these designated staff without the approval of the City.
11. INDEMNIFICATION.
 - a. Mendota Valley and City each agree to indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by its negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Mendota Valley and City, they shall be borne by each party in proportion to its own negligence.
 - b. Mendota Valley shall indemnify City against legal liability for damages arising out of claims by Mendota Valley's employees. City shall indemnify Mendota Valley against legal liability for damages arising out of claims by City's employees.
12. INSURANCE. During the performance of the Services under this Agreement, Mendota Valley shall maintain the following insurance:
 - a. General Liability Insurance, with a limit of \$2,000,000 for any number of claims arising out of a single occurrence;Mendota Valley shall furnish the City with certificates of insurance, which shall include a provision that such insurance shall not be canceled without written notice to the City. The City shall be named as an additional insured on the General Liability Insurance policy.
13. OWNERSHIP OF DOCUMENTS. Professional documents, drawings, and specifications prepared by Mendota Valley as part of the Services shall become the property of the City when Mendota Valley has been compensated for all Services rendered, provided, however, that Mendota Valley shall have the unrestricted right to their use. Mendota Valley shall

- f. Data Practices Compliance. All data collected by the City pursuant to this Agreement shall be subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- g. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

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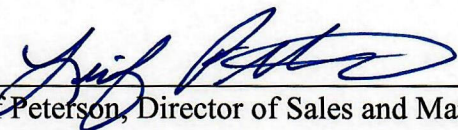
CITY OF COTTAGE GROVE

By: _____
Myron Bailey, Mayor

By: _____
Tamara Anderson, City Clerk

Date: _____

MENDOTA VALLEY AMUSEMENT, INC.

By: 
Leif Peterson, Director of Sales and Marketing

Date: 11-9-22

EXHIBIT A



***AMUSEMENT GAMES, BULK VENDING, AND ATM
SERVICES***

PROPOSAL FOR:

Cottage Grove Ice Arena

October 2022

Mendota Valley Amusement, Inc. (“MVA”) is pleased to present the City of Cottage Grove with the following proposal for the Cottage Grove Ice Arena.

HISTORY

Incorporated in 1977, MVA has become the premiere amusement route operators in the Midwest, with over 350 locations served within a 100-mile radius of the Minneapolis/St. Paul metro area. MVA is 100% owned by William (“Bill”) Lethert. The company works with traditional arcades, bars, restaurants, arenas, community centers, and taverns offering amusement and bulk vending solutions that help maximize the amusement, food, and beverage revenue of the establishment. The company provides all manner of games and entertainment products including but not limited to, pool tables, dart boards, pinball machines, Skee Ball, video games, claw and crane machine games and bulk vending. In addition, the company also provides jukebox and music services for the bar and restaurant industry through its TouchTunes digital jukebox products.

COMMISSION STRUCTURE

1. MVA and the City of Cottage Grove will split the gross revenue collected from all games, cranes and self-redemption pieces 50/50 after any and all applicable sales tax/licenses, player card kiosk charges and product costs associated with prize dispensing games.
2. 35% is the factor used for prize dispensing games. MVA will withhold 35% of the gross revenue collected from any self-redemption machine for prize costs. After recognizing the expenses, revenues will be split 50/50 with the City of Cottage Grove.
3. There will be no weekly minimums withheld or deducted from The Cottage Grove Ice Arena’s commissions for specific pieces without prior written authorization.
4. MVA will provide and stock such product used in any prize redemption machine.
5. For Bulk Vending machines (quarter in, turn wheel), MVA will withhold 60% of collected gross revenues from said machines to cover product cost. After the holdback, MVA will split remaining revenues 50/50 with the City of Cottage Grove.

Operations/Service

MVA has service technicians on call or working, 24 hours per day, 365 days per year. All service calls are answered within an hour.

MVA thanks the City of Cottage Grove for the opportunity to provide this proposal. Upon its acceptance, MVA will work with the City to customize its standard Location Agreement Contract.

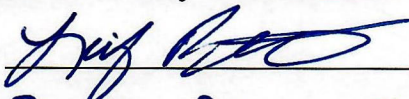
Agreed and accepted upon this _____ day of _____, 2022.

City of Cottage Grove/ Cottage Grove Ice Arena

By: _____

Its: _____

Mendota Valley Amusement

By: 

Its: Director of Sales + Marketing

The following pages include photos of MVA's custom wrapped machines, plush and bulk vending examples. If new machines are introduced to the market before placement of any games/pieces, MVA will look to add value by incorporating the newest games.

CUSTOM WRAPPED BRANDED EXAMPLES





REDEMPTION MACHINES, BULK VENDING & PLUSH

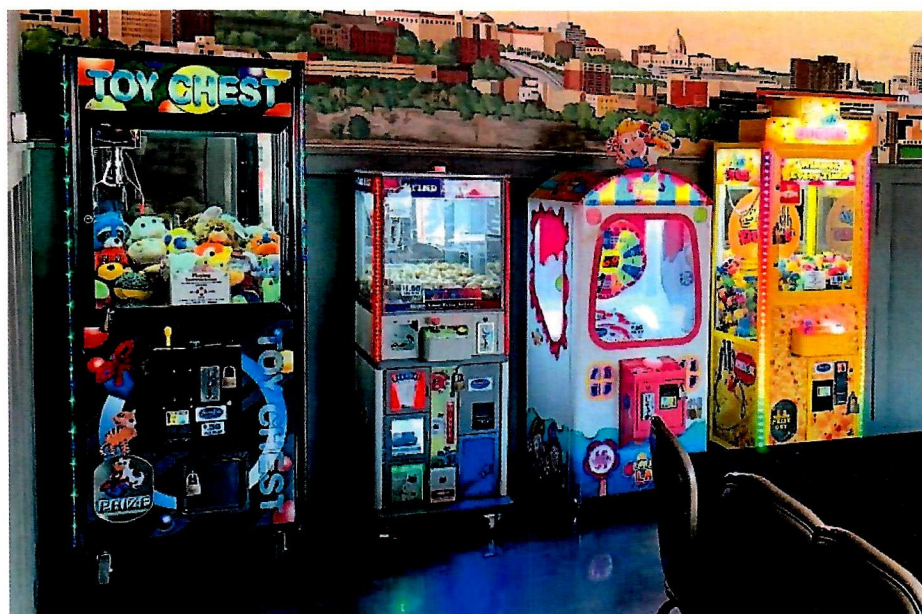




EXHIBIT B

Subject to the terms and conditions of the Professional Services Agreement (“Agreement”) between the City of Cottage Grove and Mendota Valley Amusement, Inc., the City of Cottage Grove hereby grants permission to Mendota Valley Amusement, Inc. to install machines described in Exhibit A to the Agreement at the Cottage Grove Ice Arena at 8020 80th Street South, Cottage Grove, Minnesota 55016, in the following locations:

1. One (1) redemption or plush machine in the Ice Arena’s main lobby.
2. One (1) bulk vending machine in the Ice Arena’s main lobby.
3. Two (2) redemption or plush machines in the Ice Arena’s hallway mezzanine area.
4. Two (2) redemption or plush machines in the Ice Arena’s concession stand area.



City Council Action Request

7E

Meeting Date	11/16/2022
Department	Administration
Agenda Category	Consent Agenda
Title	Canvas the Abstract Votes Cast from the November 8, 2022, Municipal General Election for the City Council Member Races
Staff Recommendation	Adopt Resolution No. 2022-150 declaring Steve Dennis and Dave Thiede winners of the City Council race and declaring Tony Khambata winner of the vacated four-year term pursuant to the results of the special election.
Budget Implication	N/A
Attachments	Resolution - 2022-150 (Canvass General Election).tif 3.66MB 2022 Cottage Grove (General Abstract).tif 1.05MB

RESOLUTION NO. 2022-150

RESOLUTION CANVASSING RETURNS OF VOTES CAST AT THE MUNICIPAL GENERAL ELECTION

BE IT RESOLVED, that voting for the office of two (2) Council Members was held at the November 8, 2022, General Election for the City of Cottage Grove. The abstract of votes cast in the precincts of the General Election has been prepared and, in all respects, duly conducted pursuant to notice thereof, and the returns thereof have been canvassed by this Council in accordance with State law. It is hereby found and determined that the total votes cast upon the office for each candidate at said election were as follows:

COUNCIL MEMBER	
STEVE DENNIS	10,568
DAVE THIEDE	10,097
WRITE-INS	346

BE IT FURTHER RESOLVED, that as a result of said canvass, Steve Dennis and Dave Thiede shall be declared elected Council Members for four-year terms commencing the first Monday of January 2023 or January 2, 2023.

BE IT FURTHER RESOLVED, that voting for the remainder of a four-year term for the office of Council Member was held at the November 8, 2022, Special Election for the City of Cottage Grove. The abstract of votes cast in the precincts of the Special Election has been canvassed by this Council in accordance with State law. It is hereby found and determined that the total votes cast upon the office for each candidate at said election were as follows:

COUNCIL MEMBER	
Tony Khambata	11,796
WRITE-IN	169

BE IT FURTHER RESOLVED, that as a result of said canvass, Tony Khambata shall be declared elected Council Member for the remainder of the vacated four-year term currently held by Council Member Tony Khambata through appointment pursuant to the results this Special Election.

Passed this 16th day of November 2022.

Myron Bailey, Mayor

Attest:

Tamara Anderson, City Clerk

Abstract of Votes Cast
In the Precincts of the City of Cottage Grove
State of Minnesota
at the State General Election
Held Tuesday, November 8, 2022

as compiled from the official returns.

Summary of Totals
City of Cottage Grove
Tuesday, November 8, 2022 State General Election

Number of persons registered as of 7 a.m.	25621
Number of persons registered on Election Day	749
Number of accepted regular, military, and overseas absentee ballots and mail ballots	5571
Number of federal office only absentee ballots	2
Number of presidential absentee ballots	0
Total number of persons voting	17602

Summary of Totals
City of Cottage Grove
Tuesday, November 8, 2022 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Council Member at Large (Cottage Grove) (Elect 2)

NP	NP	WI
Dave Thiede	Steve Dennis	WRITE-IN
10097	10568	346

Special Election for Council Member at Large (Cottage Grove)

NP	WI
Tony Khambata	WRITE-IN
11796	169

Detail of Election Results
City of Cottage Grove
Tuesday, November 8, 2022 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
82 0040 : COTTAGE GROVE P-01	6826	177	4617
82 0045 : COTTAGE GROVE P-02	3818	118	2699
82 0050 : COTTAGE GROVE P-03	2306	62	1521
82 0055 : COTTAGE GROVE P-04	3176	93	2158
82 0060 : COTTAGE GROVE P-05	4103	123	2865
82 0065 : COTTAGE GROVE P-06	3802	137	2649
82 0070 : COTTAGE GROVE P-07	1590	39	1093
City of Cottage Grove Total:	25621	749	17602

Detail of Election Results
City of Cottage Grove
Tuesday, November 8, 2022 State General Election

Office Title: Council Member at Large (Cottage Grove) (Elect 2)

Precinct	NP Dave Thiede	NP Steve Dennis	WI WRITE-IN
82 0040 : COTTAGE GROVE P-01	2638	2777	79
82 0045 : COTTAGE GROVE P-02	1542	1763	58
82 0050 : COTTAGE GROVE P-03	939	859	26
82 0055 : COTTAGE GROVE P-04	1217	1266	50
82 0060 : COTTAGE GROVE P-05	1608	1701	50
82 0065 : COTTAGE GROVE P-06	1529	1579	55
82 0070 : COTTAGE GROVE P-07	624	623	28
Total:	10097	10568	346

Office Title: Special Election for Council Member at Large (Cottage Grove)

Precinct	NP Tony Khambata	WI WRITE-IN
82 0040 : COTTAGE GROVE P-01	3048	46
82 0045 : COTTAGE GROVE P-02	1846	25
82 0050 : COTTAGE GROVE P-03	1040	18
82 0055 : COTTAGE GROVE P-04	1457	22
82 0060 : COTTAGE GROVE P-05	1938	19
82 0065 : COTTAGE GROVE P-06	1749	28
82 0070 : COTTAGE GROVE P-07	718	11
Total:	11796	169

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 8, 2022

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Cottage Grove Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2022.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Cottage Grove

I, _____, Clerk of the City of Cottage Grove do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Cottage Grove State General Election held on Tuesday, November 8, 2022.

Witness my hand and official seal of office this _____ day of _____, 2022.



City Council Action Request

8A

Meeting Date 11/16/2022

Department Finance

Agenda Category Approve Disbursements

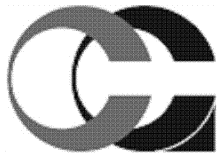
Title Approve payments for the period of 10-28-2022 through 11-10-2022 in the amount of \$675,518.18.

Staff

Recommendation

Budget Implication N/A

Attachments	EXPENSE APPROVAL REPORT.tif	6.24MB
	PAYROLL CHECK REGISTER.tif	20.39KB



Cottage Grove

Expense Approval Report

By Vendor Name

Payment Dates 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN00805 - 3M GBN8981					
3M GBN8981	217851	11/09/2022	9419360090	WHITE DIAMOND GRADE REFLECTIVE SHEETING	212.63
Vendor VEN00805 - 3M GBN8981 Total:					212.63
Vendor: VEN20033 - ACUSHNET COMPANY					
ACUSHNET COMPANY	217802	11/02/2022	914354409	PROSHOP MERCHANDISE	84.93
ACUSHNET COMPANY	217852	11/09/2022	914397486	PROSHOP MERCHANDISE	182.50
Vendor VEN20033 - ACUSHNET COMPANY Total:					267.43
Vendor: VEN01187 - ADVANCED GRAPHIX INC					
ADVANCED GRAPHIX INC	217853	11/09/2022	210254	WHITE NON-REFLECTIVE HELMET NAMES	31.00
Vendor VEN01187 - ADVANCED GRAPHIX INC Total:					31.00
Vendor: VEN33229 - AMAZON FULFILLMENT SERVICES, INC.					
AMAZON FULFILLMENT SERVI	14349	11/03/2022	1VMN-1RFL-KPPD	BATTERIES FOR GPS-WATER	36.52
AMAZON FULFILLMENT SERVI	14349	11/03/2022	1TXD-YDJF-4743	WIRELESS Mouses/USB C ADAPTERS-IT	191.42
AMAZON FULFILLMENT SERVI	14410	11/10/2022	11Q4-13KD-MM63	ORING FACE SEAL CAP & PLUG KIT HOSE TUBE-RIVER O	84.98
AMAZON FULFILLMENT SERVI	14349	11/03/2022	1FWF-H6JJ-CDVQ	COLD COMPRESS/BANDAIDS/TOUR NIQUET-HERO	161.75
AMAZON FULFILLMENT SERVI	14349	11/03/2022	1WJV-NF9V-1XMG	POWER STRIP-HERO CENTER CLASSROOM B TABLES	427.90
AMAZON FULFILLMENT SERVI	14349	11/03/2022	1L4W-NYHX-1KW6	NALOXONE NASAL TRAINING DEVICE-EMS TRAINING PROP	93.17
AMAZON FULFILLMENT SERVI	14349	11/03/2022	14LP-QH4H-VT34	POWER CIRCUIT PROBE KIT- RIVER OAKS	97.39
AMAZON FULFILLMENT SERVI	14410	11/10/2022	14RK-WMX3-YFWK	2020 MINNESOTA FIRE CODE- FIRE	262.98
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1WCJ-7T44-C7K4	GUEST CHAIRS-PW	315.98
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1WN6-JLRN-MDND	MAGNETIC SOLID VENT HVAC COVER-CITY HALL	162.66
AMAZON FULFILLMENT SERVI	14410	11/10/2022	197H-NJ9D-M1N4	HAMMOCK-BENEFITS FAIR	25.98
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1QGH-Y1F7-D3D6	PLASTIC BINDING COMBS/PENS/PADS/HOLIDAY DECOR-HERO	239.06
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1XRL-NLFP-37ND	VACUUM CLEANER-HERO	150.27
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1XRL-NLFP-394G	SCANNER CODE READER-PD	45.60
AMAZON FULFILLMENT SERVI	14410	11/10/2022	1R7Y-CW1G-NNRR	CREDIT INV# 1WN6-JLRN- MDND - MAGNETIC VENT COVER	-81.33
Vendor VEN33229 - AMAZON FULFILLMENT SERVICES, INC. Total:					2,214.33
Vendor: VEN01045 - AMERICAN ENGINEERING TESTING INC					
AMERICAN ENGINEERING TES	14411	11/10/2022	INV-094753	GOODVIEW AVE WATERMAIN EXT TESTING SVC THRU 9/23	6,923.60
Vendor VEN01045 - AMERICAN ENGINEERING TESTING INC Total:					6,923.60
Vendor: VEN34977 - ARAMARK UNIFORM & CAREER APPAREL GROUP INC					
ARAMARK UNIFORM & CAREE	14350	11/03/2022	2500105810	RESTAURANT LINEN/SUPPLIES SVCS	577.88
ARAMARK UNIFORM & CAREE	14350	11/03/2022	2500110315	RESTAURANT LINEN/SUPPLIES SVCS	432.41
ARAMARK UNIFORM & CAREE	14350	11/03/2022	2500114615	RESTAURANT LINEN/SUPPLIES SVCS	530.59

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
ARAMARK UNIFORM & CAREE	14350	11/03/2022	2500119034	RESTAURANT LINEN/SUPPLIES SVCS	448.61
Vendor VEN34977 - ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:					1,989.49
Vendor: VEN29293 - ASPEN MILLS					
ASPEN MILLS	217803	11/02/2022	301921	UNIFORM & EMBROIDERY - BANKEN	41.74
ASPEN MILLS	217803	11/02/2022	301921	UNIFORM & EMBROIDERY - BANKEN	125.21
Vendor VEN29293 - ASPEN MILLS Total:					166.95
Vendor: VEN35831 - AURORA STRATEGIC ADVISORS INC					
AURORA STRATEGIC ADVISOR	217854	11/09/2022	22-CG-10	FEDERAL LOBBYIST - OCTOBER 2022	3,636.36
Vendor VEN35831 - AURORA STRATEGIC ADVISORS INC Total:					3,636.36
Vendor: VEN29278 - BAUER BUILT TIRE					
BAUER BUILT TIRE	217855	11/09/2022	518017519	CLM# CP24470 - FA4134 TIRE REPAIR - 8408/34950	1,614.24
BAUER BUILT TIRE	217804	11/02/2022	518017587	MNT & DISMNT TIRE, O/S LABOR - 8207/34968	138.45
Vendor VEN29278 - BAUER BUILT TIRE Total:					1,752.69
Vendor: VEN02019 - BECKER ARENA PRODUCTS INC					
BECKER ARENA PRODUCTS IN	14351	11/03/2022	606422	PROTECTIVE NETTING 1.5" #420 BLACK-ICE ARENA	1,280.54
BECKER ARENA PRODUCTS IN	14412	11/10/2022	606813	2ND GLACIAL VALLEY PARK DEPOSIT	75,526.00
Vendor VEN02019 - BECKER ARENA PRODUCTS INC Total:					76,806.54
Vendor: VEN32569 - BERTELSON BROTHERS, INC					
BERTELSON BROTHERS, INC	14413	11/10/2022	M-65575309/30/2022	SEPTEMBER OFFICE SUPPLIES	828.09
BERTELSON BROTHERS, INC	14413	11/10/2022	M-65575309/30/2022	SEPTEMBER OFFICE SUPPLIES	374.08
Vendor VEN32569 - BERTELSON BROTHERS, INC Total:					1,202.17
Vendor: VEN36032 - BETH BRIGGS					
BETH BRIGGS	217805	11/02/2022	20221102	REFUND UB ACCT# 800040707 - 8016 GARY BLVD	175.07
Vendor VEN36032 - BETH BRIGGS Total:					175.07
Vendor: VEN35453 - BIX PRODUCE COMPANY LLC					
BIX PRODUCE COMPANY LLC	14414	11/10/2022	5556279	FOOD FOR CLUBHOUSE	281.20
Vendor VEN35453 - BIX PRODUCE COMPANY LLC Total:					281.20
Vendor: VEN34277 - BOB KILIAN ELECTRIC COMPANY					
BOB KILIAN ELECTRIC COMPA	217806	11/02/2022	20221102-1	REFUND PERMIT# 2022-017441 - 10262 GREYSTONE CIR S	175.00
BOB KILIAN ELECTRIC COMPA	217806	11/02/2022	20221102-2	REFUND PERMIT# 2022-017781 - 10254 GREYSTONE CIR S	175.00
Vendor VEN34277 - BOB KILIAN ELECTRIC COMPANY Total:					350.00
Vendor: VEN02288 - BOUND TREE MEDICAL, LLC					
BOUND TREE MEDICAL, LLC	14352	11/03/2022	84711156	EMS SUPPLIES	329.17
BOUND TREE MEDICAL, LLC	14352	11/03/2022	84711157	EMS SUPPLIES	685.30
BOUND TREE MEDICAL, LLC	14415	11/10/2022	84720610	EMS SUPPLIES	356.22
BOUND TREE MEDICAL, LLC	14415	11/10/2022	84720611	EMS SUPPLIES	214.99
Vendor VEN02288 - BOUND TREE MEDICAL, LLC Total:					1,585.68
Vendor: VEN02005 - BOYER FORD TRUCKS INC					
BOYER FORD TRUCKS INC	14416	11/10/2022	7P43581	BOLT - 4102/34967	7.08
BOYER FORD TRUCKS INC	14416	11/10/2022	7P43639	U-JOINT STRAP KIT - 4102/34967	22.50
Vendor VEN02005 - BOYER FORD TRUCKS INC Total:					29.58

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN02306 - BRAUN INTERTEC CORPORATION					
BRAUN INTERTEC CORPORATI	14417	11/10/2022	B313352	SUMMERS LANDING 5TH ADD SVCS THRU 10/8/22	571.50
Vendor VEN02306 - BRAUN INTERTEC CORPORATION Total:					571.50
Vendor: VEN35273 - BREAKTHRU BEVERAGE MINNESOTA BEER LLC					
BREAKTHRU BEVERAGE MINN	217807	11/02/2022	346034050	BEER FOR CLUBHOUSE	382.55
Vendor VEN35273 - BREAKTHRU BEVERAGE MINNESOTA BEER LLC Total:					382.55
Vendor: VEN03436 - C & E AUTO UPHOLSTERY					
C & E AUTO UPHOLSTERY	14353	11/03/2022	25457	REPAIR SEAT CUSHION, O/S LABOR - 1506/34935	225.00
Vendor VEN03436 - C & E AUTO UPHOLSTERY Total:					225.00
Vendor: VEN14448 - CAPITAL ONE TRADE CREDIT					
CAPITAL ONE TRADE CREDIT	14418	11/10/2022	561146298	M18 & M12 VEHICLE CHARGER-WATER	62.47
Vendor VEN14448 - CAPITAL ONE TRADE CREDIT Total:					62.47
Vendor: VEN03362 - CARLSON AUTO SERVICE & REPAIR					
CARLSON AUTO SERVICE & RE	14354	11/03/2022	53917	OIL CHANGE PM SERVICE - 5007/34958	86.51
Vendor VEN03362 - CARLSON AUTO SERVICE & REPAIR Total:					86.51
Vendor: VEN29526 - CENTURY LINK					
CENTURY LINK	217856	11/09/2022	20221028-1	NOV ACCT 651 459-2197 218	80.72
CENTURY LINK	217856	11/09/2022	20221028-2	NOV ACCT 651 459-3912 290	335.73
CENTURY LINK	217856	11/09/2022	20221028-3	NOV ACCT 651 459-9499 123	223.41
CENTURY LINK	217856	11/09/2022	20221028-4	NOV ACCT 651 458-2946 864	99.79
CENTURY LINK	217856	11/09/2022	20221028-4	NOV ACCT 651 458-2946 864	185.32
CENTURY LINK	217856	11/09/2022	20221028-5	NOV ACCT 651 459-2560 545	171.44
CENTURY LINK	217856	11/09/2022	20221028-6	NOV ACCT 651 459-8124 217	62.01
CENTURY LINK	217856	11/09/2022	20221028-7	NOV ACCT 651 459-8128 529	62.01
CENTURY LINK	217856	11/09/2022	20221028-8	NOV ACCT 651 458-8074 011	131.81
CENTURY LINK	217856	11/09/2022	20221101-1	NOV ACCT 651 769-1028 761	169.71
Vendor VEN29526 - CENTURY LINK Total:					1,521.95
Vendor: VEN33565 - CINTAS CORPORATION NO. 2					
CINTAS CORPORATION NO. 2	14356	11/03/2022	4133831723	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	14356	11/03/2022	4133831723	PW UNIFORM SVC	154.71
CINTAS CORPORATION NO. 2	14355	11/03/2022	4133966330	MAT SERVICE - HERO CENTER	213.72
CINTAS CORPORATION NO. 2	14419	11/10/2022	4134502842	PW UNIFORM SVC	6.13
CINTAS CORPORATION NO. 2	14419	11/10/2022	4134502842	PW UNIFORM SVC	51.12
CINTAS CORPORATION NO. 2	14419	11/10/2022	4134683202	SHOP TWL - PAPER CRT - RIVER OAKS UNIFORM SVC	47.22
CINTAS CORPORATION NO. 2	14356	11/03/2022	4135225820	SHOP TWL - CART - HD SCRB SVC - MAT SVC	29.58
CINTAS CORPORATION NO. 2	14356	11/03/2022	4135225820	SHOP TWL - CART - HD SCRB SVC - MAT SVC	29.58
Vendor VEN33565 - CINTAS CORPORATION NO. 2 Total:					538.19
Vendor: VEN03907 - CITY OF ST PAUL					
CITY OF ST PAUL	217808	11/02/2022	IN50634	CANINE BOARDING-GUNNAR 7/9/22-7/16/22	245.00
Vendor VEN03907 - CITY OF ST PAUL Total:					245.00
Vendor: VEN03183 - COLLEGE CITY BEVERAGE, INC.					
COLLEGE CITY BEVERAGE, INC	14357	11/03/2022	839421	BEER FOR CLUBHOUSE	846.50
COLLEGE CITY BEVERAGE, INC	14420	11/10/2022	841787	BEER FOR CLUBHOUSE	504.80
Vendor VEN03183 - COLLEGE CITY BEVERAGE, INC. Total:					1,351.30
Vendor: VEN32389 - COMCAST					
COMCAST	217809	11/02/2022	157460980	CENTRAL FIRE FIBER ACCT# 939010329 THRU 10/14/22	6,246.17
Vendor VEN32389 - COMCAST Total:					6,246.17

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN34844 - COMPUTER INTEGRATION TECHNOLOGIES INC					
COMPUTER INTEGRATION TEC	14421	11/10/2022	336767	M365 ANNUAL AGREEMENT 2022-2023	72,291.00
Vendor VEN34844 - COMPUTER INTEGRATION TECHNOLOGIES INC Total:					72,291.00
Vendor: VEN36035 - COTTAGE GROVE 648-1 LAND LLC					
COTTAGE GROVE 648-1 LAND	217810	11/02/2022	20221102	1 YR LIFT STATION OPERATION & MAINT PLUS DECOMMISS	16,800.00
Vendor VEN36035 - COTTAGE GROVE 648-1 LAND LLC Total:					16,800.00
Vendor: VEN03943 - COTTAGE GROVE ANIMAL HOSPITAL					
COTTAGE GROVE ANIMAL HO	217811	11/02/2022	262192	MEDS FOR GUNNAR	142.43
Vendor VEN03943 - COTTAGE GROVE ANIMAL HOSPITAL Total:					142.43
Vendor: VEN03037 - COTTAGE GROVE AREA CHAMBER OF COMMERCE					
COTTAGE GROVE AREA CHAM	14358	11/03/2022	7223	HOLIDAY BUSINESS AFTER HOURS SPONSOR	250.00
Vendor VEN03037 - COTTAGE GROVE AREA CHAMBER OF COMMERCE Total:					250.00
Vendor: VEN29508 - COTTAGE GROVE POLICE FEDERATION					
COTTAGE GROVE POLICE FEDE	14359	11/03/2022	INV025111	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	1,815.00
Vendor VEN29508 - COTTAGE GROVE POLICE FEDERATION Total:					1,815.00
Vendor: VEN33466 - COVERTTRACK GROUP INC					
COVERTTRACK GROUP INC	14360	11/03/2022	52049	PUBLIC SAFETY GPS MAP SUBSCRIPTION 11/9/22- 11/8/23	1,200.00
Vendor VEN33466 - COVERTTRACK GROUP INC Total:					1,200.00
Vendor: VEN03011 - CRYSTEEL TRUCK EQUIPMENT INC					
CRYSTEEL TRUCK EQUIPMENT	14361	11/03/2022	FP187516	RED PLOW GUIDES - STOCK ITEM	128.90
CRYSTEEL TRUCK EQUIPMENT	14361	11/03/2022	FP187576	SNOW DEFLECTOR - 1402/34961	332.80
Vendor VEN03011 - CRYSTEEL TRUCK EQUIPMENT INC Total:					461.70
Vendor: VEN03012 - CUB FOODS					
CUB FOODS	217812	11/02/2022	20221013	FOOD FOR CLUBHOUSE	18.96
Vendor VEN03012 - CUB FOODS Total:					18.96
Vendor: VEN36033 - DANIEL SWENSEN					
DANIEL SWENSEN	217813	11/02/2022	20221102	REFUND UB ACCT# 800043061 - 8301 GRANGE BL	50.42
Vendor VEN36033 - DANIEL SWENSEN Total:					50.42
Vendor: VEN12356 - DAVE LIERMANN					
DAVE LIERMANN	217857	11/09/2022	20221109	MEAL REIMBURSE FOR O-305 ALL HAZARD IMT TEAM TRAIN	36.67
Vendor VEN12356 - DAVE LIERMANN Total:					36.67
Vendor: VEN30005 - DEPARTMENT OF FINANCE					
DEPARTMENT OF FINANCE	217858	11/09/2022	20221109-1	CASE# CG21019705 - FORFEITURE/SEIZURE FUNDS	92.20
DEPARTMENT OF FINANCE	217858	11/09/2022	20221109-2	CASE# CG21013634 - FORFEITURE/SEIZURE FUNDS	78.00
DEPARTMENT OF FINANCE	217858	11/09/2022	20221109-3	CASE# CG21018147 - FORFEITURE/SEIZURE FUNDS	130.80
Vendor VEN30005 - DEPARTMENT OF FINANCE Total:					301.00
Vendor: VEN35638 - DRUM CORPORATION					
DRUM CORPORATION	217859	11/09/2022	INV268761	O-RING, SWIVEL FITTING, HOSE - 8601/34982	133.86
DRUM CORPORATION	217859	11/09/2022	INV270468	ELBOW - 4102/34967	5.32
Vendor VEN35638 - DRUM CORPORATION Total:					139.18
Vendor: VEN05004 - ED'S TROPHIES INC					
ED'S TROPHIES INC	217814	11/02/2022	5228	PAR TAGS W/VELCRO & LOCKER TAGS-COTTAGE GROVE FIRE	61.50

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
ED'S TROPHIES INC	217814	11/02/2022	5232	5X7 YEARS OF SERVICE	50.00
ED'S TROPHIES INC	217860	11/09/2022	5244	ACRYLIC PLAQUE-CATHY MOH UPDATE PLATE 2022 SNOW PLOW RODEO CHAMPION-PW	6.00
Vendor VEN05004 - ED'S TROPHIES INC Total:					117.50
Vendor: VEN05008 - ELECTRO WATCHMAN INC					
ELECTRO WATCHMAN INC	14422	11/10/2022	394140	FIRE ALARM INSPECTION/RPL MAIN PANEL BATTERY-HERO	77.15
Vendor VEN05008 - ELECTRO WATCHMAN INC Total:					77.15
Vendor: VEN06020 - ELLIOTT AUTO SUPPLY					
ELLIOTT AUTO SUPPLY	14362	11/03/2022	1-8091648	OIL FILTERS - STOCK ITEM	11.88
ELLIOTT AUTO SUPPLY	14362	11/03/2022	1-8103025	BATTERIES - STOCK ITEM	340.30
ELLIOTT AUTO SUPPLY	14423	11/10/2022	159-074701	OIL FILTER - STOCK ITEM	7.92
ELLIOTT AUTO SUPPLY	14423	11/10/2022	74-300329	OIL FILTER - STOCK ITEM	3.96
ELLIOTT AUTO SUPPLY	14423	11/10/2022	1-Z30817	CREDIT - BATTERY CORE RETURNS	-32.00
ELLIOTT AUTO SUPPLY	14423	11/10/2022	1-8123431	FUEL/WATER FILTER & AIR FILTER - 8409/34984	40.68
Vendor VEN06020 - ELLIOTT AUTO SUPPLY Total:					372.74
Vendor: VEN35964 - EMMA ASTRUP					
EMMA ASTRUP	217861	11/09/2022	20221019	REIMBURSE SKATE SCHOOL INSTRUCTOR ISI MEMBERSHIP	95.00
Vendor VEN35964 - EMMA ASTRUP Total:					95.00
Vendor: VEN35321 - EXPERT BILLING LLC					
EXPERT BILLING LLC	14363	11/03/2022	10575	204 TRANSPORTS BILLED- SEPTEMBER 2022	5,712.00
Vendor VEN35321 - EXPERT BILLING LLC Total:					5,712.00
Vendor: VEN31385 - FARMER BROS CO					
FARMER BROS CO	217815	11/02/2022	94322992	BEVERAGES FOR CLUBHOUSE	289.56
Vendor VEN31385 - FARMER BROS CO Total:					289.56
Vendor: VEN14433 - FERGUSON WATERWORKS #2518					
FERGUSON WATERWORKS #2	217862	11/09/2022	504067	HYDRANT ADAPTER/GATE VALVE-WATER	101.59
Vendor VEN14433 - FERGUSON WATERWORKS #2518 Total:					101.59
Vendor: VEN06092 - FERRELLGAS LP					
FERRELLGAS LP	14424	11/10/2022	1120601208	PROPANE-ICE	155.74
FERRELLGAS LP	14424	11/10/2022	1120668042	PROPANE-ICE	130.21
FERRELLGAS LP	14424	11/10/2022	1120732234	PROPANE-ICE	155.47
FERRELLGAS LP	14424	11/10/2022	1120798786	PROPANE-ICE	180.20
FERRELLGAS LP	14424	11/10/2022	1120870964	PROPANE-ICE	197.75
Vendor VEN06092 - FERRELLGAS LP Total:					819.37
Vendor: VEN30565 - FINANCE & COMMERCE, INC.					
FINANCE & COMMERCE, INC.	217816	11/02/2022	745561968	AD FOR BID-RIVER OAKS GOLF COURSE IMPROVEMENTS	144.47
Vendor VEN30565 - FINANCE & COMMERCE, INC. Total:					144.47
Vendor: VEN31404 - FLEETPRIDE, INC					
FLEETPRIDE, INC	217817	11/02/2022	103129777	THREADED CLEVIS - STOCK ITEM	94.50
FLEETPRIDE, INC	217817	11/02/2022	103180662	WASHERS, CLEVIS KIT - STOCK ITEM	97.78
FLEETPRIDE, INC	217817	11/02/2022	103215204	BRAKE CHAMBER - 4101/349	427.80
FLEETPRIDE, INC	217817	11/02/2022	103235784	BRAKE CHAMBER - STOCK ITE	161.75
FLEETPRIDE, INC	217817	11/02/2022	103235907	BRAKE CHAMBER - STOCK ITE	161.75
FLEETPRIDE, INC	217817	11/02/2022	103239937	ON SPOT CHAIN ASSEMBLIES - 4001/34942	1,579.51
FLEETPRIDE, INC	217817	11/02/2022	103281321	SANDER SPINNER MOTOR - STOCK ITEM	516.87

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
FLEETPRIDE, INC	217817	11/02/2022	103281481	CREDIT INV# 103215204 - BRAKE CHAMBER	-213.90
Vendor VEN31404 - FLEETPRIDE, INC Total:					2,826.06
Vendor: VEN06072 - FRANK ZAMORA'S CONCRETE, LLC					
FRANK ZAMORA'S CONCRETE, 14425		11/10/2022	1787	REMOVE/INSTALL CONCRETE BACK PARKING AREA-HERO	14,756.00
Vendor VEN06072 - FRANK ZAMORA'S CONCRETE, LLC Total:					14,756.00
Vendor: VEN14420 - GENUINE PARTS COMPANY					
GENUINE PARTS COMPANY	14364	11/03/2022	2514-017872	CALIPERS & BRAKE PADS - 1408/34948	423.19
GENUINE PARTS COMPANY	14364	11/03/2022	2514-017913	CREDIT INV# 2514-017872 - CORE DEPOSITS	-111.12
Vendor VEN14420 - GENUINE PARTS COMPANY Total:					312.07
Vendor: VEN07022 - GERLACH OUTDOOR POWER EQUIPMENT, INC.					
GERLACH OUTDOOR POWER	14365	11/03/2022	240418	TRIMMERS/2 CYCLE OIL MIX- STREETS	620.98
Vendor VEN07022 - GERLACH OUTDOOR POWER EQUIPMENT, INC. Total:					620.98
Vendor: VEN07043 - GOODIN COMPANY					
GOODIN COMPANY	14426	11/10/2022	1239341-00	CUT PIPE-VAC TRUCK	111.04
Vendor VEN07043 - GOODIN COMPANY Total:					111.04
Vendor: VEN32232 - GOODYEAR COMMERCIAL TIRE & SERVICE CENTERS					
GOODYEAR COMMERCIAL TIR	217818	11/02/2022	124-1106441	GY225/70R19.5 TIRES - 831/34971	733.08
Vendor VEN32232 - GOODYEAR COMMERCIAL TIRE & SERVICE CENTERS Total:					733.08
Vendor: VEN33410 - GOVCONNECTION, INC					
GOVCONNECTION, INC	14427	11/10/2022	73323498	HPCD PLOTTER FIX INK-IT	263.12
Vendor VEN33410 - GOVCONNECTION, INC Total:					263.12
Vendor: VEN07023 - GRAPHIC DESIGN INC					
GRAPHIC DESIGN INC	14366	11/03/2022	QB45542	#10 REGULAR ENVELOPE - DISCOVER COTTAGE GROVE	210.00
GRAPHIC DESIGN INC	14366	11/03/2022	QB45543	LETTERHEAD - DISCOVER COTTAGE GROVE	172.00
GRAPHIC DESIGN INC	14428	11/10/2022	QB45659	OCTOBER NEWSLETTER	8,276.40
Vendor VEN07023 - GRAPHIC DESIGN INC Total:					8,658.40
Vendor: VEN13406 - GREAT LAKES COCA-COLA DISTRIBUTION, LLC					
GREAT LAKES COCA-COLA DIS	14367	11/03/2022	3610216469	RETURN CO2 TANK	-150.00
GREAT LAKES COCA-COLA DIS	14367	11/03/2022	3610216470	BEVERAGES FOR CLUBHOUSE	1,661.25
Vendor VEN13406 - GREAT LAKES COCA-COLA DISTRIBUTION, LLC Total:					1,511.25
Vendor: VEN33879 - GREATAMERICA FINANCIAL SERVICES CORPORATION					
GREATAMERICA FINANCIAL SE	217819	11/02/2022	32622817	MAIL MACHINE METER RENTAL - OCTOBER	293.95
Vendor VEN33879 - GREATAMERICA FINANCIAL SERVICES CORPORATION Total:					293.95
Vendor: VEN08001 - HAWKINS, INC					
HAWKINS, INC	217863	11/09/2022	6311561	CHLORINE - HYDROFLUOSILICIC ACID	4,372.94
HAWKINS, INC	217863	11/09/2022	6312702	150LB CHLORINE CYLINDERS	60.00
Vendor VEN08001 - HAWKINS, INC Total:					4,432.94
Vendor: VEN36034 - HAYLEY PLANK					
HAYLEY PLANK	217820	11/02/2022	20221102	PETER THOMPSON PARK BUILDING RENTAL CANCELLATION	153.00
Vendor VEN36034 - HAYLEY PLANK Total:					153.00
Vendor: VEN34302 - HELM LLC					
HELM LLC	14429	11/10/2022	INVH5475	VCM SOFTWARE RENEWAL THRU 10/5/23	800.00
Vendor VEN34302 - HELM LLC Total:					800.00

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN32661 - HOHENSTEINS, INC					
HOHENSTEINS, INC	217821	11/02/2022	548434	BEER FOR CLUBHOUSE	118.60
Vendor VEN32661 - HOHENSTEINS, INC Total:					118.60
Vendor: VEN33989 - ICE SPORTS INDUSTRY					
ICE SPORTS INDUSTRY	217822	11/02/2022	59098	PRE-ALPHA/ALPHA/TOT 1 THRU 4-ICE TESTING FEES	8.00
Vendor VEN33989 - ICE SPORTS INDUSTRY Total:					8.00
Vendor: VEN09001 - ICMA RETIREMENT TRUST-457,ROTH					
ICMA RETIREMENT TRUST-45	14368	11/03/2022	INV025103	11/3/22 MAYOR COUNCIL PAYROLL NOVEMBER	1,274.16
ICMA RETIREMENT TRUST-45	14368	11/03/2022	INV025105	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	2,671.52
ICMA RETIREMENT TRUST-45	14368	11/03/2022	INV025106	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	8,717.72
ICMA RETIREMENT TRUST-45	14368	11/03/2022	INV025107	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	1,228.04
Vendor VEN09001 - ICMA RETIREMENT TRUST-457,ROTH Total:					13,891.44
Vendor: VEN09268 - IDEAL SERVICE, INC.					
IDEAL SERVICE, INC.	14369	11/03/2022	12057	WELL 11-FIELD SERVICE/TROUBLESHOOT DRIVE	565.00
Vendor VEN09268 - IDEAL SERVICE, INC. Total:					565.00
Vendor: VEN30088 - INSTRUMENTAL RESEARCH, INC					
INSTRUMENTAL RESEARCH, IN	217823	11/02/2022	4432	TOTAL COLIFORM BACTERIA	849.89
INSTRUMENTAL RESEARCH, IN	217823	11/02/2022	4481	SEPTEMBER WATER TESTING	440.88
Vendor VEN30088 - INSTRUMENTAL RESEARCH, INC Total:					1,290.77
Vendor: VEN35953 - INTELICOM INCORPORATED					
INTELICOM INCORPORATED	217824	11/02/2022	18013	COMMUNICATION CABLE EXTENSION-PD SPEED TRAILER	160.96
Vendor VEN35953 - INTELICOM INCORPORATED Total:					160.96
Vendor: VEN09005 - INTERNATIONAL UNION OF OPERATING ENGIN.					
INTERNATIONAL UNION OF O	14370	11/03/2022	INV025110	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	1,330.00
Vendor VEN09005 - INTERNATIONAL UNION OF OPERATING ENGIN. Total:					1,330.00
Vendor: VEN09024 - INVER GROVE FORD					
INVER GROVE FORD	14371	11/03/2022	6377664	PM SERVICE - 4202/34960	69.51
Vendor VEN09024 - INVER GROVE FORD Total:					69.51
Vendor: VEN09255 - I-STATE TRUCK CENTER					
I-STATE TRUCK CENTER	217825	11/02/2022	C242794628-01	PULLEY - 4001/34942	83.63
I-STATE TRUCK CENTER	217825	11/02/2022	C242795131-01	TURN SIGNAL,CONNECTORS,SEAL,TE RMINAL-4006/34953	27.94
Vendor VEN09255 - I-STATE TRUCK CENTER Total:					111.57
Vendor: VEN10068 - JOHNSON BROTHERS LIQUOR CO.					
JOHNSON BROTHERS LIQUOR	217826	11/02/2022	2155250	ALCOHOL FOR CLUBHOUSE	519.95
Vendor VEN10068 - JOHNSON BROTHERS LIQUOR CO. Total:					519.95
Vendor: VEN31197 - JT SERVICES OF MINNESOTA					
JT SERVICES OF MINNESOTA	14372	11/03/2022	JT22-280-04	KNOCKDOWNS-STREETLIGHTS	8,360.00
Vendor VEN31197 - JT SERVICES OF MINNESOTA Total:					8,360.00
Vendor: VEN35605 - JULIE PRIOR-MILLER					
JULIE PRIOR-MILLER	217864	11/09/2022	20221109	REIMBURSEMENT FOR STOCK PHOTOS-SEP/OCT	59.98
Vendor VEN35605 - JULIE PRIOR-MILLER Total:					59.98
Vendor: VEN31717 - KRAFT CONTRACTING & MECHANICAL LLC					
KRAFT CONTRACTING & MEC	14373	11/03/2022	27442	EXHAUST FAN 1 NOISE SERVICE CALL-FIRE #2	287.50
KRAFT CONTRACTING & MEC	14373	11/03/2022	27472	PM SERVICE - PUMP STATION	990.00
Vendor VEN31717 - KRAFT CONTRACTING & MECHANICAL LLC Total:					1,277.50

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN36036 - LAURA/GREGORY CLOOSE					
LAURA/GREGORY CLOOSE	217827	11/02/2022	20221102	REFUND PDD APPEAL & PDD LICENSE COST DIFFERENCE	25.00
Vendor VEN36036 - LAURA/GREGORY CLOOSE Total:					25.00
Vendor: VEN31389 - LAW ENFORCEMENT LABOR SERVICES, INC					
LAW ENFORCEMENT LABOR S	14374	11/03/2022	INV025112	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	455.00
Vendor VEN31389 - LAW ENFORCEMENT LABOR SERVICES, INC Total:					455.00
Vendor: VEN12341 - LAWSON PRODUCTS, INC					
LAWSON PRODUCTS, INC	217828	11/02/2022	9310033612	ANTI-SEIZE COPPER LOCTITE - STOCK ITEM	41.28
Vendor VEN12341 - LAWSON PRODUCTS, INC Total:					41.28
Vendor: VEN12370 - LEAGUE OF MINNESOTA CITIES INS TRUST					
LEAGUE OF MINNESOTA CITIE	217829	11/02/2022	19466	CLM# 465475 PLACE	147.48
LEAGUE OF MINNESOTA CITIE	217829	11/02/2022	19558	CLM# 477895 LUBICH	176.86
LEAGUE OF MINNESOTA CITIE	217829	11/02/2022	19569	CLM# 478400 GARRICK	172.78
LEAGUE OF MINNESOTA CITIE	217829	11/02/2022	19581	CLM# 479016 LIERMANN	2,300.33
Vendor VEN12370 - LEAGUE OF MINNESOTA CITIES INS TRUST Total:					2,797.45
Vendor: VEN35668 - LRS PORTABLES LLC					
LRS PORTABLES LLC	217865	11/09/2022	MP212304	TOILET RENTAL - OAKWOOD PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212305	TOILET RENTAL - WAG FARMS DOG PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212306	TOILET RENTAL - RIVER OAKS	120.00
LRS PORTABLES LLC	217865	11/09/2022	MP212307	TOILET RENTAL - HAMLET PAR	305.00
LRS PORTABLES LLC	217865	11/09/2022	MP212308	TOILET RENTAL - HIGHLANDS PARK	125.00
LRS PORTABLES LLC	217865	11/09/2022	MP212309	TOILET RENTAL - SOCCER TOURNAMENT/KINGSTON PARK	825.00
LRS PORTABLES LLC	217865	11/09/2022	MP212310	TOILET RENTAL - WOODRIDGE PARK	249.11
LRS PORTABLES LLC	217865	11/09/2022	MP212311	TOILET RENTAL - GREY CLOUD ISLAND	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212312	TOILET RENTAL - PINE GLEN	30.00
LRS PORTABLES LLC	217865	11/09/2022	MP212313	TOILET RENTAL - PINE HILL SCHOOL	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212314	TOILET RENTAL - BELDEN PAR	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212315	TOILET RENTAL - HEARTHSIDE PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212316	TOILET RENTAL - PETER THOMPSON PARK	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212317	TOILET RENTAL - PINE TREE VALLEY PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212318	TOILET RENTAL - GREY CLOUD ELEM SCHOOL	96.26
LRS PORTABLES LLC	217865	11/09/2022	MP212319	TOILET RENTAL - GREY CLOUD MIDDLE SCHOOL	172.15
LRS PORTABLES LLC	217865	11/09/2022	MP212320	TOILET RENTAL - LAMAR PARK	160.00
LRS PORTABLES LLC	217865	11/09/2022	MP212321	TOILET RENTAL - ARBOR MEADOWS PARK	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212322	TOILET RENTAL - ARMSTRONG SCHOOL	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212323	TOILET RENTAL - PINE COULEE PARK	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212324	TOILET RENTAL - PUBLIC WORKS	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212325	TOILET RENTAL - PINE TREE POND PARK	23.57
LRS PORTABLES LLC	217865	11/09/2022	MP212326	TOILET RENTAL - GRANADA PARK	60.00

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
LRS PORTABLES LLC	217865	11/09/2022	MP212327	TOILET RENTAL - KINGSTON PARK	375.00
LRS PORTABLES LLC	217865	11/09/2022	MP212328	TOILET RENTAL - HIGHLANDS PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212329	TOILET RENTAL - HAMLET PARK SOUTH	130.00
LRS PORTABLES LLC	217865	11/09/2022	MP212330	TOILET RENTAL - PINE TREE POND PARK	60.00
LRS PORTABLES LLC	217865	11/09/2022	MP212331	FOOTBALL ASSOC/HAMLET PARK STORAGE CONTAINER-OCT	150.00
Vendor VEN35668 - LRS PORTABLES LLC Total:					3,478.94
Vendor: VEN35726 - MAKE THE MOVE TRAINING					
MAKE THE MOVE TRAINING	217830	11/02/2022	22-11	HOSELINE STRETCHES-PRECONNECTS & LONG STRETCHES	1,400.00
Vendor VEN35726 - MAKE THE MOVE TRAINING Total:					1,400.00
Vendor: VEN36030 - MARY WROBLEWSKI					
MARY WROBLEWSKI	217831	11/02/2022	20221102	REFUND UB ACCT# 102059974 - 8855 INDAHL AV	27.15
Vendor VEN36030 - MARY WROBLEWSKI Total:					27.15
Vendor: VEN36031 - MATTHEW BREAKER					
MATTHEW BREAKER	217832	11/02/2022	20221102	REFUND UB ACCT# 800046797 - 6500 77TH ST S	62.15
Vendor VEN36031 - MATTHEW BREAKER Total:					62.15
Vendor: VEN13410 - MENARDS					
MENARDS	14375	11/03/2022	61230	HOSE CUTTER/TEFLON TAPE/STRAP WRENCH-WATER	30.95
MENARDS	14375	11/03/2022	61278	SQUARE U BOLT-PARKS	3.49
MENARDS	14375	11/03/2022	61381	PRESSURE GAUGES-WATER	35.96
MENARDS	14375	11/03/2022	61925	MAGIC ERASER/ACETONE/SPONGES-CITY HALL	50.61
MENARDS	14375	11/03/2022	61934	CREDIT INV# 61266 - PAINTING SUPPLIES	-89.83
MENARDS	14375	11/03/2022	61973	ROPE-OAKWOOD PARK OPENING	10.99
MENARDS	14375	11/03/2022	61976	COTTON DUST MOP HEAD-FIR	9.99
MENARDS	14375	11/03/2022	62005	BAR & CHAIN LUBE/SCRENCH-PARKS	32.94
MENARDS	14375	11/03/2022	62009	PIPE FITTINGS-LIFT STATION VAC TRUCK	7.68
MENARDS	14375	11/03/2022	62016	PIPE FITTINGS-LIFT STATION VAC TRUCK	23.98
MENARDS	14375	11/03/2022	62018	STEP LADDER/GLOVES/PVC CEMENT/TAPE-RIVER OAKS	125.74
MENARDS	14375	11/03/2022	62019	GOOP TOWELS/LUBRICANT/SHOP RAGS-UTILITIES	49.75
MENARDS	14375	11/03/2022	62075	HOSE & HOSE FITTINGS-WATE	34.73
MENARDS	14375	11/03/2022	62094	HEX KEY SET/C BATTERIES/WASTEBASKET-PARKS	121.91
MENARDS	14375	11/03/2022	62106	WASP & HORNET SPRAY/GRAFFITI REMOVE/DRILL BIT-SIGN	86.42
MENARDS	14375	11/03/2022	62158	LIDS FOR 5 GAL PAILS-PD	21.50
MENARDS	14375	11/03/2022	62197	AA & AAA BATTERIES/KLEENEXES-PD	85.82
MENARDS	14375	11/03/2022	62215	ROOFING SCREWS/CLAMPS-ICE ARENA	32.28
MENARDS	14375	11/03/2022	62221	PVC PIPE/NITRILE GLOVES-RIVER OAKS	75.64

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
MENARDS	14375	11/03/2022	62230	CLEANING SUPPLIES-HERO CLASSROOMS & MATS	59.31
MENARDS	14430	11/10/2022	62288	PLATE/HEX BOLT/BRACE/WASHER/NUT-P	20.82
MENARDS	14430	11/10/2022	62309-2022	K9 FOOD FOR SCOUT-PD	139.98
MENARDS	14430	11/10/2022	62328	SHOWERHEAD-PW	22.98
MENARDS	14430	11/10/2022	62335	SCH40 PVC COUPLING-RIVER OAKS	20.28
MENARDS	14430	11/10/2022	62385	DOOR STOP/WIRE STRIPPER/GRAY CAULK-RIVER OAKS	27.22
MENARDS	14430	11/10/2022	62417	GORILLA GLUE-ICE ARENA	5.97
MENARDS	14430	11/10/2022	62454	GRACO PUMP PAINT SPRAYER STORAGE FLUID-SIGN SHOP	21.92
MENARDS	14430	11/10/2022	62466	NYLON BRUSHES-SIGN SHOP	14.97
MENARDS	14430	11/10/2022	62540	CLEANING SUPPLIES-FIRE	27.51
MENARDS	14430	11/10/2022	62580	KNEE PADS/CAULK GUN-HER	31.77
MENARDS	14430	11/10/2022	62582	EXPANSION JOINT/BACKER RODS-HERO	50.87
MENARDS	14430	11/10/2022	62598	17 GALLON TOTE-PARKS	11.69
MENARDS	14430	11/10/2022	62603	CREDIT INV# 62466 - NYLON BRUSHES	-14.97
MENARDS	14375	11/03/2022	62738	WIRE SPLICE SLEEVE - 4001/34942	5.96
MENARDS	14375	11/03/2022	62959	BIG GAPS FOAM - 1402/3496	3.99
Vendor VEN13410 - MENARDS Total:					1,200.82
Vendor: VEN35490 - MIDWEST WASH SYSTEMS LLC					
MIDWEST WASH SYSTEMS LLC	14377	11/03/2022	14866	WASH BULK PROGRAM, INSPECTION - PUBLIC WORKS	580.69
MIDWEST WASH SYSTEMS LLC	14377	11/03/2022	14867	CAR WASH BULK SOAP, INSPECTION - CITY HALL	375.33
Vendor VEN35490 - MIDWEST WASH SYSTEMS LLC Total:					956.02
Vendor: VEN35690 - MINNESOTA AG POWER INC					
MINNESOTA AG POWER INC	14431	11/10/2022	9363299	SWITCH-RIVER OAKS	41.10
Vendor VEN35690 - MINNESOTA AG POWER INC Total:					41.10
Vendor: VEN30384 - MINNESOTA GLOVE INC					
MINNESOTA GLOVE INC	14432	11/10/2022	337294	UNIFORM - GAUSTER	497.87
MINNESOTA GLOVE INC	14432	11/10/2022	337300	UNIFORM - UECKER	454.91
Vendor VEN30384 - MINNESOTA GLOVE INC Total:					952.78
Vendor: VEN35686 - MINNESOTA POLICE & PEACE OFFICERS ASSOCIATION					
MINNESOTA POLICE & PEACE	217868	11/09/2022	20220101-2	2022 LEGAL DEFENSE FUND MEMBER-CHIEF & CAPTAINS	608.00
Vendor VEN35686 - MINNESOTA POLICE & PEACE OFFICERS ASSOCIATION Total:					608.00
Vendor: VEN13473 - MN CHILD SUPPORT CENTER					
MN CHILD SUPPORT CENTER	217833	11/02/2022	INV025114	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	36.91
Vendor VEN13473 - MN CHILD SUPPORT CENTER Total:					36.91
Vendor: VEN33108 - MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOPMENT					
MN DEPT OF EMPLOYMENT &	14378	11/03/2022	20221102	NOV AMERICAN LOGISTICS GRANT #CDAP-15-0006-H-FY1	1,486.20
Vendor VEN33108 - MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOPMENT Total:					1,486.20
Vendor: VEN31605 - MN DEPT OF HEALTH					
MN DEPT OF HEALTH	217834	11/02/2022	20221102	2022 CERTIFIED FOOD MANAGER-DOCKTER	35.00
Vendor VEN31605 - MN DEPT OF HEALTH Total:					35.00
Vendor: VEN03446 - MN DEPT OF TRANSPORTATION					
MN DEPT OF TRANSPORTATIO	217869	11/09/2022	P00016179	BITUMINOUS PLANT INSPECTION-HAWTHORNE 2N	116.58

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
MN DEPT OF TRANSPORTATIO	217869	11/09/2022	P00016179	BITUMINOUS PLANT INSPECTION-GLACIAL VALLEY 2ND	339.82
MN DEPT OF TRANSPORTATIO	217869	11/09/2022	P00016179	BITUMINOUS PLANT INSPECTION-NORTHWICK PARK 1ST	205.05
Vendor VEN03446 - MN DEPT OF TRANSPORTATION Total:					661.45
Vendor: VEN13481 - MN FIRE SERVICE CERTIFICATION BOARD					
MN FIRE SERVICE CERTIFICATI	217870	11/09/2022	10596	RECIPROCITY FFI & FFII/RECERT FFII-RINECK	150.00
Vendor VEN13481 - MN FIRE SERVICE CERTIFICATION BOARD Total:					150.00
Vendor: VEN13439 - MN POLLUTION CONTROL AGENCY					
MN POLLUTION CONTROL AG	217871	11/09/2022	720148	GREENSTEP CITIES-ROAD SIGN PRODUCED BY MNDOT S	88.00
Vendor VEN13439 - MN POLLUTION CONTROL AGENCY Total:					88.00
Vendor: VEN13457 - MOBILE HEALTH SERVICES, LLC					
MOBILE HEALTH SERVICES, LL	14379	11/03/2022	42147	ANNUAL HEARING TEST/SCBA MEDICAL EXAMS-PD	7,031.00
Vendor VEN13457 - MOBILE HEALTH SERVICES, LLC Total:					7,031.00
Vendor: VEN13463 - MTI DISTRIBUTING CO.					
MTI DISTRIBUTING CO.	14380	11/03/2022	1366892-00	COMPRESSION COUPLINGS/SPEARS-RIVER OAKS	820.56
MTI DISTRIBUTING CO.	14433	11/10/2022	1367227-00	PV,ADJ,SEALED,FLX,600/700 SOL-RIVER OAKS	860.74
Vendor VEN13463 - MTI DISTRIBUTING CO. Total:					1,681.30
Vendor: VEN13358 - MUNICIPAL EMERGENCY SERVICES, INC					
MUNICIPAL EMERGENCY SER	14434	11/10/2022	IN1770004	SCBA FLOW TESTS	3,575.00
Vendor VEN13358 - MUNICIPAL EMERGENCY SERVICES, INC Total:					3,575.00
Vendor: VEN30857 - NATHAN KLOK					
NATHAN KLOK	217835	11/02/2022	104	PHOTOGRAPHY-IMAGE FOR COTTAGE GROVE MAGAZINE COVER	600.00
Vendor VEN30857 - NATHAN KLOK Total:					600.00
Vendor: VEN14455 - NORTHERN SAFETY CO INC					
NORTHERN SAFETY CO INC	14381	11/03/2022	904970753	NITRILE GLOVES-PARKS	458.92
NORTHERN SAFETY CO INC	14435	11/10/2022	904978278	FASTFIT GLOVES-WATER	281.88
Vendor VEN14455 - NORTHERN SAFETY CO INC Total:					740.80
Vendor: VEN15402 - OFFICE OF MN IT SERVICES					
OFFICE OF MN IT SERVICES	217836	11/02/2022	W22090571	SEPTEMBER VOICE SERVICES	7.35
Vendor VEN15402 - OFFICE OF MN IT SERVICES Total:					7.35
Vendor: VEN15362 - OPUS21 MANAGEMENT SOLUTIONS					
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB CALL CENTER SUPPORT SERVICES SEPTEMBER 2022	287.96
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB POSTAGE SERVICES SEPTEMBER 2022	490.35
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB HOSTING SERVICES SEPTEMBER 2022	921.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB BILL PRINT SERVICES SEPTEMBER 2022	287.20
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB CALL CENTER SUPPORT SERVICES SEPTEMBER 2022	1,149.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB POSTAGE SERVICES SEPTEMBER 2022	1,960.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB HOSTING SERVICES SEPTEMBER 2022	3,685.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB BILL PRINT SERVICES SEPTEMBER 2022	1,144.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB CALL CENTER SUPPORT SERVICES SEPTEMBER 2022	1,149.00

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB POSTAGE SERVICES SEPTEMBER 2022	1,960.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB HOSTING SERVICES SEPTEMBER 2022	3,685.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB BILL PRINT SERVICES SEPTEMBER 2022	1,144.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB CALL CENTER SUPPORT SERVICES SEPTEMBER 2022	287.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB POSTAGE SERVICES SEPTEMBER 2022	490.00
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB HOSTING SERVICES SEPTEMBER 2022	922.57
OPUS21 MANAGEMENT SOLU	14436	11/10/2022	220911	UB BILL PRINT SERVICES SEPTEMBER 2022	286.00
Vendor VEN15362 - OPUS21 MANAGEMENT SOLUTIONS Total:					19,848.08
Vendor: VEN30439 - O'REILLY AUTO PARTS					
O'REILLY AUTO PARTS	217837	11/02/2022	3266-456919	CV SHAFT, SWAY BAR LINK - 1408/34948	109.89
O'REILLY AUTO PARTS	217837	11/02/2022	3266-456953	V-BELT - 1408/34948	44.58
Vendor VEN30439 - O'REILLY AUTO PARTS Total:					154.47
Vendor: VEN34105 - PATCHIN MESSNER APPRAISALS, INC.					
PATCHIN MESSNER APPRAISA	217838	11/02/2022	22208B	JAMAICA AVE/E PT DOUGLAS RD RECONSTRUCTION PROJEC	53,500.00
Vendor VEN34105 - PATCHIN MESSNER APPRAISALS, INC. Total:					53,500.00
Vendor: VEN36037 - PAVEMENT STENCIL COMPANY LLC					
PAVEMENT STENCIL COMPAN	217872	11/09/2022	63312	DOT TURN & STRAIGHT ARROWS-SIGN SHOP	1,100.82
Vendor VEN36037 - PAVEMENT STENCIL COMPANY LLC Total:					1,100.82
Vendor: VEN35773 - PERFORMANCE FOOD GROUP INC					
PERFORMANCE FOOD GROUP	217873	11/09/2022	324805	FOOD/SUPPLIES FOR CLUBHOUSE	274.95
PERFORMANCE FOOD GROUP	217873	11/09/2022	324805	FOOD/SUPPLIES FOR CLUBHOUSE	1,077.64
PERFORMANCE FOOD GROUP	217839	11/02/2022	341572	FOOD FOR CLUBHOUSE	2,233.99
PERFORMANCE FOOD GROUP	217839	11/02/2022	341572	FOOD FOR CLUBHOUSE	30.16
PERFORMANCE FOOD GROUP	217839	11/02/2022	343122	FOOD FOR CLUBHOUSE	24.59
PERFORMANCE FOOD GROUP	217839	11/02/2022	347490	FOOD/SUPPLIES FOR CLUBHOUSE	41.77
PERFORMANCE FOOD GROUP	217839	11/02/2022	347490	FOOD/SUPPLIES FOR CLUBHOUSE	899.76
PERFORMANCE FOOD GROUP	217873	11/09/2022	350499	FOOD FOR CLUBHOUSE	508.10
PERFORMANCE FOOD GROUP	217873	11/09/2022	350499	FOOD FOR CLUBHOUSE	137.44
Vendor VEN35773 - PERFORMANCE FOOD GROUP INC Total:					5,228.40
Vendor: VEN34122 - PERFORMANCE PLUS, LLC					
PERFORMANCE PLUS, LLC	14382	11/03/2022	123076	PRE-EMPLOYMENT TESTING	469.00
Vendor VEN34122 - PERFORMANCE PLUS, LLC Total:					469.00
Vendor: VEN16138 - PUBLIC EMPLOYEES RETIREMENT ASSOCIATION					
PUBLIC EMPLOYEES RETIREM	14383	11/03/2022	INV025104	11/3/22 MAYOR COUNCIL PAYROLL NOVEMBER	226.60
PUBLIC EMPLOYEES RETIREM	14383	11/03/2022	INV025116	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	46,471.80
PUBLIC EMPLOYEES RETIREM	14383	11/03/2022	INV025117	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	67,914.71
Vendor VEN16138 - PUBLIC EMPLOYEES RETIREMENT ASSOCIATION Total:					114,613.11
Vendor: VEN35706 - PURE TAP INC					
PURE TAP INC	217840	11/02/2022	PT-29269	DRAUGHT LINE CLEANING	109.00
Vendor VEN35706 - PURE TAP INC Total:					109.00
Vendor: VEN18051 - R & R SPECIALTIES OF WISCONSIN, INC					
R & R SPECIALTIES OF WISCO	14438	11/10/2022	76568-IN	BLADE SHARPENING	105.00
R & R SPECIALTIES OF WISCO	14384	11/03/2022	76870-IN	BLADE SHARPENING	240.00

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
R & R SPECIALTIES OF WISCO	14438	11/10/2022	76948-IN	HOSE/WASH WATER FILTER/WATER PUMP- ZAMBONI PARTS	210.60
R & R SPECIALTIES OF WISCO	14438	11/10/2022	76948-IN	HOSE/WASH WATER FILTER/WATER PUMP- ZAMBONI PARTS	403.75
Vendor VEN18051 - R & R SPECIALTIES OF WISCONSIN, INC Total:					959.35
Vendor: VEN31949 - RED WING SHOE STORE					
RED WING SHOE STORE	14385	11/03/2022	728-1-111171	UNIFORM - JOECKLE	268.95
RED WING SHOE STORE	14385	11/03/2022	728-1-111172	UNIFORM - COULTER	203.99
Vendor VEN31949 - RED WING SHOE STORE Total:					472.94
Vendor: VEN18058 - REGIONS HOSPITAL					
REGIONS HOSPITAL	217841	11/02/2022	7617166	EMS SUPPLIES	2,119.69
REGIONS HOSPITAL	217874	11/09/2022	7617174	AUGUST DRUG/SUPPLY CHARGES	448.11
REGIONS HOSPITAL	217874	11/09/2022	7617175	SEPTEMBER DRUG/SUPPLY CHARGES	557.96
Vendor VEN18058 - REGIONS HOSPITAL Total:					3,125.76
Vendor: VEN36019 - RICHARD/VICTORIA BRAUN					
RICHARD/VICTORIA BRAUN	217842	11/02/2022	20221102	REFUND UB ACCT# 800048620 - 6947 91ST COVE	82.02
Vendor VEN36019 - RICHARD/VICTORIA BRAUN Total:					82.02
Vendor: VEN18024 - RINK SYSTEMS, INC.					
RINK SYSTEMS, INC.	14439	11/10/2022	78065	GUIDE-BOLT ON UNIVERSAL- WEST RINK DASHER BOARD RPR	42.66
Vendor VEN18024 - RINK SYSTEMS, INC. Total:					42.66
Vendor: VEN18156 - RIVER COUNTRY COOPERATIVE					
RIVER COUNTRY COOPERATIV	14386	11/03/2022	162361	444.1 GAL UNLEADED GASOLINE	1,727.55
RIVER COUNTRY COOPERATIV	14386	11/03/2022	162362	217.8 GAL DYED DIESEL	1,000.93
Vendor VEN18156 - RIVER COUNTRY COOPERATIVE Total:					2,728.48
Vendor: VEN30368 - RIVER STATES TRUCK AND TRAILER, INC					
RIVER STATES TRUCK AND TRA	14387	11/03/2022	937120	NEW ALTERNATOR - 4001/34942	231.76
Vendor VEN30368 - RIVER STATES TRUCK AND TRAILER, INC Total:					231.76
Vendor: VEN36028 - ROBERT HODGINS					
ROBERT HODGINS	217843	11/02/2022	INV100592	NEW TRANSFER CASE FOR MRAP	24,999.98
ROBERT HODGINS	217843	11/02/2022	INV100592	NEW TRANSFER CASE FOR MRAP	0.02
Vendor VEN36028 - ROBERT HODGINS Total:					25,000.00
Vendor: VEN30854 - ROHN INDUSTRIES, INC					
ROHN INDUSTRIES, INC	14440	11/10/2022	585203	DOCUMENT SHREDDING	40.90
ROHN INDUSTRIES, INC	14440	11/10/2022	585203	DOCUMENT SHREDDING	17.73
Vendor VEN30854 - ROHN INDUSTRIES, INC Total:					58.63
Vendor: VEN18016 - RUMPCA COMPANIES, INC.					
RUMPCA COMPANIES, INC.	217844	11/02/2022	12360	SCREENING & DUMPING STREET SWEEPINGS	4,758.00
RUMPCA COMPANIES, INC.	217875	11/09/2022	12370	STUMP GRINDINGS/GARDEN MIX-PARKS	290.00
Vendor VEN18016 - RUMPCA COMPANIES, INC. Total:					5,048.00
Vendor: VEN34193 - S&S WORLDWIDE, INC					
S&S WORLDWIDE, INC	217876	11/09/2022	IN101084524	ASSORTED FOAM DOOR HANGERS-PARK SUPPLIES	57.30
Vendor VEN34193 - S&S WORLDWIDE, INC Total:					57.30

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
Vendor: VEN19289 - SAFETY-KLEEN SYSTEMS INC					
SAFETY-KLEEN SYSTEMS INC	217877	11/09/2022	89971620	LG SELF-RECYCLING PARTS WASHER	252.52
Vendor VEN19289 - SAFETY-KLEEN SYSTEMS INC Total:					252.52
Vendor: VEN35310 - SANDRY FIRE SUPPLY					
SANDRY FIRE SUPPLY	217878	11/09/2022	INV-024376	2022 ANNUAL SERVICE FOR EXTRICATION EQUIPMENT	907.25
Vendor VEN35310 - SANDRY FIRE SUPPLY Total:					907.25
Vendor: VEN29489 - SCHILLING SUPPLY COMPANY					
SCHILLING SUPPLY COMPANY	14388	11/03/2022	892436-00	OXYGEN PRO 30/60/90-PW	51.41
SCHILLING SUPPLY COMPANY	14388	11/03/2022	888156-01	BATH TISSUE-FIRE	89.58
SCHILLING SUPPLY COMPANY	14388	11/03/2022	892668-00	BATH TISSUE-FIRE	112.03
SCHILLING SUPPLY COMPANY	14441	11/10/2022	893416-00	ROLL TOWEL/BATH TISSUE-CITY HALL	413.57
SCHILLING SUPPLY COMPANY	14441	11/10/2022	893418-00	BATH TISSUE/TOWEL/CANLINER-HERO	347.70
Vendor VEN29489 - SCHILLING SUPPLY COMPANY Total:					1,014.29
Vendor: VEN19318 - SHANNON GLASS COMPANY, INC.					
SHANNON GLASS COMPANY, I	217845	11/02/2022	S0046284	RPL WINDSHIELD - 4001/3494	542.06
Vendor VEN19318 - SHANNON GLASS COMPANY, INC. Total:					542.06
Vendor: VEN19467 - SHORT ELLIOTT HENDRICKSON INC.					
SHORT ELLIOTT HENDRICKSO	14389	11/03/2022	433849	AIR QUALITY TECHNICAL SUPPORT SVCS THRU 9/30/22	1,349.49
SHORT ELLIOTT HENDRICKSO	14389	11/03/2022	434288	GOODVIEW AVE WATERMAIN IMPROVE THRU 9/30/22	44,928.94
SHORT ELLIOTT HENDRICKSO	14442	11/10/2022	435154	VERIZON C-BAND LTE AT INWOOD WT THRU 9/30/22	470.26
SHORT ELLIOTT HENDRICKSO	14442	11/10/2022	435155	SPRINT DECOM AT GRANGE WT THRU 9/30/22	1,528.94
SHORT ELLIOTT HENDRICKSO	14442	11/10/2022	435156	SPRINT DECOM AT INWOOD WT THRU 9/30/22	1,443.18
Vendor VEN19467 - SHORT ELLIOTT HENDRICKSON INC. Total:					49,720.81
Vendor: VEN35232 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
SITEONE LANDSCAPE SUPPLY	217879	11/09/2022	124181282-001	SMART IRRIGATION CONTROLLER JAMAICA ROUNDABOUT	6,535.01
Vendor VEN35232 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					6,535.01
Vendor: VEN33489 - STEVEN MICHAEL WICKELGREN					
STEVEN MICHAEL WICKELGRE	14443	11/10/2022	1124	COUNSELING SERVICES - OCTOBER	615.00
Vendor VEN33489 - STEVEN MICHAEL WICKELGREN Total:					615.00
Vendor: VEN31202 - SUPERIOR TURF SERVICES, INC					
SUPERIOR TURF SERVICES, IN	217880	11/09/2022	3150	ELITE LANDSCAPE-RIVER OAK	542.93
Vendor VEN31202 - SUPERIOR TURF SERVICES, INC Total:					542.93
Vendor: VEN20035 - T.A. SCHIFSKY & SONS INC					
T.A. SCHIFSKY & SONS INC	217846	11/02/2022	68521	3/8" AGGREGATE MIX-16.93 TON	1,269.75
Vendor VEN20035 - T.A. SCHIFSKY & SONS INC Total:					1,269.75
Vendor: VEN20005 - TELEMETRY AND PROCESS CONTROLS INC					
TELEMETRY AND PROCESS CO	14444	11/10/2022	114799	SCADA SYSTEM SERVICES	1,935.00
Vendor VEN20005 - TELEMETRY AND PROCESS CONTROLS INC Total:					1,935.00
Vendor: VEN20038 - TENNIS SANITATION LLC					
TENNIS SANITATION LLC	217881	11/09/2022	3400098	OCTOBER TRASH SERVICE - HERO CENTER	50.54
TENNIS SANITATION LLC	217881	11/09/2022	3426397	OCTOBER TRASH SERVICE - FIRE #2	14.04
TENNIS SANITATION LLC	217881	11/09/2022	3426398	OCTOBER TRASH SERVICE - PW GARAGE	94.62

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
TENNIS SANITATION LLC	217881	11/09/2022	3426400	OCTOBER TRASH SERVICE - PARKS	192.33
TENNIS SANITATION LLC	217881	11/09/2022	3426401	OCTOBER TRASH SERVICE - FIRE #4	28.15
TENNIS SANITATION LLC	217881	11/09/2022	3426402	OCTOBER TRASH SERVICE - FIRE #3	19.66
TENNIS SANITATION LLC	217881	11/09/2022	3426403	OCTOBER TRASH SERVICE - ICE ARENA	65.79
TENNIS SANITATION LLC	217881	11/09/2022	3426404	OCTOBER TRASH SERVICE - PW OIL	78.79
TENNIS SANITATION LLC	217881	11/09/2022	3426405	OCTOBER TRASH SERVICE - CITY HALL	51.67
Vendor VEN20038 - TENNIS SANITATION LLC Total:					595.59
Vendor: VEN31069 - TERMINAL SUPPLY CO.					
TERMINAL SUPPLY CO.	14390	11/03/2022	82952-00	CIRCUIT BREAKER - STOCK ITEM	114.45
Vendor VEN31069 - TERMINAL SUPPLY CO. Total:					114.45
Vendor: VEN35024 - TERRAFORM POWER LLC					
TERRAFORM POWER LLC	14391	11/03/2022	200100181298	SOLAR PRODUCTION CENTRAL FIRE 9/1/22-9/30/2	1,256.31
Vendor VEN35024 - TERRAFORM POWER LLC Total:					1,256.31
Vendor: VEN32056 - THE COTTAGE GROVE PROFESSIONAL FIREFIGHTERS					
THE COTTAGE GROVE PROFES	14392	11/03/2022	INV025109	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	550.00
Vendor VEN32056 - THE COTTAGE GROVE PROFESSIONAL FIREFIGHTERS Total:					550.00
Vendor: VEN29205 - TOTAL MECHANICAL SERVICES, INC					
TOTAL MECHANICAL SERVICES	14393	11/03/2022	S4428	CHANGE OUT WEST BRINE SIGHT GLASS-ICE ARENA	866.50
TOTAL MECHANICAL SERVICES	14445	11/10/2022	S4677	WEST C1 HEAD COOLING LOOP REPAIR-ICE ARENA	777.00
Vendor VEN29205 - TOTAL MECHANICAL SERVICES, INC Total:					1,643.50
Vendor: VEN35944 - TS WORLDWIDE LLC					
TS WORLDWIDE LLC	217847	11/02/2022	2022021420-1	HOTEL MARKET STUDY REPORT SERVICES	3,500.00
Vendor VEN35944 - TS WORLDWIDE LLC Total:					3,500.00
Vendor: VEN20050 - TWIN CITY HARDWARE					
TWIN CITY HARDWARE	217882	11/09/2022	PSI2150488	LOCK/CYL MULTI PIECE-WATE	536.99
Vendor VEN20050 - TWIN CITY HARDWARE Total:					536.99
Vendor: VEN21000 - ULINE					
ULINE	14446	11/10/2022	154985780	FLOOR SQUEEGEE/THREADED HANDLE-FIRE	329.15
Vendor VEN21000 - ULINE Total:					329.15
Vendor: VEN33723 - ULTIMATE SAFETY CONCEPTS, INC					
ULTIMATE SAFETY CONCEPTS,	217883	11/09/2022	202414	CARBON CYL W/VALVE SCBA BOTTLE REPLACEMENT-FIRE	300.00
Vendor VEN33723 - ULTIMATE SAFETY CONCEPTS, INC Total:					300.00
Vendor: VEN21640 - US BANK					
US BANK	14397	11/09/2022	10/10/2022	NRPA OPERATING-MEMBERSHIP DUES-DOCKTER	175.00
US BANK	14397	11/09/2022	10/10/2022	CANVA-MONTHLY SUBSCRIPTION 9/14/22-10/14/22-PRIOR	12.95
US BANK	14397	11/09/2022	10/10/2022	PIONEER PRESS-SEP DIGITAL SUBSCRIPTION-PRIOR	16.00
US BANK	14397	11/09/2022	10/10/2022	CONSTANTCONTACT-SEPTEMBER SUBSCRIPTION-PRIOR	70.00
US BANK	14397	11/09/2022	10/10/2022	BARCELONA-MEAL FOR ICMA CONFERENCE-LEVITT	40.10

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	MIRAGE ESSENTIALS-MEAL FOR NEOGOV CONFERENCE-MANN	14.97
US BANK	14397	11/09/2022	10/10/2022	DELTA AIR-BAGGAGE FEE FOR ICMA CONFERENCE-LEVITT	30.00
US BANK	14397	11/09/2022	10/10/2022	DELTA AIR-BAGGAGE FEE FOR ICMA CONFERENCE-LEVITT	30.00
US BANK	14397	11/09/2022	10/10/2022	CURBSVC LV NEW CAB-TAXI FOR NEOGOV CONFERENCE-MANN	36.59
US BANK	14397	11/09/2022	10/10/2022	ASHAGRE TADESE-TAXI FOR ICMA CONFERENCE-LEVITT	36.22
US BANK	14397	11/09/2022	10/10/2022	LOCAL CANTINA-MEAL FOR ICMA CONFERENCE-MANN	26.89
US BANK	14397	11/09/2022	10/10/2022	MIRAGE SNACKS-MEAL FOR NEOGOV CONFERENCE-MAN	39.48
US BANK	14397	11/09/2022	10/10/2022	ICMA-2022 ICMA ANNUAL CONFER NETWORK EVENT-LEVITT	45.00
US BANK	14397	11/09/2022	10/10/2022	ICMA-2022 ICMA ANNUAL CONFER NETWORK EVENT-MANN	45.00
US BANK	14397	11/09/2022	10/10/2022	MIRAGE SNACKS-MEAL FOR NEOGOV CONFERENCE-MAN	20.97
US BANK	14397	11/09/2022	10/10/2022	PORT OF SUBS-MEAL FOR NEOGOV CONFERENCE-MAN	25.59
US BANK	14397	11/09/2022	10/10/2022	FAME'S DINER-MEAL FOR ICMA CONFERENCE-MANN	17.98
US BANK	14397	11/09/2022	10/10/2022	WHITTLESEABLUE-TAXI FOR NEOGOV CONFERENCE-MAN	37.09
US BANK	14397	11/09/2022	10/10/2022	HYATT REGENCY COLUMBUS-MEAL FOR ICMA CONFER-LEVITT	8.79
US BANK	14397	11/09/2022	10/10/2022	SUBWAY-MEAL FOR ICMA CONFERENCE-MANN	12.58
US BANK	14397	11/09/2022	10/10/2022	AMAZON-THE INFINITE GAME SIMON SINEK-LEVITT	18.59
US BANK	14397	11/09/2022	10/10/2022	MIRAGE SNACKS-MEAL FOR NEOGOV CONFERENCE-MAN	34.55
US BANK	14397	11/09/2022	10/10/2022	MIRAGE-HOTEL & CASINO-HOTEL FOR NEOGOV CONFER-MANN	404.78
US BANK	14397	11/09/2022	10/10/2022	HYATTREGENCY COLUMBUS-HOTEL FOR ICMA CONFER-LEVITT	935.32
US BANK	14397	11/09/2022	10/10/2022	HYATT REGENCY COLUMBUS-HOTEL FOR ICMA CONFER-MANN	935.32
US BANK	14397	11/09/2022	10/10/2022	MSP AIRPORT PARKING-PARKING FOR NEOGOV CONFER-MANN	105.00
US BANK	14397	11/09/2022	10/10/2022	MSP AIRPORT PARKING-PARKING FOR ICMA CONFER-MANN	136.00
US BANK	14397	11/09/2022	10/10/2022	MYKONOS GYROS-MEAL FOR ICMA CONFERENCE-LEVITT	12.95
US BANK	14397	11/09/2022	10/10/2022	GFOA-MEMBERSHIP 9/1/22-8/31/23 HOPPE-MALINOWSKI	150.00
US BANK	14397	11/09/2022	10/10/2022	4IMPRINT-EMPLOYEE BENEFIT FAIR GIVEAWAY-MALINOWSKI	1,078.38
US BANK	14397	11/09/2022	10/10/2022	AMAZON-BOOK FOR LEADERSHIP SERIES-PRIOR	19.32
US BANK	14397	11/09/2022	10/10/2022	4IMPRINT-EMPLOYEE BENEFIT FAIR GIVEAWAY-MALINOWSKI	444.55

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	BARCELONA-DISPUTED DUPLICATE CHARGE-LEVITT	40.10
US BANK	14397	11/09/2022	10/10/2022	AMZNMKTPUS*1F7V79IT0- MISSING RECEIPT CHARGE- JAHNKE	315.60
US BANK	14397	11/09/2022	10/10/2022	MN STATE COLLEGES- GRADING BASE TEST JUTH-CO	500.00
US BANK	14397	11/09/2022	10/10/2022	TARGET-SHOE POLISH-COFFEY	10.28
US BANK	14397	11/09/2022	10/10/2022	BARCODES-LABEL FOR INVESTIGATION/EVIDENCE- RENSCHEN	194.41
US BANK	14397	11/09/2022	10/10/2022	BARCODES-LABEL FOR INVESTIGATION/EVIDENCE- RENSCHEN	271.96
US BANK	14397	11/09/2022	10/10/2022	SURVEYMONKEY-9/20- 10/19/22 SUBSCRIPTION- KOERNER	50.00
US BANK	14397	11/09/2022	10/10/2022	MENARDS-PIPE INSULATION- RINZEL	9.60
US BANK	14397	11/09/2022	10/10/2022	USPS PO-POSTAGE FOR BCA LAB SHIPPING-RENSCHEN	9.65
US BANK	14397	11/09/2022	10/10/2022	USPS PO-POSTAGE FOR BCA LAB SHIPPING-COFFEY	17.05
US BANK	14397	11/09/2022	10/10/2022	AED SUPERSTORE-AED BATTERY-MARTIN	175.00
US BANK	14397	11/09/2022	10/10/2022	PACIFC WEST MEDICAL- REFUND CARRYING CASE- MARTIN	-324.72
US BANK	14397	11/09/2022	10/10/2022	AED SUPERSTORE-AED REPLACEMENT PADS-MARTIN	116.00
US BANK	14397	11/09/2022	10/10/2022	BELLA PIZZA-MEAL FOR RESERVE TRAINING-KOERNER	98.63
US BANK	14397	11/09/2022	10/10/2022	MN SHERIFF ASSOC-BODY CAMERAS C.RAYMOND- RENSCHEN	80.00
US BANK	14397	11/09/2022	10/10/2022	BCA TRAIN-ORGANIZATIONAL TRANSFORMATION- MCCORMICK	250.00
US BANK	14397	11/09/2022	10/10/2022	LEAGUE OF MN CITIES-DE- ESCALATION TRAIN-NICKLE	150.00
US BANK	14397	11/09/2022	10/10/2022	POTBELLY-MEAL FOR TRAINING-TORNING	15.56
US BANK	14397	11/09/2022	10/10/2022	OLD CHICAGO-MEAL FOR TRAINING-MCCORMICK	15.56
US BANK	14397	11/09/2022	10/10/2022	SP ASP INC-ASP INSTRUCTOR CERT SORGAARD-NICKLE	100.00
US BANK	14397	11/09/2022	10/10/2022	BCA TRAIN-DMT RECERT SISTERMAN-NICKLE	75.00
US BANK	14397	11/09/2022	10/10/2022	WALMART-WATER FOR CHIEF MEETING-RINZEL	10.56
US BANK	14397	11/09/2022	10/10/2022	MN SHERIFF ASSOC-ADULT CRIM REC EXPUN BERG- RENSCHEN	80.00
US BANK	14397	11/09/2022	10/10/2022	OLD CHICAGO-MEAL FOR TRAINING-TORNING	12.02
US BANK	14397	11/09/2022	10/10/2022	WASHCO PHE-OPEN HOUSE FOOD LICENSE-KOERNER	10.00
US BANK	14397	11/09/2022	10/10/2022	CHEWY-K9 FOOD-TORNING	110.57
US BANK	14397	11/09/2022	10/10/2022	NFPA NATLFIRE PROTECT- NFPA MEMBER ZACCARD-RED	175.00
US BANK	14397	11/09/2022	10/10/2022	MN STATE COLLEGES-FIRE TRAIN LINDER-PRITCHARD	325.00
US BANK	14397	11/09/2022	10/10/2022	HYATTREGENCY PHOENIX- HOTEL FOR NRPA CONFER- DOCKTER	386.68

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	LIME*RIDE COST-TAXI	5.32
US BANK	14397	11/09/2022	10/10/2022	SERVICE FOR NRPA CONF-DO	
US BANK	14397	11/09/2022	10/10/2022	CORNISH PASTY CO-MEAL	33.00
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFERENCE-DOCK	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	15.95
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	FRYS-MEAL FOR NRPA	15.05
US BANK	14397	11/09/2022	10/10/2022	CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	HYATT REG PHOENIX F&B-	15.48
US BANK	14397	11/09/2022	10/10/2022	MEAL FOR NRPA CONFER-	
US BANK	14397	11/09/2022	10/10/2022	DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	FIREHOUSE SUB MSP MALL-	18.15
US BANK	14397	11/09/2022	10/10/2022	MEAL FOR NRPA CONF-	
US BANK	14397	11/09/2022	10/10/2022	DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	MONROES HOT CHICKEN-	18.46
US BANK	14397	11/09/2022	10/10/2022	MEAL FOR NRPA CONFER-DO	
US BANK	14397	11/09/2022	10/10/2022	9LEVY@SLIDE-MEAL FOR	25.72
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	YOGIS GRILL-MEAL FOR NRPA	27.60
US BANK	14397	11/09/2022	10/10/2022	CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	AZ DELI CO-WASHINGTON-	10.93
US BANK	14397	11/09/2022	10/10/2022	MEAL FOR NRPA CONFER-	
US BANK	14397	11/09/2022	10/10/2022	DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	JACK IN THE BOX-MEAL FOR	12.01
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	LIME*RIDE COST-TAXI	12.10
US BANK	14397	11/09/2022	10/10/2022	SERVICE FOR NRPA CONF-DO	
US BANK	14397	11/09/2022	10/10/2022	FRYS-MEAL FOR NRPA	8.72
US BANK	14397	11/09/2022	10/10/2022	CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	TAMMIE COE CAKES-MEAL	7.58
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFERENCE-DOC	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	3.00
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	13.96
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	4.00
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	REI-EVO TRAIL TEAL	839.44
US BANK	14397	11/09/2022	10/10/2022	SNOWSHOES-MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	REI-EVO TRAIL CHARCOAL	839.44
US BANK	14397	11/09/2022	10/10/2022	SNOWSHOES-MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	CASCADE DESIGNS-	145.44
US BANK	14397	11/09/2022	10/10/2022	SNOWSHOE KITS-MUCKENHIR	
US BANK	14397	11/09/2022	10/10/2022	USPS PO-STAMPS-	60.00
US BANK	14397	11/09/2022	10/10/2022	PIETRUSZEWSKI	
US BANK	14397	11/09/2022	10/10/2022	BLANCO PHOENIX-MEAL FOR	35.87
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFER-PIETRUSZEWS	
US BANK	14397	11/09/2022	10/10/2022	CORNISHPASTY CO-MEAL FOR	29.98
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFER-PIETRUSZEWS	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	32.94
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	47.50
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	9LEVY@SLIDE-MEAL FOR	25.72
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFER-PIETRUSZEWS	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGPHOENIX-MEAL	22.53
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFER-PIETRUSZ	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGPHOENIX-MEAL	20.69
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFER-PIETRUSZ	
US BANK	14397	11/09/2022	10/10/2022	OHSO BREWERY-MEAL FOR	13.03
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFER-PIETRUSZEWS	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	7.12
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	UBER TRIP-TAXI SERVICE FOR	6.58
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFERENCE-DOCKTER	

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	PHOENIX CONVCTR-MEAL	10.75
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFER-PIETRUSZ	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGPHOENIX-MEAL	10.32
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFER-PIETRUSZ	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGENCY PHOENIX-	386.69
US BANK	14397	11/09/2022	10/10/2022	HOTEL FOR NRPA CONFER-	
US BANK	14397	11/09/2022	10/10/2022	DOCKTER	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGPHOENIX-HOTEL	773.37
US BANK	14397	11/09/2022	10/10/2022	NRPA CONFER-PIETRUSZEWS	
US BANK	14397	11/09/2022	10/10/2022	HYATTREGPHOENIX-MEAL	15.48
US BANK	14397	11/09/2022	10/10/2022	FOR NRPA CONFER-PIETRUSZ	
US BANK	14397	11/09/2022	10/10/2022	TARGET-BEVERAGES FOR	29.15
US BANK	14397	11/09/2022	10/10/2022	OAKWOOD PARK OPEN-	
US BANK	14397	11/09/2022	10/10/2022	MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	BULLETINLICENSECTR-TITLE &	597.62
US BANK	14397	11/09/2022	10/10/2022	REG 33-7009-22-MOSHIER	
US BANK	14397	11/09/2022	10/10/2022	4IMPRINT-EMPLOYEE BENEFIT	648.89
US BANK	14397	11/09/2022	10/10/2022	FAIR GIVEAWAY-MALINOWSKI	
US BANK	14397	11/09/2022	10/10/2022	DOMINO'S-MEAL FOR	57.89
US BANK	14397	11/09/2022	10/10/2022	EMPLOYEE TRAINING-HIRMA	
US BANK	14397	11/09/2022	10/10/2022	ACE TOOL REPAIR-BACKPACK	41.71
US BANK	14397	11/09/2022	10/10/2022	VAC PART-HIRMAN	
US BANK	14397	11/09/2022	10/10/2022	AMAZON PRIME-REFUND	-192.20
US BANK	14397	11/09/2022	10/10/2022	MEMBERSHIP FEE-HIRMAN	
US BANK	14397	11/09/2022	10/10/2022	IHEARTMEDIA-SEP MONTHLY	10.73
US BANK	14397	11/09/2022	10/10/2022	SUBSCRIPTION-HIRMAN	
US BANK	14397	11/09/2022	10/10/2022	TARGET-SPOOKTACULAR	162.16
US BANK	14397	11/09/2022	10/10/2022	EVENT SUPPLIES-PIETRUSZEW	
US BANK	14397	11/09/2022	10/10/2022	TARGET-SPOOKTACULAR	26.48
US BANK	14397	11/09/2022	10/10/2022	EVENT COSTUMES-PIETRUSZE	
US BANK	14397	11/09/2022	10/10/2022	TARGET-SPOOKTACULAR	26.48
US BANK	14397	11/09/2022	10/10/2022	EVENT COSTUMES-PIETRUSZE	
US BANK	14397	11/09/2022	10/10/2022	HOWIES HOCKEY-	1,266.02
US BANK	14397	11/09/2022	10/10/2022	TAPE/WAX/STRAW/TOWEL-	
US BANK	14397	11/09/2022	10/10/2022	HIRMAN	
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD FOR	190.80
US BANK	14397	11/09/2022	10/10/2022	VENDING-MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD FOR	130.02
US BANK	14397	11/09/2022	10/10/2022	CONCESSIONS/VENDING-	
US BANK	14397	11/09/2022	10/10/2022	MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD FOR	95.04
US BANK	14397	11/09/2022	10/10/2022	CONCESSIONS/VENDING-	
US BANK	14397	11/09/2022	10/10/2022	MUCKENHIRN	
US BANK	14397	11/09/2022	10/10/2022	AMAZON-CONCESSIONS	168.79
US BANK	14397	11/09/2022	10/10/2022	FRYER FILTER-HIRMAN	
US BANK	14397	11/09/2022	10/10/2022	WALMART-SUPPLIES FOR	15.61
US BANK	14397	11/09/2022	10/10/2022	PROSHOP-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	MENARDS-SUPPLIES FOR	2.13
US BANK	14397	11/09/2022	10/10/2022	PROSHOP-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	WALGREENS-SUPPLIES FOR	8.58
US BANK	14397	11/09/2022	10/10/2022	PROSHOP-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	ZOOMSHIFT-SUBSCRIPTION	77.33
US BANK	14397	11/09/2022	10/10/2022	9/12/22-10/12/22-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR COOK	50.00
US BANK	14397	11/09/2022	10/10/2022	JOB POSTING-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR DUELING	15.00
US BANK	14397	11/09/2022	10/10/2022	PIANOS EVENT-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	SKOL MARKETING-SEM	399.00
US BANK	14397	11/09/2022	10/10/2022	MONTHLY	
US BANK	14397	11/09/2022	10/10/2022	GOLF/WEDDINGVENUE-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR DUELING	10.00
US BANK	14397	11/09/2022	10/10/2022	PIANOS EVENT-NEITZ	
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR DUELING	10.00
US BANK	14397	11/09/2022	10/10/2022	PIANOS EVENT-NEITZ	

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-AD FOR DUEL PIANO EVENT/JOB POSTING-NEITZ	25.00
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-AD FOR DUEL PIANO EVENT/JOB POSTING-NEITZ	35.00
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR DUELING PIANOS EVENT-NEITZ	10.00
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR COOK JOB POSTING-NEITZ	11.10
US BANK	14397	11/09/2022	10/10/2022	ZOOMSHIFT-SUBSCRIPTION 9/12/22-10/12/22-NEITZ	77.34
US BANK	14397	11/09/2022	10/10/2022	COSTCO WHOLESALE-FLOWERS FOR RIVER OAKS-H	91.23
US BANK	14397	11/09/2022	10/10/2022	MENARDS-PROPANE TANKS FOR CLUBHOUSE-NEITZ	289.91
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD/SUPPLIES FOR CLUBHOUSE-NEITZ	26.01
US BANK	14397	11/09/2022	10/10/2022	ZOOMSHIFT-SUBSCRIPTION 9/12/22-10/12/22-NEITZ	77.33
US BANK	14397	11/09/2022	10/10/2022	THEKNOT/WEDDINGWIRE-VENUE ADVERTISING-JONES	480.00
US BANK	14397	11/09/2022	10/10/2022	FACEBOOK-ADS FOR DUELING PIANOS EVENT-NEITZ	10.00
US BANK	14397	11/09/2022	10/10/2022	AMAZON PRIME-OCT MEMBERSHIP FEE-JAHNKE	16.10
US BANK	14397	11/09/2022	10/10/2022	CUB FOODS-FOOD FOR CLUBHOUSE-JONES	16.78
US BANK	14397	11/09/2022	10/10/2022	CUB FOODS-FOOD FOR CLUBHOUSE-JONES	31.47
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD/SUPPLIES FOR CLUBHOUSE-NEITZ	36.84
US BANK	14397	11/09/2022	10/10/2022	CUB FOODS-FOOD FOR CLUBHOUSE-JONES	40.24
US BANK	14397	11/09/2022	10/10/2022	CUB FOODS-FOOD FOR CLUBHOUSE-JONES	15.98
US BANK	14397	11/09/2022	10/10/2022	CUB FOODS-FOOD FOR CLUBHOUSE-JONES	8.87
US BANK	14397	11/09/2022	10/10/2022	RESTAURANT DEPOT-FOOD FOR CLUBHOUSE-NEITZ	205.29
US BANK	14397	11/09/2022	10/10/2022	WALMART-FOOD/SUPPLIES FOR CLUBHOUSE-NEITZ	38.64
US BANK	14397	11/09/2022	10/10/2022	PIRATE SHIP POSTAGE-TERRY GILBERSTADT-LARSON	18.95
US BANK	14397	11/09/2022	10/10/2022	BRIDGETOWER SUBSCRIPTION-SEP SUBSCRIP	32.00
US BANK	14397	11/09/2022	10/10/2022	THE BUSINESS JOURNALS-REFUND SUBSCRIPTION-COSTELLO	-85.00
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	19.29
US BANK	14397	11/09/2022	10/10/2022	HYATT REGENCY-HOTEL FOR DC FLYIN CONFER-BURFEIND	1,193.18
US BANK	14397	11/09/2022	10/10/2022	HYATT REGENCY-HOTEL FOR DC FLYIN CONFER-BURFEIND	1,193.18
US BANK	14397	11/09/2022	10/10/2022	MN RE JOURNALS-MN INDUST/ECON DEV SUMMIT-LARSON	120.24
US BANK	14397	11/09/2022	10/10/2022	MSP AIRPORT-PARKING FOR DC FLYIN CONFER-BURFEIND	84.00
US BANK	14397	11/09/2022	10/10/2022	JUNCTION70GRILL-LUNCH MTG W/HVS HOTEL STUDY-LARSON	56.79

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	TRANSPORTATIONALLIANCE- FLYIN DINNER EVENT- BURFEIND	50.00
US BANK	14397	11/09/2022	10/10/2022	TRANSPORTATIONALLIANCE- FLYIN DINNER EVENT- BURFEIND	50.00
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	3.00
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	3.00
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	5.02
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	5.00
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	16.32
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	15.89
US BANK	14397	11/09/2022	10/10/2022	WEST WING CAFE-MEALS FOR DC FLYIN CONFER-BURFEIND	28.09
US BANK	14397	11/09/2022	10/10/2022	UBERTRIP-TAXI FOR MTA DC FLYIN CONFER-BURFEIND	20.11
US BANK	14397	11/09/2022	10/10/2022	MCDONALD'S-MEALS FOR DC FLYIN CONFER-BURFEIND	19.78
US BANK	14397	11/09/2022	10/10/2022	MNCAR-PURCHASE 1 MNCAR EXPO TICKET-LARSON	70.00
US BANK	14397	11/09/2022	10/10/2022	RENAISSANCE MLPS-MNCAR EXPO ELECTRICAL-LARSON	237.50
US BANK	14397	11/09/2022	10/10/2022	PADELFORD RIVERBOAT- GRATUITY FOR ED CRUISE- LARSON	387.84
US BANK	14397	11/09/2022	10/10/2022	DICK'S SPORTING-MNCAR PRIZE FOR EDA BOOTH-LEVITT	268.44
US BANK	14397	11/09/2022	10/10/2022	TARGET-CANDY FOR DISCOVER CG BOOTH-PRIOR	16.10
US BANK	14397	11/09/2022	10/10/2022	ICSC NY-2023 ICSC VEGAS BOOTH-LARSON	3,100.00
US BANK	14397	11/09/2022	10/10/2022	STAMPS-PRO PLAN SVC 8/18/22-9/18/22-ANSELMEN	4.99
US BANK	14397	11/09/2022	10/10/2022	SMARTWAIVER-SEPTEMBER GROWTH PLAN SVC- ANSELMNT	34.00
US BANK	14397	11/09/2022	10/10/2022	MAILCHIMP-SEPTEMBER EMAIL ADVERTISING SVC- ANSELMNT	67.00
US BANK	14397	11/09/2022	10/10/2022	GOOGLE ADS-SEPTEMBER HERO CENTER ADS- ANSELMNT	251.72
US BANK	14397	11/09/2022	10/10/2022	POLICETRAINING-ADS FOR HERO COURSES-ANSELMNT	50.00
US BANK	14397	11/09/2022	10/10/2022	THE HOME DEPOT-SELF LEVEL SEALANT FOR HERO-MOSHIER	95.67
US BANK	14397	11/09/2022	10/10/2022	PAYPAL*ACSR-ACSR MEMBERSHIP-ANSELMNT	40.00
US BANK	14397	11/09/2022	10/10/2022	HOLIDAY STATIONS-FUEL FOR MNAI CONF-ANSELMNT	57.51
US BANK	14397	11/09/2022	10/10/2022	INN ON LAKESUPERIOR- HOTEL FOR MNAI CONF-ANS	441.46
US BANK	14397	11/09/2022	10/10/2022	MN GIS/LIS CONSORTIUM- 2022 CONFER HAUSE- COSTELLO	310.00
US BANK	14397	11/09/2022	10/10/2022	MN POLLUTION CONTROL AGENCY-PUMPWORKSHOP TRAIN-ALT	8.39

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
US BANK	14397	11/09/2022	10/10/2022	MN POLLUTION CONTROL AGENCY-PUMPWORKSHOP TRAIN-ALT	390.00
US BANK	14397	11/09/2022	10/10/2022	JONES&BARTLETT-MENTAL HEALTH RESIL TRAIN-PRITCHARD	98.95
US BANK	14397	11/09/2022	10/10/2022	JONES&BARTLETT-MENTAL HEALTH RESIL TRAIN-PRITCHARD	197.90
US BANK	14397	11/09/2022	10/10/2022	NORAMP TRAILERS-MOBILE D -RINGS 7009/34840-MOSHIER	196.21
US BANK	14397	11/09/2022	10/10/2022	BORG EQUIPMENT&SUPPLY-TIRE REPAIR SUPPLIES-MOSHIER	91.90
US BANK	14397	11/09/2022	10/10/2022	MUFFLERDOCTOR-EXHAUST RESONAT 21MISC/34852-MOSHIER	49.90
US BANK	14397	11/09/2022	10/10/2022	JOHN M ELLSWORTH-TANK VENT CAP 1005/34842-MOSHIER	51.87
US BANK	14397	11/09/2022	10/10/2022	ACMETOOLS-MILWAUKEE FUEL GAUGES-MOSHIER	318.00
US BANK	14397	11/09/2022	10/10/2022	YUBICO-YUBIKEY 5 NFC 2PK-BLUHM	90.00
US BANK	14397	11/09/2022	10/10/2022	COLLAB365 ACADEMY-TRAINING BLUHM-BLUHM	7.00
US BANK	14397	11/09/2022	10/10/2022	SPICEWORKS-HYBRID POWERSHELL CONFER ESPERSEN-BLUHM	364.00
US BANK	14397	11/09/2022	10/10/2022	DELTAAIR-FLIGHT FOR SPICEWORKS CONF ESPERSEN-BLUHM	437.20
US BANK	14397	11/09/2022	10/10/2022	HAMPTON INN-HOTEL FOR SPICEWORKS ESPERSEN-BLUHM	1,243.97
				Vendor VEN21640 - US BANK Total:	29,082.11
Vendor: VEN32448 - US BANK					
US BANK	217885	11/09/2022	13467329	3RD QTR CUSTODY FEES	2,593.68
				Vendor VEN32448 - US BANK Total:	2,593.68
Vendor: VEN32558 - US BANK					
US BANK	217884	11/09/2022	20221025	OCTOBER UNIFORM PURCHASES	695.26
US BANK	217884	11/09/2022	20221025	OCTOBER UNIFORM PURCHASES	913.69
				Vendor VEN32558 - US BANK Total:	1,608.95
Vendor: VEN22333 - VALLEY SALES OF HASTINGS, INC.					
VALLEY SALES OF HASTINGS, I	217848	11/02/2022	62776	TENSIONERS, PULLEY - 1408/34948	203.49
				Vendor VEN22333 - VALLEY SALES OF HASTINGS, INC. Total:	203.49
Vendor: VEN22339 - VIKING ELECTRIC SUPPLY INC					
VIKING ELECTRIC SUPPLY INC	14394	11/03/2022	S006287728.001	LIGHT-WEST RINK OUTDOOR ALLEYWAY	215.67
VIKING ELECTRIC SUPPLY INC	14447	11/10/2022	S006297384.001	LIGHTBULBS-PW & FIRE #4	431.34
VIKING ELECTRIC SUPPLY INC	14447	11/10/2022	S006297384.001	LIGHTBULBS-PW & FIRE #4	255.26
				Vendor VEN22339 - VIKING ELECTRIC SUPPLY INC Total:	902.27
Vendor: VEN30004 - WASHINGTON COUNTY ATTORNEY'S OFFICE					
WASHINGTON COUNTY ATTO	14448	11/10/2022	20221109-1	CASE# CG21019705 FILE# CF-2021-103 FORFEITURE FUND	184.40
WASHINGTON COUNTY ATTO	14448	11/10/2022	20221109-2	CASE# CG21013634 FILE# CF-2021-73 FORFEITURE FUNDS	156.00

Expense Approval Report

Payment Dates: 10/28/2022 - 11/10/2022

Vendor Name	Payment Number	Payment Date	Payable Number	Description (Item)	Amount
WASHINGTON COUNTY ATTO	14448	11/10/2022	20221109-3	CASE# CG21018147 FILE# CF-2021-88 FORFEITURE FUNDS	261.67
Vendor VEN30004 - WASHINGTON COUNTY ATTORNEY'S OFFICE Total:					602.07
Vendor: VEN29141 - WATSON COMPANY INC.					
WATSON COMPANY INC.	14449	11/10/2022	129236	SNACKS FOR ICE ARENA	588.32
WATSON COMPANY INC.	14449	11/10/2022	129236	SNACKS FOR ICE ARENA	1,532.74
Vendor VEN29141 - WATSON COMPANY INC. Total:					2,121.06
Vendor: VEN31705 - WISCONSIN SCTF					
WISCONSIN SCTF	217849	11/02/2022	INV025115	11/3/22 BIWEEKLY PAYROLL 10/10/22-10/23/22	623.07
Vendor VEN31705 - WISCONSIN SCTF Total:					623.07
Vendor: VEN24065 - XCEL ENERGY					
XCEL ENERGY	217850	11/02/2022	800681652	PARK BUILDINGS 9/5/22-10/4/22	3,034.13
XCEL ENERGY	217850	11/02/2022	800703835	C/D SIRENS 9/18/22-10/17/2	45.66
XCEL ENERGY	217850	11/02/2022	800833229	FIRE DEPT 9/11/22-10/10/22	623.98
XCEL ENERGY	217850	11/02/2022	800862699	PUBLIC WORKS 9/11/22-10/10/22	3,178.31
XCEL ENERGY	217850	11/02/2022	800864119	CITY STREET LIGHTS 9/11/22-10/10/22	12,864.34
Vendor VEN24065 - XCEL ENERGY Total:					19,746.42
Vendor: VEN32213 - YOLEISY VALDES-GONZALES					
YOLEISY VALDES-GONZALES	14395	11/03/2022	31680	OCTOBER LAWN CARE - FIRE #	515.55
YOLEISY VALDES-GONZALES	14395	11/03/2022	31691	OCTOBER LAWN CARE - HERO CENTER	1,104.60
YOLEISY VALDES-GONZALES	14395	11/03/2022	31692	OCTOBER LAWN CARE - CITY HALL	2,289.00
YOLEISY VALDES-GONZALES	14395	11/03/2022	31693	OCTOBER LAWN CARE - CENTRAL FIRE	788.55
Vendor VEN32213 - YOLEISY VALDES-GONZALES Total:					4,697.70
Vendor: VEN33052 - ZOH0 CORPORATION					
ZOH0 CORPORATION	14396	11/03/2022	2350618	AD SelfService	1,348.00
ZOH0 CORPORATION	14396	11/03/2022	2350618	AD AuditPlus	5,534.00
Vendor VEN33052 - ZOH0 CORPORATION Total:					6,882.00
Grand Total:					675,518.18

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	66,888.29
210 - EQUIPMENT REPLACEMENT	597.62
215 - RECYCLING	648.89
230 - SURFACE WATER MANAGEMENT	6,744.51
240 - FORFEITURE & SEIZURE	903.07
250 - ICE ARENA	9,458.43
255 - GOLF COURSE SPECIAL REVENUE FUND	19,935.22
285 - ECONOMIC DEVELOPMENT AUTHORITY	13,146.92
290 - HERO CENTER OPERATIONS	18,623.16
455 - 3M SETTLEMENT - MPCA	51,852.54
510 - FUTURE PROJECTS	3,636.36
515 - PARK CAPITAL IMPROVEMENT FUND	3,442.38
520 - MSA CONSTRUCTION	53,500.00
568 - DEVELOPER PETITIONED PROJECTS	571.50
570 - PARK TRUST	75,526.00
575 - WATER CONNECT/AREA	849.89
610 - WATER OPERATING	23,551.08
620 - SEWER OPERATING	25,675.90
630 - STREET LIGHTS	23,209.91
660 - SOUTH WASHINGTON COUNTY AMBUL	11,407.67
700 - SELF INSURANCE	5,052.67
710 - FLEET MAINTENANCE	32,998.72
720 - INFORMATION TECHNOLOGY	90,727.79
800 - INVESTMENTS	2,593.68
810 - DEVELOPER LETTER OF CREDIT	661.45
990 - PAYROLL FUND	133,314.53
Grand Total:	675,518.18

Account Summary

Account Number	Account Name	Payment Amount
100-00-9100-1230	PREPAID EXPENSE	175.00
100-02-0110-4401	DUES & SUBS	158.93
100-02-0110-4403	TRAVEL/TRAIN/CON	3,049.76
100-05-0300-4401	DUES & SUBS	150.00
100-08-0395-4210	OP SUPPLY-OTHER	1,592.25
100-08-0395-4340	PRINTING	8,276.40
100-09-2500-4200	OFFICE SUPPLIES	828.09
100-09-2500-4210	OP SUPPLY-OTHER	355.70
100-09-2500-4272	OP SUP-BUILDINGS	413.57
100-09-2500-4305	FEES FOR SERVICE	2,329.90
100-09-2500-4370	MAINT-REPAIR/EQ	669.28
100-09-2500-4372	MAINT-REPAIR/BLD	131.94
100-09-2500-4405	CLEAN/WASTE REMV	51.67
100-13-1000-3140	BUILDING PERMIT	350.00
100-14-2040-4301	ENGINEERING SVS	1,349.49
100-14-2040-4403	TRAVEL/TRAIN/CON	500.00
100-15-0400-4360	UTILITIES	45.66
100-21-0500-4210	OP SUPPLY-OTHER	689.17
100-21-0500-4217	CLOTHING/UNIFORM	695.26
100-21-0500-4300	PROF SERVICES	7,031.00
100-21-0500-4305	FEES FOR SERVICE	7.35
100-21-0500-4311	POSTAGE	26.70
100-21-0500-4370	MAINT-REPAIR/EQ	127.24
100-21-0500-4401	DUES & SUBS	608.00
100-21-0500-4403	TRAVEL/TRAIN/CON	924.00
100-21-0500-4434	SPECIAL EVENTS	10.00
100-21-0537-4210	OP SUPPLY-OTHER	250.55

Account Summary

Account Number	Account Name	Payment Amount
100-21-0537-4300	PROF SERVICES	142.43
100-21-0537-4305	FEES FOR SERVICE	245.00
100-23-0455-3150	ANIMAL LICENSE	25.00
100-26-0800-4210	OP SUPPLY-OTHER	324.48
100-26-0800-4217	CLOTHING/UNIFORM	986.43
100-26-0800-4272	OP SUP-BUILDINGS	568.26
100-26-0800-4305	FEES FOR SERVICE	1,321.83
100-26-0800-4310	COMMUNICATION	301.52
100-26-0800-4360	UTILITIES	1,880.29
100-26-0800-4370	MAINT-REPAIR/EQ	4,782.25
100-26-0800-4372	MAINT-REPAIR/BLD	1,708.84
100-26-0800-4401	DUES & SUBS	175.00
100-26-0800-4403	TRAVEL/TRAIN/CON	1,875.00
100-26-0800-4405	CLEAN/WASTE REMV	61.85
100-31-1200-4210	OP SUPPLY-OTHER	620.98
100-31-1200-4217	CLOTHING/UNIFORM	281.21
100-31-1200-4271	OP SUP-OTHER IMP	1,269.75
100-32-1260-4210	OP SUPPLY-OTHER	1,509.79
100-35-2005-4200	OFFICE SUPPLIES	690.06
100-35-2005-4210	OP SUPPLY-OTHER	6.00
100-35-2005-4305	FEES FOR SERVICE	29.58
100-35-2005-4360	UTILITIES	3,178.31
100-35-2005-4372	MAINT-REPAIR/BLD	931.16
100-35-2005-4380	RENTAL/LEASE	60.00
100-35-2005-4405	CLEAN/WASTE REMV	173.41
100-41-1500-4210	OP SUPPLY-OTHER	797.04
100-41-1500-4217	CLOTHING/UNIFORM	1,156.77
100-41-1500-4272	OP SUP-BUILDINGS	121.91
100-41-1500-4360	UTILITIES	3,034.13
100-41-1500-4380	RENTAL/LEASE	3,148.94
100-41-1500-4403	TRAVEL/TRAIN/CON	633.71
100-41-1500-4405	CLEAN/WASTE REMV	192.33
100-51-2300-3580	FACILITY USE	153.00
100-51-2300-4210	OP SUPPLY-OTHER	150.00
100-51-2300-4280	CAPITAL OUTLAY <\$5,00	1,824.32
100-51-2300-4310	COMMUNICATION	99.79
100-51-2300-4311	POSTAGE	60.00
100-51-2300-4401	DUES & SUBS	35.00
100-51-2300-4403	TRAVEL/TRAIN/CON	1,438.57
100-51-2300-4434	SPECIAL EVENTS	97.44
210-00-9210-4530	MACH & EQUIPMENT	597.62
215-54-1900-4210	OP SUPPLY-OTHER	648.89
230-60-3200-4371	MAINT-REPAIR/OTH	4,758.00
230-61-3260-4305	FEES FOR SERVICE	287.96
230-61-3260-4311	POSTAGE	490.35
230-61-3260-4321	DATA PROCESSING	921.00
230-61-3260-4340	PRINTING	287.20
240-21-0554-4390	VICTIM/WITNESS	301.00
240-21-0554-4391	COUNTY DEFENDENT	602.07
250-77-3700-4210	OP SUPPLY-OTHER	166.86
250-77-3700-4211	MOTOR FUELS	819.37
250-77-3700-4270	OP SUP-VEH/EQ	252.31
250-77-3700-4272	OP SUP-BUILDINGS	1,684.29
250-77-3700-4310	COMMUNICATION	185.32
250-77-3700-4370	MAINT-REPAIR/EQ	1,988.50
250-77-3700-4372	MAINT-REPAIR/BLD	290.61
250-77-3700-4401	DUES & SUBS	-181.47
250-77-3700-4405	CLEAN/WASTE REMV	65.79

Account Summary

Account Number	Account Name	Payment Amount
250-77-3700-4434	SPECIAL EVENTS	215.12
250-77-3700-4436	PROSHOP RESALE	1,266.02
250-77-3700-4438	VENDING RESALE	909.14
250-77-3740-4438	CONCESSIONS RESALE	1,796.57
255-53-2100-4210	OP SUPPLY-OTHER	26.32
255-53-2100-4305	FEES FOR SERVICE	77.33
255-53-2100-4341	ADVER/PUBLISH	709.57
255-53-2100-4438	PRO/MISC RESALE	267.43
255-55-2105-4210	OP SUPPLY-OTHER	878.26
255-55-2105-4211	MOTOR FUELS	2,728.48
255-55-2105-4270	OP SUP-VEH/EQ	41.10
255-55-2105-4271	OP SUP-OTHER IMP	1,777.22
255-55-2105-4305	FEES FOR SERVICE	124.56
255-55-2105-4380	RENTAL/LEASE	120.00
255-55-2105-4449	OTHER CONTRACT	91.23
255-56-2140-4210	OP SUPPLY-OTHER	632.64
255-56-2140-4305	FEES FOR SERVICE	2,175.82
255-56-2140-4341	ADVER/PUBLISH	490.00
255-56-2140-4401	DUES & SUBS	16.10
255-56-2140-4436	CONCESSION RESAL	5,459.39
255-56-2140-4438	PRO/MISC RESALE	1,947.37
255-56-2140-4439	LIQUOR - RESALE	2,372.40
285-12-1135-4300	PROF SERVICES	3,500.00
285-12-1135-4311	POSTAGE	18.95
285-12-1135-4401	DUES & SUBS	-53.00
285-12-1135-4403	TRAVEL/TRAIN/CON	2,882.89
285-12-1135-4434	SPECIAL EVENTS	1,213.78
285-12-1150-4210	OP SUPPLY-OTHER	16.10
285-12-1150-4300	PROF SERVICES	600.00
285-12-1150-4340	PRINTING	382.00
285-12-9285-1230	PREPAID EXPENSE	3,100.00
285-12-9285-2220	DUE TO OTHER GOV	1,486.20
290-00-2900-4210	OP SUPPLY-OTHER	1,038.29
290-00-2900-4305	FEES FOR SERVICE	1,743.17
290-00-2900-4311	POSTAGE	4.99
290-00-2900-4321	DATA PROCESSING	34.00
290-00-2900-4341	ADVER/PUBLISH	368.72
290-00-2900-4372	MAINT-REPAIR/BLD	14,844.48
290-00-2900-4401	DUES & SUBS	40.00
290-00-2900-4403	TRAVEL/TRAIN/CON	498.97
290-00-2900-4405	CLEAN/WASTE REMV	50.54
455-00-7232-4551	PROJECT-ENGINEER	51,852.54
510-00-6574-4551	PROJECT-ENGINEER	3,636.36
515-00-9515-4305	FEES FOR SERVICE	3,442.38
520-00-6552-4551	PROJECT-ENGINEER	53,500.00
568-00-6625-4551	PROJECT-ENGINEER	571.50
570-00-9570-4540	OTHER CAP OUTLAY	75,526.00
575-00-7252-4559	PROJECT-OTHER	849.89
610-70-3000-4210	OP SUPPLY-OTHER	7,705.85
610-70-3000-4216	FERTILIZER/CHEM	4,432.94
610-70-3000-4305	FEES FOR SERVICE	2,940.88
610-70-3000-4310	COMMUNICATION	223.41
610-70-3000-4403	TRAVEL/TRAIN/CON	310.00
610-71-3060-4305	FEES FOR SERVICE	1,149.00
610-71-3060-4311	POSTAGE	1,960.00
610-71-3060-4321	DATA PROCESSING	3,685.00
610-71-3060-4340	PRINTING	1,144.00
620-00-9620-1191	A/R-UTILITY	396.81

Account Summary

Account Number	Account Name	Payment Amount
620-00-9620-2310	DEPOSITS PAYABLE	16,800.00
620-80-3100-4210	OP SUPPLY-OTHER	142.70
620-80-3100-4403	TRAVEL/TRAIN/CON	398.39
620-81-3160-4305	FEES FOR SERVICE	1,149.00
620-81-3160-4311	POSTAGE	1,960.00
620-81-3160-4321	DATA PROCESSING	3,685.00
620-81-3160-4340	PRINTING	1,144.00
630-75-1400-4210	OP SUPPLY-OTHER	8,360.00
630-75-1400-4305	FEES FOR SERVICE	287.00
630-75-1400-4311	POSTAGE	490.00
630-75-1400-4321	DATA PROCESSING	922.57
630-75-1400-4340	PRINTING	286.00
630-75-1400-4360	UTILITIES	12,864.34
660-24-0330-4305	FEES FOR SERVICE	5,712.00
660-24-0600-4210	OP SUPPLY-OTHER	4,711.44
660-24-0600-4217	CLOTHING/UNIFORM	125.21
660-24-0600-4300	PROF SERVICES	469.00
660-24-0600-4403	TRAVEL/TRAIN/CON	390.02
700-00-9700-4210	OP SUPPLY-OTHER	25.98
700-00-9700-4300	PROF SERVICES	615.00
700-00-9700-4734	AUTO CLAIMS	1,614.24
700-00-9700-4737	MEDICAL DEDUCTIBLE	2,797.45
710-33-1700-4212	LUB/ADD	252.52
710-33-1700-4217	CLOTHING/UNIFORM	205.83
710-33-1700-4270	OP SUP-VEH/EQ	30,997.40
710-33-1700-4305	FEES FOR SERVICE	29.58
710-33-1700-4370	MAINT-REPAIR/EQ	1,195.39
710-33-1720-4231	SMALL TOOLS	318.00
720-00-9720-1230	PREPAID EXPENSE	73,491.00
720-07-0380-4210	OP SUPPLY-OTHER	544.54
720-07-0380-4310	COMMUNICATION	6,958.08
720-07-0380-4321	DATA PROCESSING	7,682.00
720-07-0380-4403	TRAVEL/TRAIN/CON	2,052.17
800-00-9800-3810	INVEST INTEREST	2,593.68
810-00-9810-2310	DEPOSITS PAYABLE	661.45
990-05-9990-2010	PERA	114,613.11
990-05-9990-2037	CHILD SUPPORT	659.98
990-05-9990-2038	UNION DUES	4,150.00
990-05-9990-2043	DEFERRED COMP	13,891.44
Grand Total:		675,518.18

Project Account Summary

Project Account Key	Payment Amount
None	675,518.18
Grand Total:	675,518.18

PAYROLL CHECK REGISTER

Biweekly PE 10/23/22 – CK 11/03/22 - \$388,414.63

Mayor/Council PE 11/30/22 – CK 11/03/22 - \$1,803.06

PT Fire PE 10/31/22 – CK 11/10/22 - \$25,572.85



City Council Action Request

10A

Meeting Date 11/16/2022

Department Parks and Recreation

Agenda Category Bid Awards

Title River Oaks Irrigation Bid

Staff Recommendation 1. Adopt resolution 2022-142, awarding River Oaks irrigation project to Mid-America Golf and Landscape, Inc. in the amount of \$2,146,921 2. Adopt resolution 2022-148 authorizing an interfund loan in the amount up to \$1,850,000 for the Golf Course Fund.

Budget Implication \$2,500,000 - Golf Course Fund

Attachments	Memo River Oaks Golf Course Irrigation Bid.tif	702.99KB
	Resolution - Bid Award River Oaks Irrigation.tif	441.68KB
	EC Disign Bid Recommendation.tif	503.06KB
	Bid Tabulation River Oaks Irrigation.tif	324.82KB
	Mid America Bid Golf Course Irrigation.tif	15.48MB
	Memo - Golf Course Interfund Loan.tif	595.47KB
	Resolution - Authorizing Interfund Loan.tif	253.87KB
	Ehlers- Memo Interfund Loan (River Oaks).tif	535.56KB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator
From: Zac Dockter, Parks and Recreation Director
CC: Dennis Neitz, River Oaks General Manager
Joel Hanson, River Oaks Superintendent
Wade Huesman, River Oaks Assistant Superintendent
Date: October 31, 2022
Subject: River Oaks Golf Course Irrigation Bid Award

Introduction/Background

On Thursday, October 27, 2022, sealed bids were opened for the purpose of entering into a written agreement to install a new irrigation system at the River Oaks Golf Course.

Project Manager EC Design Group estimated the project bid at \$1,695,986. One bid was received. The responsible bidder was Mid America Golf and Landscape, Inc (Lee's Summit, MO) for a base bid of \$2,146,921. A bid recommendation letter from EC Design Group as well as the bid tabulation report are included with this memo.

Golf course irrigation design and construction is a very skill-specific industry. As such, contractor requirements are very rigid and a typical bid list will only receive 1-3 qualified contractors. There are a multitude of reasons why contractors chose not to bid on this specific project. A hyper-competitive market for this specific scope of work along with the overall challenges in labor, fuel and cost of goods appear to be the most significant cause. It is also worth noting that the unit pricing in this bid is very similar to the unit pricing of the bid received this past August. Perhaps most importantly, this contractor is able to perform the work completely in 2023 (the bid package allowed for 2023 or 2024 construction). This will save the City thousands of dollars in repairs costs, equipment and labor from the rapidly deteriorating irrigation system in the ground today.

Staff is recommending award of the River Oaks golf course irrigation project bid to Mid-America Golf and Landscape for construction in 2023.

Staff Recommendation

Adopt resolution awarding River Oaks irrigation project to Mid-America Golf and Landscape, Inc. in the amount of \$2,146,921.

RESOLUTION NO. 2022-142

**RESOLUTION AWARDING BID FOR THE RIVER OAKS IRRIGATION
SYSTEM PROJECT TO MID AMERICA GOLF AND LANDSCAPE, INC. IN THE
AMOUNT OF \$2,146,921.00.**

WHEREAS, plans and specifications for the River Oaks Irrigation System Project were completed according to City standards, and

WHEREAS, bids were publicly advertised to solicit work for the project;
and

WHEREAS, one firm submitted a bid, and

WHEREAS, Mid America Golf and Landscape, Inc. is the lowest responsible bid; and

WHEREAS, it is recommended that the bid be awarded to Mid America Golf and Landscape, Inc. in the amount of \$2,146,921.00.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Cottage Grove, County of Washington, State of Minnesota, the bid for the River Oaks Golf Course Irrigation System Project is awarded to Mid America Golf and Landscape, Inc. in the amount of \$2,146,921.00.

Passed this 16th day of November 2022.

Myron Bailey, Mayor

Attest:

Tamara Anderson, City Clerk



ERIK CHRISTIANSEN DESIGN GROUP, LTD.

To: Zac Dockter
City of Cottage Grove
12800 Ravine Parkway South
Cottage Grove, MN 55016

From: Erik Christiansen
EC Design Group, Ltd.
400 - 5th Street
West Des Moines, IA 50265

Re: River Oaks Golf Course Irrigation Renovation Bid

Dennis,

Based on the bid received 10/27/22, our professional recommendation is as follows:

- Verify construction schedule to begin July 10, 2023 with final completion of irrigation installation on or before November 17, 2023.
 - o Owner will coordinate dewatering the irrigation pond with contractor.
 - o Contractor will be responsible for removal of all existing irrigation equipment.
 - o Contractor to declare the full-time supervisor (Jorge Martinez) that will be onsite for the duration of the project.

Therefore, EC Design Group, Ltd. makes the recommendation to the city that they retain Mid-America Golf for the lump sum of \$2,146,921.00 using the specified Owner supplied wholegood (Toro) pre-purchased products.

Please contact us if the team has any further concerns/comments as it relates to the above recommendation, and we look forward to a quality irrigation project.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Christiansen".

Erik Christiansen
EC Design Group Ltd. - President

Read by Ryan Burfeind
Recorded by Zac Dockter



BID TAB

RIVER OAKS GOLF COURSE IMPROVEMENTS CITY OF COTTAGE GROVE

Bids Taken: October 27, 2022
Time: 10:00 a.m.

BIDDERS	BASE BID	BID BOND
Commercial Irrigation		
GT Irrigation LLC		
Mid-America Golf & Landscape	2,146,921.00	
Winterberry Irrigation		

Alternate (Reduct)

\$17,650.00

RIVER OAKS GOLF COURSE

Cottage Grove, MN



River Oaks Golf Course Improvements & Irrigation

October 26th, 2022

PREPARED BY:





October 26, 2022

Kevin Norby

Norby Golf Course Design
131 Highland Drive
Carver, MN 55315

Erik Christenson

EC Design Group Ltd
400 5th St
West Des Moines, IA 50265

Re: River Oaks Golf Course Improvements & Irrigation System

Gentlemen;

We want to start out by thanking you for inviting us to bid the River Oaks Golf Course Improvements & Irrigation System project. We have identified this project as the furnishment of needed irrigation upgrades at the wildly popular, municipal course for the city of Cottage Grove, MN.

We are familiar with the canvas and have performed successful projects of this scope and size. We have recently completed similar projects with both of your firms.

In the following pages you will find our bid documents along with more detailed information on who we are and our capabilities in this hallowed industry. At a time of an unprecedented surge in the golf market, Mid America Golf & Landscape was started in 1993 as a golf course irrigation company to provide quality system installs, not only throughout the Midwest, but the country. Hard work and a commitment to our values have brought growth and opportunity each year since. In strong and weak markets alike, we continue to meet clients who welcome our participation creating or improving facilities across the country.

Our team will approach the River Oaks Golf Course Improvements & Irrigation System project with unrivaled excitement and a commitment to executing each activity with precision. The entire experience of our firm will be evident in all activities from preparing this proposal to the final closeout. Every member of our team will become an extension of the ownership and design team to the greatest extent needed to complete this work. Our field management will aid the ownership in long term and short-term decisions. Once selected, Mid-America Golf will make the success of this project our direct priority.

We encourage all decision makers to take the time and truly review our bios provided to see the seasoned team we offer. Because of our experiences, Mid America Golf recognizes the magnitude of this project and what it means to the community and carefully selected the team members capable of performing to your firm's standards and policing themselves through every phase.



Thanks again for the opportunity to present our package and if selected we pledge a commitment not surpassed by any and the efforts to forge a forever bond. We feel our pricing is reflective of the scope of services requested and comes with a genuine willingness to join the team for the common good of this project.

We hope that after further consideration you will find our plan of execution worthy of additional conversation. We stand ready to execute the proposed plan and/or assist in any value engineering solutions should the need arise. Mid America Golf is poised to deliver the greatest outcome possible for the River Oaks Golf Course Improvements & Irrigation System in Cottage Grove.

Sincerely,

Casey Hames

Mid America Golf and Landscape

1621 SE Summit Street

Lee's Summit MO 64081

816-527-6184

FORMAL BID PROPOSAL

River Oaks Golf Course Improvements & Irrigation

The undersigned, being familiar with the local conditions affecting the work, and with the Contract documents, including Instructions to Bidders, General Conditions, Special Provisions, and Technical Provisions of the specifications, the required experience, the plans and bond requirements on file at the office of Norby Golf Course Design of Chaska, MN. hereby proposes to furnish all labor, materials, equipment, and service necessary for and incidental to the construction work as shown in the plans and specifications prepared by Norby Golf Course Design dated **September 23, 2022**. The prices listed below shall include all costs including profit, overhead, general conditions, taxes, fees, permits and supervision.

Total HDPE/TORO G4 OSMAC SMART HUB Irrigation Lump sum Bid \$ 2,146,921.00

Estimated Start Date July, 2023

Estimated Completion Date Fall, 2024

<u>ALTERNATES</u>	<u>DESCRIPTION</u>	<u>CIRCLE ONE</u>
Alternate #1	Eliminate removal of existing irrigation equipment (approx. 750 sprinklers)	Add ☒ Deduct ☐ \$ <u>17,650.00</u>

UNIT PRICES

All Bidders must provide Unit Prices in this section for all items. The undersigned agrees, if changes to the project are required and approved by Owner in accordance with requirements of the Contract Documents, that the cost of such changes will be determined on the basis of the following Unit Prices taken times the actual quantity of such materials, installed as a result of such change as measured by the Irrigation Consultant. The undersigned further agrees that each Unit Price include the cost of all labor, material, sales tax, overhead, profit, insurance, and all other incidentals required to cover the completion of the work of that Unit Price item in accordance with the Drawings, Specifications and Contract Documents, including excavating, trenching and backfilling unless otherwise indicated, the sum of the unit pricing does not equal the total of the lump sum irrigation bid.

Unit Price #1	EC Design Group, Ltd Site Staking/Construction Observation as included in base bid per lump sum.	<u>\$16,500.00</u>
Unit Price #2	EC Design Group, Ltd GPS/GIS Record Drawings & Central Hydraulic Programming as included in base bid per lump sum.	<u>\$22,500.00</u>
Unit Price #3	Irrigation Contractor to include Grow-In/Quick Start Programming by Wholegood distributor upon Irrigation Consultant & Superintendent approval prior to Irrigation Consultant final map as included in base bid per each	<u>\$5,500.00</u>
Unit Price #4	Toro INF34 LSM series full circle gear driven rotor, 1" Body w/1 ¼" swing joint, piping, fittings, 24VAC splices and all associated equipment (Owner supplied wholegoods)	<u>\$ 275.00</u>

Unit Price #5	Toro INF35 LSM series part circle gear driven rotor, 1" Body w/1 ¼" swing Joint, piping, fittings, 24VAC splices and all associated equipment (Owner supplied wholegoods) per each.	\$ <u>275.00</u>
Unit Price #6	Toro 474-00 1" Quick coupler valve with swing joint & stabilizer – complete (Owner supplied wholegoods) per each	\$ <u>210.00</u>
Unit Price #7	2" 360° AquaFuse PE Lateral Isolation Assembly (as specified) per each	\$ <u>420.00</u>
Unit Price #8	3" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>1,680.00</u>
Unit Price #9	4" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>2,290.00</u>
Unit Price #10	6" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>3290.00</u>
Unit Price #11	8" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>3,750.00</u>
Unit Price #12	10" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>4,750.00</u>
Unit Price #13	12" Clow Resilient Wedge HDPE Stub-out Isolation Valve per each (as specified w/labor and material)	\$ <u>5,430.00</u>
Unit Price #14	2" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>4.10</u>
Unit Price #15	3" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>5.25</u>
Unit Price #16	4" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>18.00</u>
Unit Price #17	6" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>21.00</u>
Unit Price #18	8" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>26.00</u>
Unit Price #19	10" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>29.00</u>
Unit Price #20	12" HDPE DR 13.5 4710 Pipe per lineal foot (labor and material)	\$ <u>36.00</u>
Unit Price #21	Paige Electric #12/2 type Maxi Decoder wire for underground burial in mainline pipe trench per lineal foot	\$ <u>.75</u>
Unit Price #22	#6 AWG Solid bare copper wire (only for Smart Hub grounding) per linear foot (no shielding wire required)	\$ <u>.85</u>
Unit Price #23	Paige Electric ground rod assembly w/grounding gem set per each	\$ <u>175.00</u>
Unit Price #24	Paige Electric 36" ground plate assembly w/grounding gem set per each	\$ <u>425.00</u>
Unit Price #25	Paige Electric 96" ground plate assembly w/grounding gem set per each	\$ <u>575.00</u>
Unit Price #26	Maintenance Radio w/DTMF – Qty (4) included in base bid per each (as per manufacturers recommendations)	\$ <u>750.00</u>

Unit Price #27	Apple iPad/Verizon (Qty. 1) WiFi with central control application and LifeProof cover (as specified) per each.	\$ 1,800.00
Unit Price #28	Bermad Air/Vacuum Relief Valve (as specified) (10) on base bid per each	\$ 790.00
Unit Price #29	Spare Parts (included in base bid) per each	\$ 2,650.00
Unit Price #30	A component of the <u>Lump Sum Bid</u> shall be a (25) <u>INF sprinklers (purchased by Owner)</u> contingency. This (25) head contingency shall be bid as all components (less sprinklers) necessary to install additional head(s), as the Owner or Owner's Representative see fit. These head(s) shall include piping, fittings, swing joints, wiring, splice kits, and other incidentals necessary. This contingency does not include additional controller(s). This expense if needed will be borne by the Owner. Following will be a unit price for this contingency. <u>This contingency shall be included in the Lump Sum Bid but the Owner shall reserve the right to divide the (25) contingency unit price by (25) to determine a credit, if any at the conclusion of the project.</u>	\$ 9,375.00
Unit Price #31	A component of the <u>Lump Sum Bid</u> shall be a (25) <u>Q.C.V. (valves purchased by Owner)</u> contingency. This (25) valve contingency shall be bid as all components (less valves) necessary to install additional Q.C.V(s), as the Owner or Owner's Representative see fit. These valve(s) shall include piping, fittings, swing joints, and other incidentals necessary. This expense, if needed, will be borne by the Owner. Following will be a unit price for this contingency. <u>This contingency shall be included in the Lump Sum Bid but the Owner shall reserve the right to divide the (25) contingency unit price by (25) to determine a credit, if any, at the conclusion of the project</u>	\$ 5,250.00

Rock Clause (where standard vibratory pulling or trenching/backhoe equipment cannot be utilized for installation)

2"	\$ 9.00	per lin. Ft
3"	\$ 9.00	per lin. Ft
4"	\$ 16.00	per lin. Ft
6"	\$ 20.00	per lin. Ft
8"	\$ 28.00	per lin. Ft
10"	\$ 28.00	per lin. Ft

Removal and replacement of all unsuitable (deleterious) material \$ 16.00 per cu yd for backfill (owner supplied replacement material)

Contractor supplied backfill material \$ 27.00 per cu yd

Commodity Pricing:

2" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 1.10	per lin. Ft**
3" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 2.25	per lin. Ft**
4" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 4.15	per lin. Ft**

6" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 6.85 per lin. Ft**
8" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 11.75 per lin. Ft**
10" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 18.00 per lin. Ft**
12" HDPE DR 13.5 4710 Pipe (material unit price only)	\$ 24.00 per lin. Ft**
#4 tray cable 220V field power (as required)	\$ 1.032 per lin. Ft**
#6 tray cable 220V field power (as required)	\$.6942 per lin. Ft**
#8 tray cable 220V field power (as required)	\$.4283 per lin. Ft**
#12 Paige Electric comm cable for underground burial in main line pipe trench (material unit price only)	\$.16 per lin. Ft**

****Commodity pricing shall include all applicable taxes at no additional cost to the Owner. Commodity pricing will be reviewed and re-evaluated by club with winning contractor prior to purchasing material.**

GOLF
and landscape

CONTRACTOR KEY PERSONEL

List the key staff which the contractor will utilize on the project.

Irrigation Superintendent Jorge Martinez

Years with company 8

Similar projects in upper Midwest

1. Braemar
2. The Loop at Chaska
3. Edgewater Country Club

Irrigation Foreman Jorge Martinez

Years with company 8

Similar projects in upper Midwest

1. Braemar
2. The Loop at Chaska
3. Edgewater Country Club

STATEMENT OF EXPERIENCE

The Bidder shall list golf irrigation installation projects and references for which he provided services of a similar scope and magnitude to the subject project. The Contractor shall include a minimum of ten projects within the past three (3) years that include irrigation installation utilizing HDPE main line and lateral piping.

<u>Project and Location</u>	<u>Contract Amount</u>	<u>Reference and Phone No.</u>
1. Pinon Hills Golf Club Farmington, New Mexico	\$5,556,000.00	Gary Kaye 623-341-2302
2. Cypress Bend Golf Resort Many, Louisiana	\$4,344,000.00	Les Hill 832-725-3214
3. Kickingbird Golf Club Edmond, Oklahoma	\$4,500,000.00	Erik Christansen 505-255-6365
4. Rock Creek at Sapulpa Sapulpa, Oklahoma	\$850,000.00	Larry Rodgers 303-989-6995
5. The Loop at Chaska Chaska, Minnesota	\$2,100,000.00	Ian Williams 410-517-4758
6. James M Houk Family Golf Complex Iowa City, Iowa	\$403,466.39	Erik Christiansen 515-225-6365
7. Indian Creek Golf Club Carrollton, TX	\$3,926,000.00	Todd Clark 913-621-5214
8. Mick Riley Golf Course Murray, UT	\$1,845,000.00	Jim Ruelle 801-557-9021
9. Irving Golf Club Irving Texas	\$1,600,000.00	Larry Rodgers 303-888-4993
10. Braemar Golf Course Edina, Minnesota	\$5,324,322.93	Erik Christiansen 515-225-6365

Total HDPE System Installation Resume (hybrids not allowed):

1. Cypress Bend Golf Resort
2. Pinon Hills Golf Club
3. Kickingbird Golf Club
4. The Loop at Chaska
5. Indian Creek Golf Club

Total Two-Wire System Installation Resume (Toro):

1. N/A
- 2.
- 3.
- 4.
- 5.

Total Lynx Smart Hub Installation Resume (Toro):

1. Rock Creek at Sapulpa
2. The Loop at Chaska
3. James M Houk Family Golf Complex
4. Indian Creek Golf Club
5. Mick Riley Golf Course

Contractor to state size of crew that will be maintained throughout project:

Mainline installation staff 5

Lateral line installation staff 5

Prior to award of contract, the Owner will need to verify the quality of the Contractor's work. Therefore, River Oaks Golf Course and its representatives reserve the right to contact the references listed above and inquire of the Contractor's performance.

All requests for changes resulting in addenda must be submitted to the Irrigation Consultant no later than 10 days prior to bid due date and acknowledged as follows:

Addenda

The undersigned acknowledges receipt of the following addenda, copies that are attached hereto:

No. #1 10/24/22 Dated

No. _____ Dated

No. _____ Dated

No. _____ Dated

Acceptance

In submitting this bid, it is understood that the right is reserved by the Owner to reject any or all bids and waive informalities, and it is agreed that this bid may not be withdrawn for a period of at least 60 days after bid opening. The successful Bidder agrees to enter into a contract in the Form of Contract by Owner. The undersigned hereby designates as his office to which such notice of award may be mailed, faxed, telegraphed or delivered:



Submitted By

Mid-America Golf & Landscape, Inc.

By Kirk Grego

Contractor

1621 SE Summit Street

Lee's Summit, MO 64081

Title President

Address

October 26, 2022

Date

AFFIDAVIT OF RESPONSIBLE CONTRACTOR

State of ~~Minnesota~~ ^{Missouri})
) SS
County of Jackson)

I hereby swear (or affirm) under the penalty for perjury at the time of submitting a prime contractor bid for City Project No. 2022-124, River Oaks Golf Course Improvements and Irrigation System ("Project") to the City of Cottage Grove:

1. That I am a contractor within the meaning of MINN. STAT. § 16C.285, subd 1(c);
2. That I am in compliance with worker's compensation and unemployment insurance requirements;
3. That I am currently registered with the Department of Revenue and the Department of Employment and Economic Development;
4. That I have a valid Federal Tax Identification Number;
5. That if I am a foreign corporation or cooperative, I have filed a Certificate of Authority to transact business in Minnesota with the Secretary of State;
6. That I am in compliance with and since July 1, 2014 or a three-year period before submitting this verification, whichever is shorter ("Applicable Period"), have not violated Minn. Stat. §§ 177.24, 177.25, 177.41 – 177.44, 181.13, 181.14 or 181.722, and have not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
 - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the Applicable Period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the Applicable Period;
 - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
 - iii. Has been issued at least two determination letters within the Applicable Period by the Department of Transportation finding

- an underpayment by the contractor or related entity to its own employees;
- iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to Minn. Stat. § 177.27;
 - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
 - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
7. That I am in compliance with and, during the Applicable Period before submitting the verification, have not violated Minn. Stat. § 181.723 or Minn. Stat. Ch. 326B. For purposes of this clause, a violation occurs when a contractor has been issued a final administrative or licensing order;
8. That I have not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the Applicable Period before submitting the verification;
9. That I am not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor;
10. That the following consists of a list of first-tier subcontractors that I intend to retain for work on the Project:
- i.
 - ii.
 - iii.
 - iv.
11. That I will submit to the City a supplemental verification under oath confirming compliance with Minn. Stat. § 16C.285, subdivision 3, clause (7) upon being determined the apparent successful prime contractor as a condition precedent to execution of the construction contract with the City for the Project.

Firm (Contractor/Bidder) Name Mid-America Golf & Landscape, Inc.

Signed _____

(Owner or Officer)

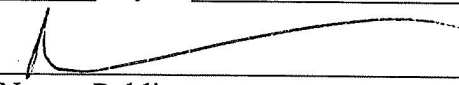
Printed Name by Owner or Officer: Tyler Hellmuth

Title: Secretary / Treasurer

Bidder's E.I. Number: 43-1635251
(Number used on Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941)

Subscribed and sworn to before me this 26th day of October, 2022.

(SEAL)



Notary Public



KRISTI HERRINGTON
My Commission Expires
November 27, 2022
Jackson County
Commission #18061132

END OF SECTION

 AIA® Document A310™ – 2010**Bid Bond****CONTRACTOR:***(Name, legal status and address)*

Mid-America Golf & Landscape, Inc.
1621 SE Summit Street
Lee's Summit, MO 64081

SURETY:*(Name, legal status and principal place of business)*

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

OWNER:*(Name, legal status and address)*

City of Cottage Grove, Minnesota
12800 Ravine Parkway S. Cottage Grove, MN 55016

Surety Phone No. 952-852-2431

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:*(Name, location or address, and Project number, if any)*

River Oaks Golf Course

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so

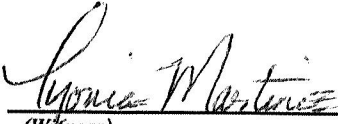
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User Notes:

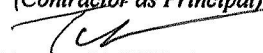
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furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this ^{27th} day of October, 2022

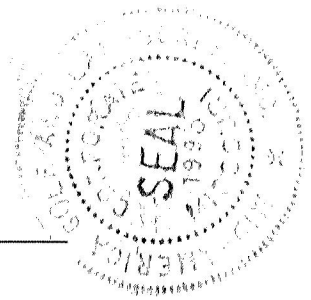

(Witness)


(Witness) Surety Witness

Mid-America Golf & Landscape, Inc.
(Contractor as Principal) (Seal)

(Title)

Atlantic Specialty Insurance Company
(Surety) (Seal)

(Title) Susan E. Miranda, Attorney-in-Fact



Init.



Power of Attorney

Surety Bond No: Bid Bond

Principal: Mid-America Golf & Landscape, Inc.
Obligee: City of Cottage Grove, Minnesota

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Susan E. Miranda, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **sixty million dollars (\$60,000,000)** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fifth day of March, 2020.

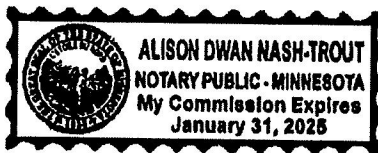


By

Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this fifth day of March, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 27th day of October, 2022



Christopher V. Jerry, Secretary



IRRIGATION PROJECTS AND REFERENCES

Superior National at Lutsen, Lutsen, Minnesota

Major Renovation, Toro System w/ PVC Piping
Owner – Cook County/ Grand Marais Joint Economic Development Authority
Architect – Erik Christiansen - EC Design Group
(515) 225-6365 / erik@ecdesigngroup.com
Completion Date – August - 2015
Project Amount - \$ 4,160,015.42



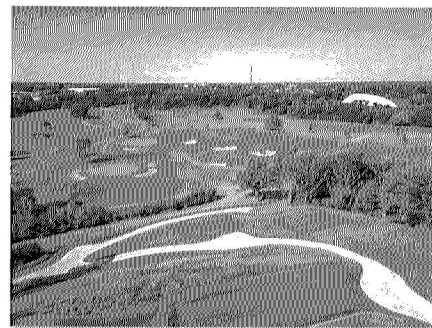
Elkhorn Ridge, Spearfish, South Dakota

9 Hole Addition, Toro System w/ Pump Station and PVC Piping
Owner – Elkhorn Ridge and Frawley Ranches, LLC.
Architect – Patrick H. Wyss
(605) 348-2268 / Patw@wyssassociates.com
Completion Date – September - 2016
Project Amount - \$ 1,698,138.43



Braemar Golf Course, Edina, Minnesota

Major Renovation (27 to 18 Holes), Toro System w/ HDPE Piping
Owner – City of Edina, Minnesota
Architect – Erik Christiansen - EC Design Group
(515) 225-6365 / erik@ecdesigngroup.com
Completion Date – September - 2017
Project Amount - \$ 5,324,322.93



Forest Creek, Round Rock, Texas

Major Renovation, Toro System w/ PVC Piping
Owner – City of Round Rock, Texas
Architect – Stovy L. Bowlin, Bowlin Consulting
(512) 560-0010 / stovy@bowlinconsulting.com
Completion Date – May - 2018
Project Amount - \$ 3,345,691.00





Fox Run Golf Course Gallup, New Mexico

18 Hole Irrigation Renovation w/ Rainbird System,
HDPE and Pump Station

Owner – City of Gallup, New Mexico

Architect – Don Mahaffey – Don Mahaffey Design
(361) 920-1439 / donmahaffey@msn.com

Completion Date – August, 2016

Project Amount - \$3,850,000.00



Irving Golf Club, Irving, Texas

18-Hole Irrigation Renovation w/ Hunter System and
HDPE Piping

Architect – Larry Rodgers – Larry Rodgers Golf Design
(303) 888-4993 / Lrodgers@lrdg1.com

Project Amount - \$1,600,000.00



Edgewater Golf Club, New Town, North Dakota

3-Hole + DR New Construction w/ Toro System and
PVC Piping

Owner – North Dakota Department of Transportation

Architect – Erik Christiansen - EC Design Group
(515) 225-6365 / erik@ecdesigngroup.com

Completion Date – May, 2019

Project Amount - \$2,700,000.00



Mick Riley Golf Course, Murray, Utah

18-Hole Irrigation Renovation w/ Toro System, HDPE
Piping and New Pump Station

Owner – Salt Lake County, Utah

Architect – Jim Ruelle - GPS Golf Design
(801) 557-9021 / as-built@msn.com

Completion Date – May, 2019

Project Amount - \$1,845,000.00





Indian Creek Golf Club, Carrollton, Texas

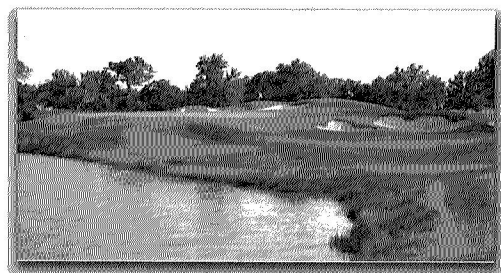
18-Hole Full Scale Renovation w/ Toro System and HDPE Piping

Owner – City of Carrollton, Texas

Architect – Todd Clark – CE Golf Design
(913) 621-5214 / todd@cegolfdesign.com

Completion Date – July, 2019

Project Amount - \$3,926,000.00



Sammons Park Golf Club, Temple, Texas

Replace Existing Pump Station

Owner – City of Temple, Texas

Superintendent - Jeff Ward

(512) 507-1443

Completion Date – July, 2020

Project Amount - \$361.441.00



James M. Houk Family Golf Complex, Iowa City, Iowa

New Short Game Area for the University of Iowa

Mens and Womens Golf Teams w/ Toro System and HDPE Piping

Owner – University of Iowa

Architect – Erik Christiansen - EC Design
Group (515) 225-6365 /

erik@ecdesigngroup.com

Completion Date – October, 2020

Project Amount - \$403,466.39



The Loop at Chaska, Chaska, Minnesota

Major Short Course Renovation w/ new Toro System, HDPE Piping and Watertronics Pump Station

Owner – City of Chaska, Minnesota

Architect – Ian Williams - Green Irrigation
Solutions (410) 517-4758

ian@greenirrsolutions.com

Completion Date – September, 2021

Project Amount - \$ 2,100,000.00





Rock Creek at Sapulpa Sapulpa, Oklahoma

New Toro System and HDPE Piping

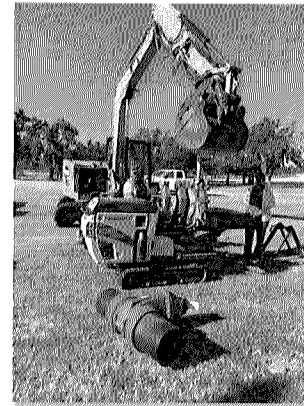
Owner – City of Sapulpa, Oklahoma

Architect – Larry Rodgers – Larry Rodgers Golf Design

303-989-6995

Completion Date – November, 2021

Project Amount - \$ 850,000.00



Kickingbird Golf Club Edmond, Oklahoma

Major Renovation w/ Rainbird System and HDPE Piping

Owner – City of Edmond, Oklahoma

Architect – Erik Christiansen – EC Design Group

(505) 255-6365

Completion Date – June, 2022

Project Amount - \$ 4,500,000.00



Pinon Hills Golf Club Farmington, New Mexico

Major Renovation w/ Rainbird System and HDPE Piping

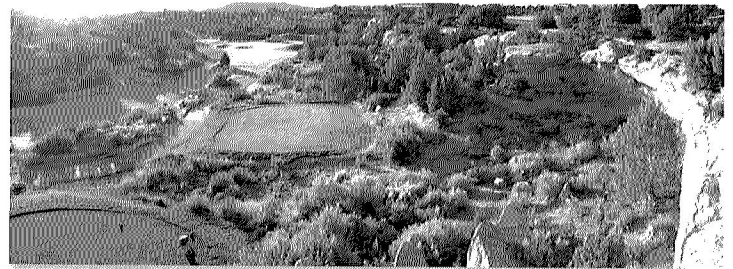
Owner – City of Farmington, New Mexico

Architect – Gary Kaye – Gary Kaye Design

(623) 341-2302

Completion Date – September, 2022

Project Amount - \$ 5,556,000.00



Cypress Bend Golf Resort Many, Louisiana

Major Renovation w/ Hunter System and HDPE Piping

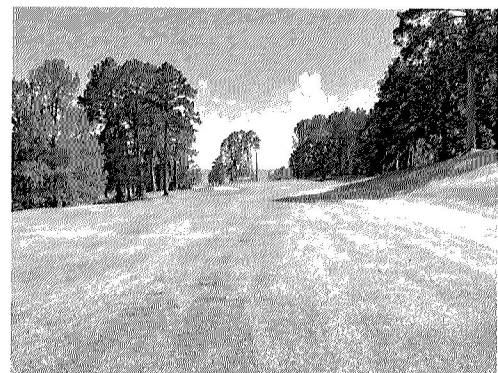
Owner – Sabine River Authority of Louisiana

Architect – Les Hill – Les Hill Irrigation Consultants

(832) 725-3214

Completion Date – November, 2022

Project Amount - \$ 4,344,000.00





To: Mayor and City Council Members
Jennifer Levitt, City Administrator

From: Brenda Malinowski, Finance Director

Date: November 9, 2022

Subject: Interfund Loan for Golf Course Irrigation Replacement Project

Background

Replacement of the irrigation system is necessary at the River Oaks Golf Course and Events Center, and funds will be needed to finance this project. Instead of issuing bonds to finance this project, it is proposed to use an interfund loan for this project until the City issues debt at a later date.

Discussion

The cost of the Golf Course Irrigation Replacement Project is \$2,500,000. It is proposed to fund this project as follows:

Fund	Description	Amount
ED Trust Fund (286)	Interfund Loan	\$1,850,000
Water Enterprise Fund (610)	Water Conservation Funds	\$650,000
Total		\$2,500,000

The ED Trust Fund (286) currently has a cash balance of approximately \$5.1 million so it has sufficient funds to loan to the Golf Course Fund (640) for this project.

It is anticipated that the interfund loan will be repaid in 2025 when bonds are issued for the project. This will replenish the ED Trust Fund so that these funds can be used for other development projects.

The Interfund Loan was presented to the EDA at their meeting on November 8, 2022. The Board recommended approval to the City Council for an interfund loan from the ED Trust Fund (286) to the Golf Course Fund (255) at an interest rate of 2% for 15 years, or until bonds are issued for the project in the future.

A memo from Ehlers Public Finance Advisors is attached describing the advantages of issuing the interfund loan at this time for the project, and the timeline for issuing bonds for the project in the future.

Action Requested

Adopt Resolution 2022-148 authorizing an interfund loan in an amount up to \$1,850,000 for the Golf Course Fund.

CITY OF COTTAGE GROVE, MINNESOTA
CITY COUNCIL
RESOLUTION 2022-148

**RESOLUTION AUTHORIZING AN INTERFUND LOAN IN AN AMOUNT UP TO
\$1,850,000 FOR THE GOLF COURSE FUND (255)**

WHEREAS, the Golf Course Fund requires cash for the Irrigation Replacement Project; and

WHEREAS, the Interfund Loan can be made to the Golf Course Fund from the ED Trust Fund (286) since there are sufficient funds in the ED Trust Fund, and

WHEREAS, this Interfund Loan will be repaid with interest as revenues become available or bonds are issued for this project in the future.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cottage Grove, County of Washington, State of Minnesota, that an Interfund Loan be completed in the amount up to \$1,850,000 to the Golf Course Fund as project expenses are paid, with an interest rate of 2%.

Passed this 16th day of November 2022.

Myron Bailey, Mayor

Attest:

Tamara Anderson, City Clerk

MEMORANDUM

TO: Brenda Malinowski – Finance Director
FROM: Stacie Kvilvang - Ehlers
DATE: November 9, 2022
SUBJECT: Interfund Loan For Golf Course Sprinkler System

The City is considering the use of an interfund loan (IFL) for \$1,850,000, at 2% interest for a 15-year term, from the Economic Development Trust Fund to the Golf Course Fund to pay for the new sprinkler system. The IFL is being provided in order to:

1. Reduce the amount of bonding required in 2023;
2. Finance the project over a shorter term than the proposed 2023 bond term of 20 years for the utilities building; and
3. Provide a lower interest rate than the current estimated bond rate on the proposed 2023 bonds of approximately 6%

The City can payoff the IFL in the future with bonds in order to replenish the Economic Development Trust Fund if it is deemed necessary. This allows the City the flexibility to replace the IFL with bonds if future bond rates are more favorable than current interest rates. The City would need to follow the following guidelines to do so allow for a future bond issue:

1. Have a Declaration of Intent or reimbursement resolution approved at least 60 days prior to the expenditure;
2. If your bonding in that year is less than \$5 million, you can Issue the bonds within a period of up to 3 years after the later of the date of the expenditure or when the system was placed in service.
3. If your bonding in that year is more than \$5 million, you can Issue the bonds within a period of up to 18 months after the later of the date of the expenditure or when the system was placed in service but not later than 3 years after the date of expenditure.

It is our understanding that the project should be completed and placed in service by October 2023. Therefore under #2 you would need to issue bonds for reimbursement by October of 2026 or if under #3 by April 2025.

Please contact me at 651-697-8506 with any questions.



City Council Action Request

13A

Meeting Date	11/16/2022	
Department	Community Development	
Agenda Category	Workshops - Open to Public	
Title	Workshop - Norhart Multifamily Development Introduction	
Staff		
Recommendation		
Budget Implication	N/A	
Attachments	Norhart CC Memo.tif	2.09MB
	Norhart Development Narrative.tif	28.95MB
	Norhart Concept Plans.tif	30MB

TO: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

FROM: Emily Schmitz, Senior Planner

DATE: November 8, 2022

RE: Norhart Introduction Workshop

Proposal

Norhart, based out of Forest Lake, Minnesota, builds and provides property management for their multi-family units. The development team at Norhart is pursuing a project on the “Zyweic 40” south of 100th Street and east of Settlers Bluff. Norhart is currently working through a final plat process to create four developable parcels with plans to develop on the easterly parcel. The remaining parcels will be available for development to other multi-family housing developers. Norhart wanted to introduce their company and project staff to the City Council as well as to share their proposal for development.

For additional information on the Norhart team and other projects they have completed in Minnesota please consider visiting: <https://www.norhart.com/>.

Norhart Cottage Grove

DEVELOPMENT NARRATIVE



norhart

We Build And Rent Apartments



**Cottage
Grove**

Where Pride and Prosperity Meet

TABLE OF CONTENTS

- A) INTRODUCTION
- B) COMPANY INFORMATION
- C) NORHART COMMUNITIES
- D) LOCATION
- E) PROJECT INFORMATION
- F) UNIT AMENITIES & INFORMATION

Introduction

The proposed multifamily building will play an important role in Cottage Grove's current and future housing needs. The development offers high end amenities and housing options for a variety of lifestyles.

Norhart Cottage Grove will provide opportunities for a diverse mix of residents to be a part of the city's community. While some families will favor the amenities and choose to reduce the stress of homeownership, others will dream of an opportunity to live in Cottage Grove to enjoy its fantastic schools, beautiful parks, and thriving businesses.

There is a growing need for housing in Cottage Grove. According to the 2040 Comprehensive Plan, the City of Cottage Grove will continue to "experience steady growth and anticipates adding approximately 4,000-5,000 new residents every ten years". Norhart Cottage Grove is the perfect opportunity to meet this growing and imminent need.

Join us in providing a beautiful apartment community that will help families improve their lives.

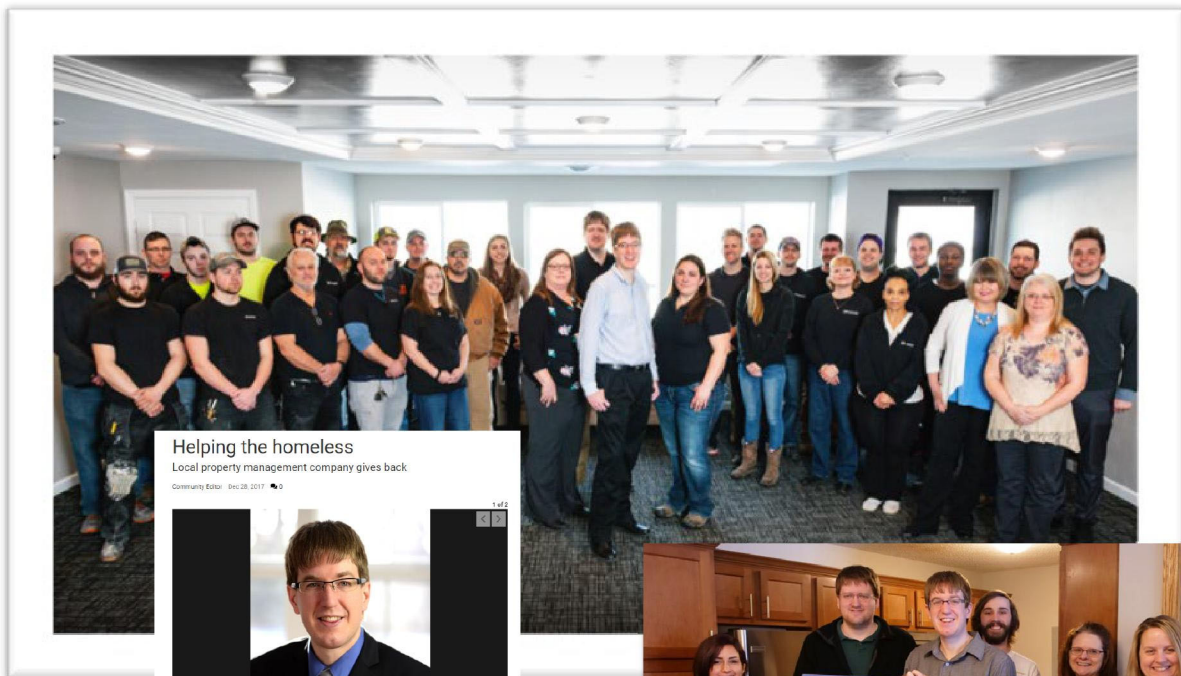


Company Information

Norhart's prime directive is to build exceptional apartments that create a better way for people to live. We are hyper-focused on creating a best-in-class customer experience for our residents. Our 10-year roadmap is to be the largest smart apartment developer in the greater Minneapolis/St. Paul area with a focus on lifestyle living, building community and giving back.

Norhart has been family owned and based in Forest Lake since 1995. Named one of the "Top Work Places" in 2022, our employees are problem solvers, achievers, optimists, and leaders. We do not just construct apartment buildings - we create communities where people can build their families and live out their lives. We aspire to give people a safe, clean, and comfortable place to live.

When we build an apartment building, we aim to change the entire neighborhood for the better. Bringing new people into the community increases business for local shops, markets and restaurants. New businesses are established to serve the growing community as well. We are proud to be part of this growth.



Helping the homeless
Local property management company gives back

Community Editor · Dec 28, 2019 · 1 of 2



Local property management company gives back

1 of 2



norhart
We Build And Rent Apartments

Norhart Communities

Each Norhart building is designed with the resident experience top of mind and includes upscale amenities, attractive aesthetics and well-designed units to draw in new tenants to the area. Below are two recent Norhart projects.

LEXINGTON LOFTS, CIRCLE PINES

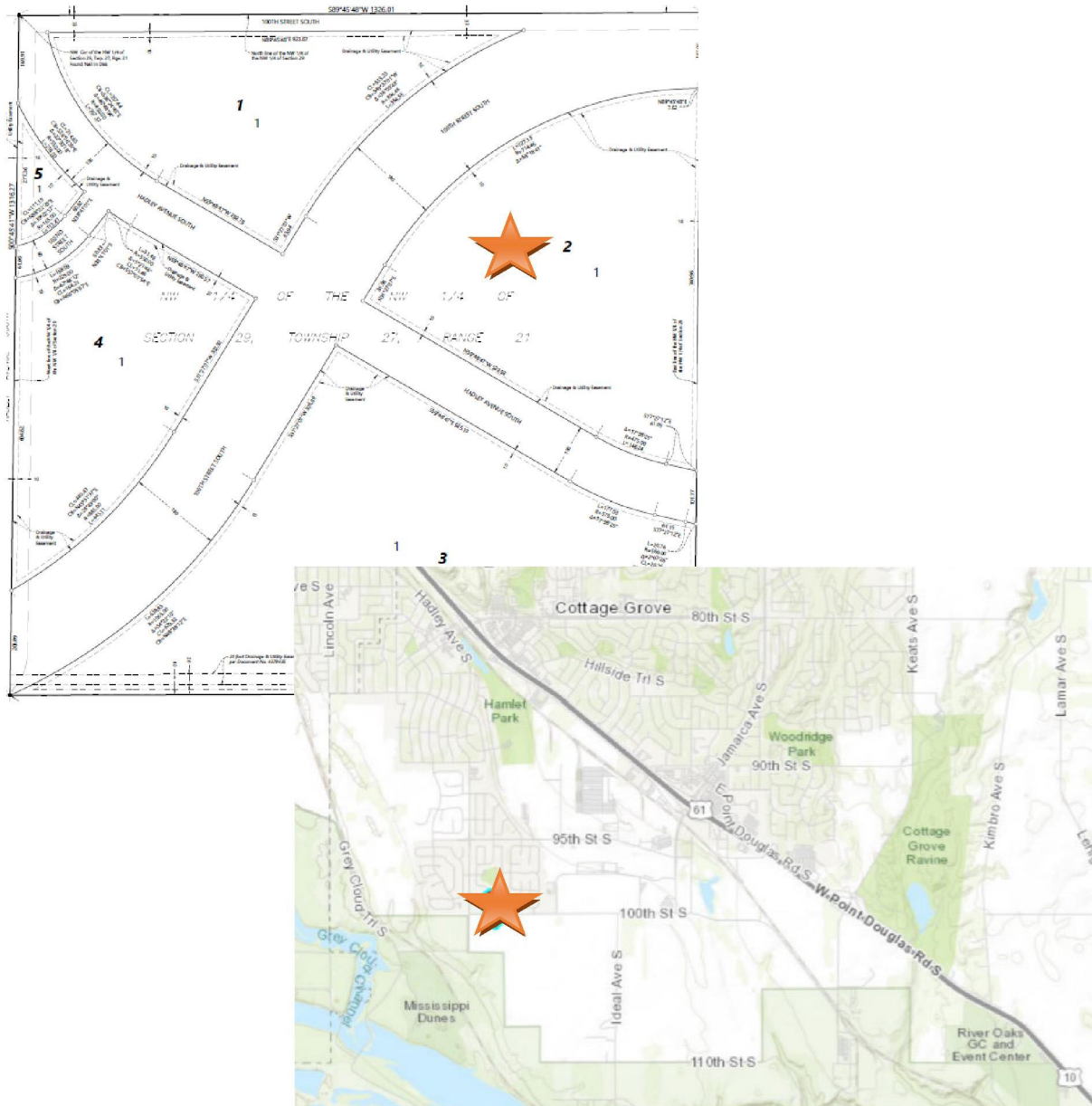


IMPACT APARTMENTS, OAKDALE



Location

The Norhart Cottage Grove building is located on block 1: lot 2 in the Preserves of Prairie Dunes. It is on the corner of 100th Street South and Hadley Avenue South and located down the street from Anderson Windows.



Project Information

Overview

Norhart Cottage Grove is a 306 unit apartment building built on 7.21 acres beginning Spring of 2023 and completing end of 2024. We are proposing a mix of studio to 3 bedroom apartments, renting from \$1,340 to \$2,470. The building will consist of 5 floors with an underground, heated parking garage.

In accordance with the 2040 Comprehensive Plan, the lot will have a land use of high density residential. Norhart Cottage Grove apartments will be fully landscaped with trees, shrubs and flowerbeds. The pool, barbeques and outdoor gathering space are located in the recreation area while additional exterior spaces boast a dog run, dedicated walking path and multiple entry points to the building.

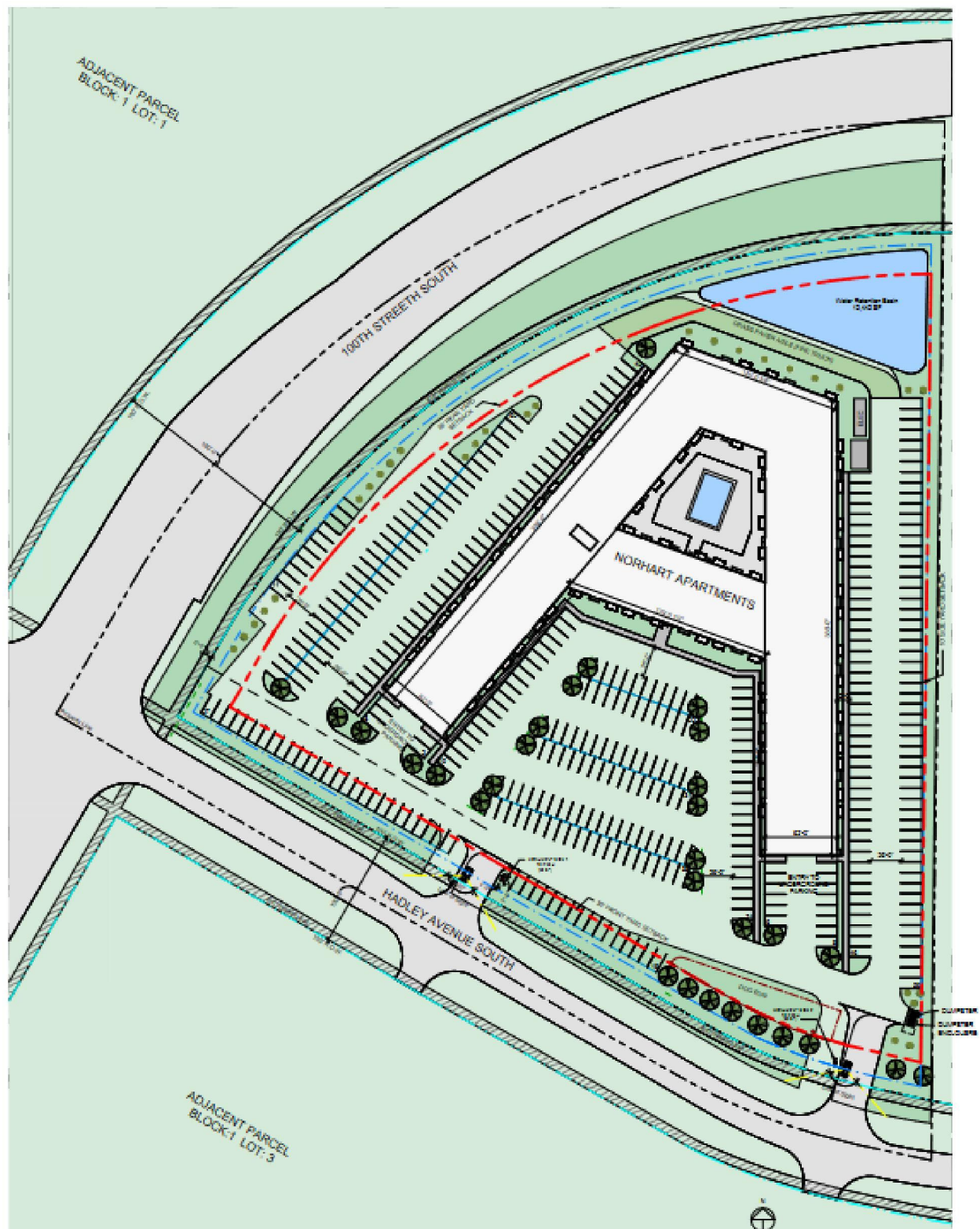
Ample parking is available for tenants and their guests. A combination of surface and underground parking spaces will be provided achieving 1.6-1.8 parking spaces per unit. Monument signs adorn the 2 driveway entrances along Hadley Avenue South.

33.2% of the site is open space and 17.91% of the parking area is green space.

Phasing

The building will be constructed in two phases. Phase 1 will be approximately 150 units and include the amenity spaces and portion of the parking lot. Phase 2 will be the remaining units and parking. Construction will be phased to allow adequate time for our property managers to lease the building.

Keeping in mind the needs of the residents and city requirements, we are pleased to present a preliminary site plan. See attachment for layout details and additional views.



Unit Amenities and Information

Unit Counts

The building will consist of a variety of unit layouts and bedroom configurations. Below is an outline of the unit types.

	Unit Count
Studio	60
Studio+ Alcove	10
One Bedroom	125
Two Bedrooms	81
Three Bedrooms	30
Number of Units	306

Building Amenities

- On-Site Staffing Office
- Community Room
- Game Room
- Lobby Areas
- Coffee Station
- Fitness & Yoga Center
- Dog Run
- Pet Washing Station
- Movie Room
- Outdoor Lounge & Pool Area
- Heated Underground Parking
- Available Storage

In Unit Amenities

- Stainless Steel Appliances & Hardware
- Walk-in Closet in Master Bedrooms
- Granite Countertops
- Luxury Vinyl Plank Flooring
- Central Heat & A/C
- Fiber Optic Internet
- In Unit Washer & Dryer
- Private Balcony

Benefits to Cottage Grove

We want to help achieve Cottage Grove's development goals by delivering a building the neighboring communities are proud to welcome and that contributes to a safe and respectful environment.

This development will increase commercial vitality by bringing new residents to the area. The newly developed apartment community will help support the expansion and diversification of businesses and the local workforce.

The development of Norhart Cottage Grove will contribute over \$1.1 million to the city through development charges and park dedication fees as well as increase the tax base.

Item #	Item	Unit	Quantity	Unit Cost	Total Cost
DEVELOPMENT FEES					
	PART 1 - AREA CHARGES				
1	STORM WATER FACILITIES, RESIDENTIAL SW DRAINAGE AREA	ACRE	7.21	\$ 10,250.00	\$ 73,902.50
2	SANITARY SEWER, RESIDENTIAL SOUTH DISTRICT UPPER	ACRE	7.21	\$ 3,055.00	\$ 22,026.55
3	WATER WORKS, RESIDENTIAL REMAINDER OF CITY	ACRE	7.21	\$ 2,705.00	\$ 19,503.05
	TOTAL PART 1 - AREA CHARGES				\$ 115,432.10
	PART 2 - CONNECTION FEES				
4	WATER WORKS CONNECTION FEE, RESIDENTIAL	UNITS	307	\$ 1,212.00	\$ 372,084.00
5	SANITARY SEWER CONNECTION FEE, RESIDENTIAL	UNITS	307	\$ 376.00	\$ 115,432.00
	TOTAL PART 2 - CONNECTION FEES				\$ 487,516.00
	PART 3 - PARK DEDICATION FEES	UNITS	307	\$ 1,650.00	\$ 506,550.00
	TOTAL PART 1 - AREA CHARGES				\$ 115,432.10
	TOTAL PART 2 - CONNECTION FEES				\$ 487,516.00
	TOTAL PART 3 - PARK DEDICATION FEES				\$ 506,550.00
	TOTAL DEVELOPMENT FEES				\$ 1,109,498.10

**We look forward to being a part of
the City of Cottage Grove!**

290 9TH AVE SW
Suite #311
Forest Lake, MN., 55025
(651) 464-5908

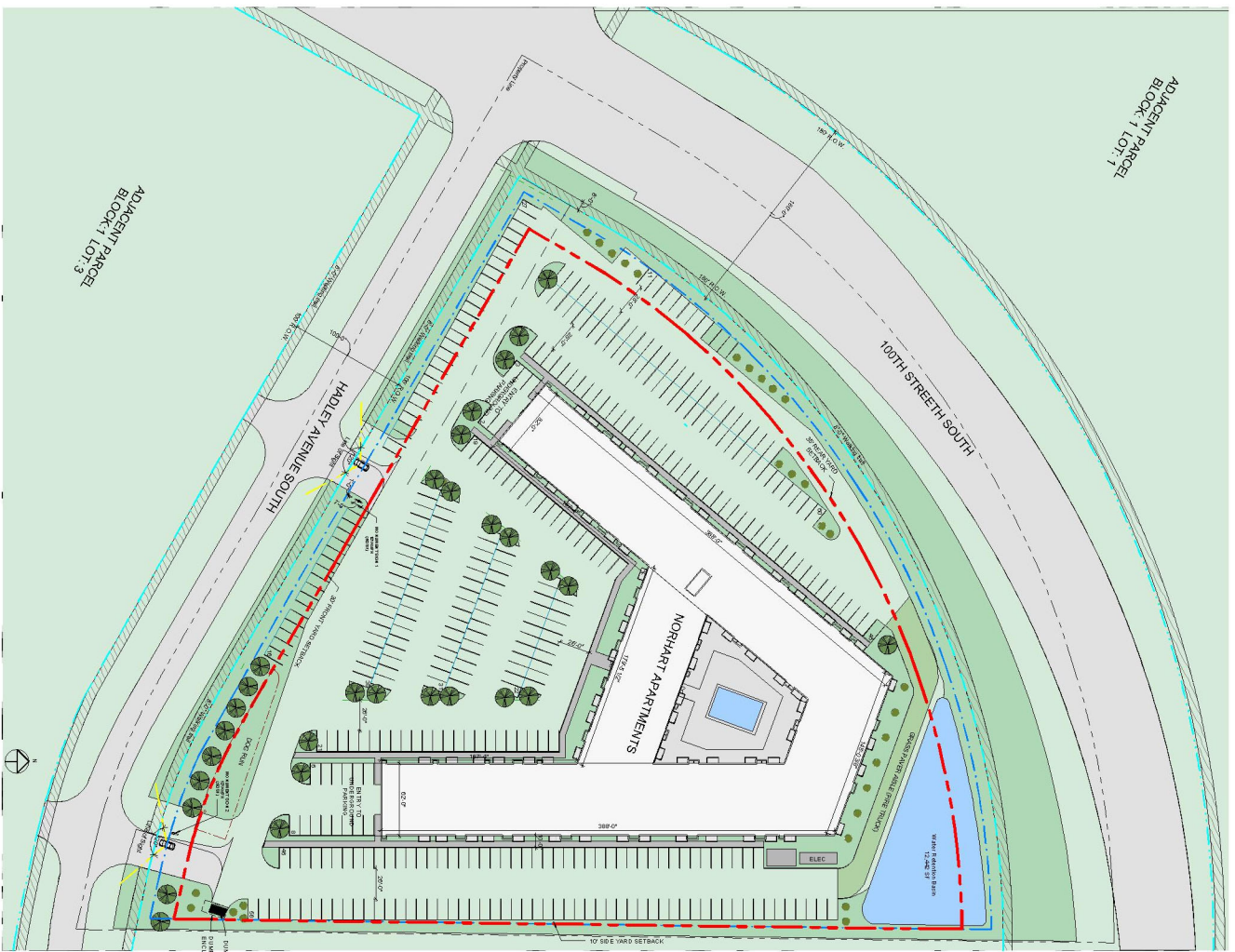
PRELIMINARY
NOT FOR CONSTRUCTION

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Cottage Grove
Project Address:
Preserve at Prairie
Dunes
Block: 1 | Lot: 2

ARCHITECTURAL SITE PLAN

11/9/2022 3:31:22 PM



Property Use		Building Overall Metrics	
Right of Way Easement	33.3%	Total Acreage	7.21
Property/Structure	(2.46%)	Open Space (Acres)	306
DBU Easement (1%)		Dwelling Units	307**
		Dwelling Units Per Acre	61.44/ SF
		Building Footprint	307,228 SF***
		Total Building Area	161,114 SF
		Parking Area	121,659 SF
		Green Area	16,380 SF
		Water Retention Pond	164 spaces
		Underground Parking	414 spaces
		Surface Parking	574 spaces
		Total Parking	1,088 spaces
		Parking to Unit Ratio	1.68:parking

* Open Space calculations exclude R.O.W.
North of Site based on the PB's long term
projection to widen 100th Street South.

** Jmg Per Acre based on calculation to the
centerline of R.O.W. (10.23 total acres)

*** Total Building Area includes Five (5) Floors
of Dwelling Units and Amenities



Location Plan

Schematic Section

**SHEET ISSUED FOR
REFERENCE ONLY
PRELIMINARY
NOT FOR CONSTRUCTION**

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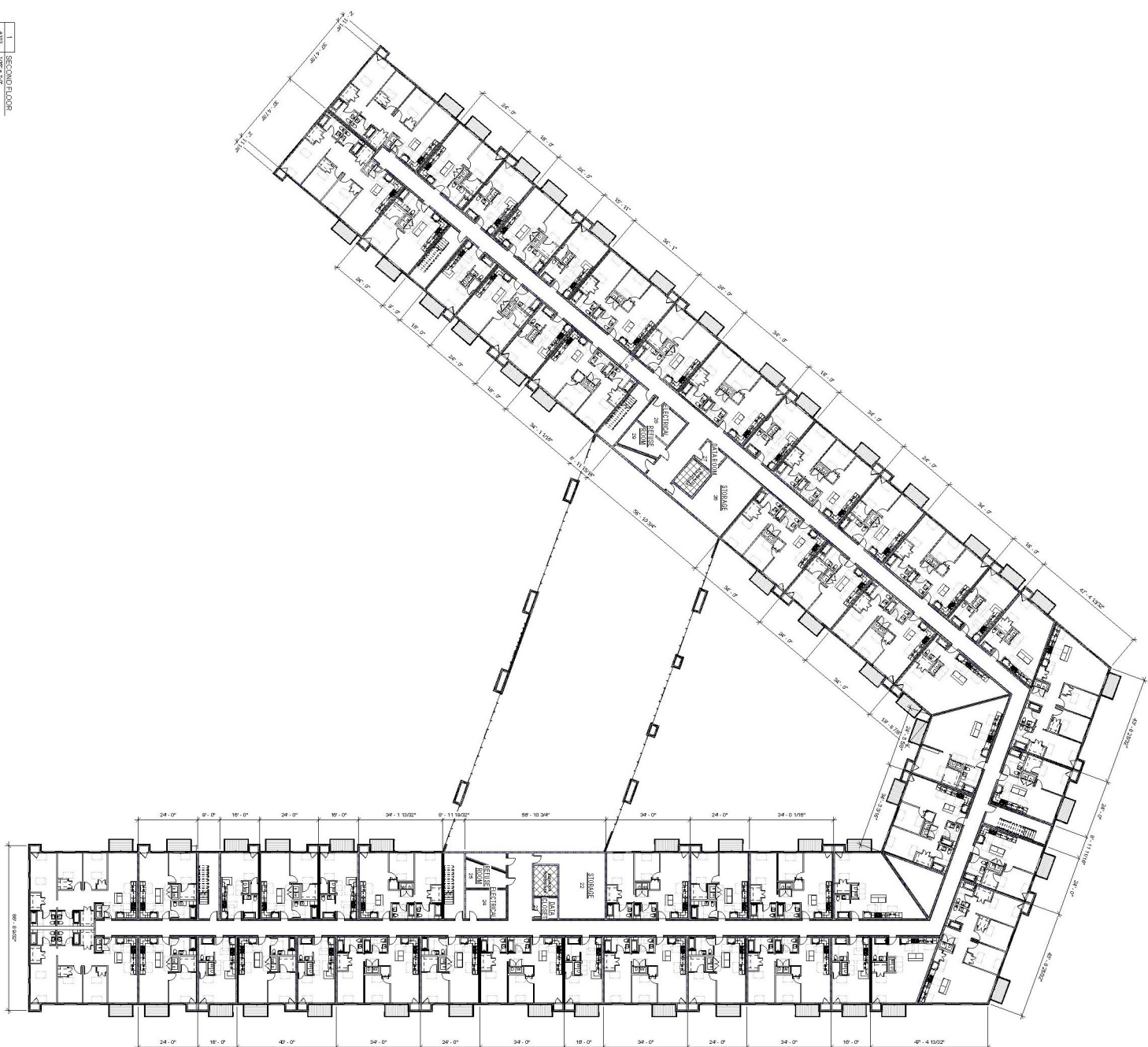
Cottage Grove

Preserve at Prairie
Dunes
Block: 1 | Lot: 2

2022-04

Sheet Name:
ARCHITECTURAL SECOND
FLOOR

A103



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Cottage Grove

Project Address:
**Preserve at Prairie
Dunes**
Block: 1 | Lot: 2

2022-04

ARCHITECTURAL ROOF SHEETING

A107



Schematic Section

 $10^2 = 100$ 

0-1-2011

No.	Description
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Project Name:

Cottage Grove

Preserve at Prairie Dunes

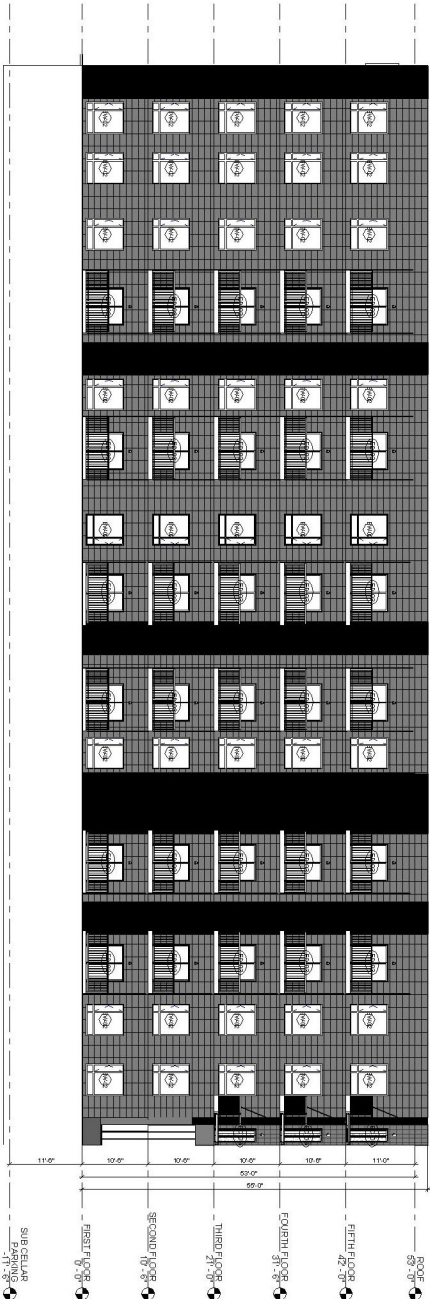
Block: 1 | Lot: 2

2022-04

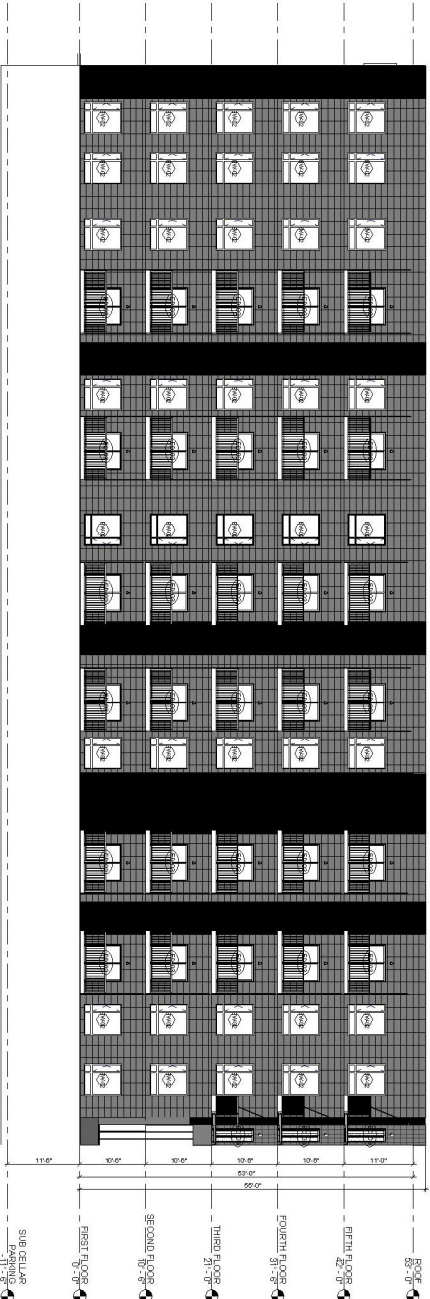
Sheet Name: EXTERIOR BUILDING ELEVATIONS

A201

Schematic Section



1	WEST ANGLED ELEVATION 2 - A
A200	180° ± 5.0°



2	WEST ANGLED ELEVATION 2-B
A202	1/8" = 1'-0"

**PRELIMINARY
NOT FOR CONSTRUCTION**

[illegible]

Project Name:

Cottage Grove

Dunes
Block: 1 | Lot: 2

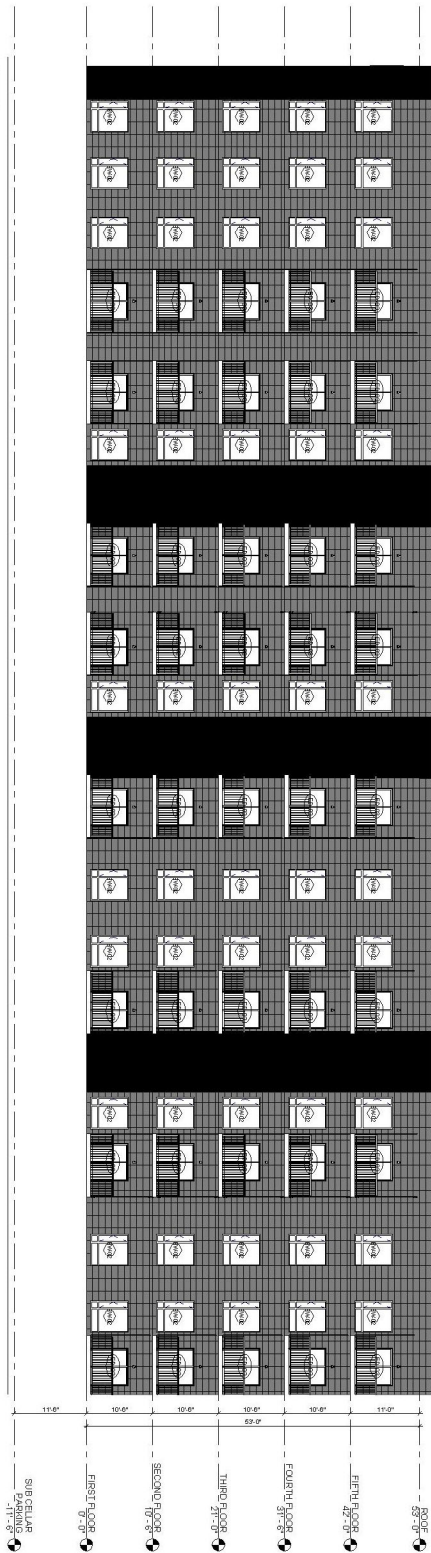
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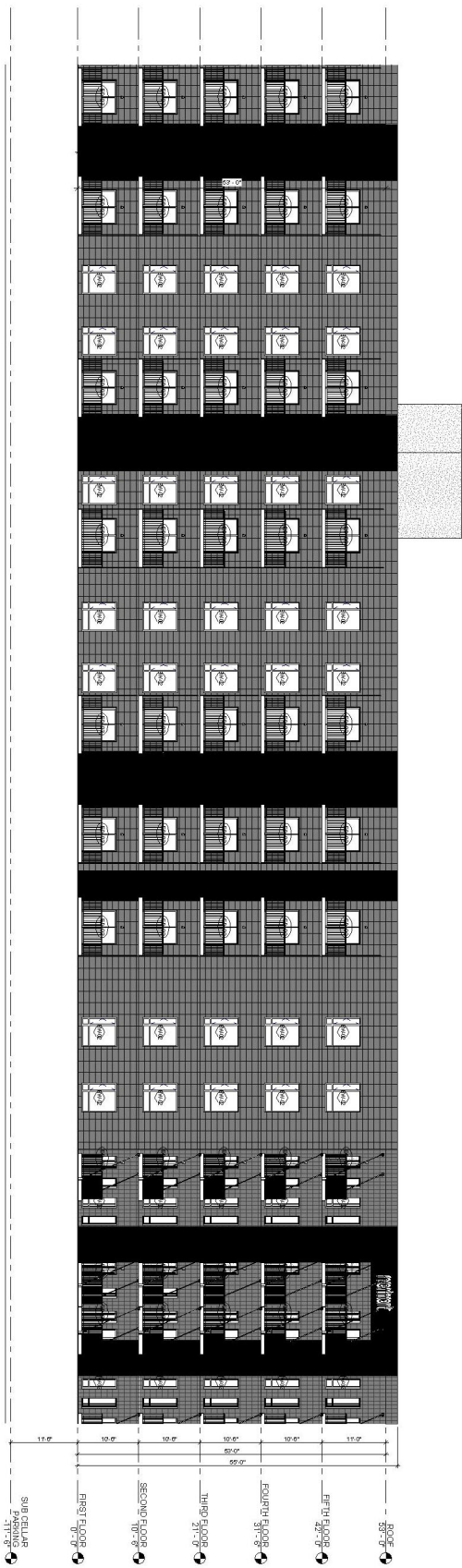
NAME: _____
**EXTERIOR BUILDING
 ELEVATIONS**

A202

Schematic Section



1	EAST ELEVATION 1-A
A203	1/8" = 1'-0"



2	EAST ELEVATION 1-B
A203	1/8" = 1'-0"

**SHEET ISSUED FOR
REFERENCE ONLY**

PRELIMINARY

NOT FOR CONSTRUCTION

[illegible]

Cottage Grove

Project Address:
**Preserve at Prairie
Dunes**
Block: 1 | Lot: 2

2022-04

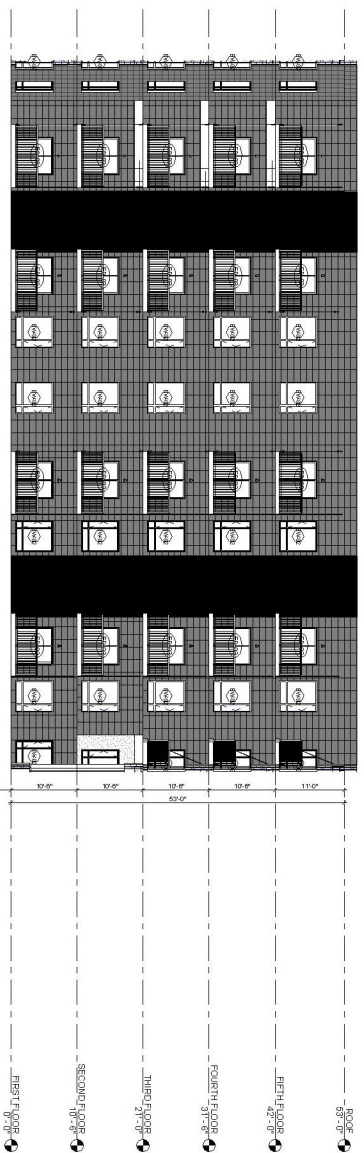
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A203

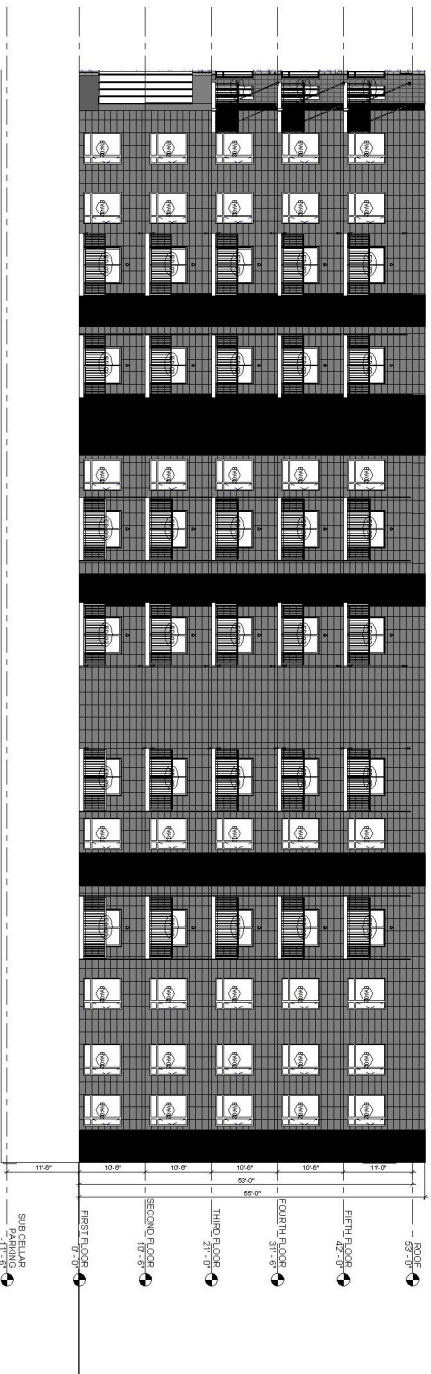
Location Plan

290 9TH AVE SW
Suite #311
Forest Lake, MN., 55025
(651) 464-5908

Schematic Section



1	EAST ELEVATION 2 - A
A204	1/8" = 1'-0"



2	EAST ELEVATION 2-B
A204	1/8" = 1'-0"

**SHEET ISSUED FOR
REFERENCE ONLY**

PRELIMINARY

NOT FOR CONSTRUCTION

[illegible]

Project Name

Cottage Grove

Project Address:

Preserve at Prairie

Dunes

2022-04

SheetName

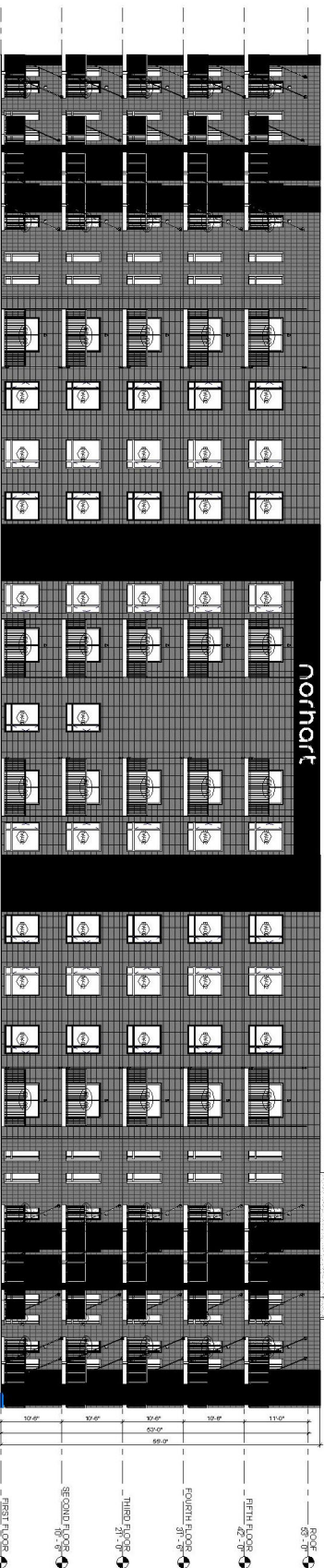
EXTERIOR BUILDING ELEVATIONS

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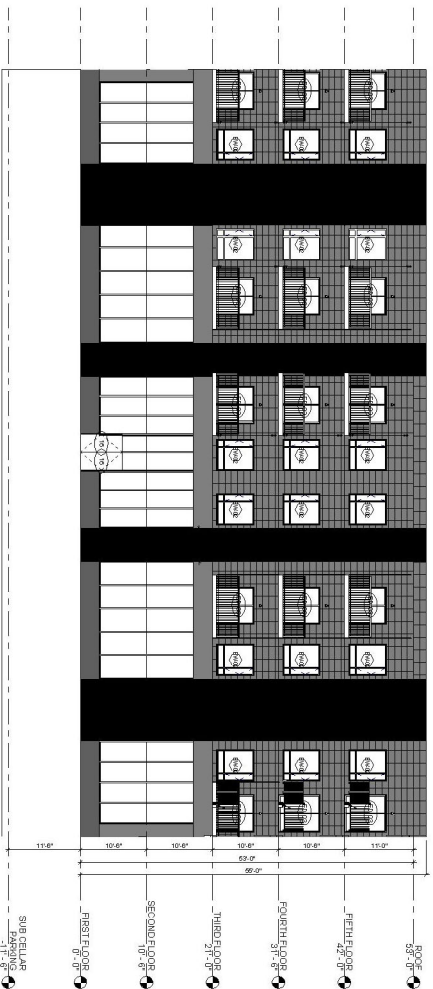
A204

Location Plan

290 9TH AVE SW
Suite #311
Forest Lake, MN., 55025
(651) 464-5908



1	NORTH ANGLED ELEVATION 1
AD05	$1/8^{\circ} = 1^{\circ}/8$



2	NORTH ANGLED ELEVATION 2
A2005	1/8" = 1'-0"

[illegible]

**PRELIMINARY
NOT FOR CONSTRUCTION**

Project Name:	Cottage Grove
Project Address:	Preserve at Prairie Dunes Block: 1 Lot: 2
Project Number:	2022-04
DATE: 04/06/2024	EXTERIOR BUILDING ELEVATIONS
Sheet Number:	A205

Location Plan

290 9TH AVE SW
Suite #311
Forest Lake, MN., 55025
(651) 464-5908

Schematic Section

SheetName: EXTERIOR BUILDING ELEVATIONS

A206

**SHEET ISSUED FOR
REFERENCE ONLY**

**PRELIMINARY
NOT FOR CONSTRUCTION**

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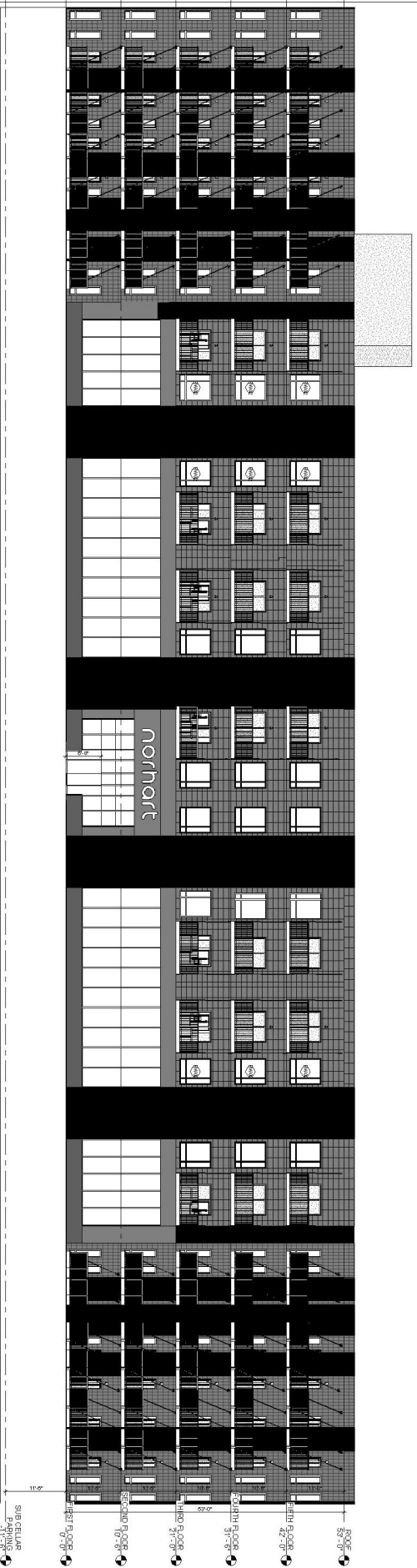
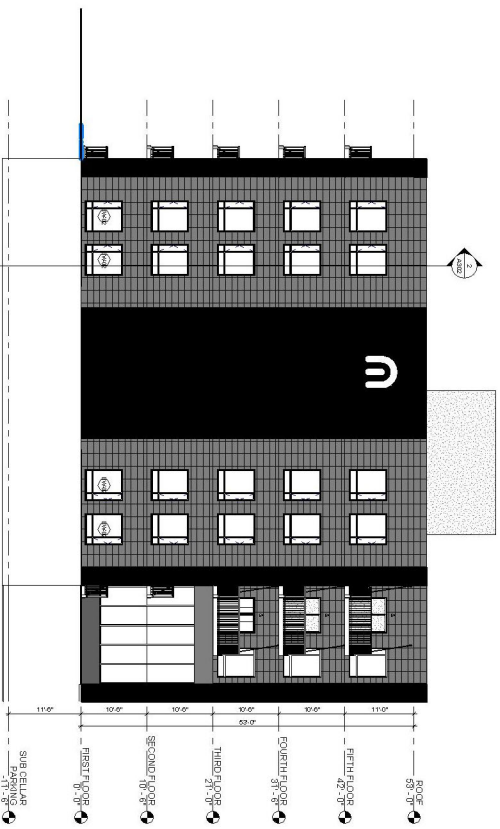
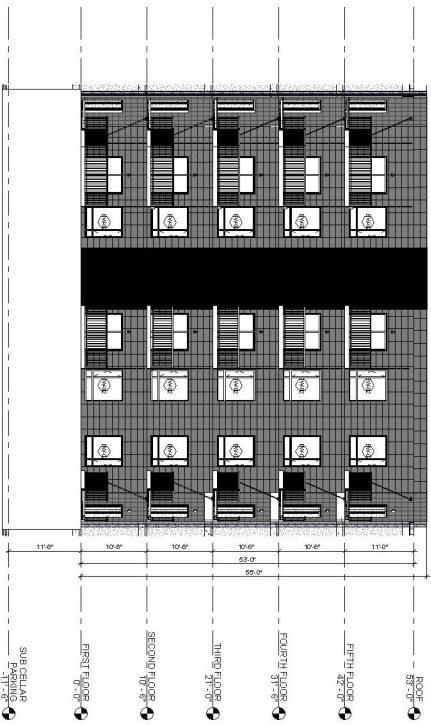
Project Name:

Cottage Grove

Preserve at Prairie
Dunes
Block: 1 | Lot: 2

Number:

2022-04





City Council Action Request

13B

Meeting Date	11/16/2022	
Department	Public Works	
Agenda Category	Workshops - Open to Public	
Title	Water and Sewer Rate Study Workshop	
Staff Recommendation	Receive information on the water and sewer rate study and provide direction on funding options for the Utility Division Building.	
Budget Implication	N/A	
Attachments	Memo Water and Sewer Rate Study.tif	2.9MB
	SEH Memo Sewer and Rate Study.tif	20.32MB



To: Honorable Mayor and City Council
Jennifer Levitt, City Administrator

From: Ryan Burfeind, PE, Public Works Director/City Engineer

Date: November 10, 2022

Re: Water & Sewer Rate Study Workshop

Background

In 2017, the City worked with Short Elliot Hendrickson (SEH) to complete a five-year water & sewer rate study that would cover the time period of 2018-2022. As we approach the end of this cycle, a new five-year rate study was budgeted in 2022 to provide guidance on rates for the period from 2023-2027. A key part of this study was looking at the potential to construct a new Utility Division Building at the intersection of 110th Street & Ideal Ave, what the annual bond amount would be, and how rates would need to be adjusted to cover this cost.

The Utility Division Building is a crucial component to addressing the current space needs issues for the Public Works and Parks Departments. This issue was first reviewed in 2018 with the start of a space needs study for Public Works and Parks. This study, completed in 2019, provided various options for building a full new facility or completing a major, long-term remodel on the existing site. The cost of constructing a new facility was deemed to great at the time and investing a large amount of money in the existing site was not determined to be a good solution due to future redevelopment goals. Since that time, Public Works and Parks have continued to grow, taking on the Facilities Division from community development in 2020. The existing lunchroom, locker room, office, heated storage, cold storage, and exterior storage spaces have been exceeded at the existing site. In order to continue to grow and meet the needs of the community, construction of a new building is necessary.

The option to construct a Utility Division Building adjacent to the Low Zone Water Treatment Plant was developed as a way to manage the space needs issues until such a time that a full Public Works and Parks Building can be built. This division was selected as there would be great efficiency in locating it near the new treatment plant, which will also be the primary operating center for the entire water system. By moving the utility division out of the existing facility, the storage and office space they utilize can be repurposed to the other divisions in Public Works & Parks. Also, the new utility building will be sized for growth in the division as the City fully develops. This will provide additional storage that can be utilized by other Public Works and Parks divisions in the interim for off-season storage. Finally, this building would be funded by the water & sewer utility divisions and not impact the General Levy.

At the Council Workshop on July 20, 2022, this process was discussed, and Council gave direction to complete the water & sewer rate study. On August 3, 2022, the City Council authorized Staff to proceed completing a rate study with SEH. On the following page is the scope of work that was completed, between SEH and City staff:

- Review O&M costs, 5-year CIP costs, and cash flow reserves
- Review existing and future debt service
- Review historical data and determine trends, including top water users, population and connection increases
- Review large projects such as the utility division building, new water towers, wells, and major maintenance projects
- Develop five-year O&M cost projections
- Identify future replacement schedules
- Update depreciation schedules
- Establish revenue requirements
- Develop/update spreadsheets from the previous study
- Review impacts of various rate adjustments
- Complete a rate comparison with other communities

Discussion

The water & sewer rate study has been completed, with a draft Technical Memo included with this report. In addition to annual budget increases for commodities, maintenance, and salaries, there were several key cost inputs in the study which are listed on the following page.

- Sewer – Annual MCES charge increased from \$1,995,516 to \$2,647,617 from 2021 to 2023. This increase was a combination of general MCES rate increases, along with growth and increased flows from Cottage Grove.
- Sewer - \$1,000,000 slip lining project of the trunk sanitary sewer under Highway 61 from East Point Douglas/Jamaica Ave to the dog park, over the winter of 2023/2024.
- Sewer/Water – Construction of a Utility Division Building in 2024, at a total cost of \$14,000,000, to be split 75/25 between water and sewer respectively.
- Water - \$1,000,000 transfer to the Water Area Fund to pay for part of the Low Zone Water Tower in 2024.
- Water – \$2,000,000 water main replacement project in the Thompson Grove Estates 3rd and 4th additions in 2029. While this is outside of the 5-year term of this rate study, the cost is high enough it needs to be accounted for in the fund balance at the end of 2027.

At the City Council workshop on July 20, 2022, Council directed staff to review multiple options related to financing of the proposed Utility Division Building. This analysis was to include different cash paydown options, reducing the amount of money that was to be bonded. One item to note is this would be a Utility Revenue Bond that would not impact the General Levy and would be paid by the water and sewer utility funds. Based on the division responsibilities and staffing, the costs of the building would be split 75/25 between the water and sewer funds respectively.

Due to the large increases in the annual MCES sewer charge, the sewer fund requires an annual rate increase of 5% from 2023-2027 in order to maintain the required fund balance. This required fund balance is calculated as 6 months of O&M, one year of Capital Improvements, and one year of debt service. The water fund is in better position to provide different options related to funding the building, which are listed in Table 1 on the following page. All four of these options maintain the required fund balance through 2023-2027.

Table 1 – Water Fund Options

Option	Annual Water Rate Increase	Water Conservation Expenditures	Cash Paydown	Bond Amount	Interest Savings over Bond Term
1	2.5%	No Change	\$0	\$14,235,000	N/A
2	2.5%	\$100,000 reduction	\$2,000,000	\$12,235,000	~\$1,400,000
3	3%	No Change	\$2,000,000	\$12,235,000	~\$1,400,000
4	3%	\$100,000 reduction	\$3,000,000	\$11,235,000	~\$2,100,000

The study included a rate comparison with six cities that have comparable water and sewer systems. These are the same six cities that were used in the 2018-2022 water & sewer rate study. On the following page are tables comparing Cottage Grove to the other communities based on the 5% sewer rate increase, and both a 2.5% and 3% water rate increase. It is important to note that this is comparing to current 2022 rates for the other communities to the proposed 2023 rates in Cottage Grove.

Table 2 – Water Rate Comparison – 2.5% Annual Increase

Monthly Residential Water Rates				
City	3,000 Gallons	5,000 Gallons	10,000 Gallons	15,000 Gallons
Apple Valley	\$12.62	\$15.84	\$24.19	\$34.54
Burnsville	\$10.81	\$16.59	\$34.69	\$46.75
Cottage Grove (Existing)	\$6.15	\$8.25	\$16.40	\$31.74
Cottage Grove (Proposed)	\$6.32	\$8.48	\$16.84	\$32.57
Hastings	\$9.98	\$12.32	\$19.81	\$31.65
Inver Grove Heights	\$11.01	\$16.83	\$34.08	\$51.78
Rosemount	\$5.10	\$8.93	\$20.64	\$33.94
Woodbury	\$7.43	\$10.83	\$21.00	\$34.50

Table 3 – Water Rate Comparison – 3% Annual Increase

Monthly Residential Water Rates				
City	3,000 Gallons	5,000 Gallons	10,000 Gallons	15,000 Gallons
Apple Valley	\$12.62	\$15.84	\$24.19	\$34.54
Burnsville	\$10.81	\$16.59	\$34.69	\$46.75
Cottage Grove (Existing)	\$6.15	\$8.25	\$16.40	\$31.74
Cottage Grove (Proposed)	\$6.33	\$8.49	\$16.89	\$32.70
Hastings	\$9.98	\$12.32	\$19.81	\$31.65
Inver Grove Heights	\$11.01	\$16.83	\$34.08	\$51.78
Rosemount	\$5.10	\$8.93	\$20.64	\$33.94
Woodbury	\$7.43	\$10.83	\$21.00	\$34.50

Table 4 – Sewer Rate Comparison – 5% Annual Increase

Monthly Residential Sewer Rates				
City	3,000 Gallons	5,000 Gallons	10,000 Gallons	15,000 Gallons
Apple Valley	\$19.92	\$26.42	\$42.92	\$61.17
Burnsville	\$14.23	\$22.33	\$42.58	\$62.83
Cottage Grove (Existing)	\$15.98	\$23.72	\$43.07	\$62.42
Cottage Grove (Proposed)	\$16.77	\$24.89	\$45.19	\$65.49
Hastings	\$19.40	\$28.02	\$49.57	\$71.12
Inver Grove Heights - Inside NW Area	\$24.17	\$38.15	\$73.10	\$108.05
Rosemount	\$15.75	\$26.25	\$52.50	\$78.75
Woodbury	\$20.25	\$27.35	\$45.10	\$62.85

As is seen in the tables, Cottage Grove would still have the lowest, or nearly lowest cost to its customers across the different levels of use that were analyzed. This represents Cottage Grove's continued commitment to provide a high level of service at a relatively low cost to the community.

Recommendation

Receive information on the water & sewer rate study and provide direction on funding options for the Utility Division Building.



Building a Better World
for All of Us®

TECHNICAL MEMORANDUM

TO: Joe Fox, Ryan Burfeind, Rick Alt, Brenda Malinowski

FROM: Damon Tsouklis, Karen Cavett

DATE: November 8, 2022

RE: Water and Sewer Rate Study
SEH No. COTTG 168754 4.00

BACKGROUND

SEH was selected by the City of Cottage Grove (City) on July 6, 2022, to review the existing utility rates for its water and sanitary utilities. The objective was to ensure water and sanitary utility rates remain equitable and fairly distribute the cost of services among all customers – residential and non-residential (commercial, industrial, municipal and institutional) – while balancing the desire to maintain fees at reasonable levels with the City's near and long-term infrastructure needs.

SEH reviewed the City's operating and capital expenditures for the water and sanitary sewer systems and the cost-based rates for both systems. This study relies on audited financial reporting information and other revenue, expense, and development information provided to SEH by City staff. The recommendations herein rely on forward-looking statements of financial position. The study provides recommendations to the City of Cottage Grove for the implementation of fair and equitable water and sanitary sewer rates to meet the needs of each system over a five-year period from January 1, 2023, through December 31, 2027 (fiscal years 2023 to 2027), while promoting water conservation in accordance with Minnesota State Statutes, and maintaining financial reserves sufficient to provide operational stability. It is recommended that the City annually review income generated from rates and projected expenditures to ensure their continued adequacy to meet financial needs for the City.

The City owns and operates 12 municipal wells, 6 above ground storage tanks, 1 sanitary sewer lift station, and water distribution and sanitary sewer collection mains. Treatment of the sanitary sewer flow is contracted through Metropolitan Council Environmental Services (MCES). Expenses for maintenance and operation related to the granular activated carbon filtration systems are excluded from water rate structures.

The annual expenses were identified within this study and the following data evaluated to ensure the proposed rates and rate structures would provide the required income to the Water and Sewer Funds:

- Population, current and future projections (Table 1)
- Number and type of connections, current and future (Table 2)
- Water usage and sanitary sewer flows, current and future projections based on projected growth (Tables W-1 and S-1)

No changes were made to the current billing system classification of user types; single-family residential, multi-family residential, commercial, commercial-tax exempt, institutional, governmental, and irrigation (water-only).

Engineers | Architects | Planners | Scientists

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No changes were made to the water and sewer rate structures. The water rates, remain based on the Excessive Block rate structure with four separate tiers. The increase between blocks for this rate structure is 50 percent. The tiers selected for the commodity charge for all users are broken down as follows:

- Tier 1: Less than 6,000 gallons 1 unit
- Tier 2: 6,001 to 9,000 gallons 1.5 units greater than tier 1
- Tier 3: 9,001 to 12,000 gallons 1.5 units greater than tier 2
- Tier 4: Greater than 12,001 gallons 1.5 units greater than tier 3

For water, monthly base fees for single-family and multi-family residential connections are charged on a per-unit basis, and commercial and irrigation connections are charged a base fee related to meter size. To encourage water conservation, an additional fee of 50 percent of the sanitary sewer commodity fee is added to the commodity fee for irrigation meters (non-essential flow), and an additional commodity fee of \$1.00 per 1,000 gallons for flows greater than 12,000 gallons per month for residential users. The revenue generated from the residential commodity fee is used for the implementation of water conservation and reduction measures.

For sewer, the monthly base fees are per connection for all customers. The commodity charge for all users is one tier with a set rate per 1,000 gallons based on metered water usage for January–March.

POPULATION PROJECTIONS

Table 1 provides historical and projected population and number of households for Cottage Grove. The historic data is from the U.S. Census Data and projected estimates for 2030 are from the Cottage Grove 2040 Comprehensive Plan.

Table 1. Population Projection

	Year						
	1980 ^a	1990 ^a	2000 ^a	2010 ^a	2020 ^a	2021 ^b	2030 ^c
Population	18,994	22,935	30,582	34,589	38,839	39,929	42,800
(increase/year)		394	765	401	425	1,090	875
Households	5127	6,856	10,024	11,719	12,266	2,595	16,900
(increase/year)		173	317	170	55	329	478
People/Household		3.35	3.05	2.95	3.17	3.17	2.83
a: Population and Households from U.S. Census Data							
b: Population from U.S. Census Data, number of Households estimated to equal 3.17 people per household							
c: People and Households per City of Cottage Grove Comprehensive Plan							

CONNECTIONS AND USER TYPES

Table 2 identifies the estimated number of connection types for residential connections based on the projections in Table 1. Single-family residential connections are projected to increase by just over 530 per year from 2022 through 2027 per the City of Cottage Grove Comprehensive Plan (excluding Multi-family connections). Multi-family residential connections are projected to increase 5% per year over this same period. It has been assumed commercial, commercial tax exempt, and irrigation connections will increase 3% per year and no increase in institutional and government connections.

Table 2. Connections and User Types

Customer Classification	Actual			Projected					
	2019	2020	2021	2022	2023	2024	2025	2026	2027
Single Family Residential	10,669	10,993	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Multi-Family Residential (Connections)	370	371	371	390	409	429	451	474	497
Multi-Family Residential (Units)	875	875	875	901	928	956	985	1,014	1,045
Commercial	108	108	113	116	120	123	127	131	135
Commercial - Tax Exempt	45	51	56	58	59	61	63	65	67
Institutional	15	15	15	15	15	15	15	15	15
Governmental	2	2	2	2	2	2	2	2	2
Irrigation	48	48	48	49	50	51	52	53	54
Total Connections	11,257	11,588	12,141	12,698	13,255	13,813	14,374	14,936	15,496

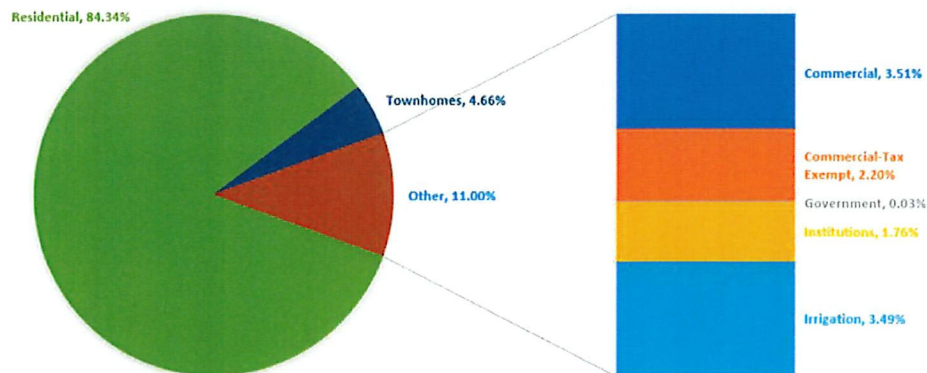
Notes:

1. Single family residential connections projected to increase 531 per year from 2022 - 2027 to agree with City of Cottage Grove Comprehensive Plan (excluding Multi-family connections).
2. Multi-family residential connections projected to increase 5% per year from 2022 - 2027.
3. Multi-Family units projected to increase 3% per year from 2022 - 2027.
4. Commercial connections projected to increase 3% per year from 2022 - 2027.
5. Commercial - Tax Exempt connections projected to increase 3% per year from 2022 - 2027.
6. Institutional connections projected to increase 0% per year from 2022 - 2027.
7. Governmental connections projected to increase 0% per year from 2022 - 2027.
8. Irrigation connections projected to increase 3% per year from 2022 - 2027.

WATER USAGE

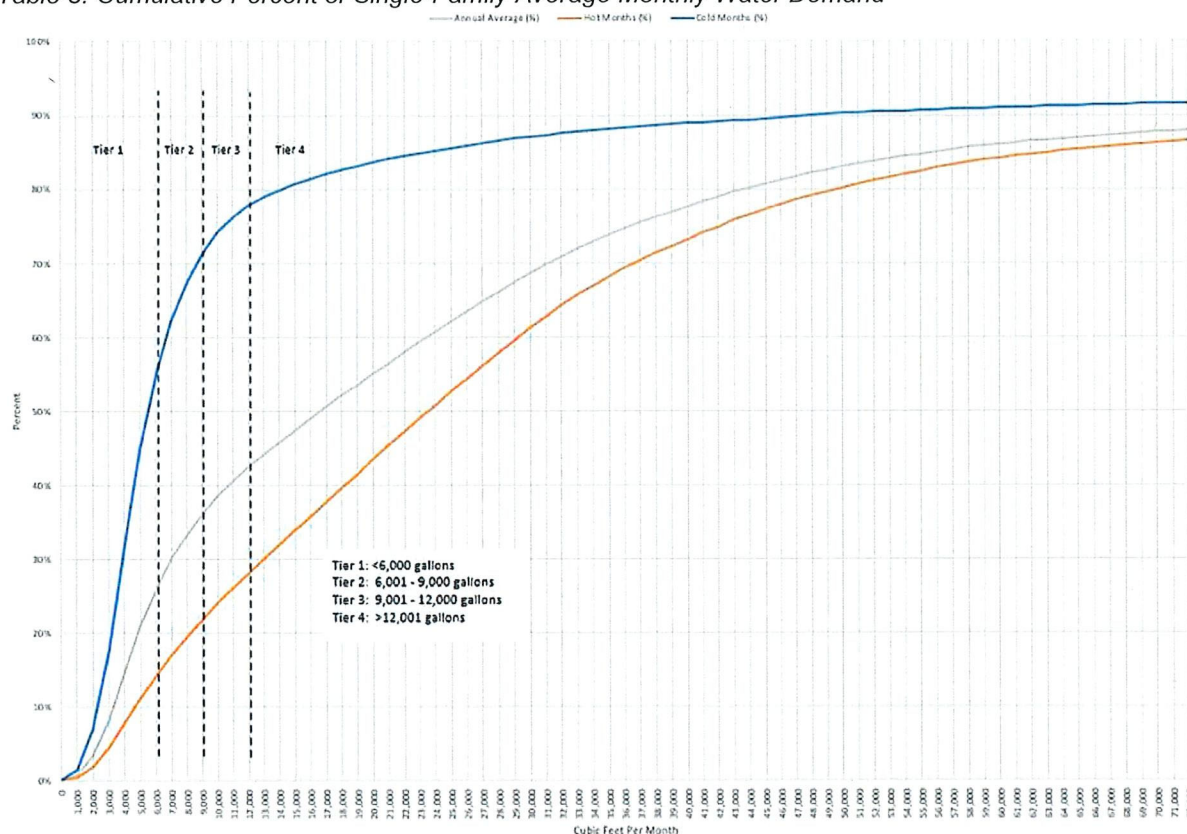
In the last 5 years the largest change in water sales is the total volume and percent of water sold to single family residential customers, which has increased from 78% (791 million gallons) in 2016 to just over 84% (1,059 million gallons) in 2021.

2021, PERCENT OF CONSUMPTION



The residential water use goal set by the DNR per capita is 75 gallons per day. This equates to 7,251 gallons per month (75 gallons per day times 3.17 persons per residential connection times 30.5 days per month). During warm and cold months, approximately 17% and 64%, respectively, of the single-family residences comply with this goal. Currently the average water usage, year-round, for a single-family residence is 7,649 gallons per month or 79 gallons per person per day. The average water usage for single family residential has increased from 2016 to 2021 from 6,380 to 7,649 gallons per connection per month. The increase is believed to be greatly related to the large number of new homes being constructed annually and the establishment of new lawns, draught conditions and more people working from home due to COVID.

Table 3. Cumulative Percent of Single-Family Average Monthly Water Demand



WATER AND SEWER RATE TABLES

The following tables for water rates (W1-W11) and sewer rates (S1-S11) are attached and included in the electronic water and sewer rate worksheets provided as part of the rate study:

Water Rate Tables	Sewer Rate Tables	Description
W1	S1	Historic and Projected Annual Water/Sewer Sales
W2	S2	Projected Number of Meters
W3	S3	Meter and Meter Equivalents
W4	S4	Projected Cash Balance with Current Rates
W5	S5	Historic and Projected Water/Sewer Expenses
W6	S6	Allocation of Operation and Maintenance Expenses

W7	S7	Unit Cost of Service
W8	S8	Existing and Proposed Rates
W9	S9	Projected Cash Balance with Calculated Rates
W10	S10	Typical Monthly Billing with Existing and Proposed Rates
W11	S11	Residential Rate Comparison with Neighboring Cities

W1 & S1: Historic and Projected Water/Sewer Sales.

These worksheets identify the number of gallons of water sold and percent of total flow, number of connections/units (multi-family) and the average flow per connection (1,000 gallons) for each customer classification (residential, commercial, institutional, etc.).

- Water: The water sales for all customers is based on total metered water sold.
- Sewer: The sewer sales for residential is based on the average water sold during the first three months of the year; January, February, and March. Non-residential customers are billed on total water metered each month.

W2 & S2: Projected Number of Meters.

The actual (2021) and projected number of meters (2022–2027) and size of meter are shown for each customer classification. Note that single-family residential are typically 3/4 inch or smaller. There are several single-family residential connections with meters larger than 3/4 inch due to the distance of the residences from the watermain and the need to retain water pressure/supply.

The total number of meters or connections for sewer are less than for water. This is due to the number of irrigation meters.

W3 & S3: Meter and Meter Equivalents

Water and sewer rates are comprised of a base (fixed) fee and a commodity (\$/1,000 gallons) fee. Meter equivalents are used for non-residential base fees.

- Water: The base fee for single-family residential connections (3/4 inch and smaller) equal 1 meter equivalent. Multi-families use approximately 75% of the water single-family connections use and therefore their base fee is 75% of a single-family base fee for each unit (apartment, duplex unit, etc.). Non-residential base fees are based on equivalent meter size. Metered equivalences are equal to the number of single-family connections for a meter size. For example, a 2-inch meter is equal to 12 residential connections (meters).
- Sewer: The base fee is per connection for all connections.

W4 & S4: Projected Cash Balance with Current Rates

This worksheet assumes no changes in the current water and sewer rate fees. The number of connections and flow, based on projected population were increased annually from 2023 through 2027. The projected cash flow for operating expenses, capital improvement projects and long-term debt were also updated for this time period.

- Water: Projected expenses were increased from 2024 through 2027, annually by 4.5% for personal services and 3.0% for all other categories based on the 2023 budget. Expenses include annual capital improvement projects as identified by the City and a 2023 General Obligation Utility Revenue Bond of \$14.235 million (75% allocated to the water utility). The annual water fund balance for each year (2023–2027), with no changes to the current water rates, shows rates need to be increased, starting in January 2023.
- Sewer: The projected expenses from 2024–2027 were increased by 4.5% for personal services, 4.0% for MWCC service, and 3.0% for all other categories based on the 2023 budget. Expenses

include annual capital improvement projects as identified by the City and a 2023 General Obligation Utility Revenue Bond of \$14.235 million (25% allocated to the sewer utility). The annual sewer fund balance for each year, with no changes to the current water rates, shows rates need to be increase, starting in January, 2023.

W5 & S5: Historic and Projected Water/Sewer Expenses

This worksheet provides a breakdown of each utility's expenses and the projected annual increase for each item. Expenses include operation and maintenance, capital improvement projects and debt service.

W6 & S6: Allocation of Operation and Maintenance Expenses

The allocation worksheets identify which expense items are included in the base (fixed) fee and those included in the commodity (\$/1,000 gallons) fee. Currently only administration, capital improvement and debt service are included in the fixed fee. The City's goal in 2016 was to encourage low water usage, therefore having a lower base rate and higher commodity rate to encourage conservation. Even with lower base rates, the commodity fee for both water and sewer remains low when compared to similar communities.

W7 & S7: Unit Cost of Service

This builds off of worksheets W6 & S6, and identifies potential base and commodity rates for water and sewer for the year 2027.

- Water: Based on the allocation of expenses worksheet W6 the projected base rate for water is \$2.41 per single-family residential connection and \$2.32 per 1,000 gallons. This is a rough estimate of a rate required to have no net loss or gain 2027. The current rate for a single-family residential connection is a \$3.00 base fee and a tiered commodity charge starting at \$1.05 for tier 1 and increasing up to \$3.54 per 1,000 gallons for tier 4. Based on annual expenses and current rates, the water fund goes negative. Annual balances were then evaluated and in worksheet W8, recommended rates are provided to ensure an annual net positive fund balance.
- Sewer: The current sewer rates are \$4.37 per connection and \$3.87 per 1,000 gallons. Based on the allocation of expenses in worksheet S6, the base fee of \$1.58 and a commodity charge of \$4.37 would allow the sewer fund to have no net gain or loss in the year 2027. However, when the years 2023-2026 are evaluated, the sewer fund goes negative. Annual balances were then evaluated and in worksheet S8, recommended rates are provided annual net positive fund balances.

W8 & S8: Existing and Proposed Rates

These worksheets identify the proposed base and commodity fees for the water and sewer utilities.

- Water: an annual 2.5% water rate increase in 2023 through 2027 is recommended. For 2023, this increases the base rate from \$3.00 to \$3.08 and the commodity rate per 1,000 gallons as follows:
 - Tier 1: \$1.05 to \$1.08
 - Tier 2: \$1.58 to \$1.62
 - Tier 3: \$2.36 to \$2.42
 - Tier 4: \$3.54 to \$3.63Refer to Table W8 for recommended rates for 2024 through 2027.
- Sewer: an annual 5% sewer rate increase in 2023 through 2027 is recommended, increasing the base rate for 2023 from \$4.37 to \$5.58 and the commodity rate from \$3.87 to \$4.06. Refer to Table S8 for recommended rates for 2024 through 2027.

W9 & S9: Projected Cash Balance with Calculated Rates

The targeted cash balance for the water and sewer funds includes six months of operation and maintenance expenses, one year of capital improvement costs, and one year of debt service payments.

- Water: The targeted cash balance for the water utility will range annually between \$2.4 to \$3.6 million. The proposed water rates will meet this requirement.
- Sewer: based on the targeted cash balance, the required annual fund balance for 2023 through 2027 will average between \$2.6 and \$3.3 million. The proposed sewer rates will meet this requirement.

W10 & S10: Typical Monthly Billing with Existing and Proposed Rates

Worksheets W10 & S10 provide monthly bill examples for single-family residential, multi-family residential and non-residential customers.

- Water: The proposed sewer rates will increase in 2023. Examples include:
 - Single-family residential (7,650 gallons): \$11.91 to \$12.23 (\$0.33 increase)
 - Multi-family residential (6,250 gallons): \$8.95 to \$9.20 (\$0.25 increase)
 - Commercial (32,540 gallons): \$93.83 to \$96.24 (\$2.41 increase)
 - Industrial (123,060 gallons): \$414.26 to \$424.81 (\$10.56 increase)
- Sewer: The proposed sewer rates will increase in 2023. Examples include:
 - Single-family residential (4,170 gallons): \$20.50 to \$21.51 (\$1.01 increase)
 - Multi-family residential (11,895 gallons): \$56.96 to \$59.77 (\$2.81 increase)
 - Commercial (19,210 gallons): \$78.72 to \$82.59 (\$3.87 increase)
 - Industrial (123,060 gallons): \$480.60 to \$504.20 (\$23.60 increase)

W11 & S11: Residential Water/Sewer Rates Comparison with Neighboring Cities

Refer to worksheets to compare the City of Cottage Groves existing and proposed rates to those of neighboring communities.

jb
Attachments

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Table W1
City of Cottage Grove
Historic and Projected Annual Water Sales
WATER

Customer Classification	Year								
	Actual			Budget	Projected				
	2019	2020	2021	2022	2023	2024	2025	2026	2027
Residential									
Water Sold (1000 gallons)	744,025	893,486	1,058,904	1,107,741	1,156,579	1,205,417	1,254,254	1,303,092	1,351,929
Percent of Total Flow	82%	83%	84%	85%	85%	85%	85%	85%	85%
Number of Connections	10,669	10,993	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Average Connection Flow (1000 gallons)	69.7	81.3	91.8	91.8	91.8	91.8	91.8	91.8	91.8
Multi-Family									
Water Sold (1000 gallons)	57,405	63,631	58,529	61,528	64,526	67,682	71,153	74,783	78,412
Percent of Total Flow	6.3%	5.9%	4.7%	4.7%	4.7%	4.8%	4.8%	4.9%	4.9%
Number of Connections	370	371	371	390	409	429	451	474	497
Number of Units	875	876	876	901	928	956	985	1,014	1,045
Average Connection Flow (1000 gallons)	155.1	171.5	157.8	157.8	157.8	157.8	157.8	157.8	157.8
Commercial									
Water Sold (1000 gallons)	39,221	39,742	44,122	45,294	46,856	48,027	49,589	51,151	52,713
Percent of Total Flow	4%	4%	4%	3%	3%	3%	3%	3%	3%
Number of Connections	108	108	113	116	120	123	127	131	135
Average Connection Flow (1000 gallons)	363.2	368.0	390.5	390.5	390.5	390.5	390.5	390.5	390.5
Commercial - Tax Exempt									
Water Sold (1000 gallons)	15,262	17,612	27,603	28,589	29,082	30,068	31,054	32,039	33,025
Percent of Total Flow	2%	2%	2%	2%	2%	2%	2%	2%	2%
Number of Connections	45	51	56	58	59	61	63	65	67
Average Connection Flow (1000 gallons)	339.2	345.3	492.9	492.9	492.9	492.9	492.9	492.9	492.9
Institutional									
Water Sold (1000 gallons)	15,641	5,990	22,150	22,150	22,150	22,150	22,150	22,150	22,150
Percent of Total Flow	2%	1%	2%	2%	2%	2%	2%	1%	1%
Number of Connections	15	15	15	15	15	15	15	15	15
Average Connection Flow (1000 gallons)	1,042.7	399.3	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7
Governmental									
Water Sold (1000 gallons)	437	528	406	406	406	406	406	406	406
Percent of Total Flow	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Number of Connections	2	2	2	2	2	2	2	2	2
Average Connection Flow (1000 gallons)	218.5	264.0	203.0	203.0	203.0	203.0	203.0	203.0	203.0
Irrigation									
Water Sold (1000 gallons)	40,017	51,370	43,809	44,722	45,635	46,547	47,460	48,373	49,286
Percent of Total Flow	4.4%	4.8%	3.5%	3.4%	3.3%	3.3%	3.2%	3.2%	3.1%
Number of Connections	48	48	48	49	50	51	52	53	54
Average Connection Flow (1000 gallons)	833.7	1,070.2	912.7	912.7	912.7	912.7	912.7	912.7	912.7
Total Water Sold (1000 gallons)	912,008	1,072,358	1,255,524	1,310,430	1,365,233	1,420,297	1,476,067	1,531,994	1,587,922
Percent Increase		17.58%	17.08%	4.37%	4.18%	4.03%	3.93%	3.79%	3.65%

Notes:

1. Actual, budget, and projected data provided by the Utility.

Table W2
City of Cottage Grove
Projected Number of Meters
WATER

Customer Type / Meter Size	Year						
	Actual	Projected					
	2021	2022	2023	2024	2025	2026	2027
Residential							
1/2"	1	1	1	1	1	1	1
5/8"	4,580	4,580	4,580	4,580	4,580	4,580	4,580
3/4"	6,857	7,389	7,921	8,453	8,985	9,517	10,049
1"	76	76	76	76	76	76	76
1-1/2"	15	15	15	15	15	15	15
2"	7	7	7	7	7	7	7
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Multi-Family							
1/2"	-	-	-	-	-	-	-
5/8"	123	123	123	123	123	123	123
3/4"	154	173	192	212	234	257	280
1"	30	30	30	30	30	30	30
1-1/2"	10	10	10	10	10	10	10
2"	54	54	54	54	54	54	54
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	371	390	409	429	451	474	497
Commercial							
1/2"	-	-	-	-	-	-	-
5/8"	2	2	2	2	2	2	2
3/4"	25	25	25	25	25	25	25
1"	26	26	26	26	26	26	26
1-1/2"	38	41	45	48	52	56	60
2"	17	17	17	17	17	17	17
3"	3	3	3	3	3	3	3
4"	2	2	2	2	2	2	2
6"	-	-	-	-	-	-	-
Total	113	116	120	123	127	131	135
Commercial - Tax Exempt							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	9	9	9	9	9	9	9
1"	13	13	13	13	13	13	13
1-1/2"	19	21	22	24	26	28	30
2"	10	10	10	10	10	10	10
3"	3	3	3	3	3	3	3
4"	2	2	2	2	2	2	2
6"	-	-	-	-	-	-	-
Total	56	58	59	61	63	65	67
Institutional							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-

3/4"	1	1	1	1	1	1	1
1"	4	4	4	4	4	4	4
1-1/2"	3	3	3	3	3	3	3
2"	1	1	1	1	1	1	1
3"	1	1	1	1	1	1	1
4"	4	4	4	4	4	4	4
6"	1	1	1	1	1	1	1
Total	15	15	15	15	15	15	15
Governmental							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	-	-	-	-	-	-	-
1"	1	1	1	1	1	1	1
1-1/2"	-	-	-	-	-	-	-
2"	1	1	1	1	1	1	1
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	2	2	2	2	2	2	2
Irrigation							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	1	1	1	1	1	1	1
1"	7	7	7	7	7	7	7
1-1/2"	14	14	14	14	14	14	14
2"	26	27	28	29	30	31	32
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	48	49	50	51	52	53	54
Totals Per Meter Size							
1/2"	1	1	1	1	1	1	1
5/8"	4,705	4,705	4,705	4,705	4,705	4,705	4,705
3/4"	7,047	7,598	8,149	8,701	9,255	9,810	10,365
1"	157	157	157	157	157	157	157
1-1/2"	99	104	109	114	120	126	132
2"	116	117	118	119	120	121	122
3"	7	7	7	7	7	7	7
4"	8	8	8	8	8	8	8
6"	1	1	1	1	1	1	1
Totals Meters	12,141	12,698	13,255	13,813	14,374	14,936	15,498

Notes:

1. The 2021 data is actual based on data provided by the Utility.

Table W3
City of Cottage Grove
Meter and Meter Equivalents
WATER

Meter Size	Meter Equivalent and Service Ratio	Number of Meters and Meters Equivalents													
		Actual 2021		2022		2023		2024		2025		2026		2027	
		Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.
1/2"	1.0	1	1	1	1	1	1	1	1	1	1	1	1	1	1
5/8"	1.0	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705
3/4"	1.0	7,047	7,047	7,598	7,598	8,149	8,149	8,701	8,701	9,255	9,255	9,810	9,810	10,365	10,365
1"	4.0	157	628	157	628	157	628	157	628	157	628	157	628	157	628
1-1/2"	8.0	99	792	104	832	109	872	114	912	120	960	126	1,008	132	1,056
2"	12.0	116	1,392	117	1,404	118	1,416	119	1,428	120	1,440	121	1,452	122	1,464
3"	14.0	7	98	7	98	7	98	7	98	7	98	7	98	7	98
4"	20.0	8	160	8	160	8	160	8	160	8	160	8	160	8	160
6"	50.0	1	50	1	50	1	50	1	50	1	50	1	50	1	50
Total		12,141	14,873	12,698	15,476	13,255	16,079	13,813	16,683	14,374	17,297	14,936	17,912	15,498	18,527

Notes:

1. Meter Equivalent and Service Ratios based on data provided by the Utility.



Table W4
City of Cottage Grove
Projected Cash Balance with Current Rates
WATER

Description	Actual	Budget	Projected				
	2021	2022	2023	2024	2025	2026	2027
Total Number of Connections	12,141	12,698	13,255	13,813	14,374	14,936	15,498
Total Meter Equivalents	14,624	15,233	15,844	16,456	17,077	17,698	18,321
Residential	11,946	12,478	13,010	13,542	14,074	14,606	15,138
Multi-Family (Units)	876	901	928	956	985	1,014	1,045
Commercial	721	745	777	801	833	865	897
Commercial - Tax Exempt	415	431	439	455	471	487	503
Institutional	197	197	197	197	197	197	197
Governmental	16	16	16	16	16	16	16
Irrigation	453	465	477	489	501	513	525
Total Water Sold (1000 Gallons)	1,058,904	1,107,741	1,156,579	1,205,417	1,254,254	1,303,092	1,351,929
Residential	58,529	61,528	64,526	67,682	71,153	74,783	78,412
Multi-Family	44,122	45,294	46,856	48,027	49,589	51,151	52,713
Commercial	27,603	28,589	29,082	30,068	31,054	32,039	33,025
Commercial - Tax Exempt	22,150	22,150	22,150	22,150	22,150	22,150	22,150
Institutional	406	406	406	406	406	406	406
Governmental Water Sales	43,809	44,722	45,635	46,547	47,460	48,373	49,286
Irrigation							
Projected Rates Based on Current Rate Structure [a]							
Base Charge							
All Customers - Base Charge per Month (1/2", 5/8", 3/4" meters)	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
Multi-Family - Base Charge per Month (per REU)	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25
Volume Charge (Non-Irrigation)							
Block 1 - 6,000 gallons or less per month	\$ 1.05	\$ 1.05	\$ 1.05	\$ 1.05	\$ 1.05	\$ 1.05	\$ 1.05
Block 2 - 6,001 to 9,000 gallons per month	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58
Block 3 - 9,001 to 12,000 gallons per month	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36	\$ 2.36
Block 4 - Over 12,001 gallons per month	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54
Volume Charge (Irrigation)							
Block 1 - 6,000 gallons or less per month	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58	\$ 1.58
Block 2 - 6,001 to 9,000 gallons per month	\$ 2.37	\$ 2.37	\$ 2.37	\$ 2.37	\$ 2.37	\$ 2.37	\$ 2.37
Block 3 - 9,001 to 12,000 gallons per month	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.56
Block 4 - Over 12,001 gallons per month	\$ 5.33	\$ 5.33	\$ 5.33	\$ 5.33	\$ 5.33	\$ 5.33	\$ 5.33
Cash Inflows							
Revenue Generated from Water Sold							
Residential Water Sales	\$ 2,477,207	\$ 2,553,221	\$ 2,629,236	\$ 2,705,250	\$ 2,781,265	\$ 2,857,279	\$ 2,933,294
Multi-Family Water Sales	\$ 178,882	\$ 184,617	\$ 190,406	\$ 196,487	\$ 203,129	\$ 210,037	\$ 216,998
Commercial Water Sales	\$ 163,680	\$ 167,814	\$ 173,326	\$ 177,460	\$ 182,972	\$ 188,484	\$ 193,996
Commercial - Tax Exempt Water Sales	\$ 104,564	\$ 108,045	\$ 109,786	\$ 113,267	\$ 116,748	\$ 120,229	\$ 123,710
Institutional Water Sales	\$ 82,519	\$ 82,519	\$ 82,519	\$ 82,519	\$ 82,519	\$ 82,519	\$ 82,519
Governmental Water Sales	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550
Irrigation Water Sales	\$ 116,800	\$ 120,350	\$ 123,899	\$ 127,449	\$ 130,999	\$ 134,549	\$ 138,098
Billing Total	\$ 3,008,403	\$ 3,097,766	\$ 3,186,823	\$ 3,276,533	\$ 3,368,183	\$ 3,460,097	\$ 3,552,067
Other Revenue Sources							
Water Meter Sales	\$ 222,210	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Penalties	\$ 41,496	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Miscellaneous	\$ 43,908	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Interest [b]	\$ (46,246)	\$ 80,676	\$ 88,518	\$ 76,449	\$ 58,423	\$ 51,032	\$ 43,088
Refunds & Reimbursements	\$ 120	\$ 20,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Other Charge for Services	\$ 76,101	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Less: Water Conservation Fee	\$ -	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)
Total Cash Inflows	\$ 3,345,992	\$ 3,054,277	\$ 3,133,175	\$ 3,210,816	\$ 3,284,440	\$ 3,368,963	\$ 3,452,990
Cash Outflows							
Operating Expenses	\$ 2,264,510	\$ 2,235,125	\$ 3,688,260	\$ 2,908,256	\$ 3,011,735	\$ 3,119,049	\$ 3,230,346
Capital Improvement Projects	\$ -	\$ 35,000	\$ 651,800	\$ 991,000	\$ 160,000	\$ 191,000	\$ 141,000
Payment on Long Term Debt	\$ -	\$ -	\$ -	\$ 1,114,193	\$ 851,800	\$ 853,259	\$ 849,913
Accruals	\$ (202,347)						
Total Cash Outflows	\$ 2,062,163	\$ 2,270,125	\$ 4,340,060	\$ 5,013,449	\$ 4,023,536	\$ 4,163,308	\$ 4,221,259
Net Increase (or Decrease)	\$ 1,283,829	\$ 784,152	\$ (1,206,885)	\$ (1,802,633)	\$ (739,096)	\$ (794,345)	\$ (768,269)
Unrestricted Cash Balance							
Cash Balance Jan 1	\$ 6,783,803	\$ 8,067,632	\$ 8,851,784	\$ 7,644,899	\$ 5,842,266	\$ 5,103,170	\$ 4,308,825
Cash Balance Dec 31	\$ 8,067,632	\$ 8,851,784	\$ 7,644,899	\$ 5,842,266	\$ 5,103,170	\$ 4,308,825	\$ 3,540,555

Notes:

- The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.
- Water Sold revenues are calculated from the values on the upper portion of the table.
- Interest is estimated as 0.01% of projected year-end Cash Balance.



Table W5
City of Cottage Grove
Historic and Projected Water Expenses
WATER

Description									
				Budget	Projected				
	2019	2020	2021	2022	2023	2024	2025	2026	2027
Water Distribution									
Personal Services									
Salary - Full Time	\$ 468,383	\$ 436,157	\$ 447,918	\$ 497,345	\$ 590,500	\$ 617,073	\$ 644,841	\$ 673,859	\$ 704,182
Overtime - Full Time	\$ 60,543	\$ 63,249	\$ 64,208	\$ 64,000	\$ 70,000	\$ 73,150	\$ 76,442	\$ 79,882	\$ 83,476
Overtime - Full Time	\$ -	\$ 1,176	\$ 197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salary - Part Time/Temp	\$ 27,342	\$ 24,425	\$ 24,929	\$ 35,500	\$ 30,600	\$ 31,977	\$ 33,416	\$ 34,920	\$ 36,491
Salary - Part Time/Temp	\$ -	\$ 776	\$ 197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pensions	\$ 12,082	\$ (18,803)	\$ (52,119)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PERA	\$ 35,656	\$ 38,116	\$ 37,915	\$ 41,520	\$ 51,800	\$ 54,131	\$ 56,567	\$ 59,112	\$ 61,772
PERA	\$ -	\$ 146	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	\$ 36,388	\$ 35,815	\$ 36,531	\$ 44,660	\$ 53,000	\$ 55,385	\$ 57,877	\$ 60,482	\$ 63,203
FICA	\$ -	\$ 137	\$ 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Insurance	\$ 45,002	\$ 53,435	\$ 56,443	\$ 59,130	\$ 86,300	\$ 90,184	\$ 94,242	\$ 98,483	\$ 102,914
Unemployment	\$ -	\$ 257	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	\$ 19,460	\$ 19,520	\$ 19,500	\$ 24,000	\$ 20,700	\$ 21,632	\$ 22,605	\$ 23,622	\$ 24,685
Commodities									
Office Supplies	\$ 219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Op Supply - Other	\$ 161,345	\$ 111,343	\$ 119,260	\$ 116,400	\$ 119,900	\$ 127,567	\$ 131,394	\$ 135,336	\$ 139,396
Motor Fuels	\$ 14,819	\$ 16,821	\$ 18,510	\$ 19,850	\$ 23,500	\$ 24,205	\$ 24,931	\$ 25,679	\$ 26,449
Lub/Add	\$ 458	\$ -	\$ 225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fertilizer/Chem	\$ 11,868	\$ 22,374	\$ 31,066	\$ 20,400	\$ 21,650	\$ 22,300	\$ 22,968	\$ 23,658	\$ 24,367
Clothing/Uniform	\$ 4,355	\$ 5,734	\$ 4,490	\$ 4,100	\$ 4,040	\$ 4,161	\$ 4,286	\$ 4,415	\$ 4,547
Small Tools	\$ 669	\$ 1,511	\$ 460	\$ 1,600	\$ 2,000	\$ 2,060	\$ 2,122	\$ 2,185	\$ 2,251
Op Sup - Veh/Eq	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Op Sup - Other Imp	\$ 26,991	\$ 22,490	\$ 62,093	\$ 36,400	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275
Op Sup - Buildings	\$ -	\$ 1,750	\$ 124	\$ 14,700	\$ 15,000	\$ 17,540	\$ 18,066	\$ 18,608	\$ 19,166
Capital Outlay <\$5,000	\$ -	\$ 1,909	\$ 2,472	\$ 7,400	\$ 7,620	\$ 7,849	\$ 8,084	\$ 8,327	\$ 8,576
Contractual Services									
Professional Services	\$ 95,657	\$ 29,966	\$ 35,915	\$ 35,300	\$ 36,600	\$ 37,698	\$ 38,829	\$ 39,994	\$ 41,194
Professional Services	\$ -	\$ -	\$ 3,933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Services	\$ 37,665	\$ 71,432	\$ 39,843	\$ 66,000	\$ 67,980	\$ 70,019	\$ 72,120	\$ 74,284	\$ 76,512
Engineering Services	\$ -	\$ -	\$ 9,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Service	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,750	\$ 1,803	\$ 1,857	\$ 1,912	\$ 1,970
Fees for Service	\$ 45,175	\$ 58,481	\$ 100,148	\$ 45,900	\$ 48,700	\$ 61,451	\$ 63,295	\$ 65,193	\$ 67,149
Communication	\$ 6,472	\$ 8,216	\$ 11,352	\$ 9,570	\$ 9,860	\$ 10,156	\$ 10,460	\$ 10,774	\$ 11,098
Postage	\$ 171	\$ -	\$ 2,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Printing	\$ -	\$ 131	\$ 1,485	\$ 300	\$ 310	\$ 319	\$ 329	\$ 339	\$ 349
dvert/Publish	\$ 70	\$ -	\$ -	\$ 500	\$ 515	\$ 530	\$ 546	\$ 563	\$ 580

Insurance Charge	\$ 8,000	\$ 8,080	\$ 10,000	\$ 10,380	\$ 11,300	\$ 21,929	\$ 22,587	\$ 23,264	\$ 23,962
Utilities	\$ 273,227	\$ 294,769	\$ 369,655	\$ 249,400	\$ 370,000	\$ 421,760	\$ 434,413	\$ 447,445	\$ 460,869
Maint-Repair/EQ	\$ 1,597	\$ 5,079	\$ 4,672	\$ 4,600	\$ 4,740	\$ 4,882	\$ 5,029	\$ 5,180	\$ 5,335
Maint-Repair/OTH	\$ 79,182	\$ 54,804	\$ 76,317	\$ 164,400	\$ 169,300	\$ 174,379	\$ 179,610	\$ 184,999	\$ 190,549
Maint-Repair/BLD	\$ 5,934	\$ 29,013	\$ 33,172	\$ 7,500	\$ 52,500	\$ 92,785	\$ 95,569	\$ 98,436	\$ 101,389
Charge-Fleet MNT	\$ 31,459	\$ 46,371	\$ 29,342	\$ 36,980	\$ 38,700	\$ 39,861	\$ 41,057	\$ 42,289	\$ 43,557
Rental/Lease	\$ 1,353	\$ (1,169)	\$ 7,590	\$ 7,500	\$ 8,000	\$ 10,900	\$ 11,227	\$ 11,564	\$ 11,911
Dues & Subs	\$ 4,294	\$ 2,225	\$ 2,427	\$ 2,500	\$ 2,700	\$ 2,781	\$ 2,864	\$ 2,950	\$ 3,039
Travel/Train/Con	\$ 14,964	\$ 594	\$ 6,809	\$ 11,300	\$ 16,300	\$ 16,789	\$ 17,293	\$ 17,811	\$ 18,346
Clean/Waste Remv	\$ 1,865	\$ 5,132	\$ 3,192	\$ 1,200	\$ 1,240	\$ 15,357	\$ 15,818	\$ 16,292	\$ 16,781
Other Contract	\$ 500	\$ 372	\$ 65,728	\$ 100,000	\$ 103,000	\$ 106,090	\$ 109,273	\$ 112,551	\$ 115,927
Water Administration									
Personal Services									
Salary-Full Time	\$ 57,170	\$ 58,610	\$ 63,045	\$ 64,940	\$ 100,500	\$ 105,023	\$ 109,749	\$ 114,687	\$ 119,848
PERA	\$ 4,264	\$ 4,528	\$ 4,729	\$ 4,870	\$ 7,500	\$ 7,838	\$ 8,190	\$ 8,559	\$ 8,944
FICA	\$ 3,926	\$ 4,200	\$ 4,392	\$ 4,970	\$ 7,800	\$ 8,151	\$ 8,518	\$ 8,901	\$ 9,302
Health Insurance	\$ 7,370	\$ 12,800	\$ 13,160	\$ 13,830	\$ 16,200	\$ 16,929	\$ 17,691	\$ 18,487	\$ 19,319
Workers Compensation	\$ 405	\$ 400	\$ 400	\$ 500	\$ 600	\$ 627	\$ 655	\$ 685	\$ 716
Commodities									
Office Supplies	\$ 49	\$ -	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Op Supply - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services									
Professional Services	\$ 923	\$ 910	\$ 872	\$ 1,500	\$ 1,545	\$ 1,591	\$ 1,639	\$ 1,688	\$ 1,739
Fees for Service	\$ 17,153	\$ 16,705	\$ 16,776	\$ 19,100	\$ 19,670	\$ 20,260	\$ 20,868	\$ 21,494	\$ 22,139
Credit Card Fees	\$ 7,655	\$ 9,991	\$ 25,483	\$ 10,000	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883
Postage	\$ 19,897	\$ 20,007	\$ 21,481	\$ 23,000	\$ 23,000	\$ 23,690	\$ 24,401	\$ 25,133	\$ 25,887
Data Processing	\$ 122,838	\$ 164,996	\$ 165,327	\$ 140,800	\$ 190,000	\$ 195,700	\$ 201,571	\$ 207,618	\$ 213,847
Printing	\$ 17,330	\$ 18,024	\$ 14,974	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	\$ 20,259	\$ 20,867
Travel/Train/Con	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out									
Transfers Out	\$ 186,000	\$ 388,336	\$ 245,601	\$ 191,580	\$ 1,197,800	\$ 203,700	\$ 209,811	\$ 216,105	\$ 222,588
Total Water Operation & Maintenance	\$ 1,978,615	\$ 2,151,341	\$ 2,264,510	\$ 2,235,125	\$ 3,688,260	\$ 2,908,256	\$ 3,011,735	\$ 3,119,049	\$ 3,230,346
Capital Improvement									
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ 35,000	\$ 651,800	\$ 991,000	\$ 160,000	\$ 191,000	\$ 141,000
Total Capital Improvement	\$ -	\$ -	\$ -	\$ 35,000	\$ 651,800	\$ 991,000	\$ 160,000	\$ 191,000	\$ 141,000
Debt Services (Interfund Loan & Bond Payment)									
Debt Service (Current Bonds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service (Proposed Bonds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,114,193	\$ 851,800	\$ 853,259	\$ 849,913
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,114,193	\$ 851,800	\$ 853,259	\$ 849,913
Total Water Expenses (including Capital Improvement and Debt Service)	\$ 1,978,615	\$ 2,151,341	\$ 2,264,510	\$ 2,270,125	\$ 4,340,060	\$ 5,013,449	\$ 4,023,536	\$ 4,163,308	\$ 4,221,259

Notes:

1. The projected expenses from 2024-2027 were increased by 4.5% for personal services and 3.0% for all other categories from the 2023 budget.
2. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.
posed \$14,235,000 General Obligation Utility Revenue Bond, Series 2023 (allocated 75% to the Water Utility).

Table W6
City of Cottage Grove
Allocation of Operation and Maintenance Expenses
WATER

Description	2027		Fixed (Base)		Flow		Total
	Target	%	\$	%	\$	%	%
Water Distribution							
Personal Services							
Salary - Full Time	\$ 704,182	0%	\$ -	100%	\$ 704,182	100%	100%
Overtime - Full Time	\$ 83,476	0%	\$ -	100%	\$ 83,476	100%	100%
Salary - Part Time/Temp	\$ 36,491	0%	\$ -	100%	\$ 36,491	100%	100%
Pensions	\$ -	0%	\$ -	100%	\$ -	100%	100%
PERA	\$ 61,772	0%	\$ -	100%	\$ 61,772	100%	100%
FICA	\$ 63,203	0%	\$ -	100%	\$ 63,203	100%	100%
Health Insurance	\$ 102,914	0%	\$ -	100%	\$ 102,914	100%	100%
Unemployment	\$ -	0%	\$ -	100%	\$ -	100%	100%
Workers Compensation	\$ 24,685	0%	\$ -	100%	\$ 24,685	100%	100%
Commodities							
Office Supplies	\$ -	0%	\$ -	100%	\$ -	100%	100%
Op Supply - Other	\$ 139,396	0%	\$ -	100%	\$ 139,396	100%	100%
Motor Fuels	\$ 26,449	0%	\$ -	100%	\$ 26,449	100%	100%
Lub/Add	\$ -	0%	\$ -	100%	\$ -	100%	100%
Fertilizer/Chem	\$ 24,367	0%	\$ -	100%	\$ 24,367	100%	100%
Clothing/Uniform	\$ 4,547	0%	\$ -	100%	\$ 4,547	100%	100%
Small Tools	\$ 2,251	0%	\$ -	100%	\$ 2,251	100%	100%
Op Sup - Veh/Eq	\$ -	0%	\$ -	100%	\$ -	100%	100%
Op Sup - Other Imp	\$ 56,275	0%	\$ -	100%	\$ 56,275	100%	100%
Op Sup - Buildings	\$ 19,166	0%	\$ -	100%	\$ 19,166	100%	100%
Capital Outlay <\$5,000	\$ 8,576	0%	\$ -	100%	\$ 8,576	100%	100%
Contractual Services							
Professional Services	\$ 41,194	0%	\$ -	100%	\$ 41,194	100%	100%
Engineering Services	\$ 76,512	0%	\$ -	100%	\$ 76,512	100%	100%
Legal Service	\$ 1,970	0%	\$ -	100%	\$ 1,970	100%	100%
Fees for Service	\$ 67,149	0%	\$ -	100%	\$ 67,149	100%	100%
Communication	\$ 11,098	0%	\$ -	100%	\$ 11,098	100%	100%
Postage	\$ -	0%	\$ -	100%	\$ -	100%	100%
Printing	\$ 349	0%	\$ -	100%	\$ 349	100%	100%
Advert/Publish	\$ 580	0%	\$ -	100%	\$ 580	100%	100%
Insurance Charge	\$ 23,962	0%	\$ -	100%	\$ 23,962	100%	100%
Utilities	\$ 460,869	0%	\$ -	100%	\$ 460,869	100%	100%
Maint-Repair/EQ	\$ 5,335	0%	\$ -	100%	\$ 5,335	100%	100%
Maint-Repair/OTH	\$ 190,549	0%	\$ -	100%	\$ 190,549	100%	100%
Maint-Repair/BLD	\$ 101,389	0%	\$ -	100%	\$ 101,389	100%	100%
Charge-Fleet MNT	\$ 43,557	0%	\$ -	100%	\$ 43,557	100%	100%
Rental/Lease	\$ 11,911	0%	\$ -	100%	\$ 11,911	100%	100%
Dues & Subs	\$ 3,039	0%	\$ -	100%	\$ 3,039	100%	100%
Travel/Train/Con	\$ 18,346	0%	\$ -	100%	\$ 18,346	100%	100%
Clean/Waste Remv	\$ 16,781	0%	\$ -	100%	\$ 16,781	100%	100%
Other Contract	\$ 115,927	0%	\$ -	100%	\$ 115,927	100%	100%

Water Administration						
Personal Services	\$ -	100%	\$ -	0%	\$ -	100%
Salary-Full Time	\$ 119,848	100%	\$ 119,848	0%	\$ -	100%
PERA	\$ 8,944	100%	\$ 8,944	0%	\$ -	100%
FICA	\$ 9,302	100%	\$ 9,302	0%	\$ -	100%
Health Insurance	\$ 19,319	100%	\$ 19,319	0%	\$ -	100%
Workers Compensation	\$ 716	100%	\$ 716	0%	\$ -	100%
Commodities	\$ -	100%	\$ -	0%	\$ -	100%
Office Supplies	\$ -	100%	\$ -	0%	\$ -	100%
Op Supply - Other	\$ -	100%	\$ -	0%	\$ -	100%
Contractual Services	\$ -	100%	\$ -	0%	\$ -	100%
Professional Services	\$ 1,739	100%	\$ 1,739	0%	\$ -	100%
Fees for Service	\$ 22,139	100%	\$ 22,139	0%	\$ -	100%
Credit Card Fees	\$ 16,883	100%	\$ 16,883	0%	\$ -	100%
Postage	\$ 25,887	100%	\$ 25,887	0%	\$ -	100%
Data Processing	\$ 213,847	100%	\$ 213,847	0%	\$ -	100%
Printing	\$ 20,867	100%	\$ 20,867	0%	\$ -	100%
Travel/Train/Con	\$ -	100%	\$ -	0%	\$ -	100%
Transfers Out						
Transfers Out	\$ 222,588	0%	\$ -	100%	\$ 222,588	100%
Total Water Operating & Maintenance	\$ 3,230,346	14%	\$ 459,489	86%	\$ 2,770,857	100%
Capital Improvement			\$ -			
Capital Improvement Projects	\$ 141,000	0%	\$ -	100%	\$ 141,000	100%
Total Capital Improvement	\$ 141,000	0%	\$ -	100%	\$ 141,000	100%
Debt Services (Interfund Loan & Bond Payment)						
Debt Service (Current Bonds)	\$ -	9%	\$ -	91%	\$ -	100%
Debt Service (Proposed Bonds)	\$ 849,913	9%	\$ 76,492	91%	\$ 773,421	100%
Total Debt Service	\$ 849,913	9%	\$ 76,492	91%	\$ 773,421	100%
Total Water Expenses						
(including Capital Improvement and Debt Service)	\$ 4,221,259	13%	\$ 535,981	87%	\$ 3,685,278	100%

Notes:

1. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.



Table W7
City of Cottage Grove
Unit Cost of Service
WATER

Description	Total	2027	
		Fixed (Base)	Flow
Fixed (Base) Monthly Charge:			
Total Allocated Cost of Service	\$ 535,981	\$ 535,981	
Meter Equivalents		18,527	
Monthly Cost (\$/Month/ 1/2", 5/8", 3/4" meter equivalent)		\$ 2.41	
Volume Rates:			
Total Allocated Cost of Service	\$ 3,685,278		\$ 3,685,278
Water Sold (1000 gallons)			1,587,922
Cost of Service (\$/1000 gallons)			\$ 2.32
Total Costs of Service	\$ 4,221,259		

Table W8
City of Cottage Grove
Existing and Proposed Rates
WATER

Description							
	Existing (2021)	Existing (2022)	Proposed (2023)	Proposed (2024)	Proposed (2025)	Proposed (2026)	Proposed (2027)
Base Charge:							
All Customers - Base Charge per Month (1/2", 5/8", 3/4" meters)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40
Multi-Family - Base Charge per Month (per REU)	\$ 2.25	\$ 2.25	\$ 2.31	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55
Volume Charge (Non-Irrigation):							
All Customers							
Block 1 - 6,000 gallons or less per month	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20
Block 2 - 6,001 to 9,000 gallons per month	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Block 3 - 9,001 to 12,000 gallons per month	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67
Block 4 - Over 12,000 per month	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01
Volume Charge (Irrigation):							
All Customers							
Block 1 - 6,000 gallons or less per month	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Block 2 - 6,001 to 9,000 gallons per month	\$ 2.37	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55	\$ 2.61	\$ 2.68
Block 3 - 9,001 to 12,000 gallons per month	\$ 3.56	\$ 3.56	\$ 3.65	\$ 3.74	\$ 3.83	\$ 3.93	\$ 4.03
Block 4 - Over 12,000 per month	\$ 5.33	\$ 5.33	\$ 5.46	\$ 5.60	\$ 5.74	\$ 5.88	\$ 6.03



Table W9
City of Cottage Grove
Projected Cash Balance with Calculated Rates
WATER

Revenue / Expenses	Actual	Budget	Projected				
	2021	2022	2023	2024	2025	2026	2027
Total Number of Connections	12,141	12,698	13,255	13,813	14,374	14,936	15,498
Total Meter Equivalents	14,624	15,233	15,844	16,456	17,077	17,698	18,321
Residential	11,946	12,478	13,010	13,542	14,074	14,606	15,138
Multi-Family (Units)	876	901	928	956	985	1,014	1,045
Commercial	721	745	777	801	833	865	897
Commercial - Tax Exempt	415	431	439	455	471	487	503
Institutional	197	197	197	197	197	197	197
Governmental	16	16	16	16	16	16	16
Irrigation	453	465	477	489	501	513	525
Total Water Sold (1000 Gallons)							
Residential	1,058,904	1,107,741	1,156,579	1,205,417	1,254,254	1,303,092	1,351,929
Multi-Family	58,529	61,528	64,526	67,682	71,153	74,783	78,412
Commercial	44,122	45,294	46,856	48,027	49,589	51,151	52,713
Commercial - Tax Exempt	27,603	28,589	29,082	30,068	31,054	32,039	33,025
Institutional	22,150	22,150	22,150	22,150	22,150	22,150	22,150
Governmental Water Sales	406	406	406	406	406	406	406
Irrigation	43,809	44,722	45,635	46,547	47,460	48,373	49,286
Projected Rates Based on Current Rate Structure [a]							
Base Charge							
All Customers - Base Charge per Month (1/2", 5/8", 3/4" meters)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40
Multi-Family - Base Charge per Month (per REU)	\$ 2.25	\$ 2.25	\$ 2.31	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55
Volume Charge (Non-Irrigation)							
Block 1 - 6,000 gallons or less per month	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20
Block 2 - 6,001 to 9,000 gallons per month	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Block 3 - 9,001 to 12,000 gallons per month	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67
Block 4 - Over 12,001 gallons per month	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01
Volume Charge (Irrigation)							
Block 1 - 6,000 gallons or less per month	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Block 2 - 6,001 to 9,000 gallons per month	\$ 2.37	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55	\$ 2.61	\$ 2.68
Block 3 - 9,001 to 12,000 gallons per month	\$ 3.56	\$ 3.56	\$ 3.65	\$ 3.74	\$ 3.83	\$ 3.93	\$ 4.03
Block 4 - Over 12,001 gallons per month	\$ 5.33	\$ 5.33	\$ 5.46	\$ 5.60	\$ 5.74	\$ 5.88	\$ 6.03



Cash Inflows								
Revenue Generated from Water Sold								
Residential Water Sales	\$ 2,477,207	\$ 2,553,221	\$ 2,698,806	\$ 2,848,552	\$ 3,002,463	\$ 3,163,585	\$ 3,329,638	
Multi-Family Water Sales	\$ 178,882	\$ 184,617	\$ 195,339	\$ 206,676	\$ 218,936	\$ 232,205	\$ 245,985	
Commercial Water Sales	\$ 163,680	\$ 167,814	\$ 177,786	\$ 186,593	\$ 197,099	\$ 208,288	\$ 219,806	
Commercial - Tax Exempt Water Sales	\$ 104,564	\$ 108,045	\$ 112,604	\$ 119,083	\$ 125,742	\$ 132,848	\$ 140,160	
Institutional Water Sales	\$ 82,519	\$ 82,519	\$ 84,628	\$ 86,737	\$ 88,847	\$ 91,163	\$ 93,483	
Governmental Water Sales	\$ 1,550	\$ 1,550	\$ 1,591	\$ 1,632	\$ 1,672	\$ 1,715	\$ 1,757	
Irrigation Water Sales	\$ 116,800	\$ 120,350	\$ 127,073	\$ 133,979	\$ 141,066	\$ 148,655	\$ 156,448	
Billing Total	\$ 3,008,403	\$ 3,097,766	\$ 3,270,755	\$ 3,449,273	\$ 3,634,758	\$ 3,829,804	\$ 4,030,830	
Other Revenue Sources								
Water Meter Sales	\$ 222,210	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
Penalties	\$ 41,496	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Miscellaneous	\$ 43,908	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Interest [b]	\$ (46,246)	\$ 80,676	\$ 88,518	\$ 77,288	\$ 60,998	\$ 56,298	\$ 52,105	
Refunds & Reimbursements	\$ 120	\$ 20,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Other Charge for Services	\$ 76,101	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Less: Water Conservation Fee	\$ -	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)	\$ (305,166)	
Total Cash Inflows	\$ 3,345,992	\$ 3,054,277	\$ 3,217,107	\$ 3,384,396	\$ 3,553,590	\$ 3,743,937	\$ 3,940,769	
Cash Outflows								
Operating Expenses	\$ 2,264,510	\$ 2,235,125	\$ 3,688,260	\$ 2,908,256	\$ 3,011,735	\$ 3,119,049	\$ 3,230,346	
Capital Improvement Projects	\$ -	\$ 35,000	\$ 651,800	\$ 991,000	\$ 160,000	\$ 191,000	\$ 141,000	
Payment on Long Term Debt	\$ -	\$ -	\$ -	\$ 1,114,193	\$ 851,800	\$ 853,259	\$ 849,913	
Accruals	\$ (202,347)							
Total Cash Outflows	\$ 2,062,163	\$ 2,270,125	\$ 4,340,060	\$ 5,013,449	\$ 4,023,536	\$ 4,163,308	\$ 4,221,259	
Net Increase (or Decrease)	\$ 1,283,829	\$ 784,152	\$ (1,122,953)	\$ (1,629,053)	\$ (469,946)	\$ (419,371)	\$ (280,490)	
Unrestricted Cash Balance								
Cash Balance Jan 1	\$ 6,783,803	\$ 8,067,632	\$ 8,851,784	\$ 7,728,831	\$ 6,099,777	\$ 5,629,832	\$ 5,210,460	
Cash Balance Dec 31	\$ 8,067,632	\$ 8,851,784	\$ 7,728,831	\$ 6,099,777	\$ 5,629,832	\$ 5,210,460	\$ 4,929,970	
Target [c]	\$ 1,152,563	\$ 2,495,930	\$ 3,559,321	\$ 2,517,668	\$ 2,603,784	\$ 2,606,086		

Notes:

- The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.
- [a] Water Sold revenues are calculated from the values on the upper portion of the table.
- [b] Interest is estimated as 0.01% of projected year-end Cash Balance.
- [c] The city staff would like the targeted cash balance to be a minimum of six months of O&M, and one year of CIP and debt service.



Table W10
City of Cottage Grove
Typical Monthly Billing With Existing and Proposed Rates
WATER

Description	Water						
	Existing (2021)	Existing (2022)	Proposed (2023)	Proposed (2024)	Proposed (2025)	Proposed (2026)	Proposed (2027)
Residential							
Example: Water usage of 7,649 gallons per month							
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Flow Charges Per Month	\$ 8.91	\$ 8.91	\$ 9.15	\$ 9.40	\$ 9.64	\$ 9.89	\$ 10.14
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40
Total Per Month	\$ 11.91	\$ 11.91	\$ 12.23	\$ 12.56	\$ 12.88	\$ 13.21	\$ 13.54
Dollar Increase		\$ -	\$ 0.33	\$ 0.33	\$ 0.33	\$ 0.33	\$ 0.33
Percent Increase		0.00%	2.74%	2.66%	2.60%	2.53%	2.47%
Multi-Family							
Example: Water usage of 6,253 gallons per month (Per Unit)							
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Flow Charges Per Month	\$ 6.70	\$ 6.70	\$ 6.89	\$ 7.08	\$ 7.27	\$ 7.46	\$ 7.65
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 2.25	\$ 2.25	\$ 2.31	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55
Total Per Month	\$ 8.95	\$ 8.95	\$ 9.20	\$ 9.45	\$ 9.70	\$ 9.95	\$ 10.20
Dollar Increase		\$ -	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
Percent Increase		0.00%	2.79%	2.72%	2.65%	2.58%	2.51%
Commercial							
Example: Water usage of 32,539 gallons per month							
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Flow Rate per 1000 gallons (Block 3 - from 9,001 to 12,000 gallons)	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67
Flow Rate per 1000 gallons (Block 4 - over 12,001 gallons)	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01
Flow Charges Per Month	\$ 90.83	\$ 90.83	\$ 93.16	\$ 95.49	\$ 97.81	\$ 100.35	\$ 102.91
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40
Total Per Month	\$ 93.83	\$ 93.83	\$ 96.24	\$ 98.65	\$ 101.05	\$ 103.67	\$ 106.31
Dollar Increase		\$ -	\$ 2.41	\$ 2.41	\$ 2.41	\$ 2.61	\$ 2.64
Percent Increase		0.00%	2.57%	2.50%	2.44%	2.59%	2.55%

Commercial - Tax Exempt								
Example: Water usage of 41,076 gallons per month								
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20	
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78	
Flow Rate per 1000 gallons (Block 3 - from 9,001 to 12,000 gallons)	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67	
Flow Rate per 1000 gallons (Block 4 - over 12,001 gallons)	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01	
Flow Charges Per Month	\$ 121.05	\$ 121.05	\$ 124.15	\$ 127.24	\$ 130.34	\$ 133.73	\$ 137.14	
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40	
Total Per Month	\$ 124.05	\$ 124.05	\$ 127.23	\$ 130.40	\$ 133.58	\$ 137.05	\$ 140.54	
Dollar Increase		\$ -	\$ 3.18	\$ 3.18	\$ 3.18	\$ 3.47	\$ 3.50	
Percent Increase		0.00%	2.56%	2.50%	2.44%	2.60%	2.55%	
Institutional								
Ex.: Water usage of 123,056 gallons per month								
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20	
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78	
Flow Rate per 1000 gallons (Block 3 - from 9,001 to 12,000 gallons)	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67	
Flow Rate per 1000 gallons (Block 4 - over 12,001 gallons)	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01	
Flow Charges Per Month	\$ 411.26	\$ 411.26	\$ 421.73	\$ 432.21	\$ 442.68	\$ 454.27	\$ 465.88	
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40	
Total Per Month	\$ 414.26	\$ 414.26	\$ 424.81	\$ 435.37	\$ 445.92	\$ 457.59	\$ 469.28	
Dollar Increase		\$ -	\$ 10.56	\$ 10.56	\$ 10.56	\$ 11.67	\$ 11.70	
Percent Increase		0.00%	2.55%	2.48%	2.42%	2.62%	2.56%	
Governmental								
Example: Water usage of 16,917 gallons per month								
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.05	\$ 1.05	\$ 1.08	\$ 1.11	\$ 1.14	\$ 1.17	\$ 1.20	
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78	
Flow Rate per 1000 gallons (Block 3 - from 9,001 to 12,000 gallons)	\$ 2.36	\$ 2.36	\$ 2.42	\$ 2.48	\$ 2.54	\$ 2.60	\$ 2.67	
Flow Rate per 1000 gallons (Block 4 - over 12,001 gallons)	\$ 3.54	\$ 3.54	\$ 3.63	\$ 3.72	\$ 3.81	\$ 3.91	\$ 4.01	
Flow Charges Per Month	\$ 35.53	\$ 35.53	\$ 36.45	\$ 37.37	\$ 38.29	\$ 39.27	\$ 40.27	
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40	
Total Per Month	\$ 38.53	\$ 38.53	\$ 39.53	\$ 40.53	\$ 41.53	\$ 42.59	\$ 43.67	
Dollar Increase		\$ -	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.05	\$ 1.08	
Percent Increase		0.00%	2.60%	2.54%	2.47%	2.53%	2.54%	



Irrigation							
Example: Water usage of 76,058 gallons per month							
Flow Rate per 1000 gallons (Block 1 - up to 6,000 gallons)	\$ 1.58	\$ 1.58	\$ 1.62	\$ 1.66	\$ 1.70	\$ 1.74	\$ 1.78
Flow Rate per 1000 gallons (Block 2 - from 6,001 to 9,000 gallons)	\$ 2.37	\$ 2.37	\$ 2.43	\$ 2.49	\$ 2.55	\$ 2.61	\$ 2.68
Flow Rate per 1000 gallons (Block 3 - from 9,001 to 12,000 gallons)	\$ 3.56	\$ 3.56	\$ 3.65	\$ 3.74	\$ 3.83	\$ 3.93	\$ 4.03
Flow Rate per 1000 gallons (Block 4 - over 12,001 gallons)	\$ 5.33	\$ 5.33	\$ 5.46	\$ 5.60	\$ 5.74	\$ 5.88	\$ 6.03
Flow Charges Per Month	\$ 368.70	\$ 367.46	\$ 376.44	\$ 386.07	\$ 395.70	\$ 405.35	\$ 415.67
Base Charge Per Month (1/2 inch, 5/8 inch, 3/4 inch = 1.0x)	\$ 3.00	\$ 3.00	\$ 3.08	\$ 3.16	\$ 3.24	\$ 3.32	\$ 3.40
Total Per Month	\$ 371.70	\$ 370.46	\$ 379.52	\$ 389.23	\$ 398.94	\$ 408.67	\$ 419.07
Dollar Increase		\$ -	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.05	\$ 1.08
Percent Increase		0.00%	2.60%	2.54%	2.47%	2.53%	2.54%

Notes:

1. The numbers in the table are rounded to the nearest cent so the totals might be off by a few cents.



Table W11
City of Cottage Grove
Residential Water Rates Comparison with Neighboring Cities
WATER

Monthly Residential Water Rates				
City	3,000 Gallons	5,000 Gallons	10,000 Gallons	15,000 Gallons
Apple Valley	\$ 12.62	\$ 15.84	\$ 24.19	\$ 34.54
Burnsville	\$ 10.81	\$ 16.59	\$ 34.69	\$ 46.75
Cottage Grove (Existing)	\$ 6.15	\$ 8.25	\$ 16.40	\$ 31.74
Cottage Grove (Proposed)	\$ 6.32	\$ 8.48	\$ 16.84	\$ 32.57
Hastings	\$ 9.98	\$ 12.32	\$ 19.81	\$ 31.65
Inver Grove Heights	\$ 11.01	\$ 16.83	\$ 34.08	\$ 51.78
Rosemount	\$ 5.10	\$ 8.93	\$ 20.64	\$ 33.94
Woodbury	\$ 7.43	\$ 10.83	\$ 21.00	\$ 34.50

Table S1
City of Cottage Grove
Historic and Projected Annual Sewage Billed
SANITARY SEWER

Customer Classification	Year								
	Actual			Budget	Projected				
	2019	2020	2021	2022	2023	2024	2025	2026	2027
Residential									
Sewage Billed (1000 gallons)	535,960	510,336	577,078	603,678	630,278	656,878	683,478	710,078	736,678
Percent of Total Flow	84%	84%	83%	84%	84%	84%	84%	84%	84%
Number of Connections - City Water (Metered)	10,669	10,993	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Number of Connections - Sewer Only (Unmetered)	6	6	6	6	6	6	6	6	6
Average Connection Flow (1000 gallons)	50.2	46.4	50.0	50.0	50.0	50.0	50.0	50.0	50.0
Multi-Family									
Sewage Billed (1000 gallons)	52,033	52,820	52,959	55,670	58,381	61,235	64,375	67,657	70,939
Percent of Total Flow	8.1%	8.7%	7.7%	7.7%	7.8%	7.8%	7.9%	8.0%	8.1%
Number of Connections	370	371	371	390	409	429	451	474	497
Number of Units	875	876	876	901	928	956	985	1,014	1,045
Average Connection Flow (1000 gallons)	140.6	142.4	142.7	142.7	142.7	142.7	142.7	142.7	142.7
Commercial									
Sewage Billed (1000 gallons)	25,352	24,359	26,052	26,744	27,666	28,357	29,279	30,201	31,123
Percent of Total Flow	4%	4%	4%	4%	4%	4%	4%	4%	4%
Number of Connections	108	108	113	116	120	123	127	131	135
Average Connection Flow (1000 gallons)	234.7	225.5	230.5	230.5	230.5	230.5	230.5	230.5	230.5
Commercial - Tax Exempt									
Sewage Billed (1000 gallons)	10,776	14,252	13,031	13,496	13,729	14,195	14,660	15,125	15,591
Percent of Total Flow	2%	2%	2%	2%	2%	2%	2%	2%	2%
Number of Connections	45	51	56	58	59	61	63	65	67
Average Connection Flow (1000 gallons)	239.5	279.5	232.7	232.7	232.7	232.7	232.7	232.7	232.7
Institutional									
Sewage Billed (1000 gallons)	15,641	5,990	22,150	22,150	22,150	22,150	22,150	22,150	22,150
BOD (pounds)	-	-	-	-	-	-	-	-	-
TSS (pounds)	-	-	-	-	-	-	-	-	-
Phosphorus (pounds)	-	-	-	-	-	-	-	-	-
Percent of Total Flow	2%	1%	3%	3%	3%	3%	3%	3%	3%
Number of Connections	15	15	15	15	15	15	15	15	15
Average Connection Flow (1000 gallons)	1,042.7	399.3	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7	1,476.7
Governmental									
Sewage Billed (1000 gallons)	437	528	406	406	406	406	406	406	406
Percent of Total Flow	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.0%	0.0%	0.0%
Number of Connections	2	2	2	2	2	2	2	2	2
Average Connection Flow (1000 gallons)	218.5	264.0	203.0	203.0	203.0	203.0	203.0	203.0	203.0
Total Sewage Billed (1000 gallons)	640,199	608,284	691,676	722,144	752,610	783,221	814,347	845,617	876,886
Percent Increase		-4.99%	13.71%	4.40%	4.22%	4.07%	3.97%	3.84%	3.70%

Notes:

1. Actual, budget, and projected data provided by the Utility.
2. Sewage billed for residential, multi-family, commercial, and commercial-tax exempt customers is based on winter water use for the first three months of the year (January, February, and March).
3. Sewage billed for institutional and governmental customers is based on actual flow.

Table S2
City of Cottage Grove
Projected Number of Meters
SANITARY SEWER

Customer Type / Meter Size	Year						
	Actual	Projected					
	2021	2022	2023	2024	2025	2026	2027
Residential							
1/2"	1	1	1	1	1	1	1
5/8"	4,580	4,580	4,580	4,580	4,580	4,580	4,580
3/4"	6,857	7,389	7,921	8,453	8,985	9,517	10,049
1"	76	76	76	76	76	76	76
1-1/2"	15	15	15	15	15	15	15
2"	7	7	7	7	7	7	7
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Multi-Family							
1/2"	-	-	-	-	-	-	-
5/8"	123	123	123	123	123	123	123
3/4"	154	173	192	212	234	257	280
1"	30	30	30	30	30	30	30
1-1/2"	10	10	10	10	10	10	10
2"	54	54	54	54	54	54	54
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	371	390	409	429	451	474	497
Commercial							
1/2"	-	-	-	-	-	-	-
5/8"	2	2	2	2	2	2	2
3/4"	25	25	25	25	25	25	25
1"	26	26	26	26	26	26	26
1-1/2"	38	41	45	48	52	56	60
2"	17	17	17	17	17	17	17
3"	3	3	3	3	3	3	3
4"	2	2	2	2	2	2	2
6"	-	-	-	-	-	-	-
Total	113	116	120	123	127	131	135

Commercial - Tax Exempt							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	9	9	9	9	9	9	9
1"	13	13	13	13	13	13	13
1-1/2"	19	21	22	24	26	28	30
2"	10	10	10	10	10	10	10
3"	3	3	3	3	3	3	3
4"	2	2	2	2	2	2	2
6"	-	-	-	-	-	-	-
Total	56	58	59	61	63	65	67
Institutional							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	1	1	1	1	1	1	1
1"	4	4	4	4	4	4	4
1-1/2"	3	3	3	3	3	3	3
2"	1	1	1	1	1	1	1
3"	1	1	1	1	1	1	1
4"	4	4	4	4	4	4	4
6"	1	1	1	1	1	1	1
Total	15	15	15	15	15	15	15
Governmental							
1/2"	-	-	-	-	-	-	-
5/8"	-	-	-	-	-	-	-
3/4"	-	-	-	-	-	-	-
1"	1	1	1	1	1	1	1
1-1/2"	-	-	-	-	-	-	-
2"	1	1	1	1	1	1	1
3"	-	-	-	-	-	-	-
4"	-	-	-	-	-	-	-
6"	-	-	-	-	-	-	-
Total	2	2	2	2	2	2	2
Totals Per Meter Size							
1/2"	1	1	1	1	1	1	1
5/8"	4,705	4,705	4,705	4,705	4,705	4,705	4,705
3/4"	7,046	7,597	8,148	8,700	9,254	9,809	10,364
1"	150	150	150	150	150	150	150
1-1/2"	85	90	95	100	106	112	118
2"	90	90	90	90	90	90	90
3"	7	7	7	7	7	7	7
4"	8	8	8	8	8	8	8
6"	1	1	1	1	1	1	1
Totals Meters	12,093	12,649	13,205	13,762	14,322	14,883	15,444

Notes:

1. The 2021 data is actual based on data provided by the Utility.



Table S3
City of Cottage Grove
Meter and Meter Equivalents
SANITARY SEWER

Meter Size	Meter Equivalent and Service Ratio	Number of Meters and Meters Equivalents													
		Actual 2021		2022		2023		2024		2025		2026		2027	
		Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.	Meters	Equiv.
1/2"	1.0	1	1	1	1	1	1	1	1	1	1	1	1	1	1
5/8"	1.0	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705	4,705
3/4"	1.0	7,046	7,046	7,597	7,597	8,148	8,148	8,700	8,700	9,254	9,254	9,809	9,809	10,364	10,364
1"	1.0	150	150	150	150	150	150	150	150	150	150	150	150	150	150
1-1/2"	1.0	85	85	90	90	95	95	100	100	106	106	112	112	118	118
2"	1.0	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3"	1.0	7	7	7	7	7	7	7	7	7	7	7	7	7	7
4"	1.0	8	8	8	8	8	8	8	8	8	8	8	8	8	8
6"	1.0	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Total		12,093	12,093	12,649	12,649	13,205	13,205	13,762	13,762	14,322	14,322	14,883	14,883	15,444	15,444

Notes:

1. Meter Equivalent and Service Ratios based on data provided by the Utility.



Table S4
City of Cottage Grove
Projected Cash Balance with Current Rates
SANITARY SEWER

Description	Actual	Budget	Projected				
	2021	2022	2023	2024	2025	2026	2027
Total Number of Connections	12,093	12,649	13,205	13,762	14,322	14,883	15,444
Total Meter Equivalents	12,093	12,649	13,205	13,762	14,322	14,883	15,444
Residential	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Multi-Family	371	390	409	429	451	474	497
Commercial	113	116	120	123	127	131	135
Commercial - Tax Exempt	56	58	59	61	63	65	67
Institutional	15	15	15	15	15	15	15
Governmental	2	2	2	2	2	2	2
Total Sewage Billed (1000 Gallons)							
Residential	577,078	603,678	630,278	656,878	683,478	710,078	736,678
Multi-Family	52,959	55,670	58,381	61,235	64,375	67,657	70,939
Commercial	26,052	26,744	27,666	28,357	29,279	30,201	31,123
Commercial - Tax Exempt	13,031	13,496	13,729	14,195	14,660	15,125	15,591
Institutional	22,150	22,150	22,150	22,150	22,150	22,150	22,150
Governmental	406	406	406	406	406	406	406
Industrial Treatment Demand (pounds)							
BOD	-	-	-	-	-	-	-
TSS	-	-	-	-	-	-	-
Phosphorus	-	-	-	-	-	-	-
Projected Rates Based on Current Rate Structure [a]							
Base Charge							
Residential & Commercial - Base Charge per Month	\$ 4.33	\$ 4.37	\$ 4.37	\$ 4.37	\$ 4.37	\$ 4.37	\$ 4.37
Volume Charge							
All Usage per 1000 gallons	\$ 3.83	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.87
Sewer Only							
Flat No Water (Sewer Only)	\$ 15.07	\$ 15.07	\$ 15.07	\$ 15.07	\$ 15.07	\$ 15.07	\$ 15.07
Industrial Strength Charge							
- Strength Rate (per pound BOD)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Strength Rate (per pound TSS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Strength Rate (per pound Phosphorus)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Inflows							
Revenue Generated from Sewage Billed							
Residential Sewer Sales	\$ 2,809,618	\$ 2,969,079	\$ 3,099,919	\$ 3,230,759	\$ 3,361,599	\$ 3,492,439	\$ 3,623,279
Residential Sewer Sales (Unmetered)	\$ 1,085	\$ 1,085	\$ 1,085	\$ 1,085	\$ 1,085	\$ 1,085	\$ 1,085
Multi-Family Sewer Sales	\$ 222,109	\$ 235,895	\$ 247,384	\$ 259,478	\$ 272,781	\$ 286,689	\$ 300,596
Commercial Sewer Sales	\$ 105,651	\$ 109,580	\$ 113,358	\$ 116,192	\$ 119,970	\$ 123,748	\$ 127,525
Commercial - Tax Exempt Sewer Sales	\$ 52,819	\$ 55,273	\$ 56,226	\$ 58,132	\$ 60,038	\$ 61,944	\$ 63,850
Institutional Sewer Sales	\$ 85,614	\$ 86,507	\$ 86,507	\$ 86,507	\$ 86,507	\$ 86,507	\$ 86,507
Governmental Sewer Sales	\$ 1,659	\$ 1,676	\$ 1,676	\$ 1,676	\$ 1,676	\$ 1,676	\$ 1,676
Billing Total	\$ 3,278,555	\$ 3,459,095	\$ 3,606,155	\$ 3,753,828	\$ 3,903,655	\$ 4,054,087	\$ 4,204,519
Other Revenue Sources							
Miscellaneous Penalties and Interest	\$ 3,207	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Penalties	\$ 37,671	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Miscellaneous	\$ 16,028	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Interest [b]	\$ 10,012	\$ 32,550	\$ 35,578	\$ 27,489	\$ 14,192	\$ 8,838	\$ 2,963
Loan Repayment	\$ 182,500	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
Grant from MCES	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total Cash Inflows	\$ 3,527,973	\$ 3,735,144	\$ 4,135,233	\$ 4,024,817	\$ 4,161,347	\$ 4,306,425	\$ 4,450,982
Cash Outflows							
Operating Expenses	\$ 3,107,479	\$ 3,432,305	\$ 3,782,955	\$ 4,025,105	\$ 4,179,791	\$ 4,340,505	\$ 4,507,487
Capital Improvement Projects	\$ -	\$ -	\$ 1,161,200	\$ 958,000	\$ 233,000	\$ 269,000	\$ 212,000
Payment on Long Term Debt	\$ -	\$ -	\$ -	\$ 371,398	\$ 283,933	\$ 284,420	\$ 283,304
Accruals	\$ (98,741)						
Total Cash Outflows	\$ 3,008,738	\$ 3,432,305	\$ 4,944,155	\$ 5,354,503	\$ 4,696,724	\$ 4,893,925	\$ 5,002,791
Net Increase (or Decrease)	\$ 519,235	\$ 302,839	\$ (808,922)	\$ (1,329,686)	\$ (535,377)	\$ (587,500)	\$ (551,809)
Unrestricted Cash Balance							
Cash Balance Jan 1	\$ 2,735,721	\$ 3,254,956	\$ 3,557,795	\$ 2,748,873	\$ 1,419,187	\$ 883,810	\$ 296,310
Cash Balance Dec 31	\$ 3,254,956	\$ 3,557,795	\$ 2,748,873	\$ 1,419,187	\$ 883,810	\$ 296,310	\$ (255,500)

Notes:

1. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.
- [a] Sewage Billed revenues are calculated from the values on the upper portion of the table.
- [b] Interest is estimated as 0.01% of projected year-end Cash Balance.



Table S5
City of Cottage Grove
Historic and Projected Sewer Expenses
SANITARY SEWER

Description									
				Budget	Projected				
	2019	2020	2021	2022	2023	2024	2025	2026	2027
Sewer Distribution									
Personal Services									
Salary - Full Time	\$ 100,724	\$ 105,257	\$ 162,809	\$ 160,215	\$ 167,300	\$ 204,829	\$ 214,046	\$ 223,678	\$ 233,743
Overtime - Full Time	\$ 1,561	\$ 2,703	\$ 2,518	\$ 3,000	\$ 3,500	\$ 3,658	\$ 3,822	\$ 3,994	\$ 4,174
Salary - Part Time/Temp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pensions	\$ (11,835)	\$ 20,271	\$ 21,341	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PERA	\$ 5,439	\$ 8,597	\$ 12,279	\$ 12,260	\$ 12,900	\$ 16,481	\$ 17,222	\$ 17,997	\$ 18,807
FICA	\$ 6,205	\$ 7,955	\$ 11,328	\$ 12,735	\$ 13,200	\$ 16,794	\$ 17,550	\$ 18,339	\$ 19,165
Health Insurance	\$ 13,781	\$ 9,877	\$ 13,770	\$ 12,755	\$ 23,700	\$ 30,767	\$ 32,151	\$ 33,598	\$ 35,110
Workers Compensation	\$ 6,970	\$ 6,560	\$ 5,500	\$ 6,600	\$ 4,500	\$ 4,703	\$ 4,914	\$ 5,135	\$ 5,366
Commodities									
Op Supply - Other	\$ 225	\$ 6,033	\$ 2,015	\$ 3,600	\$ 3,710	\$ 5,181	\$ 5,337	\$ 5,497	\$ 5,662
Motor Fuels	\$ 1,967	\$ 3,207	\$ 4,491	\$ 2,000	\$ 4,500	\$ 4,635	\$ 4,774	\$ 4,917	\$ 5,065
Fertilizer/Chem	\$ -	\$ 494	\$ -	\$ 3,300	\$ 3,400	\$ 3,502	\$ 3,607	\$ 3,715	\$ 3,827
Clothing/Uniform	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,245	\$ 1,282	\$ 1,321	\$ 1,360	\$ 1,401
Small Tools	\$ -	\$ 300	\$ -	\$ 700	\$ 730	\$ 752	\$ 774	\$ 798	\$ 822
Op Sup - Other Imp	\$ 874	\$ 6,598	\$ 2,370	\$ 2,600	\$ 3,000	\$ 3,090	\$ 3,183	\$ 3,278	\$ 3,377
Op Sup - Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 721	\$ 743	\$ 765
Contractual Services									
Professional Services	\$ 11,275	\$ 10,967	\$ 20,770	\$ 11,400	\$ 11,700	\$ 12,051	\$ 12,413	\$ 12,785	\$ 13,168
Engineering Services	\$ 15,946	\$ 68,174	\$ 38,303	\$ 26,000	\$ 26,780	\$ 27,583	\$ 28,411	\$ 29,263	\$ 30,141
Fees for Service	\$ 2,645	\$ 3,442	\$ 726	\$ 100	\$ 105	\$ 3,868	\$ 3,984	\$ 4,104	\$ 4,227
Communication	\$ 420	\$ 463	\$ 624	\$ 620	\$ 640	\$ 659	\$ 679	\$ 699	\$ 720
Insurance Charge	\$ 17,000	\$ 17,000	\$ 15,000	\$ 15,570	\$ 17,000	\$ 20,940	\$ 21,568	\$ 22,215	\$ 22,882
Utilities	\$ 1,931	\$ 1,708	\$ 2,386	\$ 2,300	\$ 2,400	\$ 16,022	\$ 16,503	\$ 16,998	\$ 17,508
MWCC Service	\$ 1,907,659	\$ 2,020,595	\$ 1,995,516	\$ 2,461,000	\$ 2,650,000	\$ 2,769,550	\$ 2,880,332	\$ 2,995,545	\$ 3,115,367
Maint-Repair/EQ	\$ 500	\$ 1,945	\$ 2,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maint-Repair/OTH	\$ 211,920	\$ 208,879	\$ 176,220	\$ 191,000	\$ 197,000	\$ 202,910	\$ 208,997	\$ 215,267	\$ 221,725
Maint-Repair/BLD	\$ -	\$ 8,540	\$ 21,918	\$ -	\$ 28,400	\$ 42,152	\$ 43,417	\$ 44,719	\$ 46,061
Charge-Fleet MNT	\$ 3,123	\$ 12,426	\$ 10,187	\$ 15,860	\$ 11,100	\$ 11,433	\$ 11,776	\$ 12,129	\$ 12,493
Rental/Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890	\$ 917	\$ 944	\$ 973
Travel/Train/Con	\$ 1,560	\$ -	\$ 1,260	\$ 780	\$ 1,600	\$ 1,648	\$ 1,697	\$ 1,748	\$ 1,801



Clean/Waste Remv	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,690	\$ 4,831	\$ 4,976	\$ 5,125
Other Contract	\$ -	\$ 39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Administration									
Personal Services									
Salary-Full Time	\$ 57,170	\$ 58,610	\$ 63,045	\$ 64,940	\$ 100,500	\$ 105,023	\$ 109,749	\$ 114,687	\$ 119,848
PERA	\$ 4,263	\$ 4,528	\$ 4,728	\$ 4,870	\$ 7,500	\$ 7,838	\$ 8,190	\$ 8,559	\$ 8,944
FICA	\$ 3,925	\$ 4,198	\$ 4,391	\$ 4,970	\$ 7,800	\$ 8,151	\$ 8,518	\$ 8,901	\$ 9,302
Health Insurance	\$ 7,370	\$ 12,800	\$ 13,785	\$ 13,830	\$ 16,200	\$ 16,929	\$ 17,691	\$ 18,487	\$ 19,319
Workers Compensation	\$ 405	\$ 400	\$ 400	\$ 500	\$ 600	\$ 627	\$ 655	\$ 685	\$ 716
Commodities									
Office Supplies	\$ 49	\$ -	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Op Supply - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services									
Professional Services	\$ 923	\$ 910	\$ 872	\$ 1,500	\$ 1,545	\$ 1,591	\$ 1,639	\$ 1,688	\$ 1,739
Fees for Service	\$ 15,437	\$ 14,989	\$ 15,060	\$ 15,600	\$ 16,600	\$ 17,098	\$ 17,611	\$ 18,139	\$ 18,683
Credit Card Fees	\$ 7,655	\$ 9,991	\$ 25,481	\$ 7,500	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883
Postage	\$ 19,897	\$ 20,007	\$ 21,481	\$ 23,000	\$ 23,000	\$ 23,690	\$ 24,401	\$ 25,133	\$ 25,887
Data Processing	\$ 113,738	\$ 152,016	\$ 175,877	\$ 140,000	\$ 190,000	\$ 195,700	\$ 201,571	\$ 207,618	\$ 213,847
Printing	\$ 17,330	\$ 18,024	\$ 14,974	\$ 18,000	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	\$ 20,259
Transfers Out									
Transfers Out	\$ 192,600	\$ 295,956	\$ 243,412	\$ 192,000	\$ 197,800	\$ 203,700	\$ 209,811	\$ 216,105	\$ 222,588
Total Sewer Operation & Maintenance	\$ 2,740,652	\$ 3,124,459	\$ 3,107,479	\$ 3,432,305	\$ 3,782,955	\$ 4,025,105	\$ 4,179,791	\$ 4,340,505	\$ 4,507,487
Capital Improvement									
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ 1,161,200	\$ 958,000	\$ 233,000	\$ 269,000	\$ 212,000
Total Capital Improvement	\$ -	\$ -	\$ -	\$ -	\$ 1,161,200	\$ 958,000	\$ 233,000	\$ 269,000	\$ 212,000
Debt Services (Interfund Loan & Bond Payment)									
Debt Service (Current Bonds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service (Proposed Bonds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 371,398	\$ 283,933	\$ 284,420	\$ 283,304
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 371,398	\$ 283,933	\$ 284,420	\$ 283,304
Total Sewer Expenses (including Capital Improvement and Debt Service)	\$ 2,740,652	\$ 3,124,459	\$ 3,107,479	\$ 3,432,305	\$ 4,944,155	\$ 5,354,503	\$ 4,696,724	\$ 4,893,925	\$ 5,002,791

Notes:

1. The projected expenses from 2024-2027 were increased by 4.5% for personal services, 4.0% for MWCC service, and 3.0% for all other categories from the 2023 budget.
2. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.
3. Proposed \$14,235,000 General Obligation Utility Revenue Bond, Series 2023 (allocated 25% to the Sewer Utility).



Table S6
City of Cottage Grove
Allocation of Operation and Maintenance Expenses
SANITARY SEWER

Description	2027	Flow		BOD		TSS		Phosphorus		Customer Meters & Service		Total
	Target	%	\$	%	\$	%	\$	%	\$	%	\$	%
Sewer Distribution												
Personal Services												
Salary - Full Time	\$ 233,743	100%	\$ 233,743	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Overtime - Full Time	\$ 4,174	100%	\$ 4,174	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Salary - Part Time/Temp	\$ -	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Pensions	\$ -	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
PERA	\$ 18,807	100%	\$ 18,807	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
FICA	\$ 19,165	100%	\$ 19,165	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Health Insurance	\$ 35,110	100%	\$ 35,110	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Workers Compensation	\$ 5,366	100%	\$ 5,366	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Commodities												
Op Supply - Other	\$ 5,662	100%	\$ 5,662	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Motor Fuels	\$ 5,065	100%	\$ 5,065	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Fertilizer/Chem	\$ 3,827	100%	\$ 3,827	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Clothing/Uniform	\$ 1,401	100%	\$ 1,401	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Small Tools	\$ 822	100%	\$ 822	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Op Sup - Other Imp	\$ 3,377	100%	\$ 3,377	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Op Sup - Buildings	\$ 765	100%	\$ 765	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Contractual Services												
Professional Services	\$ 13,168	100%	\$ 13,168	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Engineering Services	\$ 30,141	100%	\$ 30,141	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Fees for Service	\$ 4,227	100%	\$ 4,227	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Communication	\$ 720	100%	\$ 720	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Insurance Charge	\$ 22,882	100%	\$ 22,882	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Utilities	\$ 17,508	100%	\$ 17,508	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
MWCC Service	\$ 3,115,367	100%	\$ 3,115,367	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Maint-Repair/EQ	\$ -	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Maint-Repair/OTH	\$ 221,725	100%	\$ 221,725	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Maint-Repair/BLD	\$ 46,061	100%	\$ 46,061	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Charge-Fleet MNT	\$ 12,493	100%	\$ 12,493	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Rental/Lease	\$ 973	100%	\$ 973	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Travel/Train/Con	\$ 1,801	100%	\$ 1,801	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Clean/Waste Remv	\$ 5,125	100%	\$ 5,125	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%
Other Contract	\$ -	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%

Sewer Administration													
Personal Services													
Salary-Full Time	\$ 119,848	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 119,848	100%	
PERA	\$ 8,944	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 8,944	100%	
FICA	\$ 9,302	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 9,302	100%	
Health Insurance	\$ 19,319	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 19,319	100%	
Workers Compensation	\$ 716	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 716	100%	
Commodities													
Office Supplies	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ -	100%	
Op Supply - Other	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ -	100%	
Contractual Services													
Professional Services	\$ 1,739	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 1,739	100%	
Fees for Service	\$ 18,683	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 18,683	100%	
Credit Card Fees	\$ 16,883	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 16,883	100%	
Postage	\$ 25,887	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 25,887	100%	
Data Processing	\$ 213,847	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 213,847	100%	
Printing	\$ 20,259	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 20,259	100%	
Transfers Out													
Transfers Out	\$ 222,588	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 222,588	100%	
Total Sewer Operating & Maintenance	\$ 4,507,487	85%	\$ 3,829,473	0%	\$ -	0%	\$ -	0%	\$ -	15%	\$ 678,014	100%	
Capital Improvement													
Capital Improvement Projects	\$ 212,000	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 212,000	100%	
Total Capital Improvement	\$ 212,000	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 212,000	100%	
Debt Services (Interfund Loan & Bond Payment)													
Debt Service (Current Bonds)	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ -	100%	
Debt Service (Proposed Bonds)	\$ 283,304	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 283,304	100%	
Total Debt Service	\$ 283,304	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	100%	\$ 283,304	100%	
Total Sewer Expenses (including Capital Improvement and Debt Service)	\$ 5,002,791	77%	\$ 3,829,473	0%	\$ -	0%	\$ -	0%	\$ -	23%	\$ 1,173,318	100%	

Notes:

1. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.



Table S7
City of Cottage Grove
Unit Cost of Service
SANITARY SEWER

Description	Total	Strength				Customer Costs
		Flow	BOD	TSS	Phosphorus	Meter and Services
TOTAL SYSTEM UNITS OF SERVICE:		1000 gallons	pounds	pounds	pounds	Number of meters
Units		876,886	-	-	-	15,444
Numbers [a]						
<u>O&M Expenses + Capital Improvements + Debt Service:</u>						
Total Sanitary System Expenses	\$ 5,002,791	\$ 3,829,473	\$ -	\$ -	\$ -	\$ 1,173,318
Unit Cost (\$/Unit)		\$ 4.37	\$ -	\$ -	\$ -	\$ 19.00
Monthly Unit Cost (\$/Unit)						\$ 1.58
Volume Rate per 1000 Gallons	\$ 4.37	\$ 4.37	\$ -	\$ -	\$ -	

Notes:

1. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few cents.

[a] The total system units of service "Numbers" are annual billable volume, BOD, TSS, and Phosphorus as estimated by the Utility staff.



Table S8
City of Cottage Grove
Existing and Proposed Rates
SANITARY SEWER

Description							
	Existing (2021)	Existing (2022)	Proposed (2023)	Proposed (2024)	Proposed (2025)	Proposed (2026)	Proposed (2027)
Base Charge:							
All Customers - Base Charge per Month (1/2", 5/8", 3/4" meters)	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Volume Charge:							
All Customers							
All Customers - per 1,000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Sewer Only							
Flat No Water (Sewer Only)	\$ 15.07	\$ 15.07	\$ 15.82	\$ 16.61	\$ 17.44	\$ 18.31	\$ 19.23
Industrial Customer							
Strength Rate (per pound BOD)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Strength Rate (per pound TSS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Strength Rate (per pound Phosphorus)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Table S9
City of Cottage Grove
Projected Cash Balance with Calculated Rates
SANITARY SEWER

Revenue / Expenses	Actual	Budget	Projected				
	2021	2022	2023	2024	2025	2026	2027
Total Number of Connections	12,093	12,649	13,205	13,762	14,322	14,883	15,444
Total Meter Equivalents	12,093	12,649	13,205	13,762	14,322	14,883	15,444
Residential	11,536	12,068	12,600	13,132	13,664	14,196	14,728
Multi-Family	371	390	409	429	451	474	497
Commercial	113	116	120	123	127	131	135
Commercial - Tax Exempt	56	58	59	61	63	65	67
Institutional	15	15	15	15	15	15	15
Governmental	2	2	2	2	2	2	2
Total Sewage Billed (1000 Gallons)							
Residential	577,078	603,678	630,278	656,878	683,478	710,078	736,678
Multi-Family	52,959	55,670	58,381	61,235	64,375	67,657	70,939
Commercial	26,052	26,744	27,666	28,357	29,279	30,201	31,123
Commercial - Tax Exempt	13,031	13,496	13,729	14,195	14,660	15,125	15,591
Institutional	22,150	22,150	22,150	22,150	22,150	22,150	22,150
Governmental	406	406	406	406	406	406	406
Industrial Treatment Demand (pounds)							
BOD	-	-	-	-	-	-	-
TSS	-	-	-	-	-	-	-
Phosphorus	-	-	-	-	-	-	-
Projected Rates Based on Current Rate Structure [a]							
Base Charge							
Residential & Commercial - Base Charge per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Volume Charge							
All Usage per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Sewer Only							
Flat No Water (Sewer Only)	\$ 15.07	\$ 15.07	\$ 15.82	\$ 16.61	\$ 17.44	\$ 18.31	\$ 19.23
Industrial Strength Charge							
- Strength Rate (per pound BOD)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Strength Rate (per pound TSS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Strength Rate (per pound Phosphorus)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Cash Inflows								
Revenue Generated from Sewage Billed								
Residential Sewer Sales	\$ 2,809,618	\$ 2,969,079	\$ 3,252,936	\$ 3,557,854	\$ 3,884,823	\$ 4,234,834	\$ 4,610,641	
Residential Sewer Sales (Unmetered)	\$ 1,085	\$ 1,085	\$ 1,139	\$ 1,196	\$ 1,256	\$ 1,318	\$ 1,385	
Multi-Family Sewer Sales	\$ 222,109	\$ 235,895	\$ 259,556	\$ 285,676	\$ 315,140	\$ 347,514	\$ 382,299	
Commercial Sewer Sales	\$ 105,651	\$ 109,580	\$ 118,932	\$ 127,915	\$ 138,589	\$ 149,990	\$ 162,165	
Commercial - Tax Exempt Sewer Sales	\$ 52,819	\$ 55,273	\$ 58,990	\$ 63,997	\$ 69,355	\$ 75,080	\$ 81,193	
Industrial Sewer Sales	\$ 85,614	\$ 86,507	\$ 90,755	\$ 95,227	\$ 99,921	\$ 104,839	\$ 109,982	
Public Authority Sewer Sales	\$ 1,659	\$ 1,676	\$ 1,759	\$ 1,845	\$ 1,936	\$ 2,032	\$ 2,131	
Billing Total	\$ 3,278,555	\$ 3,459,095	\$ 3,784,066	\$ 4,133,710	\$ 4,511,020	\$ 4,915,606	\$ 5,349,796	
Other Revenue Sources								
Miscellaneous Penalties and Interest	\$ 3,207	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
Penalties	\$ 37,671	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Miscellaneous	\$ 16,028	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Interest [b]	\$ 10,012	\$ 32,550	\$ 35,578	\$ 29,268	\$ 19,788	\$ 20,563	\$ 23,421	
Loan Repayment	\$ 182,500	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	
Grant from MCES	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	
Total Cash Inflows	\$ 3,527,973	\$ 3,735,144	\$ 4,313,144	\$ 4,406,478	\$ 4,774,308	\$ 5,179,670	\$ 5,616,717	
Cash Outflows								
Operating Expenses	\$ 3,107,479	\$ 3,432,305	\$ 3,782,955	\$ 4,025,105	\$ 4,179,791	\$ 4,340,505	\$ 4,507,487	
Capital Improvement Projects	\$ -	\$ -	\$ 1,161,200	\$ 958,000	\$ 233,000	\$ 269,000	\$ 212,000	
Payment on Long Term Debt	\$ -	\$ -	\$ -	\$ 371,398	\$ 283,933	\$ 284,420	\$ 283,304	
Accruals	\$ (98,741)							
Total Cash Outflows	\$ 3,008,738	\$ 3,432,305	\$ 4,944,155	\$ 5,354,503	\$ 4,696,724	\$ 4,893,925	\$ 5,002,791	
Net Increase (or Decrease)	\$ 519,235	\$ 302,839	\$ (631,011)	\$ (948,025)	\$ 77,584	\$ 285,745	\$ 613,926	
Unrestricted Cash Balance								
Cash Balance Jan 1	\$ 2,735,721	\$ 3,254,956	\$ 3,557,795	\$ 2,926,784	\$ 1,978,759	\$ 2,056,343	\$ 2,342,087	
Cash Balance Dec 31	\$ 3,254,956	\$ 3,557,795	\$ 2,926,784	\$ 1,978,759	\$ 2,056,343	\$ 2,342,087	\$ 2,956,013	
Target [c]	\$ 1,716,153	\$ 3,052,678	\$ 3,341,950	\$ 2,606,829	\$ 2,723,672	\$ 2,749,048		

Notes:

1. The numbers in the table are rounded to the nearest dollar so the totals might be off by a few dollars.

[a] Sewage Billed revenues are calculated from the values on the upper portion of the table.

[b] Interest is estimated as 0.01% of projected year-end Cash Balance.

[c] The city staff would like the targeted cash balance to be a minimum of six months of O&M, and one year of CIP and debt service.



Table S10
City of Cottage Grove
Typical Monthly Billing With Existing and Proposed Rates
SANITARY SEWER

Description	Sanitary Sewer						
	Existing (2021)	Existing (2022)	Proposed (2023)	Proposed (2024)	Proposed (2025)	Proposed (2026)	Proposed (2027)
Residential							
Example: Sewage Flow of 4,168 gallons per month							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Flow Charges Per Month	\$ 15.96	\$ 16.13	\$ 16.92	\$ 17.76	\$ 18.63	\$ 19.55	\$ 20.51
Base Charge Per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Total Per Month	\$ 20.29	\$ 20.50	\$ 21.51	\$ 22.58	\$ 23.69	\$ 24.86	\$ 26.09
Dollar Increase		\$ 0.21	\$ 1.01	\$ 1.06	\$ 1.12	\$ 1.17	\$ 1.23
Percent Increase		1.02%	4.94%	4.94%	4.94%	4.93%	4.94%
Multi-Family							
Example: Sewage Flow of 11,895 gallons per month							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Flow Charges Per Month	\$ 45.56	\$ 46.03	\$ 48.29	\$ 50.67	\$ 53.17	\$ 55.79	\$ 58.52
Base Charge Per Month	\$ 10.83	\$ 10.93	\$ 11.48	\$ 12.05	\$ 12.65	\$ 13.28	\$ 13.95
Total Per Month	\$ 56.38	\$ 56.96	\$ 59.77	\$ 62.72	\$ 65.82	\$ 69.06	\$ 72.47
Dollar Increase		\$ 0.58	\$ 2.81	\$ 2.95	\$ 3.10	\$ 3.24	\$ 3.41
Percent Increase		1.02%	4.93%	4.94%	4.94%	4.93%	4.94%
Commercial							
Example: Sewage Flow of 19,212 gallons per month							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Flow Charges Per Month	\$ 73.58	\$ 74.35	\$ 78.00	\$ 81.84	\$ 85.88	\$ 90.10	\$ 94.52
Base Charge Per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Total Per Month	\$ 77.91	\$ 78.72	\$ 82.59	\$ 86.66	\$ 90.94	\$ 95.41	\$ 100.10
Dollar Increase		\$ 0.81	\$ 3.87	\$ 4.07	\$ 4.27	\$ 4.48	\$ 4.69
Percent Increase		1.04%	4.92%	4.93%	4.93%	4.92%	4.91%
Commercial - Tax Exempt							
Example: Sewage Flow of 19,391 gallons per month							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Flow Charges Per Month	\$ 74.27	\$ 75.04	\$ 78.73	\$ 82.61	\$ 86.68	\$ 90.95	\$ 95.41
Base Charge Per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Total Per Month	\$ 78.60	\$ 79.41	\$ 83.32	\$ 87.43	\$ 91.74	\$ 96.26	\$ 100.99
Dollar Increase		\$ 0.82	\$ 3.90	\$ 4.11	\$ 4.31	\$ 4.52	\$ 4.73
Percent Increase		1.04%	4.92%	4.93%	4.93%	4.92%	4.91%
Industrial							
Ex.: Sewage Flow of 123,056 gallons per month; Sewage strength of 0 lbs. BOD, 0 lbs. TSS, and 0 lbs. Phosphorus.							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Strength Rate per pound BOD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Strength Rate per pound TSS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Strength Rate per pound Phosphorus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Flow Charges Per Month	\$ 471.30	\$ 476.23	\$ 499.61	\$ 524.22	\$ 550.06	\$ 577.13	\$ 605.43
Base Charge Per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Strengths Charges Per Month	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Per Month	\$ 475.63	\$ 480.60	\$ 504.20	\$ 529.04	\$ 555.12	\$ 582.44	\$ 611.01
Dollar Increase		\$ 4.96	\$ 23.60	\$ 24.84	\$ 26.08	\$ 27.32	\$ 28.57
Percent Increase		1.04%	4.91%	4.93%	4.93%	4.92%	4.91%
Public Authority							
Example: Sewage Flow of 16,917 gallons per month							
Flow Rate per 1000 gallons	\$ 3.83	\$ 3.87	\$ 4.06	\$ 4.26	\$ 4.47	\$ 4.69	\$ 4.92
Flow Charges Per Month	\$ 64.79	\$ 65.47	\$ 68.68	\$ 72.07	\$ 75.62	\$ 79.34	\$ 83.23
Base Charge Per Month	\$ 4.33	\$ 4.37	\$ 4.59	\$ 4.82	\$ 5.06	\$ 5.31	\$ 5.58
Total Per Month	\$ 69.12	\$ 69.84	\$ 73.27	\$ 76.89	\$ 80.68	\$ 84.65	\$ 88.81
Dollar Increase		\$ 0.72	\$ 3.43	\$ 3.61	\$ 3.79	\$ 3.97	\$ 4.16
Percent Increase		1.04%	4.92%	4.93%	4.93%	4.92%	4.92%

Notes:

1. The numbers in the table are rounded to the nearest cent so the totals might be off by a few cents.

Table S11
City of Cottage Grove
Residential Sewer Rates Comparison with Neighboring Cities
SANITARY SEWER

Monthly Residential Sewer Rates				
City	3,000 Gallons	5,000 Gallons	10,000 Gallons	15,000 Gallons
Apple Valley	\$ 19.92	\$ 26.42	\$ 42.92	\$ 61.17
Burnsville	\$ 14.23	\$ 22.33	\$ 42.58	\$ 62.83
Cottage Grove (Existing)	\$ 15.98	\$ 23.72	\$ 43.07	\$ 62.42
Cottage Grove (Proposed)	\$ 16.77	\$ 24.89	\$ 45.19	\$ 65.49
Hastings	\$ 19.40	\$ 28.02	\$ 49.57	\$ 71.12
Inver Grove Heights - Inside NW Area	\$ 24.17	\$ 38.15	\$ 73.10	\$ 108.05
Rosemount	\$ 15.75	\$ 26.25	\$ 52.50	\$ 78.75
Woodbury	\$ 20.25	\$ 27.35	\$ 45.10	\$ 62.85