



COTTAGE GROVE PARKS, RECREATION AND
NATURAL RESOURCES COMMISSION
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MN 55016
COUNCIL CHAMBER - 7:00 PM

February 10, 2025

- 1 Call to Order
- 2 Roll Call
- 3 Approval of the Agenda
- 4 Approval of Minutes
 - A December 9, 2024
- 5 Open Forum
- 6 Presentations
 - A Pickleball Programming
- 7 Action Items
 - A Peterson (Roger and Myra) Park Naming
 - B Public Landscapes Initiative Program
 - C East Ravine Park and Trail Master Plan
- 8 Presentation of Information
 - A Commissioner Terms Review
- 9 Action Updates
 - A Denzer Park
 - B Granada Park Parking
 - C CG Trailway Corridor Grant
 - D Oltman/Mississippi Dunes Park Grants
 - E Kingston Park Building
 - F Ice Arena Remodel Concept Design
- 10 Donations
- 11 Staff Reports and Materials
 - A Recreation Update
 - B Parks Update

- C Ice Arena Update
- D River Oaks Update
- E Parks and Recreation Promotes Economic Vitality Article
- 12 Commission Comments
 - A Washington County Parks Board Meeting Notes
- 13 Council Comments
 - A Council Agendas
- 14 Workshop
- 15 Adjournment



Minutes

City of Cottage Grove

Parks, Recreation and Natural Resources Commission Meeting

December 9, 2024

Pursuant to due call and notice thereof, a Cottage Grove Parks, Recreation and Natural Resources Commission Meeting was held on December 9, 2024.

I. **CALL TO ORDER & READING OF MISSION**

Meeting called to order at 7:00pm at City Hall

II. **Roll Call**

Members Present: Samantha Crabtree, Susannah Brown, Kelly Glasford, Adam Larson, Debra Gustafson, Shane Waterman, David Olson, & Justin Waterman

Members Absent: None

Others Present: Zac Dockter Parks & Recreation Director, Jim Fohrman Parks Supervisor, Molly Pietruszewski Recreation Services Manager, Brad Muckenhirn Parks & Recreation Supervisor.

III. **Approval of Agenda**

A Motion to approve agenda made by Commissioner Olson & Seconded by Commissioner Glasford. Agenda approved.

IV. **Approval of Minutes**

A Motion to approve minutes from September 9, 2024. Motion made by Commissioner Gustafson & Seconded by Commissioner S. Waterman. Minutes approved.

V. **Open Forum-** None

VI. **Presentations**

a. Winter Programming-Presented by Molly Pietruszewski

- i. Hale to the Bird 5K- Over 688 runners donating \$7,500. This was the highest attendance.
- ii. Holiday Lights Home Tour-Currently we have 40 homes that have registered.
- iii. Hometown Holiday Event-Approximately 500 attendees

- iv. Breakfast With Santa Event-Sold out a few weeks in advance, they took over 500 reservations for breakfast.
- v. CPKC Holiday Train arrives this Wednesday on the coldest day yet this year. We will have a warming tent attendees. This is the 20th year the Holiday Train has stopped in Cottage Grove, and we have already met our \$100,000 goal.
- vi. Winter Activities are in full swing
 - 1. Warming houses and outdoor rinks will be open 12/26
 - 2. Glacial Valley Park will be a new addition this year
- vii. Puzzle Competition-Will be held on February 8 at Glacial Valley Park.
- viii. Dust'em Off Vintage Snowmobile Swap will be held on January 4th off 70th & County Rd 19

VII. Action Items

- a. Hidden Valley Park Improvement Plan
 - i. In 2025 The Hidden Valley Neighborhood is scheduled for pavement management reconstruction. This gives us an opportunity to look at parks and open spaces in the area. Hidden Valley Park currently has a small playground and 2 horseshoe pits. We are looking at moving the trail around to create better ADA accessibility to the playground, adding a picnic plaza, a sport court, landscaping at the entry, and topsoil to improve the grass area. The playground equipment will remain the same. Looking for a recommendation to approve the Master Plan. Commissioner Brown motioned to approve the Hidden Valley Park Master Plan. Commissioner Crabtree seconded. Motioned passed.
 - ii. Belden & Hardwood Park Playground- Brad Muckenhirn presented survey results.
 - 1. Belden Park-The "Webber" was the favored playground style that includes 4 different structures including swings. The "Flagship" was the second choice. We are looking for a recommendation for Belden Park for structure and color scheme. Brad presented the additional comments section for the Commission to review. Commissioner Crabtree stated she likes option number 3 the best as it has more swings and has two separate play areas (one for older kids and one for younger). The park will remain to have the same footprint. The Commission asked for clarification on the survey results as they did not reflect what was in the memo. Design number one was the preferred design by Webber from the survey. Commissioner Gustafson inquired about

upkeep/maintenance on the Webber vs Flagship. Jim Fohrman stated they are fairly similar for general maintenance. Zac reminded the Commission that when we put a request for a proposal, we do reserve some dollars so that if we would like to incorporate an aspect from a different design into the selected design, we can work with the designers to try to accommodate that. Commissioner Brown preferred Webber design number one, but really liked the car in design two. Commissioner Olson stated that he likes the design that the resident voted on. Zac noted that the car in design two is a non-movable structure that you are unable to climb. Commissioner Crabtree asked if the climbing structures are heavily used by kids. Zac stated that sometimes those are the most popular structures in the park. For older kids stairs and platforms are not “exciting” and are much more expensive so we are trying to move away from those and incorporate more climbing structures. Commissioner Brown motioned to approve Webber design number one. Commissioner Crabtree seconded. Prior to passing, Commissioner Olson asked for clarification on which design they were approving. Zac clarified that design one is the red and blue design by Webber. Motioned Passed. Commission reviewed color options. Electric was the number one preferred color by residents. Commissioner Crabtree asked which colors typically fade faster. Zac stated that purple and red are colors we steer away from, however blue and green are very common. Commissioner Crabtree motioned to approve Electric. Commissioner Glasford seconded. Motion passed.

- iii. Hardwood Park-Design one by Flagship was the preferred choice, Webber design two was the second choice. Many of the additional comments included shade, basketball hoops, and seating. Zac clarified that the second choice was Webber design three not design two. Commissioner Crabtree asked if we knew the ages of the kids on the neighborhood. Brad stated he was not sure of the demographics of the area, but Zac stated that the neighborhood was built in 2024, it has many townhomes, and some high-end single-family homes so there would be a good mixed demographic. Commissioner Brown liked the first design because the structures are geared towards different levels of abilities and ages.

Commissioner Crabtree stated there didn't seem to be as many climbing functions compared to the Belden Park designs. Commissioner Larson stated that based on the designs it seems that 4 swings seem to be the standard. He inquired if we would be able to add 2 more regular swings. Zac stated that he understands the desire for more swings, however, 4 is adequate. Jim Fohrman added that swing sets take up a lot of space, the fall zone is 1 ½ times the height of the pole front and back, plus half the size on the sides. Commissioner Larson suggested changing out the saddle seat for a balance beam. Commissioner Brown motioned to approved Flagship Design one with a balance beam instead of the saddle spinner seat. Commissioner Crabtree seconded. Motioned passed. Forest & Meadow were the preferred color choices. These colors are very similar. Commissioner Brown asked if the darker brown on the Forest design would be hotter vs Meadow. Zac stated that we have not had issues with that color. Commissioner Gustafson motioned to approve Forest. Commissioner S. Waterman seconded. Motioned passed.

b. Granada Park Parking

- i. Over the summer we had a resident concerned with on street parking at Granada Park as a result of the growth of pickleball activities. We have visited with the resident and his concerns are valid. We have had discussions with Public Works, Engineering, Public Safety, and our Public Services Commission. We came up with a few different options and potential pricing models. Looking for feedback from the Parks Commission. We have three options: The first option is street adjacent parking. This would involve cutting into the park, removing an ash tree to create 8-10 stalls and would cost approximately \$15,000. The benefit to this is that you could easily expand in the future if needed. The second option is a dedicated off-street parking lot that would allow for 14-16 stalls and cost approximately \$100,000. The downfall of this option is it would be expensive and difficult to expand in the future. The third option is one sided street parking which would extend the length of Granada Park. This option would have nominal costs as we would erect in house "Resident Parking Only", however, residents would potentially lose the ability to park in front of their own homes. Public Safety advised against "Resident Parking Only" as it is difficult for them to enforce. They advised that if we want to enforce one sided parking they recommended "No Parking" signs on one side of the

street. Commissioner Olson supported the street adjacent parking and inquired if we would be replacing the ash tree. Zac stated that yes, we would replace the tree. Commissioner S. Waterman asked how many cars typically are parked to utilize the pickleball courts. Zac stated that we have tried to track parking, however it is very difficult to pinpoint a specific time. Zac has seen upwards of 15 cars during peak hours; however, the homeowner has stated he has seen more. On average, there are a couple or a few cars. Commissioner Crabtree asked if there were plans to expand the pickleball courts. Zac stated it would remain those three courts. Zac stated that this is a good problem to have, people are using the park. Commissioner Larson commented that the dedicated parking lot is farther away from the pickleball courts. If we do the street adjacent parking that still leaves the block open to street parking, Zac agreed. Commissioner Crabtree asked if the resident had a preferred option, however we did not provide options that were laid out like this at the Public Services Commission. Commissioner Brown asked for further information on what would be involved with further expansion of street adjacent parking. Zac explained the process and said you can keep adding additional stalls to the West with the understanding there would be a loss of greenspace. Commissioner S. Waterman asked how 8-10 stalls were decided as the appropriate amount of stalls. Zac stated that amount would help alleviate on street parking with the understanding that there will still be some on street parking. Commissioner Larson asked if we would identify disability parking. Zac stated yes and would work with Engineering on accessibility requirements. Commissioner Olson motioned to approve the recommendation of street adjacent parking. Commissioner Crabtree seconded. Motioned passed.

VIII. Presentation of Information

- a. Commissioner Terms Review
 - i. Zac presented current term statuses. February 28th, 2025 is the last day of the current term and Commissioner Crabtree will be finishing out her 4th and final term on the Commission.
- b. Referendum Results Report
 - i. Provided a post-election summary

IX. Action Updates

- a. Denzer Park
 - i. We have done some initial site grading and Council just awarded final grading so we can start work in spring 2025. The color scheme pays homage to the family the park is named after who owned Jack's 76 Service Station.
- b. CG Trailway Corridor Grant
 - i. A letter was sent to residents in the area advising them we would begin our tree editing (removal) preparing the site for prairie/woodland restoration.
- c. Oltman/Mississippi Dunes Park Grants
 - i. We are taking a pause on Mississippi Dunes as we are waiting to see if there are additional 3M settlement funds, as well as fishery funding for the boat ramp to be able to piece together these improvements. Oltman Park is currently undergoing plans and specs and will be presented to council by January so we can bid the project out by late winter/early spring.
- d. Kingston Park Building
 - i. We have been going back and forth with the design to fit the budget and are at about 90% completion for plans and specs. Currently the direction of the council is to begin construction spring of 2026, so bids will go out late 2025. The goal would be to break ground after September to not disrupt summer events. City Council did approve the site upgrades to Kingston Park and work will be completed this spring.

X. Donation and Acknowledgements-None

XI. Staff Reports & Educational Materials-Submitted for Commission Review

XII. Commission Comments

- a. ACHP Context Study 1945-1990 (Commissioner Olson)
 - i. Commissioner Olson explained that this is a study of the development manmade structures during that period. Once completed they will create an inventory of what might be worth saving by a historical standpoint.
- b. Washington County Parks Board Meeting Notes
 - i. Land and Water Legacy- Program that passed several years ago that is similar to a local options sales tax funding approximately \$20 Million of bonds the ability to create conservation easements in Washington County. We received \$500,000 to purchase some of

our land in Mississippi Dunes. These funds are almost depleted however Washington county opted not to put this on the ballot this year as Cottage Grove & Woodbury also had a local option sales tax on the ballot. The County was able to find a way to fund the program for another 2 years and will put it on the 2026 ballot.

XIII. Council Comments-None

XIV. Adjournment- Motioned by Commissioner Olson.

Seconded by Commissioner Crabtree. Meeting Adjourned at 8:14pm.



To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
CC:
Date: January 27, 2025
Subject: Pickleball Presentation

Introduction/Background

Recreation staff will present on pickleball programming and events for the community at the February Commission meeting.

Recommendation

Receive presentation.

To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
Cc:
Date: February 3, 2025
Subject: Park Naming Request – Peterson

Introduction/Background

A park naming request application has been submitted to the Parks, Recreation and Natural Resources Commission. The application is included in this report to aid Commissioners in processing the request.

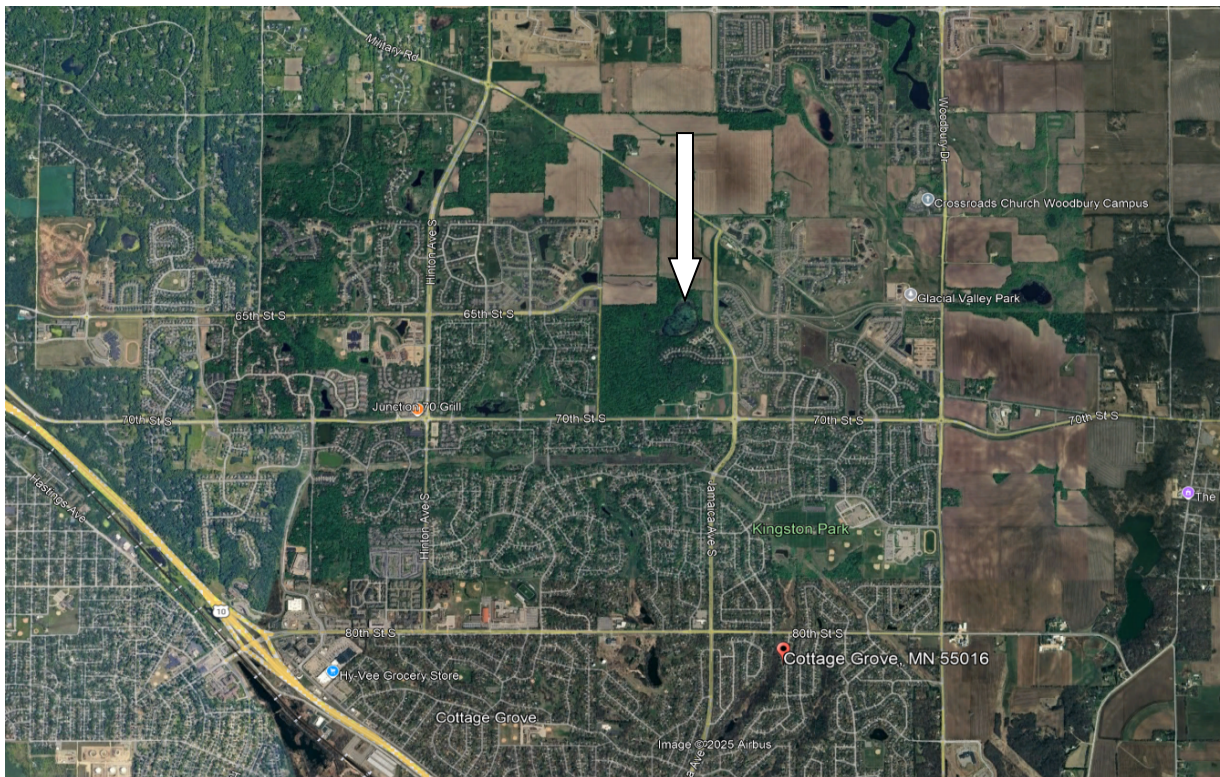
This will be the Commission’s first review of the application so no action is required. The Commission should discuss the merit of the application and request any additional information from staff it may need to make a decision. The Commission has the ability at any time to deny the request with a majority decision.

Should the Commission choose to continue the discussion, at least two additional meetings are required per the park naming policy before making a final recommendation to City Council.

Action Requested

Provide direction on park naming request.

Park Site



City of Cottage Grove
Policy for Naming and Renaming of
Parks, Park Facilities, and Open Space

I. Introduction

The selection of a proper name for a park, park facility, and/or open space is a thoughtful process which requires careful analysis by many people. This procedure has been adopted by the City of Cottage Grove to provide the proper guidelines for any naming or renaming of said amenities.

II. Procedure

The following procedure will be used for the naming of parks, park facilities, and open space:

1. Staff, Council, Advisory Body, or Cottage Grove resident recognizes and requests the naming of a park, park facility, or open space.
2. Staff will prepare and submit the request to the Parks, Recreation and Natural Resources Commission for review.
3. The Parks, Recreation and Natural Resources Commission will discuss the merit of the name(s). If there is a list of potential names, they may be added to or eliminated from the list at this time. No formal recommendation will be made at this meeting.
4. At the subsequent Parks, Recreation and Natural Resources Commission meeting, staff will provide any information requested by the Commission. If there is a list of names, the list should be narrowed to three at this meeting. No formal recommendation will be made at this point.
5. At their next meeting, the Parks, Recreation and Natural Resources Commission shall debate the merits of the remaining name(s) and make a final recommendation to the City Council.
6. The recommendation will then be placed on the next regular City Council meeting. If City Council does not approve the recommended name, they will return the issue to the Commission with direction and the process will begin anew.

III. Park, Park Facility, and Open Space Naming Criteria

Listed below are the criteria used to determine the naming or renaming of Parks, Park Facilities, and Open Spaces.

1. The name of the subdivision associated with the Park.
2. The name of the neighborhood in which the park is located.
3. The street name adjacent to or closely identified with the park.
4. The name of a local interest point, or local focal point near the park.
5. The name of an event or historical occurrence associated with the park or area.
6. The name of a person who dedicates a major part or all of the land for the park.

7. The name of a person of significant stature within the community. He/she must adhere to at least one of the following credentials and complete a waiting period of at least six months from the conclusion of service or time of death:
 - a. At least ten years of local service to the community
 - b. Shown outstanding assistance or support of the local park system
 - c. Major financial donor to the park system
 - d. A historical figure or family

VIII. Final Determinations

The City Council reserves all rights in the naming or renaming of all parks, park facilities, or open spaces.

City of Cottage Grove
Naming/Renaming of Parks, Park Facilities, and
Open Space Application

Applicant Name: Jack Lavold

Address: 6859 Ideal Ave South

Telephone Number: (H) 651-459-9981 or 651-402-4448 (W)

Existing Facility Name: New Park near Robert's Lake

Proposed Name/Rename: 1. Peterson Park

2. Roger and Myra Peterson Park

3.

Please list reasons for proposed name(s):

Roger was a four term Mayor of Cottage Grove from 1972-1987. He lived in Cottage Grove
for over 40 years. He was a member of the original Cottage Grove Jaycee's and Lion's Club.

He served on the Board for Stone Soup Thrift Shop and was part of the Annual Cottage Grove
Strawberry Festival Committee.

He helped create the South Washington County Telecommunications Commission and the

creation of the local branch of the Youth Service Bureau. Roger was married to Washington

County Commissioner Myra Peterson - who served on the Washington County Board for 17

years. She was instrumental at getting the design and funding for the Wakota Bridge. She

helped create the Red Rock Corridor, was a supporter of the Youth Service Bureau and
often held a local garden tour to raise funds in support of youth and families in need in

Cottage Grove and Washington County.

Both of them have a deep love for our community and worked together to help create the

Cottage Grove, we have today. I feel this new park location would be perfect since it is next to
a lake, woods and wildlife. Myra has an amazing garden with a waterfall, feeders, and even
though her home is in a residential neighborhood in Cottage Grove, her backyard looks like
she is in the country.



To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
CC:
Date: January 29, 2025
Subject: Public Landscapes Initiative

Introduction/Background

Staff periodically reviews the Public Landscapes Initiative program with the Commission to assure the details and prioritization remain consistent with the City's development goals and schedules. At this time, staff is recommending amendment to the Public Landscapes Initiatives Plan. Changes would result in adjustment to the Capital Improvements Plan during its next review process.

Staff Recommendation

Adopt the Public Landscapes Initiative as recommended and place on file.

Public Landscapes Initiative

The Public Landscapes Initiative was originally developed in 2006 as an outgrowth of the Tree Mitigation program initiated in 2003 and the Development Enhancements Initiative in 2004. The Tree Mitigation program was created to provide an opportunity to replant the urban forest in situations where development impacts had occurred. The Development Enhancements Initiative was the spring board for the Gateway Aesthetic Controls policy, the Gateway District Parks and Open Space Master Plan and the Gateway Corridor Enhancement Project which expands the Master Plan to include beautification efforts along the Highway 61 corridor.

The goals of the Public Landscapes Initiative are as follows:

- A. Community Beautification
- B. Active management of the urban forest
- C. Provision of biodiversification of the urban forest
- D. Reforestation of highly visible community parks, public lands and transportation corridors
- E. Enhance landscape features of entry points into the community
- F. Provision of a beautification / landscaping element for community scale infrastructure projects
- G. Provision of tree planting / landscaping employee team building and community volunteer opportunities

Program expenditures are restricted to plant materials and outside contract tree planting / landscaping costs.

The Public Landscapes Initiative (fka Tree Mitigation) has two components: 1) volunteer tree planting or landscaping improvement opportunities in large community parks; and 2) contract or professional staff tree planting or landscaping improvement efforts in high visibility roadway corridors. Past budgets have included general fund allocations of up to \$30,000 annually into this fund. Allocations have changed from year to year based on Council discretion. The year end 2024 estimated fund balance was at \$537,000. The fund may also receive periodic infusions from donations or tree mitigation exactions from developers. Corridor projects would be anticipated to comprise about 80% of the CIP dollars dedicated from this fund in any given year.

Corridor Projects

Corridor Projects are to be located in high visibility developed areas of the community. They are intended to provide for mitigation of denuding of the urban forest that may have occurred through past development activities. These projects are not intended to provide for enhancements within rural or future development areas. Identified projects and their current priority/projected year of development are as follows:

- A. City Hall and Ravine Parkway: Replace dead, dying or removed trees and shrubbery to improve site landscaping.

Priority: 1 Budget Year: 2025

- B. Commercial Ash Tree Replacement Support: This funding should support Ash Borer replacement program for commercial properties with public or right away facing property that support beautification of the City. The money should be a matching program for replanting new trees of diverse species, not for tree removal.
Priority: 2 Budget Year: 2026

- C. 80th Street from Highway 61 to Ideal Avenue: Plantings would be for roadside and center median beautification as a part of the pavement reconstruction project.
Priority: 3 Budget Year: 2027

- D. Jamaica Avenue from 100th Street to highway 61 ramp area: Plantings should be used to enhance or supplant, landscaping that occurred as part of the 2008 roundabout project.
Priority: 4 Budget Year: 2028

- E. 80th Street from Ideal Avenue to Highway 61: Timed with 80th Street pavement management project for landscaping on boulevards and center islands.
Priority: 5 Budget Year: 2029

Park Projects

It is proposed that for community park projects development occurs in concert with timing of storm water and other park improvements to allow “public landscapes” projects to provide an aesthetic enhancement opportunity to these infrastructure and structure improvements in order to arrive at a projected CIP year. These projects are intended to be of a scale appropriate for City and/or community volunteers. Larger scale projects would be funded through an outside project fund. Identified projects and their current priority/projected year of development are as follows:

- A. CG Trailway Corridor: This is an infill project from Hinton Avenue to Imperial Avenue. The intent would be to provide varying pedestrian experiences through the trail corridor. The primary habitat would be prairie, with some additional opportunities for shade trees, forested areas and/or wetland restoration.
Priority: 1 Budget Year: 2024/2025

- B. Mississippi Dunes Park: Restoration of Oak Savanna, woodland, wetland and shores of the park. Funding should be used as a match towards a DNR CPL Grant or similar.
Priority: 2 Budget Year: 2025

- C. Oakwood Park: This could be the landscaping element of the storm pond construction and/or the band shell/park shelter construction projects as well as restoration and protection of the woodlands. Planting in a manner to support disc golf play should be considered.
Priority: 3 Budget Year: 2026

- D. Woodridge Park: Restorative work to protect and enhance the parks old Oak forests, ornamental Crabtree gardens and pond areas.
Priority: 4 Budget Year: 2027
- E. Pine Tree Valley/Pine Tree Pond Parks: Prairie/wetland restoration to enhance the natural open spaces habitat of these connected parks. This work should be complimented with restoration grant funding. Funding should include tree plantings as part of the Pine Tree Pond upgrades planned to provide shade and beautification to the park.
Priority: 5 Budget Year: 2028
- F. West Draw/Bike Park: Install low-grow prairie along berms and open spaces to improve pollinator habitat, reduce mowing/maintenance, reduce erosion and improve aesthetics of the park.
Priority: 6 Budget Year: 2029
- G. Public facilities including City Hall, Ice Arena, Golf Course, Fire Station(s), Community Hall based on need.
Priority: 7 Budget Year: 2030

Maintenance Plan

The goal of the program is to have an 85% survival rate of planted tree stock. Requisite actions toward this goal include:

- A. Mulch beds as part of every planting
- B. Contractor warranties for a minimum of one year
- C. Contractors responsibility for regular watering commitments for one year
- D. Public Works staff responsibility for regular watering through the third full growing season
- E. Public Works staff responsibility for fourth and fifth growing season watering during periods of severe drought

Project History

2001 – Industrial Park Tree Planting
 2003 – Industrial Park Tree Planting
 2005 – Meadow Grass Park Tree Planting
 2006 – Highland Park Tree Planting
 2006 –Hardwood Avenue Tree Planting
 2007 – Hamlet Park North Tree Planting
 2008 – Jamaica Avenue (west triangular public space) Tree Planting
 2009 – Kingston Park and Ice Arena Tree Planting
 2010 – Hamlet Park South Tree Planting
 2011 – Lamar and Pine Glen Park Tree Planting
 2013 – Pine Tree Valley, North Ideal and Nina’s Park Tree Planting

2013 – West Draw Park Prairie Restoration/Tree Planting
2014 – Hardwood Park Oak Woodland Restoration
2014/15 – Camel’s Hump Oak Woodland and Prairie Bluff Restoration – Phase I
2015 – Sunnyhill Park
2015 – Pine Tree Pond Park Prairie Restoration
2015 – 80th Street; Jamaica to Co Rd 19
2015 – Hidden Valley Park Prairie/Wetland Restoration – Phase I
2016 – Oakwood Park Hillside Prairie Restoration
2016 – Arbor Meadows Park Tree Planting
2016 – Hidden Valley Park Prairie/Wetland Restoration – Phase II
2016 – Camel’s Hump Woodland and Prairie Bluff Restoration – Phase II
2017/18 – Hidden Valley Park and West Draw Native Habitat Restoration
2017/18 – Camel’s Hump Phase III Native Habitat Restoration
2018/19 – LaBathe Settler’s Island and Camel’s Hump Phase III Restoration
2020 – Kingston Park Habitat Restoration
2021 – Oakwood Park (restoration), Glacial Valley Park and N Ideal/Nina’s Landscaping
2022 – Hemingway Park Nursery Planting/Grey Cloud Arbor Day Planting
2023 – Strawberry Fields Arbor Day Planting
2024 – CG Trailway Corridor Restoration and Sunnyhill Park Arbor Day Planting

Public Landscapes 082406
Amended 60708
Amended 72010
Amended 71112
Amended 10413
Amended 51115
Amended 2816
Amended 31317
Amended 91118
Amended 81219
Amended 62921
Amended 8122
Amended 21024



To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
Date: January 29, 2025
Subject: East Ravine Park Planning

Introduction

As Cottage Grove developments continues east, staff has taken time to analyze future park plans east of Keats Avenue. Analysis includes identification of both land acreage and dollars needed to acquire and build out the parks planned for this area and allows for strategizing attainment of master plan goals. This report is focused on the land between 70th Street to 85th Street (north/south) and Lamar Avenue and Keats Avenue (east/west).

Parks and Trails

The East Ravine Parks and Trails Master Plan was originally adopted by City Council and the Parks, Recreation and Natural Resources Commission in 2021. It was later updated in 2023. The current master plan is included with this report. It calls for inclusion of the following recreational elements:

- One Community Park
- Three Neighborhood Parks
- Extensive Trail Network Throughout Development

The Community Park is estimated at 139 total acres. This would include active and passive recreational areas along with nearly 74 acres of Vandenberg Lake and natural space. The City is anticipating the South Washington Watershed District to pursue acquisition of the 74 acres of lake and natural space as part of their Groundwater Protection Plan. The remaining 65 acres of the park as planned would be acquired utilizing land dedication requirements and/or cash. Additionally, construction of the park as is estimated at \$10M.

The three neighborhood parks are each estimated at 5 acres in size but may include additional open space as development occurs. Additional open spaces near neighborhood parks often include ponds, railway corridors or undevelopable spaces and are acquired with little to no resources necessary from the City. Construction cost of each neighborhood park is estimated at \$700,000 which includes moderate site grading, utilities, a picnic shelter, sport court, playground, trails, irrigation and landscaping.

Master Plan Cost Summary

Staff has estimated total land and construction costs and compared those against anticipated park dedication land and revenue ordinance requirements.

Park Land Acquisition Analysis

Planned Municipal Park Land Acreage:	77.5 acres
Park Land Acquired Through Development:	43.71 acres
Remaining Park Land To Be Acquired:	33.79 acres
Land Acquisition Dollars Needed (\$85k/acre):	\$2,872,150

Park Construction Analysis

Planned Municipal Park Construction Costs:	\$12,100,000
Park Dedication Revenues:	(\$2,607,500)
Construction Dollars Needed:	\$9,492,500

Total Cash Needed for Master Plan: \$12,364,650

City Council Review

During the City Council’s Strategic Planning Session in January, Councilmembers reviewed the aforementioned data. Council suggested the Parks, Recreation and Natural Resources Commission review the master plan and provide feedback on park service areas in order to assist them in developing a financing strategy for this future development area.

Considerations

When park master plans are launched, the design team starts with identification of any key natural resources, historical locations or otherwise unique opportunities to preserve important public spaces for future generations. Additionally, the team studies zoning, comprehensive planning, housing projections, recreation service area mapping, planned roadways, utility locations, grading, constructability, land ownership and much more. With all those considerations, park and major trailway locations are mapped in an effort to assure all residents have quality access to the parks and natural spaces that we believe improves livability and wellness in Cottage Grove.

However, as area development nears, it is not uncommon to revisit park master plans to assure the strategy remains relevant. Road realignments, housing/commercial use shifts and/or development phasing can all have an impact on the master plan. And now appears to be a good time to revisit the East Ravine Park and Trails Master Plan.

Attached with this report are service radius maps. The City generally tries to achieve these park service radiuses across the community. In review of those maps, there is considerable overlap which may offer discussion on the reduction of future park acquisition. Staff is asking the Commission to review those service radius maps, compare against the master plan (which includes individual park descriptions/rationale) and offer direction on retaining or amending the East Ravine Parks and Trails Master Plan.

Cost Consideration

Given the ask of the Commission on this topic, it seems valuable to provide an analysis of the cost impact of removing one neighborhood park.

Neighborhood Park Value

Land Cost (5 acres)	\$425,000
Construction Cost	\$700,000
Total Neighborhood Park Cost	\$1,125,000

Staff Recommendation

Receive East Ravine Park and Trail Master Plan analysis and provide guidance for future financial and development planning.



COTTAGE GROVE EAST RAVINE GROWTH AREA PARK MASTER PLAN

City of Cottage Grove – April 2021 – Updated April 2023

Consultant:

Hoisington Koegler Group Inc.

Planners | Landscape Architects | Urban Designers

612-338-0800

Overview:

The City of Cottage Grove is continuing to see strong growth and one of the reasons people choose to move to and stay in the community is its' recreation offerings. As the City develops, it is important to have a plan in place for expanding the park and trail system to meet the needs of new residents. Cottage Grove has benefited from previous efforts to implement plans to guide public and private investments involving parks and open space. This plan serves that purpose as Cottage Grove prepares for growth east of Keats Avenue.

The City is in the process of building out Ravine Parkway, which will be the organizing feature in creating neighborhoods and setting the character of the area.

The East Ravine Parks and Trails Master Plan anticipates a need for the following recreational opportunities:

- A community park along Ravine Parkway with natural resources and athletics fields
- Six neighborhood parks
- Three smaller mini-parks to serve smaller neighborhoods
- Trails for recreational and/or non-motorized transportation links around the community to key destinations such as parks, schools, and commercial nodes

Existing recreational amenities included within the scope of this study include Washington County's Cottage Grove Ravine Regional Park and Central Greenway Regional Trail, the City's planned Community Center and Eagle Ridge Ravine Park (existing natural park area).



Study Purpose:

The purpose of this plan is to guide park and trail development and assist the City of Cottage Grove and private development partners as the land develops. This plan identifies the parks and trails needed to support new neighborhoods in Cottage Grove in currently undeveloped areas between the ravine on the east, existing neighborhoods to the west, CG Ravine Regional Park to the south and the Woodbury border to the north.

Cottage Grove's Comprehensive Plan includes the following language regarding the purpose and authority for this plan:

POLICY 5.5 The City will prepare a master plan for each component of the park and recreation system based on the criteria established in this comprehensive plan. The park master plans shall be the basis for site acquisition, development, and use, and upon establishment, be reviewed in connection with updates to capital improvement plans and budgets.

This plan also helps establish the nexus between new development and new park needs within the City of Cottage Grove.

The study is intended to provide:

- Sound planning rationale for the location and type of parks to be developed in the study area
- A clear document that the City can use when working with private landowners and developers to evaluate development proposals
- A tool to help the City collaborate with other public entities (MNDOT, DNR, Washington County, ISD 833, South Washington Watershed District, Washington Conservation District, Metropolitan Council) regarding public investments in parks, conservation, and infrastructure.

Study Approach:

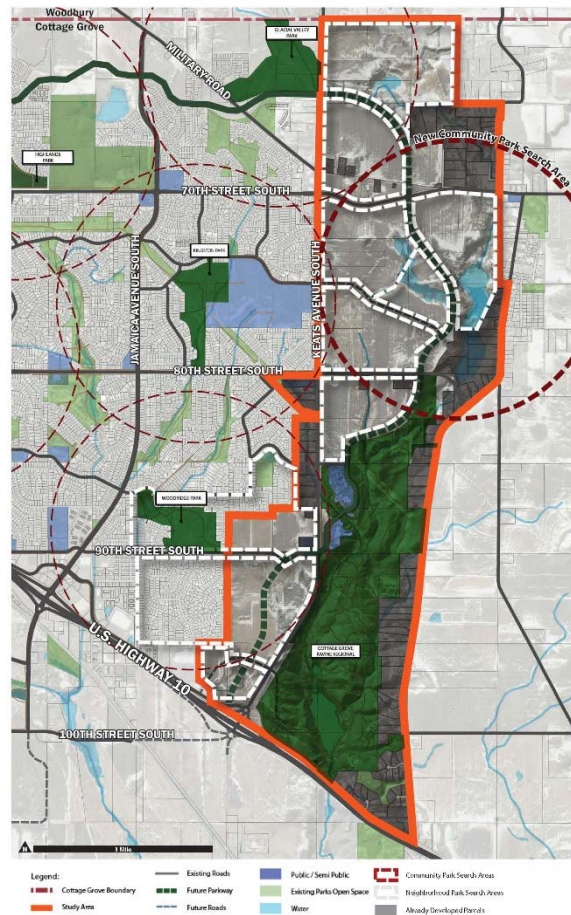
The findings of this plan are based in analysis of:

- Natural Resources (uplands, wetlands, lakes, slopes, soils)
- Previous Planning Efforts
- Land Ownership and Patterns (parcels that are already developed, park/public land, large landowners)

Based on the analysis, there are multiple park “search areas” identified. These areas are intended to identify future neighborhoods that will need a park within walking distance, and that do not require crossing a major roadway or other barrier, such as a waterbody, to get there.

When developed, each search area should include a neighborhood park or a community park that also serves neighborhood functions.

This study recognizes that to some extent the development of these parks will be dependent on a number of factors such as the timing and phasing of future development, land ownership, and infrastructure such as roads, stormwater features, and sewer easements. Variation in location may occur on a case-by-case basis, but should be minimized to the extent possible.



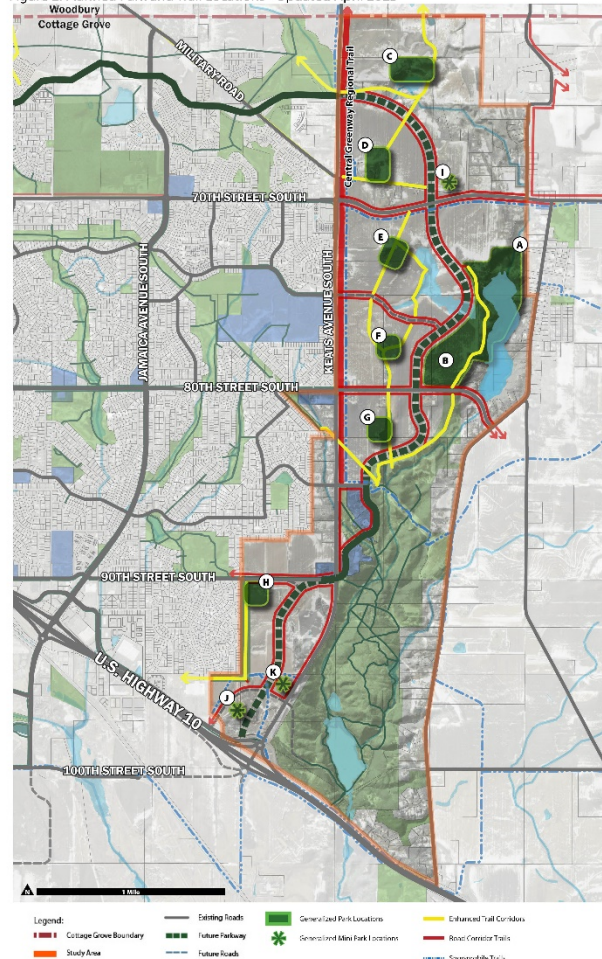
Community and Neighborhood Park Search Areas

Community Parks:

Community Parks are recreation areas intended to serve the larger Cottage Grove community, rather than focusing solely on the adjacent neighborhoods. The Cottage Grove 2040 Comprehensive Plan describes Community Parks as:

Community parks and open space are typically larger than 50 acres in size and serve a broad audience of users and purposes within the City park and open space system. Multi-functional design and facilities are found within the boundaries of these parks and focus on meeting the recreation needs of large sections of the community. Preservation of unique landscapes and open space is possible on a grand scale in community parks, and management of community parks require special attention and fiscal resources because of the size and amount of facilities and the intensive community use.

Figure 2: Planned Park and Trail Locations - Updated April 2023



Future Park and Trail Locations

Natural Resource Community Park (A)

The ravine and lake area north of Cottage Grove Ravine Regional Park (Washington County Parks) and east of Ravine Parkway should be retained for community. This park should provide trails and a green edge along the parkway. Water access and views should be a part of this park as this is one of the largest and deepest bodies of water in the city. The land identified is made of a mix of landscapes including water, forest, oak savannah, and farmland. This habitat should be retained and protected through the development of the park.

Community Ballfields (B)

The area in the northeast corner of Ravine Parkway and 80th Street, and west of the the planned wetland/pond should be utilized for active, athletic uses, meeting the City's need for additional field space. Depending on roadway and pond design, the site could accommodate 2-4 additional rectangle (soccer/football/lacrosse) or diamond (baseball/softball) fields.

Neighborhood Parks:

Neighborhood parks are the “building blocks” of a recreation system, providing for the day-to-day recreational needs of nearby residents; neighborhood parks typically serve residents within a ½ mile radius. The Cottage Grove 2040 Comprehensive Plan describes Neighborhood Parks as:

The neighborhood park and open space is the basic unit of the City's park system and is designed to serve as the recreational and social focus of neighborhoods. They include active and passive recreation activities geared specifically for those living within a half mile service area. The park should be centrally located and easily accessible by way of interconnecting trails, sidewalks, or low-volume residential streets. Five acres is the accepted minimum standard necessary to provide space for recreation activities. Seven to ten acres are considered optimal. The site should exhibit physical characteristics appropriate for both active and passive recreation uses including suitable soils, positive drainage, varying topography, and a variety of vegetation and natural resource areas. Sites should be connected to schools and other park system components such as natural resource areas, lakes, ponds, and greenways.

Neighborhood parks have generally been located to:

- Be central to neighborhoods, reducing travel distances and major road crossings for residents
- Connect to and enhance future trail corridors
- Protect and enhance natural resources such as drainageways, ponds, and slopes

The exact location of parks may shift slightly to accommodate development patterns, but in general locations should correspond to the locations identified in the plan and continue to respond to the location criteria listed above.

All neighborhood parks should, at a minimum, include:

- 5 acres (minimum) with 7-10 acres preferred
- a playground
- open field/play space
- a sport court
- Internal trail loop
- picnic tables
- at least 2 sides of street frontage with the wide sides of the park providing the frontage
- Integration with natural resources as appropriate
- Additional features as appropriate

Neighborhood Park C

This park is located on the north side of a small lake and should incorporate water views/observation areas along with the standard neighborhood park features.

Neighborhood Park D

This park is centrally located in an area planned for higher density housing and a commercial node. The park should be located within the residential area. Due to the larger population base served, the park should be on the larger side for neighborhood parks. There is a smaller stand of trees that should be preserved and incorporated into the neighborhood park. If the Military Road extension is abandoned, the corridor may be retained for trail use and the park should be connected to that. Further, this site could support Washington County's Central Greenway Regional Trail Master Plan by acting as a trailhead or rest stop between Cottage Grove Ravine Regional Park and Lake Elmo Park Preserve.

Neighborhood Park E

Like Neighborhood Park D, this park is centrally located in an area planned for mixed use commercial and a mix of residential densities. It also serves a larger population base and should be sized on the larger end. The park is located to include a grove of existing trees and unique topography which gives the park significant elevation above surrounding areas which will provide a great viewshed. The site is also set along the edge of a gasline easement that will eventually contain a trail.

Neighborhood Park F

This park is sited in a way that stormwater could be included in the park design. The site aligns with the start of a draw and should contain a trail to offer views of the restored habitat landscapes of wetlands and grasslands.

Because of the proximity to the proposed community park, the need for Neighborhood Park F should be carefully evaluated in the context of surrounding development and the design of Ravine Parkway. This park location should be considered if the surrounding development contains single family or multi-family homes that need recreational opportunities within safe walking distance. If a safe pedestrian crossing is available to the community park across Ravine Parkway, this location may not be necessary, or may be more of a "Mini Park" as described below.

Neighborhood Park G

This park should provide upland and small ravine features in a location that is easily accessible for the neighborhood. Like Neighborhood Park F, this park would be a good opportunity to implement stormwater "best management practices" such as wetland habitat and additional stormwater storage that can accommodate recreational use or improve the neighborhood vista.

Neighborhood Park H

This park is located along a planned green corridor and will likely serve new development as well as the existing neighborhood to the west. The park location considers the current and future local road network connections to the existing neighborhood, parks and trails. The western edge of the park should reach the easement east of the existing neighborhood. It should also be located to incorporate the US Airmail Aviation Beacon (large concrete arrow) south of 90th Street.

Mini Parks:

In addition to neighborhood parks, mini parks are considered where the development pattern does not support the development of a full sized neighborhood park. These parks should serve the neighborhood in a way that is appropriate to the context. Mini park amenities may include but are not limited to:

- Playground
- Trailhead
- Picnic Area
- Small Turf Play Area

Mini Park I

This park should support the smaller neighborhood north of 70th Street and east of Ravine Parkway. It should include a playground, picnic tables, benches, and internal walking trails.

Mini Park J at The Shoppes at Cottage View

The Shoppes at Cottage View are anticipated to develop as mixed use. This area should be served with a context appropriate mini-park. This park may take the form of a “village green” or other gathering space that supports the commercial and residential uses nearby. Most likely this location would include a playground, resting spaces and gardens.

Mini Park K at the Community Center

The City is planning a recreation center and although much of the facility will be indoors, there may be outdoor supporting spaces such as a playground, picnic areas and landscaped park areas. This will be accessible to the neighborhood and will serve the role of neighborhood park. Cottage Grove Ravine Regional Park has also master planned a destination playground near the west side of the park. The crossing at Keats Avenue will be an underpass for pedestrians and bicyclists which should provide further access to play opportunities to residents west of Keats Avenue. This mini park could serve as a conduit for that recreational connection.

Trails:

Enhanced Trails

Enhanced trails are bike and pedestrian facilities that are located off of the roadway corridor and should include features like landscaping and wayfinding that emphasize their role for recreation. Many of these will be collocated with utility easements or go through parks.

Enhanced Trail Corridors as illustrated are intended to show the connections and general location. Corridor width may vary based on development conditions but should be wide enough to be natural in character as opposed to feeling like a user is in the backyard of homes. Enhanced trails may utilize multiple “lanes” to allow for a more comfortable trail experience for different user types.

Road Corridor Trails

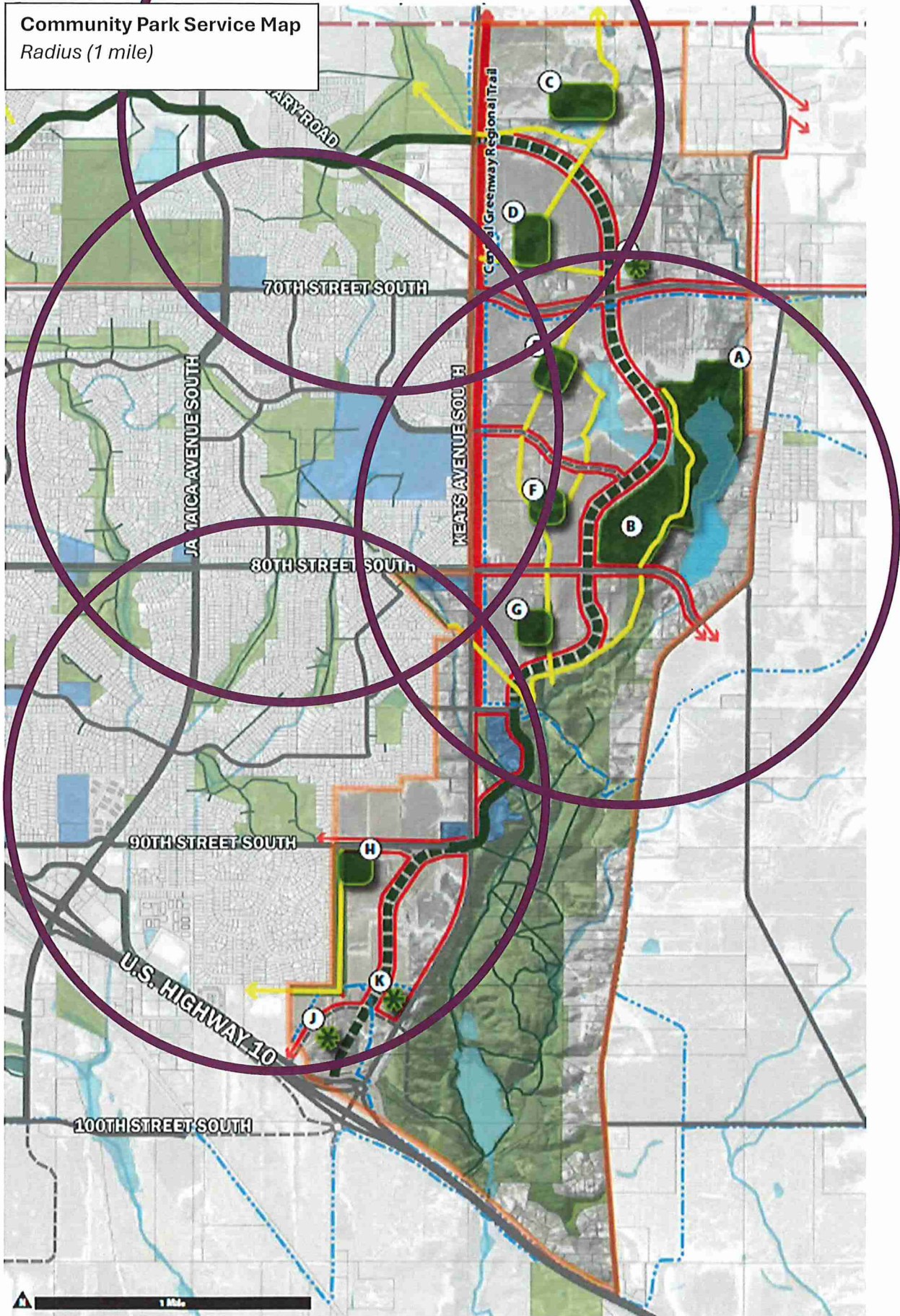
Road corridor trails are focused on providing pedestrians and bicyclists with transportation focused routes. They may be more utilitarian in design and should be located on one or both sides of planned arterials and collector streets. Road Corridor Trails should, to the extent possible, be located within the road right of way.

Snowmobile Trails

Cottage Grove has the unique opportunity of being home to the southern start point of the Star Trail. The Washington County Star Trail Association manages 140 miles of groomed, marked and maintained snowmobile trails that stretch the entire length of the County. Providing access to the Star Trail has been an expressed desire by local leaders and residents.

Snowmobile trails are intended to connect residents to the larger Star Trail system to the east of the study area. Setbacks and buffer space from Keats should be able to facilitate that movement. It should be noted that when development occurs, speed, noise, and/or stud restrictions may be required until snowmobilers are able to reach the rural trail system. These routes may shift eastward gradually as new development occurs.

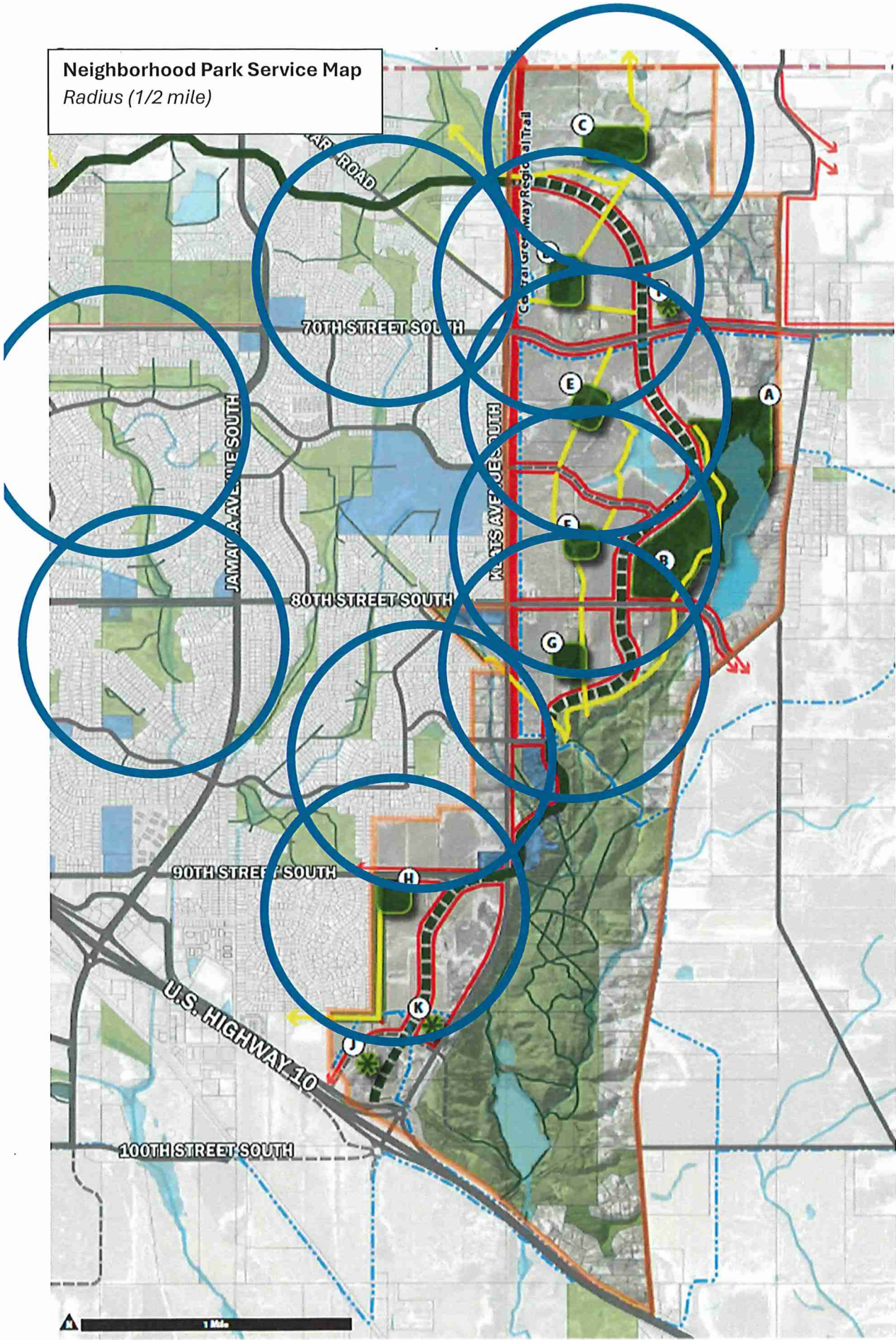
Community Park Service Map
Radius (1 mile)



Legend:

- | | | |
|------------------------|---------------------------------|--------------------------|
| Existing Roads | Generalized Park Locations | Enhanced Trail Corridors |
| College Grove Boundary | Future Parkway | Road Corridor Trails |
| Study Area | Generalized Mini Park Locations | Snowmobile Trails |
| Future Roads | | |

Neighborhood Park Service Map
Radius (1/2 mile)

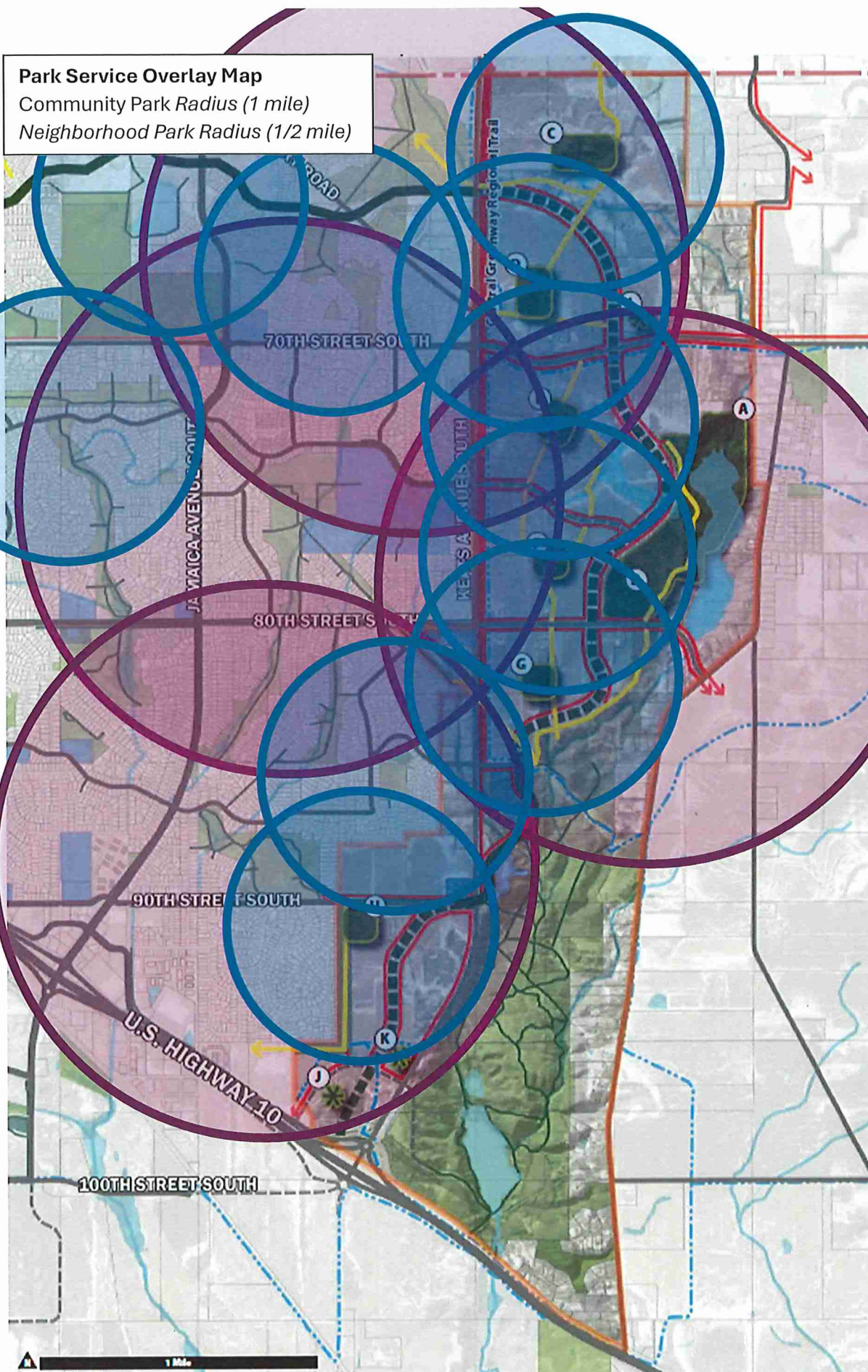


- Legend:**
- Cottage Grove Boundary
 - Existing Roads
 - Generalized Park Locations
 - Enhanced Trail Corridors
 - Road Corridor Trails
 - Study Area
 - Future Parkway
 - Generalized Mini Park Locations
 - Snowmobile Trails
 - Future Roads

Park Service Overlay Map

Community Park Radius (1 mile)

Neighborhood Park Radius (1/2 mile)



Legend:

- Existing Roads
- College Grove Boundary
- Study Area

- Future Parkway
- Future Roads

- Generalized Park Locations
- Generalized Mini Park Locations

- Enhanced Trail Corridors
- Road Corridor Trails
- Snowmobile Trails



To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
CC:
Date: December 1, 2024
Subject: Commissioner Terms

Introduction/Background

Below is a list of the new term details for each Commissioner. Reminder that each Commissioner may serve up to four full terms before their term limit.

Commissioner	Term	Term Expiration
Larson	3 rd	February 2025
Brown	3 rd	February 2025
Gustafson	1 st	February 2025
Glasford	1 st	February 2025
Crabtree	4 th	February 2026
Olson	2 nd	February 2026
S Waterman	2 nd	February 2026
J Waterman	2 nd	February 2026

Recommendation

No action required at this time.



To: Parks, Recreation and Natural Resources Commission
From: Zac Dockter, Parks and Recreation Director
CC:
Date: January 28, 2025
Subject: Action Updates

Introduction/Background

Staff will present on the following topics:

1. Denzer Park
2. Granada Park Parking
3. Cottage Grove Trailway Corridor Habitat Restoration Grant
4. Oltman/Mississippi Dunes Park Grant
5. Kingston Park Building
6. Ice Arena Remodel Concept Design

Staff Recommendation

Receive information.



Memo

To: Parks, Recreation and Natural Resources Commission

From: Molly Pietruszewski, Recreation Services Manager

Date: 1/30/2025

Re: February 2025 Meeting Updates

Please feel free to call or email with any questions or comments, 651-458-3404.

The Recreation Department processes permit for park facilities and park amenities for varying customers throughout the year.



2024 Recap of Rentals

- Total permits: 442, a 23% increase from 2023
- Building Permits: 315, Woodridge Park being the highest at 84 permits, Glacial Valley was the second busiest 79 permits
- Shelter permits: 48, Woodridge Park being the highest at 22 permits for 2024
- Only 12% of the 2024 permits were booked by Non-Residents
- In 2024, there were 8 Disc Golf Events hosted at Oakwood Park

Looking forward to 2025

- Following the established priority schedule all city, athletic association, and school district permits have been entered; February 4, facility reservation opens to all priority users for the year.
- Glacial Valley Park building rents on a one year rolling basis – 54 permits have already been approved for 2025.
- End of February, we will be rolling out online reservations for our park shelters and online requests for park buildings.



To: Parks, Recreation and Natural Resources Commission
From: Jim Fohrman, Parks Superintendent
Date: February 2025
Subject: Park Maintenance Activity Update

Below are the projects for the Parks Maintenance division. The projects are either in the process of being completed or have been completed.

January 1-15

Ice rink flooding
Building maintenance
remove chair and mailbox at City Hall
Trash run
plowing
Install ice resurfacers blade
Tree cutting
Hearthside Park cutting
equipment replacement
Chainsaw maintenance
removed cords from City Hall trees

January 16-31

Ice rink flooding/maintenance
Organize new garage area
Building maintenance
Trash run
Tree cutting
remove hose reels from trucks
Chainsaw maintenance
Hearthside hill
Summit Curve Oak tree
removed candy canes
Hemmingway tree cutting
Post seasonal staff positions

February 1-15

Trash run
Building maintenance
Clean equipment and bay
Organize storage areas
Plowing
Tree cutting
Pine Tree Pond Tree cutting
Woodridge tree cutting
Benches for Hamlet
Ice rink flooding/maintenance
Plowing
Irrigation training (Rainbird)
Order seasonal supplies

February 16-29

trash run
Building maintenance: painting organizing
new filters on drinking fountains
building cleaning
Tree cutting
Stump grinding
plowing
tree cutting at Woodridge
finish cutting Hamlet Pond



To: Parks, Recreation and Natural Resources Commission
From: Jordan Hirman, Facility Services Manager
CC:
Date: February, 2025
Subject: Update on Ice Arena Activities

Below is an overview of Ice Arena Activities that are complete, projects/programs we are working on, and upcoming projects/programs:

COMPLETED PROJECTS/PROGRAMS

- Completed 30 home high school hockey games with over 11,000 people in attendance.
- Hosted military appreciation night for East Ridge on January 23rd. Honoring local military personal.
- Hosted CGHA Skating with the Wolves with 12 out of town teams.
- Hosted CGHA Mite Jamboree with 49 teams visiting the Ice Arena over 3 days.
- Pre-planning Hockey Fest to be hosted Feb. 8th. This is CGHA's largest fundraising event.
- Turf times booked for CGAA groups and marketing for other user groups to use the turf.
- Posted Ice Arena Specialist position.

CURRENT PROJECTS/PROGRAMS

- Interviewing for an Ice Arena Specialist position. Anticipated start date will be March.
- Continue scheduling ice time for outside user groups for Spring and Summer of 2025.
- Marketing Spring Ice Show.
- Marketing Egg hunt hosting at the Ice Arena on April 12th.
- Marketing the 61 Hockey Academy.
- Marketing our 3v3 Grizzly League.

UPCOMING PROJECTS/PROGRAMS

- Spring Skate School lessons start Feb. 16th.
- Bantam B1 Regions Feb. 28th-March 2nd.
- Bantam B1 Districts Feb. 16th-23rd.
- Planning Skate and Paint event for March 17th on the West Rink.
- Working through logistics for running a Bounce House Event on West Rink turf.



To: Parks, Recreation and Natural Resources Commission
From: Dennis Neitz, River Oaks General Manager
CC: Zac Dockter, Parks and Recreation Director
Date: February 3, 2025
Subject: River Oaks Updates

- New point of sale, scheduling and inventory software opened February 3 with online registrations for Season Passes, Leagues and Lessons
- New website is live, we will be making a few changes but most of what we offer is online
- Annual mailing goes out to about 1,000 customers today
- Dueling Pianos in February is SOLD OUT
- Wine Dinner in February has openings
- Lenten Fish Fry starts on February 28th
- Started the process of hiring for the season
- Event Manger chose to go back to an hourly banquet captain effective 1/1/25

Parks and Recreation Promotes Economic Vitality

By Mark Sheldon

A remarkable bipartisan agreement is sweeping all 50 states. There seems to be an undeniable connection between a community's desirability, growth, and the expansion and improvement of parks and recreation and open space. From the Rockies to the Bayou and from the East Coast to the West Coast, investment in both new and existing parks, as well as new and existing open space, has never been higher.

Today's thinking is not only to focus on the outdoors, but also to focus on indoor recreation offerings. Park districts nationwide are building, rebuilding and expanding both outdoor and "community center" indoor activities and programs as well. The connection that is perhaps least understood is the tie between parks, recreation and open space and the growth and stability of the community.

Economic Development

NRPA and the George Mason University Center for Regional Analysis explored the role that park amenities play in 21st century regional economic development (tinyurl.com/28ke4bu4).

Their findings indicate that perceived quality of life runs directly parallel with high-quality park and recreation opportunities. All the following positives occur with the expansion or improvement of parks, recreation and open space opportunities:

- Companies/employers with high-quality businesses are attracted and/or retained.
- New residents are attracted.
- Investments in improving a community's quality of life create a virtuous cycle. High-quality-of-life locations attract workers, which attract employers, which, in turn, attract even more investments and jobs.

The conclusion here is essentially the same one Kevin Costner's character arrives at in *Field of Dreams*, "If you build it, they will come."

Sadly, the 2017 NRPA report, *Local Government Officials' Perceptions of Parks and Recreation*, revealed that many local officials "do not perceive [park and recreation] agencies as an important contributor to their biggest day-to-day concern: economic development" (tinyurl.com/4uvaf8dh). This view is in direct conflict with the average park and recreation department's views, and it's in direct conflict with the mindset of proactive communities like the City of Iowa City, Iowa. Juli Seydell Johnson, City of Iowa City director of parks and recreation, says, "We are supported by the city council. The council has made a close tie with Iowa City's parks and recreation goals and the city council's goals." Communities like the City of Iowa City are actively involved with their parks.

The *Journal of Economic Geography* 2010 in a report, titled "The Rural Growth Trifecta: Outdoor Amenities, Creative Class and Entrepreneurial Context," notes that places with landscape (i.e., woods, water), climate (i.e., sunshine) and recreational appeal (i.e., tourist attractions) are more likely to grow through creative and entrepreneurial industries (tinyurl.com/2nu4fz2b).

Modern parks and recreation is just as much about "open space" as it is about playground equipment, baseball diamonds and tennis courts. In fact, it's becoming more about "open space" all the time.

Findings indicate that perceived quality of life runs directly parallel with high-quality park and recreation opportunities.



PHOTO COURTESY OF ROMTEC, INC.

Attracting and Retaining Residents

As part of the 2015 “Say Yes To Dallas” talent recruitment campaign, the Dallas Regional Chamber survey found that convenient access to parks, green space, and hike and bike trails was the second most important factor (behind the “quality of career opportunities”) for millennials when deciding where to live and work (tinyurl.com/22k69b6h).

When we look at who’s doing the most to remain competitive in the business of retaining, attracting and, in short, competing to be seen as a desirable community in which to live and work, it’s striking how rapidly things change. What was once “enough” recreation and/or quality-of-life opportunities is now not even close. What in the past was a disadvantage, such as the small size of a community, is now an advantage. The current younger

generations put quality of life and recreation at the top of their list. Therefore, any community that is not fully engaged in modern park and recreation development or rehabilitation is missing its opportunity to retain existing residents and/or to attract new ones.

Research shows that park and recreation departments partner with various economic development organizations as well. An NRPA case study of Roanoke, Virginia’s effort to establish themselves as an outdoor recreation destination is an excellent case in point (tinyurl.com/h77dyrrk). In a collaborative partnership between economic developers, parks and recreation, and private-sector leaders, Roanoke became a center for outdoor activities/recreation, and these days, many people want to live in or near places that are a recognized center for outdoor recreation.

Developing Partnerships

How do communities continue to be desirable to both existing and new residents while facing the pressures that come with growth and competition? The key is a history of partnership between those involved with the development and preservation of parks, recreation and open space and organizations involved in economic development. It’s a formula that successful communities have been engaging in for decades, and it rests on their shared values of recreation, quality of life, and local/regional growth and economic stability. It is vital that cities continue to plan and build for the future, and their efforts will be rewarded. Popular communities build park and recreation opportunities in advance of the growth and continue to add new and different levels of service to their offerings every year. 🌿

Mark Sheldon is Vice President of Operations at Romtec, Inc.

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NRPA Premier Members also have access to the NRPA Virtual Learning Subscription for members, which includes 12 prescheduled learning events (one per month) with free access to archived 2023 subscription events throughout the subscription year. The subscription includes eight Virtual Talks and four Virtual Sandboxes. Each Talk is worth 0.1 Continuing Education Unit (CEU), for a total of 0.8 CEU for the full subscription.

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Washington County Parks and Open Spaces Commission

January 9, 2025

- A. Election of Chair and Vice Chair - Anne Siess will continue as Chair for this year and Cork Wicker as Vice Chair
- B. Agenda below
- C. November 21, 2024 unapproved minutes are below. These were approved with minor if any changes
- D. OLD BUSINESS - the finalized Parks and Open Spaces Commission Ordinance update was presented. Let me know if you want copies.
- E. NEW BUSINESS
 - A. Land and Water Legacy Program updates and stewardship plans.
 - A. Potential Thomas Conservation Easement
 - B. Thomas and Cremens Stewardship Action Plan
 - C. Valley Creek Bluff Management Plan Update
 - B. Park Financial Analysis Study - this was the introduction of a 12-18 month project to analyze funding and costs for the Washington County Park system. The powerpoint preso used had dated stats which the presenter explained. If anyone is interested I can go through it with you.
 - C. We approved the 2025 Proposed Work Plan - document attached
- F. Park updates - document attached
- G. Five Legislative Priorities for 2025, again including lighting for Cottage Grove Ravine park - all five single page documents attached
- H. If you have any questions or want copies of other items on the agenda, please let me know.

Dave Olson



PUBLIC WORKS

Wayne Sandberg, P.E., Director, County Engineer
Frank D. Ticknor, P.E., Deputy Director

PARKS AND OPEN SPACE COMMISSION AGENDA

Thursday, January 16th, 2025 / 6:00 p.m.

Historic Courthouse – Register of Deeds Room

101 Pine St. West

Stillwater, MN 55082

- I. CALL TO ORDER
- II. ROLL CALL
- III. COMMENTS FROM THE PUBLIC
- IV. ELECTION OF CHAIR AND VICE CHAIR Anne Siess 10 min.
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES:
 - a. November 21, 2024
- VII. OLD BUSINESS
 - a. Parks and Open Space Commission Ordinance Update Alex McKinney 10 min
- VIII. NEW BUSINESS
 - a. Land and Water Legacy Program Serena Raths 30 min.
 - b. Parks Financial Analysis Study Connor Schaefer 15 min.
 - c. 2025 Proposed POSC Work Plan Alex McKinney 10 min.
- IX. INFORMATION / UPDATES
 - a. Board Updates Comm. Clasen 5 min.
 - b. Park/Legislative Updates Alex McKinney 10 min.
- X. NON-AGENDA ITEMS (GROUP DISCUSSION)
- XI. ADJOURN

NEXT MEETING ON MARCH 20 AT WASHINGTON COUNTY PUBLICS WORKS

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**PARKS AND OPEN SPACE COMMISSION
DRAFT MEETING MINUTES**

CALL TO ORDER

Chair Anne Siess called to order the Parks and Open Space Commission (POSC) meeting at 6:00 p.m. The meeting was held at The Public Works North Shop in Stillwater, Minnesota.

ROLL CALL

Members Present: Anne Siess, Chair
Ben Meyer, Jyneen Thatcher, Gary Severson, Michael Kraemer, Jim Kelly, Meri Danielson, Dave Olson, Tammy McColloch, Corcoran Wicker, Tori Dupre,

Members Absent: Comm. Michelle Clasen, Kevin Smith

Staff present: Alex McKinney, Emily Jorgensen, Serena Raths, Dan MacSwain, Connor Schaefer

Others Present: None

APPROVAL OF AGENDA

Motion by Tori Dupre, seconded by Michael Kraemer, to approve the agenda. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion by Tori Dupre, seconded by Dave Olson, to approve the September 19, 2024 POSC minutes, as written. All in favor. Motion carried.

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OLD BUSINESS

Parks and Open Space Commission Ordinance Update

Presented by Alex McKinney, Parks Director

Alex McKinney, Parks Director, stated the agenda. McKinney stated that the Minnesota state statute allows for creation of a county parks commission with such provision for membership, terms of office, and other requirements as the county board may prescribe. The commission may make recommendations to the county board in the respect of any matter relating to county parks requiring action by the board. Specifically stating that the Parks and Open Space committee must be an ordinance update and not a policy update for the county, so the ordinance update will be posted publicly to allow for feedback.

The ordinance was last updated 35 years ago. McKinney stated the Ordinance consisted of outdated language, policies, needs updated organizational structure, and doesn't align with county policy #6006, and board details sheet, it calls for term limits and two appointees from each commissioner district. Policy #6006 was adopted by the board. The policy states the new classifications for memberships can only be created by the County Board, no permanent county employee can serve as a voting member of a commission, County board Commissioners will serve as contact members without voting privileges, terms for a commission member are 3 years, no term limits are noted in board approved policy, and the application and interview protocol that is to be used in filling positions is coordinated by the County Administrator and the security to the County Board. McKinney stated the Parks and Open Space Commission Board Details were included in the packet. These details intend to bring the citizen perspective to the operation of Washington County Parks.

The POSC board details review current operation policies, capital improvement programs, parkland preservation, park development projects, long range planning efforts, and citizen perspectives on the administration of the Land and Water Legacy Programs. The Board details call for 12 members, 2 representatives from each commissioner district and 2 at large positions. McKinney stated the current board details does not align with Ordinance 75 or Washington County Policy #6006. McKinney stated there are three different documents, each stating different things for the Commission, so the hope is to streamline policy and set us up for the future.

The most requested position by the Commission in March was to focus on a position for diversity, equity, and inclusion. It is recommended that the focus on DEI should be an action focused on by the entire commission. McKinney stated the hope tonight is that staff has updated the ordinance that honors the intent of the request from the POSC, while blending practical application from other experiences to ultimately help the parks system to keep progressing equity within Washington County Parks. No official changes to commission structure have been made. Tori Dupree has been reappointed in the POSC. Overall, the ordinance update is to align with county policy, reflect actual number of members on the commission, include the Land and Water Legacy Program, and make DEI a focus. McKinney stated the next step for the Ordinance is to bring it forward to POSC in January 2025 for recommendation, development of Commission Member Position Description incorporating DEI into

application, training in DEI, provide equity updates and input to Commission at a minimum twice per year, and continue to focus on DEI representation in Washington County Parks.

The committee broke into small groups for discussion on the ordinance update questions. The committee came back together to discuss questions and concerns. McKinney recorded all statements, concerns, and questions of the committee for review to be brought forward in January for the commission hearing.

NEW BUSINESS

Land and Water Legacy Program: Herreid Conservation Easement Stewardship Plan

Presented by Serena Raths, Planner I-Office of Administration

The property is in the Lower St. Croix Watershed Management Organization. It is an unaddressed property. It sits 640 feet from the St. Croix River. It is One 40-acre parcel within St. Croix River Buffer Zone High Priority Conservation Area. The Conservation easement will be co-owned between Washington County and Minnesota Land Trust. The property will be purchased by the City of Afton for use as a public city park. There is a closing date of December 20-2024. The farthest south-east section will be excluded due to an existing pipeline easement.

The Stewardship plan has been developed by the Washington Conservation District and the Minnesota Land Trust to provide recommendations on how to best maintain the conservation values. The plan identifies Prairie and Savanna in Unit 1, and Woodland and Forest in Unit 2.

The Stewardship Plans three objectives include: the removal of woody and herbaceous non-indigenous species to prevent habitat degradation, the increase of diversity with additional native trees, shrubs, grasses and wildflowers, and the increase in floral and structural diversity within the grassland and savanna.

The Stewardship Plan priorities for best practices include removal of woody non-indigenous species such as buckthorn, honeysuckle and autumn olive and ecologically inappropriate native species such as box elder and red cedar. They will use integrated pest management techniques to manage herbaceous non-indigenous species. Native trees, shrubs, grasses and flowers will be planted to diversify the structure.

Prairie and Savanna Unit 1 is 25.4 acres and has existing sloping uplands with open areas of dry prairie and non-indigenous species, and dense areas of evergreens and woody shrubs. The desired native plant communities include a mosaic of dry sand-gravel prairie in open areas transitioning into dry savanna. The recommended activities include removal of woody non-indigenous and ecologically inappropriate

woody species, to integrate plant management, monitor for non-indigenous grassland species, prescribe burns and restore dry prairie areas through site preparation, planting and mowing.

Woodland and Forest Unit 2 is 14.5 acres and contains complex woodlands and steep ravine which drains into a larger sub watershed running into the St. Croix River. The desired conditions include a mosaic of southern dry-mesic oak woodland. The recommended activities are to remove woody non-indigenous species, integrate plant management, monitor for common woodland non-indigenous species, selectively thin canopy trees, plan and/or seed oak woodland and forest trees, shrubs, grasses and wildflowers.

Raths asked the committee to review the stewardship plan and opened for questions.

Michael Kraemer asked who is responsible for the finances and implementing of this project. Raths responded by stating that this is a recommendation of land management, and the City of Afton has purchased the property so they will be conducting the restoration.

Jyneen Thatcher stated concerns for development and parking on the property and asked if there was acreage that was devoted to expected development. Raths stated that the City of Afton does not plan to build buildings on the property but maintain the existing trails and build a small parking area. Emily Jorgensen stated that the parking and trails will be included in the Conservation Easement contract because it is a legal document, but they can add the acreage for parking in the stewardship Plan.

Dave Olson asked about project overview. Raths explained property and landowners near the conservation easement.

Tori Dupre asked for clarification about the conservation easement being recorded. Raths replied that the easement has not closed yet. The date of closure is December 20th. Raths clarifies that the conservation easement outlines that the City of Afton can use the property as public low impact park area, and they cannot develop the property. Dupre asked if the city of Afton will enforce the easement and monitoring. Raths stated the city of Afton is the landowner and the County will be the easement holder.

Michael Kraemer asked if this park would have public access. Raths stated yes.

Restoration and Enhancement of LWLP Conservation Easements

Presented by Serena Raths, Planner I-Office of Administration

In 2022, the Lessard Sams Outdoor Heritage Conservation Fund awarded \$4.288M to the County and the Minnesota Land Trust for LWLP projects in Washington County. A portion of this grant is allocated for the restoration and enhancement of protected properties within Washington County including 150 acres of enhancement and 30 acres of restoration.

The County Board approved a contract with Stantec Consulting Services in February 2024 for the restoration and enhancement work on LWLP conservation easements over Prairie Ridge Park, Valley

Creek Park and La Lake Park in Woodbury. Stantec has prepared Stewardship Actions Plans to guide restoration. This is a specific breakdown of activities and timeline of the completion of the property in 2026.

Dave Olson asked if this is “where the rubber meets the road”, that we have decided on the plan. Emily Jorgensen, Planning Manager- Office of Administration responded yes, the Stantec Consulting Services has taken the stewardship plan and the funding from the State to restore the properties that have been in the program the longest with the guidance of Dan MacSwain, Natural Resource Coordinator II.

Michael Kraemer asked who prepared cost and what happens if it is not accurate. Jorgensen stated that it was prepared by former administration staff. The plan is an approximation, and it is ongoing.

Michael Kraemer asked if there was a master list of priority properties. Jorgensen stated they chose these properties by looking ownership of land and how long the properties been in the program.

The activity plan for Prairie Ridge Park includes selective tree thinning and invasive shrub removal/treatment and enrichment seeding for the dry-mesic oak woodland. Selective tree thinning, invasive shrub removal/treatment and enrichment seeding for the mesic woodland. Prescribed burn and spot treatment of the mesic prairie. Broad invasive species treatment, seeding a periodic mowing/treatment of the woodland edge. Invasive grass spot spray, woody invasive removal, native plant seeding and plug planting in the wetland. Prairie Ridge Park has majority of work and restoration resulting in 20.5 acres of restoration and 41.7 acres of enhancement.

Valley Creek Park has 11.3 acres of restoration activities for the property including selective woody invasive treatment, seeding and periodic mowing of the Dry-Mesic Oak Woodland. Spot treatment, periodic mowing and prescribed burn and enrichment seeding of the Mesic Savanna. Lastly, seeding, spot treatment and periodic mowing of the Mesic Prairie.

La Lake Park has 10.7 acres of restoration activities including selective thinning, invasive brush removal, erosion control, spot treatment, active plant seeding and plug planting along the shoreline in the Dry, Mesic Oak Woodland. Periodic spot spraying/mowing, prescribed burn and enrichment seeding of the Mesic Prairie and Invasive brush removal in the mesic woodland.

Project total results include restoration of 31.8 acres out of desired 30 acres and enhancement of 52.9 acres out of 150 acres. They did not expect to meet the enhancement acre goal because the properties were smaller, however the remaining grant money will be spent reaching the enhancement acre goal around the county. The plan implementation will begin in December 2024 and conclude May of 2026.

Additional enhancement projects for 95.1 acres include 28.37 acres in Long Lake Conservation area for selective removal and basal bark treatment of buckthorn. The second project is 63 acres in Lake Elmo Park Reserve of controlled burn and seeding. Carpenter Nature Center is the third project and is under consideration with 8 acres of controlled burn and overseeding.

Raths opened for questions.

Michael Kramer asked if there was burning wood at La Lake in city limits. Jorgensen replied yes, and that is the preferred way for tree removal.

Jim Kelly asked about subcontracting tree work. Rath said that they will be subcontracting with Mikes Tree Service.

Approval of Glacial Hills Long Range Plan

Presented by Andrea Rehm- Planner II, Connor Schaefer- Senior Planner

Regional Trails serve regional audiences and connect regional destinations. The trail system is wider with local routes feeding into them. They offer higher amenities. A Long Range plan includes guidance on future trail alignment, as well as the location, development, and operation of the trail facilities. Having a Long Range Plan approved allows for the trail to be eligible for certain funds and engages with the public.

The Long Range Plan is focused on the Glacial Hills corridor, looking to develop an east to west arterial trail that will run through northern Washington County, and connect the Hardwood Creek regional trail, the future Central Greenway RT, Big Marine Park Reserve, and William O'Brian State Park, and a couple downtowns. The Planning started in Spring 2023 and the Long Range Plan is beginning the approvals process. The Project goals are to create safety, comfort and inclusion of all users, connect regionally, have environmental stewardship and promote equity and inclusion.

Throughout the planning process, the project team attended several community events for public feedback. The three points of the public was the purveyance of an off-road scenic trail, the connection to other trails, and loop opportunities, comfortable experiences.

The project team collected information through research, inventory and observation, and stake holder engagement with staff, elected officials, and community members within the trail search corridor to determine the route.

The trail route recommendations starting in Hugo primarily run along County Road 8. It is an existing trail, and suggested improvements are to the intersections for safety for pedestrians. No changes made to the existing trail along Hwy 61 and County Road 4. New trail segments around wetlands to accommodate for equestrian and snowmobile users from the Hardwood Creek Regional Trail and Big Marine Park Reserve.

There are two routes in Big Marine Park Reserve proposed. One segment would link into the railroad grade currently owned and operated by Canadian National. There is an alternate route mapped if the railroad doesn't become available. The alternate route along County Road 4 runs into Marine on the St. Croix. There are challenges with the underpass located in the town, option 1 would offer a new separated culvert for the trail, option 2 would be painting on the existing driving lane for a bike lane.

The segment that runs adjacent to William O'Brian State Park will have limited disturbance to the park. The plan recommends retaining and existing footprint of the road and sidewalk that exists on Broadway Street in downtown Marine on the St. Croix.

The trail amenities and features are critical in providing a safe a pleasant experience along the regional trail. The plan provides guidance on the location of trailheads, rest stops and signage that would support the Glacial Hills Regional Trial. Interpretive elements may be placed along trails or trailheads and rest stops. Trailheads and rest stops may include amenities like shade, benches, drinking fountains, bike parking, fix-it stations, lighting and signage, wayfinding and interpretive. It also includes parking near trailheads and kiosks to help patrons explore opportunities.

The next step is stakeholder support. The team is asking for municipal support and engagement from commissions and councils in November/December to bring plan to the County Board and Met Council in January/February. Schaefer opened for questions.

Dave Olson asked if trail segment with equestrian and snowmobile trail along County Road 4 alternative route would look different. Schaefer stated you would only have one trail, no other changes. An alternative trail that would provide an equestrian trail in the area would be the Gateway Trail.

Tori Dupre asked what considerations are in place for the turtle crossings along County Road 4. Schaefer said the additional trail crossing will help all other wildlife cross streets, and the turtle crossing is considered in the plan.

Tori Dupre asked if there was any feedback from the snowmobile club and grooming the trail. Schaefer said they are aware of the trail plan

Jyneen Thatcher asked if the land owned by the parks. Schaefer replied yes, but unsure about a corner on the map, however it is the Long Range Plan in hopes to acquire the land in the future.

Motion by Tori Dupre, seconded by Micheal Kraemer, for the approval of Glacial Hills Long Range Plan. All in Favor. Motion carried.

Battle Creek to St. Croix River Long Range Plan

Connor Schaefer- Senior Planner Parks and Trails Planner

An introduction to the corridor from Battle Creek to St. Croix River. Data collection for route development will commence this winter and spring. Recommendations for the route will be brought forward at the end of the year. Some key documents that are being taken into consideration for this plan including the Regional System Vision and the Met Council regional policy plan that is being updated currently. Additionally, the bike and pedestrian plan infrastructure and the city's comprehensive plans will also be considered.

The trail is 13 miles and will run east to west and be a link between diverse demographic communities. Battle creek, Central Greenway, St. Croix Valley Regional trail are priority with bike and pedestrian plan.

The project is in partnership with city and towns, consultants, and Met Council. Next steps would be nominating members to serve on the Technical advisory committee for the Long Range Plan.

Chair Anne Seiss nominates Tammy McColloch, Cork Wicker and Jim Kelly as the alternative.

2025 Meeting Dates/Locations

Presented by Alex McKinney, Parks Director

Alex McKinney opened to the members for questions. Looking for a vote to approve the dates and locations.

Motion by Dave Olson, seconded by Cork Wicker, to approve meeting dates and locations for 2025. All in Favor. Motion carried.

INFORMATION/UPDATES

Alex McKinney, Parks Director Presented Park Updates/Board Updates on behalf of Comm. Clasen

A workshop on invasive species was held on October 8th. A question was raised to close Square Lake boat launch. No policy changes, the boat launch will remain open but working on legislation platforms to increase AIS prevention and awareness.

Approval several grants from the Met Council including Square Lake special recreation feature park improvements. Grants from the Met Council for St. Croix Bluffs Regional Park for improvement on the hilltop area. They held their first meeting since the 1960s in the Historic Court House. Met Council approved contract work at St. Croix Bluffs for restrooms, tennis court improvement and septic. They approved County land and water legacy program for land in Scandia as a conservation easement, Lake Elmo for pavement preservation, conservation easement in Woodbury and Afton, reviewing 2025 legislative platform.

Park update was emailed out. McKinney asked if anyone had questions. No questions.

Non-Agenda Items

Christmas at the Courthouse

Anne Siess asked what we want to put on the ballot or when will we start talking the referendum. Emily Jorgensen replied around the end of 2025.

ADJOURNMENT

Motion by Michael Kraemer, seconded by Gary Severson, to adjourn the meeting. All in favor. Motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully submitted, *Sydney Selvik*, Acting Secretary

DRAFT

NEW BUSINESS
2025 POSC Work Plan

Target Date	Description
January	Park Legislative Planks/Updates POSC Ordinance LWLF POSC Elections 2025 Meeting Dates and Location Park Financial Analysis Study
February	No Meeting
March	Battle Creek to St. Croix River RT Long Range Plan LWLF Legislative Update Park Financial Analysis Study Park Equity Grants CIP Construction Impacts on Parks (2025) CGRRP Tree Trek Natural Resource Annual Report
April	No Meeting
May	LWLF Update (30 min) 5 Year CIP Initiatives Long Range Plan Legislative Update Historical/Cultural Study with Met Council (Jessica?)
June	No Meeting
July	Site Tour: Lake Elmo – NR mapping, Play ground, Action Track Wheel Chair, ADA Launch
August	No Meeting – Washington County Fair (July 30 – August 3 rd , 2025)
September	LWLF Park Financial Analysis Study Long Range Plan Park Historic Sites and Education/Exhibits
October	No Meeting
November	LWLF 2026 LWLF Bond Referendum Annual Operating Revenues/Expenses and Reservation Information Parks Equity Grants and DEI Training

January 16th, 2025 Park Updates

PROGRAMS

Winter Solstice

Approximately 50 people attended the first ever winter solstice program at Lake Elmo Park Reserve on the evening of December 20th to celebrate the shortest day of the year. People enjoyed guided hikes, a variety of crafts for both adults and kids, and a fire with hot cocoa and smores.

Winter Camp

Winter Camp was held on December 31st from 1-4pm at Lake Elmo Park Reserve. This camp is a single-day winter adventure for kids ages 7-10 years old and filled to capacity. This camp offers the perfect mix of winter outdoor adventures, along with indoor activities that celebrate winter. Activities included shelter building in the woods, learning how to build a fire, enjoying smores and hot chocolate, and testing out a new portable gaga pit.

2024 Park Program Re-Cap

Parks programming saw continued growth in 2024 with the expansion of equity programs, summer camps, and the re-opening of the Historic Courthouse. Over 10,000 people came out to experience park programs this past year totaling nearly 40,000 hours of program time to individuals. Programs are a great way to introduce new users to Washington County Parks. These initiatives teach life long skills that allow people to enjoy time in the outdoors. Research has shown that spending time outside reduces stress and anxiety while improving mental health and well being. The expansion is a significant increase from 2023 when approximately 5,800 people attended programs totaling approximately 21,000 hours of program time.

Christmas at the Courthouse

The 31st Annual Christmas at the Courthouse Holiday Bazaar was held at the Historic Courthouse on November 23 and 24. Over 30 vendors made wares available for guests and the event also included a food truck, kids crafts, live music, and a visit from Santa. Over 1,700 people attended over the weekend and the event raised over \$8,000 for the Historic Courthouse Restoration Fund.

NATURAL RESOURCES

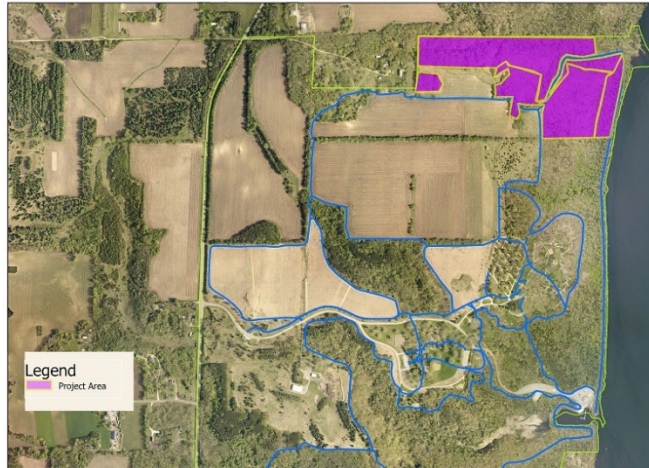
Archery Deer Harvest

This spring deer counts were completed and shoed a substantial population at St. Croix Bluffs Regional Park. Due to high populations, Washington County Parks continued to partner with the Metro Bow Hunters Resource Base to cull the herd. The archery deer harvest was completed at St. Croix Bluffs Regional Park in December. Park staff partnered with the Metro Bowhunter Resource Base on the two hunt weekends. Below are the results of the deer harvest from the two hunting weekends. Overall 20 archers harvested 30 Deer (80% antlerless). Overpopulation of deer can lead to deteriorated conditions of natural resources as well as public safety issues.

Restoration Work Underway at St. Croix Bluffs Regional Park

Minnesota Native Landscapes started forestry mowing at St. Croix Bluffs Regional Park this week. The grant funded project is working on buckthorn removal and control along some of the slopes leading to the St. Croix River. If you get out to St. Croix Bluffs you will see noticed improvement in the understory where buckthorn has been removed. Work will continue throughout the winter months. Much of the work must be completed by hand due to the steep slopes associated with the area.

St. Croix Bluffs Regional Park
Woodland Restoration, 47 acres



EQUITY

Action Track Wheel Chair

Parks recently received a new Action Track Wheelchair. The all-terrain, fully automated, chair will be available for public use. Allowing individuals with disabilities or mobility issues to access all areas of Washington County Parks. You will get an opportunity to test out new ADA equipment at our July POSC meeting!





Cottage Grove Ravine Regional Park Trail Lighting

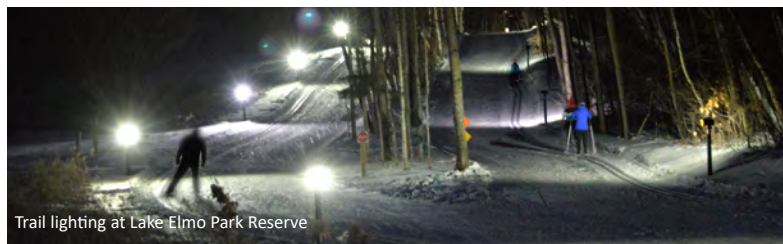


Trail lighting at Lake Elmo Park Reserve

Washington County requests **\$2 million in state funds** for trail lighting in Cottage Grove Ravine Regional Park.

Issue At-A-Glance

- Cottage Grove Ravine Regional Park is in Cottage Grove and consists of 500-plus acres of hills and forested ravines. The most popular park feature is the 12 miles of trails for walkers/hikers, bicyclists, skiers, snowshoers, and more. It is the fastest-growing park in Washington County and located in one of the fastest developing areas of the region.
- Trail lighting will expand the park's year-round use, improving visitor experience and safety. The shorter daylight hours in fall and winter limit the use of the park. This is especially limiting during cross-country ski season.
- There is strong support from the community for this project, especially from skiers, hikers, and trail runners. The park has the ideal terrain, elevation, and facilities to accommodate larger events, team practices, and high school meets.
- The project builds upon more than \$3 million in recent improvements to Cottage Grove Ravine Regional Park by Washington County including Ravine Landing, a multiuse facility that has expanded the park's programming and event capacity, and a new accessible playground.



Trail lighting at Lake Elmo Park Reserve

Support

- City of Cottage Grove
- Metropolitan Council

Previous Considerations

This project was submitted for consideration in 2024.

No Action

If the state funds are not provided, Washington County will have to seek other funding sources, and the project may be delayed or not built.

Financial Implications

- Washington County's allocation of Parks and Trails Legacy Funds: \$150,000
- **State of Minnesota: \$2 million**

Total estimated project cost: \$2.15 million

**100,000 - 120,000
annual visitors.**



Source: Washington County Parks estimate.



Wayne Sandberg | Public Works Director
Washington County Public Works
651-430-4339 | wayne.sandberg@co.washington.mn.us



CSAH 5 (Stonebridge Trail) and Brown's Creek State Trail Connection Project



Washington County requests **\$3 million in state funds** to construct a trailhead and trail connection(s) from County State Aid Highway (CSAH) 5 to the Brown's Creek State Trail.

Issue At-A-Glance

- Users who wish to access the Brown's Creek State Trail from City of Stillwater neighborhoods must use an uneven, unsanctioned footpath down a steep ravine. A new pedestrian and bicycle connection would make this linkage safe, accessible, and compliant with the Americans with Disabilities Act (ADA).
- There is a project planned for 2025 that will add new trails along County Highway 5 adjacent to the Brown's Creek State Trail, resurface the existing trails and roadway, replace the existing highway bridge, and improve intersections. This project is estimated to cost \$6 million and is being financed with local funds.
- State funds, if provided, will be used to construct a trailhead and trail connection(s) from County Highway 5 to the Brown's Creek State Trail.

Support

- Minnesota Department of Natural Resources (DNR)
- Stillwater Township
- City of Stillwater

Previous Considerations

This project was submitted for consideration in 2022, 2023, and 2024.

No Action

If the state funds are not provided, the connection will not be built, leaving only the steep, uneven, unsanctioned footpath to the Brown's Creek State Trail.

Financial Implications

- Local funds: \$6 million
- **State of Minnesota: \$3 million**

Total estimated project cost: \$9 million

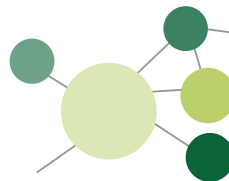
More about the Brown's Creek State Trail



More than
120,000 users
annually access the
Brown's Creek State Trail.



5.9 mile-trail
connects the City of
Stillwater and the City
of Grant on a former
railroad bed.



Connects parks and
trail systems, including
the Gateway Trail, the
most used DNR trail in
Minnesota.





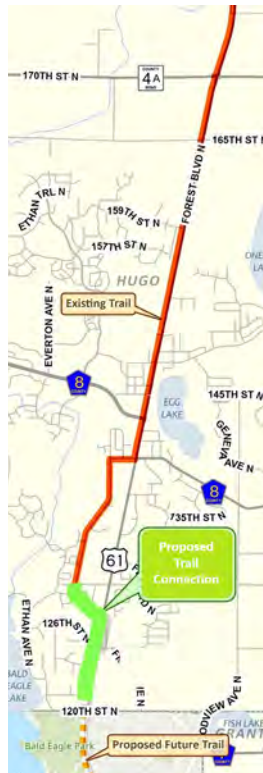
Hardwood Creek Regional Trail Extension



Washington County requests **\$1 million in state funds** for land acquisition, design, and construction to close a one-mile gap in the Hardwood Creek Regional Trail.

Issue At-A-Glance

- The Hardwood Creek Regional Trail is a north-south multiuse trail in north Washington County and is the county’s most visited regional trail. A trail master plan was developed in 2013; since then, the county has been working to fund and implement the plan’s vision.
- The existing trail is constructed primarily on former railroad right-of-way. A one-mile gap in the trail exists within the City of Hugo where the rail line remains active.
- The proposed project will be addressing a one-mile gap in the regional transportation network. The trail will expand trail access to:
 - Chisago County/North Branch via the Sunrise Prairie Regional Trail.
 - Ramsey County/Saint Paul via the Bruce Vento Regional Trail.
 - Anoka County/Rice Creek Chain of Lakes Park Reserve via Rice Creek Regional Trail.



Support

- City of Hugo
- Metropolitan Council

Previous Considerations

This project was submitted for consideration in 2023 and 2024.

No Action

If the state funds are not provided, the trail connection will not be built and the gap in the trail system will remain.

Financial Implications

- Washington County’s allocation of Parks and Trails Legacy Funds and Metropolitan Council Bonding: \$1.3 million
- City of Hugo: \$600,000
- **State of Minnesota: \$1 million**

Total estimated project cost: \$2.9 million





State Bonding for Metropolitan Regional Park System



Washington County requests **\$15 million in state funds** for capital projects within the Metropolitan Regional Park System.

Issue At-A-Glance

- Washington County depends on state bonding to the regional parks system for ongoing capital improvements. This provides the funding for Washington County to address pertinent needs within the regional parks and trails system.
- The Metropolitan Council matches funding received through state bonding and then passes along every dollar to regional park agencies. In this case, \$15 million in state bonding would be matched with \$10 million of Metropolitan Council bonding. Of that total \$25 million, Washington County would receive \$1.7M for its regional parks.
- Washington County has several proposed projects in 2025-2026 that rely on regional park system bonding for implementation, including the projects below.

Support

- Metropolitan Council
- The 10 partnering regional park implementing agencies.

Previous Considerations

This project was submitted for consideration in 2024.

No Action

If the requested state bonding is not provided, the proposed projects will either not proceed or will be scaled back significantly.

Financial Implications

- **State of Minnesota: \$15 million**
- Metropolitan Council Match (if funded): \$10 million

Total Requested Investment: \$25 million

Point Douglas Regional Trail



Updates to the existing trailhead and restroom facilities.

St. Croix Bluffs Regional Park



Campground upgrades and improvements to play area.





Washington County Wood Waste and Diseased Tree Utilization Program



Washington County requests **\$4 million in state funds** for land and equipment purchases to process wood waste and diseased trees into products, thereby protecting air quality, fighting climate change, and supporting the local economy.

Issue At-A-Glance

- Minnesota's Metro Solid Waste Policy Plan requires counties to respond to rapidly increasing amounts of wood waste from diseased trees. However, regional wood product markets are underdeveloped, landfilling of wood waste is not allowed, and spontaneous combustion of stagnant wood chip piles has become a serious risk for local tree care companies.
- Tree service costs have been steadily increasing and are expected to continue to rise. Those in search of affordable solutions may choose unsafe tree work or disposal by dumping or burning, which threatens both public health and the environment.
- State funds will enable the county to purchase the necessary land and equipment to convert wood waste into products like lumber and renewable fuels, thereby expanding access to these products for consumers throughout the region and creating sustainable material supply chains for local wood product manufacturers to scale up processing.
- Processing wood waste into usable products helps protect residents from volatile tree care fees and smoky air. Also, by keeping wood in its solid form, Washington County will avoid unnecessary CO2 emissions in accordance with Minnesota's Climate Action Framework and benefit the entire region by reducing demands on strained disposal solutions such as District Energy in St. Paul.

Support

- Minnesota Pollution Control Agency
- Lower St. Croix Valley Fire Department
- Partnership on Waste and Energy

Previous Considerations

No previous consideration.

No Action

If the state funds are not provided, Washington County residents will continue to face rising tree service costs, experience poorer air quality due to accidental and intentional burning of wood waste piles, and miss an opportunity to capture the economic value from local trees needing removal.

Financial Implications

- Washington County: \$5.5 million
- **State of Minnesota: \$4 million**

Total estimated project cost: \$9.5 million





COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

January 22, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A 2024 Annual Photo Contest Winners
Staff Recommendation: Receive presentation on Capture Cottage Grove winners.
- 7 Consent Agenda
 - A City Council Regular Meeting Minutes (2024-11-20)
Staff Recommendation: Approve the November 20, 2024, Regular Meeting Minutes.
 - B City Council Regular Meeting Minutes (2024-12-4)
Staff Recommendation: Approve the December 4, 2024, Regular Meeting Minutes.
 - C City Council Regular Meeting Minutes (2024-12-18)
Staff Recommendation: Approve the December 18, 2024, Regular Minutes.
 - D City Council Regular Meeting (2025-01-08)
Staff Recommendation: Approve the January 8, 2025, Regular Meeting Minutes.
 - E Temporary Single Occasion Gambling Permit - Accacia Lodge No. 51
Staff Recommendation: Authorize issuance of a single-occasion gambling permit to David Gene Martin, on behalf of the Accacia Lodge No. 51, to conduct a raffle at 11094 70th Street South on October 4, 2025.
 - F Massage Business and Massage Therapist License - Savannah Marie Koenig
Staff Recommendation: Authorize issuance of a massage business license and massage therapist license to Savannah Marie Koenig at the location of Salons by JC (7240 East Point Douglas Road South Suite 160 #36).
 - G Authorize entering into an agreement with Judith Graf for transcription services for 2025.
Staff Recommendation: Approve the agreement with Judith Graf for transcription services for 2025.
 - H Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - I Convention and Visitors Bureau Member Appointment - Khambata
Staff Recommendation: Appoint Tony Khambata to fill the vacant seat on the Convention and Visitors Bureau Board of Directors to a three-year term ending on 12/31/2028.

- J Non-criminal Justice Agency Joint Powers Agreement with the MN BCA
Staff Recommendation: Approve and execute the non-criminal justice agency Joint Powers Agreement (NCJA JPA) with the Minnesota Bureau of Criminal Apprehension.
 - K Pay Equity Report
Staff Recommendation: Accept the Pay Equity Report to be submitted to the State of Minnesota.
 - L Abatement of Utility Billing Certification
Staff Recommendation: Adopt resolution 2025-09, authorizing the abatement of utility billing certification in the amount of \$4,049.09.
 - M Fee Table Revision - Credit Card Fees
Staff Recommendation: Adopt Ordinance 1092, amending the City Fee Table.
 - N Parks Trailer Purchase
Staff Recommendation: Approve the increased budget amount of the parks trailer from \$22,000 to \$23,898.88.
 - O Polco National Community Survey
Staff Recommendation: Approve the Polco Confluence Inc. software subscription and support agreement in the amount of \$29,300.
 - P FlowMSP Pre-planning Software
Staff Recommendation: Staff recommends the approval for the purchase of FlowMSP SaaS in the amount of \$2000 annually.
 - Q KnowBe4 Security Awareness Add-on
Staff Recommendation: Staff recommends the approval of the KnowBe4 Security Awareness solution in the amount of \$11,298.
 - R 2nd Draft 3M NPDES Permit – Public Comments
Staff Recommendation: Approve the 3M Draft NPDES Permit Comments.
 - S HERO Center – Range Re-Roof Project Final Payment
Staff Recommendation: Adopt Resolution 2025-010 authorizing final payment of \$13,868.95 to Diverse Construction Services, LLC for the HERO Center Range Re-Roof project.
 - T County Road 19A & 100th Street Realignment – Final Design MOU
Staff Recommendation: Approve the Memorandum of Understanding with Washington County for the County 19A & 100th Street Project related to final design, environmental documentation, and municipal consent.
- 8 Approve Disbursements
 - A Approve Disbursements
 - 9 Public Hearings
 - 10 Bid Awards
 - 11 Regular Agenda
 - 12 Council Comments and Requests
 - 13 Workshops - Open to Public
 - A Future Park Projects (LOST)
Staff Recommendation: Receive information and provide direction on future park projects.

B New Development Boulevard Tree Requirements

Staff Recommendation: Approve the removal of boulevard trees adjacent to homes in new developments and allow staff to begin the process of updating City ordinances to reflect this change.

C Modifications to the Issuing of Temporary Certificates of Occupancy

Staff Recommendation: Review and provide direction on the proposed clarification of the TCO process limiting the issuance of a TCO between June 1 and October 1. Issuance of a TCO between June 1 and October 1 requires \$8,000 escrow prior to issuance.

14 Workshops - Closed to Public

15 Adjournment



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

January 8, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A 1st Order of Business: Oath of Office - Mayor Myron Bailey, City Council Member Justin Olsen, City Council Member Monique Garza, and City Council Member David Clausen.
Staff Recommendation: Receive Oath of Office.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (2024-11-20)
Staff Recommendation: Approve the November 20, 2024, Special Meeting Minutes.
 - B Planning Commission Regular Minutes (2024-11-25)
Staff Recommendation: Accept and place on file the minutes of the November 25, 2024, Planning Commission meeting.
 - C Economic Development Authority Appointments
Staff Recommendation: Appoint Khambata and Latack to fill two vacant positions on the Economic Development Authority Board.
 - D Business Licenses 2025
Staff Recommendation: Adopt Resolution 2025-008 authorizing renewal of business licenses for 2025.
 - E Issue Rental Licenses
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - F 2025 Legislative Agenda
Staff Recommendation: Adopt the 2025 Legislative Agenda.
 - G Accelerated Firefighter/Paramedic Recruitment Program Agreement
Staff Recommendation: Approve the Accelerated Firefighter/Paramedic Recruitment Program agreement for Jordan Barry.
 - H Designate Depositories of City Funds
Staff Recommendation: Approve Resolution 2025-002, Designating Depositories of City Funds and Authorizing the Investment of Surplus Funds.

- I Delegate Authority to pay certain claims and allowing electronic fund transfers
Staff Recommendation: Approve Resolution 2025-003, Delegating authority to pay certain claims and allowing electronic fund transfer transactions.
- J Declaration of Official Intent to Bond for 2025 Projects
Staff Recommendation: Approved Resolution 2025-004, Declaring the official intent of the City of Cottage Grove to reimburse certain expenditures from the proceeds of bonds to be issued by the City.
- K Public Purpose Expenditure Policy
Staff Recommendation: Adopt Resolution 2025-005 approving the public purpose expenditure policy for 2025 as presented.
- L Frost Solutions Agreement
Staff Recommendation: Approve the FROST Solutions agreement and lease in the amount of \$6,000.
- M Deckard Technologies, Inc. Agreement
Staff Recommendation: Approve the annual software subscription with Deckard Technologies, Inc. in the amount of \$3,500.
- N Sub-Grant Agreement with HSEM
Staff Recommendation: Adopt Resolution 2025-001, authorizing execution of sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for hazard mitigation assistance.
- O Agreement for Professional Services from LEAST Services
Staff Recommendation: Authorize executing agreement for professional services with LEAST Services.
- P Hardwood Park Playground Equipment and Service Agreement
Staff Recommendation: Authorize service agreement with Flagship Recreation, Inc. for the purchase and installation of playground equipment at Hardwood Park for \$71,343.27.
- Q Belden Park Playground Equipment and Service Agreement
Staff Recommendation: Authorize service agreement with Webber Recreational Design, Inc. for the purchase and installation of playground equipment at Belden Park for \$65,000.
- R Glacial Valley Estates 2nd Addition – Plat Correction
Staff Recommendation: Authorize the Mayor and City Clerk to sign the Land Surveyor’s Certificate of Plat Correction for Glacial Valley Estates 2nd Addition.
- S Low Zone Water Treatment Plant Change Order #3
Staff Recommendation: Approve Change Order #3 in the amount of \$666,887.87 for the Low Zone Water Treatment Plant project, increasing the current contract amount from \$39,595,808.33 to \$40,262,696.20.
- T Utility and Engineering Building Change Order #4
Staff Recommendation: Approve Change Order #4 for the Utility and Engineering Building in the amount of \$63,573.23.
- U Wells 2 & 7 Interim Water Treatment Plant Project Final Payment
Staff Recommendation: Adopt Resolution 2025-007 authorizing payment in the amount of \$27,773.27 to Rice Lake Construction Group for the final payment for the Wells 2 & 7 Interim Water Treatment Plant Project.
- V Continued Interim Conditional Use Permit for Brockman Land LLC
Staff Recommendation: Adopt Resolution 2025-006 approving the interim conditional use permit at 10870 Ideal Avenue South to allow for the continuance of existing site operations until such time any adjacent property use is proposed which aligns with the guided land use in the Comprehensive Plan, or the term limit expires on January 8, 2035, whichever comes first.

8 Approve Disbursements

- A Approve Disbursements

9 Public Hearings

10 Bid Awards

11 Regular Agenda

A Commission and Committee Appointments

Staff Recommendation: Approve the 2025 Commission and Committee Appointments as presented.

12 Council Comments and Requests

13 Workshops - Open to Public

14 Workshops - Closed to Public

15 Adjournment



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

December 18, 2024

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Life Saving Award
Staff Recommendation: Present Lauren Rowe with a life saving award.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (2024-11-13)
Staff Recommendation: Approve the November 13, 2024, City Council Special Meeting Minutes.
 - B Parks, Recreation and Natural Resources Commission Minutes (9-9-2024)
Staff Recommendation: Approve the September 9, 2024, Parks, Recreation and Natural Resources Regular Commission meeting minutes.
 - C Economic Development Authority Regular Meeting Minutes (2024-11-12)
Staff Recommendation: Approve the November 12, 2024, Economic Development Authority Regular Meeting Minutes.
 - D CVB Member Appointment
Staff Recommendation: Appoint Chris Reese to the vacant seat on the Convention and Visitors Bureau Board of Directors.
 - E Designate Newspaper 2025
Staff Recommendation: Designate the St. Paul Pioneer Press as the City of Cottage Grove's newspaper for official publication in 2025.
 - F Business Licenses 2025
Staff Recommendation: Adopt Resolution 2024-187 authorizing renewal of business licenses for 2025.
 - G 2025 Council Meeting Schedule
Staff Recommendation: Approve the 2025 Council Meeting Schedule.
 - H Washington County Worksite Wellness Grant
Staff Recommendation: Approve the agreements for the Wellness Committee to purchase materials to construct and plant raised garden beds for City employees.
 - I Health and Dental Insurance Benefits
Staff Recommendation: Approve the MetLife Dental Policy and the Medica Master Group Contract for 2025.

- J Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
- K Amend 2024 and 2025 Budget
Staff Recommendation: 1) Adopt Resolution 2024-180, 2024 Budget Revisions. 2) Adopt Resolution 2024-181, 2025 Budget Revisions.
- L Fund Balance Policy and Interfund Transfer
Staff Recommendation: 1) Adopt Resolution 2024-183, approving the Fund Balance Policy. 2) Adopt Resolution 2024-192, approving the Interfund Transfer.
- M Accept donation from LSP Cottage Grove, LP
Staff Recommendation: Adopt Resolution 2024-185, Accepting donation from LSP Cottage Grove, LP for the Economic Development Trust Fund.
- N Utility Billing Printing Service Agreement
Staff Recommendation: Approval of the service agreement with InfoSend, Inc. for the mailing and printing of utility bills.
- O Consent Order Letter
Staff Recommendation: Approve letter for O&M Funding Transition
- P 2025 Lobbyist Contract Approval
Staff Recommendation: 1) Authorize entering into an agreement with Aurora Strategic Advisors for federal lobbying services in 2025. 2) Authorize the letter of engagement with Larkin Hoffman for state lobbying services in 2025.
- Q Community Service Officer Cadet Program and Agreement
Staff Recommendation: 1) Authorize the implementation and cost for two Community Service Officer Cadets to start in 2025. 2) Approve the Community Service Officer/Cadet Law Enforcement Program agreement for Cole Pfeiffer and Ella Haas.
- R Renewal of Prosecution Services Agreement with F. Joseph Taylor Law Firm
Staff Recommendation: Authorize an agreement for prosecution and related services with the F. Joseph Taylor Law Firm for the contract years 2025-2027.
- S Amended Purchase Agreement - Roers Companies
Staff Recommendation: Adopt Resolution 2024-190 approving the first amendment to the purchase agreement between the City of Cottage Grove and Roers Cottage Grove Apartments LLC extending the closing date for Outlots A, C, and D of Frattalone's Southpoint Ridge plat to June 30, 2025.
- T County 19A/100th Street Realignment – RAISE Grant Application
Staff Recommendation: Adopt Resolution 2024-184 supporting the City's RAISE grant application for the County 19A/100th Street Realignment Project.
- U Cottage Grove 2025 Standard Specifications for Street & Utility Construction and 2025 Standard Detail Plates
Staff Recommendation: Approve the Cottage Grove 2025 Standard Specifications for Street & Utility Construction and 2025 Standard Detail Plates.
- V Shelving Quote for Utilities & Engineering Building
Staff Recommendation: Adopt Resolution 2024-182 awarding the shelving quote to Storage Solutions in the amount of \$56,625 for the Utilities & Engineering Building.
- W John Deere 6M 130 Cab Tractor and Diamond Mower Attachment Purchase
Staff Recommendation: Authorize the purchase from Midwest Machinery Co. for a John Deere 6M 130 Cab Tractor and the Diamond Mower attachments for \$204,590.08.

- X 81st Street Water Tower - AT& T Lease Agreement
Staff Recommendation: Approve the 3rd Amendment to the Water Tower Lease Agreement with AT&T at the 81st/Innsdale Water Tower Site.
- Y Donation of Surplus Property - Motorola Radios
Staff Recommendation: Authorize the donation of surplus property (15 Motorola radios and equipment) to Washington County Communications.
- Z Electrical Inspection Services - Agreement for Professional Services
Staff Recommendation: Approve the Agreement for Professional Services with River Heights Inspections, LLC for electrical inspector services.
- AA 2026 Pavement Management – Authorization of Feasibility Report
Staff Recommendation: Adopt Resolution 2024-189 authorizing the preparation of a feasibility report for the 2026 Pavement Management Project for roadways in the residential area west of Jamaica Avenue between Hillside Trail and 90th Street, within the Thompson Grove Estates 11th Addition, Woodridge Park Addition, Pinetree Pond Townhouses, and Cottage Grove Commercial Addition neighborhoods.
- BB Hometown Fiber - Permit Assist
Staff Recommendation: Approve the scope of work and services proposed by Hometown Fiber for the Permit Assist program and authorize the appropriate officials to sign all necessary documents to effectuate these actions.
- CC Denzer Park Picnic Shelter and Installation
Staff Recommendation: 1) Approve a purchase order to St. Croix Recreation for a picnic shelter at Denzer Park in the amount of \$19,763. 2) Adopt resolution 2024-186 awarding the installation of a park shelter to Michael Basich, Inc and authorizing the service agreement with Michael Basich, Inc for the installation of a picnic shelter at Denzer Park in the amount of \$16,560.
- 8 Approve Disbursements
 - A Approve Disbursements
- 9 Public Hearings
 - A 2025 Pavement Management – Hold Public Hearing and Order Project
Staff Recommendation: 1) Conduct the Public Hearing for the 2025 Pavement Management Project. 2) Adopt Resolution 2024-188 Ordering the 2025 Pavement Management Project.
- 10 Bid Awards
- 11 Regular Agenda
 - A Roers Companies Cottage Grove Multi-Family – Amended Site Plan Review
Staff Recommendation: Adopt Resolution 2024-191 rescinding Resolution 2024-007 and approving the amended site plan review for a 144-unit, six-story mixed-income multi-family apartment building located at 6850 East Point Douglas Road South.
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
- 14 Workshops - Closed to Public
- 15 Adjournment