



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

March 5, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Eagle Scout Award - Owen Behlke
Staff Recommendation: Recognize Owen Behlke's accomplishment of Eagle Scout and award him with a plaque.
 - B East Cottage Grove Scramblers Donation to Police K9 Program
Staff Recommendation: Accept the donation in the amount of \$1,000 from the East Cottage Grove Scramblers to be used for the Police K-9 program.
 - C Craig Woolery Scholarship Fund Check Presentation
Staff Recommendation: Allow Justin and Kim Olsen and the Cottage Grove Lions an opportunity to present donations in the amount of \$3,500 to the Cottage Grove Public Safety Board.
- 7 Consent Agenda
 - A City Council Regular Meeting Minutes (2025-02-05)
Staff Recommendation: Approve the February 5, 2025, Regular Meeting Minutes.
 - B City Council Special Meeting Minutes (2025-02-19)
Staff Recommendation: Approve the February 19, 2025, Special Meeting Minutes.
 - C City Council Regular Meeting (2025-02-19)
Staff Recommendation: Approve the February 19, 2025, Regular Meeting Minutes.
 - D Planning Commission Meeting Minutes (2025-01-27)
Staff Recommendation: Accept and place on file the minutes from the January 27, 2025, Planning Commission meeting.
 - E Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties in the attached table.
 - F Convention and Visitors Bureau Appointment - Haatvedt
Staff Recommendation: Approve Michael Haatvedt to serve on the Convention and Visitors Bureau for a term ending on December 31, 2028.
 - G Convention and Visitors Bureau 2025 Strategic Plan
Staff Recommendation: Receive final 2025 CVB Strategic Plan.

- H **Ordinance 1094 - Lodging Tax Definitions Amendment**
Staff Recommendation: Approve Ordinance 1094, amending Chapter 1-5-5 of the Cottage Grove City Code related to lodging tax.
- I **Grant Donation - TJX Law Enforcement**
Staff Recommendation: Accept the TJX Law Enforcement Grant donation in the amount of \$10,000 for the lease of Flock cameras.
- J **MN Department of Public Safety - Therapy Dog Grant Award**
Staff Recommendation: Accept and approve the Law Enforcement and Fire Department Therapy Dog grant award in the amount of \$10,000.
- K **Fee Table Amendment - Tax Increment Financing**
Staff Recommendation: Approve Ordinance 1095 amending the City Fee Table and adding a \$10,000 Tax Increment Financing (TIF) escrow for each proposed TIF project.
- L **Tort Liability Limits**
Staff Recommendation: It is recommended that the City Council not waive the tort cap liability limits.
- M **Low Zone Treatment Plant and Utility/Engineering Building Fiber Optic Cable Project - Final Payment Resolution Correction**
Staff Recommendation: Rescind Resolution 2025-017 and adopt Resolution 2025-025 approving the final payment for the Low Zone Water Treatment Plant and Utility/Engineering Building Project to Castrejon Inc. in the amount of \$75,168.20.
- N **2025 Annual City-Wide Sweeping – Contract Extension**
Staff Recommendation: Approve the contract extension with Mike McPhillips, Inc. for the 2025 Annual City-Wide Sweeping project.
- O **Denzer Park Project – Approve Plans and Specifications and Authorize Bidding**
Staff Recommendation: Adopt Resolution 2025-029 approving the plans and specifications and authorize bidding for the Denzer Park Project.
- P **Graymont Village Third Addition – Final Plat, Development Agreement, and Development Plans**
Staff Recommendation: 1) Adopt Resolution 2025-026 approving the Final Plat for Graymont Village Third Addition. 2) Approve the Graymont Village Third Addition Development Agreement with U.S. Home LLC subject to minor modifications by the City Attorney. 3) Adopt Resolution 2025-027 approving the Graymont Village Third Addition Development Plans dated January 31, 2025, prepared by WSB, Inc., subject to final approval by the City Engineer in writing.
- Q **Native Vegetation Management Service Agreement**
Staff Recommendation: Authorize the Service Agreement with MN Native Landscapes for open space native vegetation management for the amount of \$7,400.
- R **Grant Award - Minnesota Historical Society Historical and Cultural Heritage**
Staff Recommendation: Approve the Historical and Cultural Heritage Grant for the purchase of materials to install historical plaques throughout the community.
- S **Kingston Park Building Final Design Service Agreement**
Staff Recommendation: Authorize the service agreement with Oertel Architects for final design, bidding and construction administration services for the Kingston Park Building Project.
- T **2025 Mill and Overlay and Hardwood Court Intersection Improvements – Approve Plans and Specifications and Authorize Bidding**
Staff Recommendation: Adopt Resolution 2025-028 approving the plans and specifications and authorize bidding for the 2025 Mill and Overlay and Hardwood Court Intersection Improvements.
- U **Massage Therapist License - Schmidt**
Staff Recommendation: Authorize issuance of a Massage Therapist License to Katherine April Schmidt to

operate as a licensed massage therapist at The Healing Place located at 8617 West Pt Douglas Road #140, Cottage Grove, MN 55016.

8 Approve Disbursements

A Approve Disbursements

9 Public Hearings

10 Bid Awards

11 Regular Agenda

A Sale of \$10,000,000 General Obligation Bonds, Series 2025A

Staff Recommendation: Adopt Resolution 2025-024, authorizing the issuance and awarding the sale of the \$10,000,000 General Obligation Bonds, Series 2025A, pledging for the security thereof special assessments, net revenues, and tax abatement and levying a tax for the payment thereof.

12 Council Comments and Requests

13 Workshops - Open to Public

A Polco Community Survey Workshop

Staff Recommendation: Receive presentation and provide feedback regarding the POLCO survey.

14 Workshops - Closed to Public

15 Adjournment