



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

April 16, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A Spring Cleanup Presentation
Staff Recommendation: Receive Public Works Spring Cleanup Event Presentation.
 - B Arbor Day Presentation
Staff Recommendation: Proclaim Friday, April 25, 2025, as Arbor Day in City of Cottage Grove.
- 7 Consent Agenda
 - A Response to Open Forum Inquiry
Staff Recommendation: Receive the response to the City Council open forum inquiry on April 2, 2025.
 - B Economic Development and Convention & Visitors Bureau Meeting Minutes
Staff Recommendation: Approve the February 11, 2025, Regular Economic Development and Convention & Visitors Bureau Meeting Minutes.
 - C Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
 - D Artificial Intelligence Use Policy
Staff Recommendation: Staff recommends the approval to implement this policy and establish governance structures that align AI deployment with public trust and city values.
 - E Receive Fund Balance of General Fund as of 12-31-2024
Staff Recommendation: Receive information on the General Fund as of December 31, 2024.
 - F 2024 Budget Revisions
Staff Recommendation: Adopt Resolution 2025-57, 2024 Budget Revisions.
 - G Approve 2024 Interfund Transfers
Staff Recommendation: Approve Resolution 2025-56, Approving interfund transfers and closing funds.
 - H 2024 Ambulance Write-Offs
Staff Recommendation: Approve Resolution 2025-055, Authorizing Write-offs of the EMS accounts receivable of \$4,742,890.

- I **Abatement of Tall Weeds Certification**
Staff Recommendation: Adopt Resolution 2025-58, authorizing the abatement of a Tall Weed Certification in the amount of \$334.81 for parcel identification number 17.027.21.41.0063.
- J **2025 Washington County Grant Agreement for Municipal Recycling**
Staff Recommendation: Approve the 2025 Grant Agreement for Municipal Recycling Grant Distribution in the amount of \$59,016.00.
- K **Rental Agreement with Midwest Machine for Track Loader**
Staff Recommendation: Approve the one-year rental agreement with Midwest Machinery for a track loader for the amount of \$12,000.
- L **City Hall Fountain Renovation**
Staff Recommendation: Authorize Resolution 2025-59 awarding the City Hall Fountain Renovation Project to Superior Landscape and Irrigation in the amount of \$14,877.63 and authorize the service agreement between Superior Landscape and Irrigation and the City of Cottage Grove.
- M **80th Street Feasibility Report Scope Amendment**
Staff Recommendation: Adopt resolution 2025-062 amending the scope of the 80th Street Reconstruction Project feasibility report to include East Point Douglas Road from 80th Street to the three-way intersection of East Point Douglas Road.
- N **Maxfield Research Comprehensive Housing Needs Study**
Staff Recommendation: Accept the Maxfield Research Comprehensive Housing Needs Study
- O **Prairie Dunes – Revised Final Plat and Development Agreement**
Staff Recommendation: 1) Adopt Resolution 2025-060 approving the amended Final Plat for Prairie Dunes. 2) Approve the First Amendment to the Prairie Dunes Development Agreement with Pulte Homes of Minnesota LLC and DRP Multistate P, LLC, with minor modifications as approved by the City Attorney.
- P **Ordinance Amendments - Zoning Code, Sign Code, and Mining, Sand, and Gravel Operations Code**
Staff Recommendation: 1) Adopt Ordinance No. 1100 amending Title 11, Zoning Regulations. 2) Adopt Ordinance No. 1098 amending Title 12, Sign Regulations. 3) Adopt Ordinance No. 1099 amending Title 3, Business and License Regulations.
- Q **Belden and Hardwood Park Playground Surplus Declaration and Disposal**
Staff Recommendation: Declare surplus for fixed assets Belden Park (#100778) and Hardwood Park (#100781) and authorize disposal services agreement with Kids Around the World.
- R **Oltman Park Project – Approve Plans and Specifications and Authorize Bidding**
Staff Recommendation: Adopt Resolution 2025-064 approving the plans and specifications and authorize bidding for the Oltman Park Project.
- S **2025 Water Conservation Program, SWWD Cooperative Agreement, and Water in Motion Work Order**
Staff Recommendation: 1) Approve the Residential Smart Irrigation Controller Program Cooperative Agreement with SWWD; 2) Approve the work order from Water in Motion; 3) Approve the expenditures from the Water Utility Fund of up to \$96,000 to supplement the SWWD contribution of \$4,000 for the implementation of the 2025 Water Conservation Program.
- T **Water Service on 110th St S - Agreement for Contractor Services and Memorandum of Understanding with Property Owner**
Staff Recommendation: Approve the Agreement for Contractor Services and the Memorandum of Understanding and appropriate officials are hereby authorized to sign all necessary documents to effectuate these actions.

- U Professional Services for Crisis Communications Plan Agreement
Staff Recommendation: Approve Agreement for Professional Services with Eckberg Lammers to create a crisis communications plan for the City of Cottage Grove.
- V Marathon Community Investment Programs Grant
Staff Recommendation: Accept the Marathon Community Investment Programs grant in the amount of \$8,900.
- W Hotel Leakage Study and Property Purchase Updates
Staff Recommendation: Approve the Hotel Leakage Study by HVC, LLC in an amount not to exceed \$13,300, plus approved expenses. Funding is approved and will come from the economic development budget.
- 8 Approve Disbursements
 - A Approve Disbursements
Staff Recommendation: Approve disbursements from 03-28-25 through 04-10-25 in the amount of \$2,067,537.18.
- 9 Public Hearings
- 10 Bid Awards
 - A 2025 Denzer Park Project - Reject All Bids
Staff Recommendation: Adopt Resolution 2025-063 rejecting all bids submitted for the 2025 Denzer Park Project.
 - B Public Works Shop Remodel
Staff Recommendation: Adopt resolution 2025-054 awarding the Public Works Facility Mechanics Shop Remodel to Rochon Construction for the base bid amount plus the alternate for a total of \$298,915.
- 11 Regular Agenda
 - A Leafline Labs – Conditional Use Permit
Staff Recommendation: Adopt Resolution 2025-061 rescinding prior conditional use permit and site plan resolutions and approving the Conditional Use Permit for a Medical Cannabis Combination Business at 8235 97th Street South.
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
 - A 2026 Budget Workshop
Staff Recommendation: Receive information regarding the 2026 Budget Workshop and provide feedback to staff.
- 14 Workshops - Closed to Public
- 15 Adjournment