



COTTAGE GROVE CITY COUNCIL
12800 RAVINE PARKWAY SOUTH
COTTAGE GROVE, MINNESOTA 55016
COUNCIL CHAMBER - 7:00 PM

April 2, 2025

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Open Forum
- 5 Adoption of Agenda
- 6 Presentations
 - A World Autism Month Proclamation
Staff Recommendation: Proclaim April 2025 as World Autism Month.
 - B National Volunteer Month Proclamation
Staff Recommendation: Proclaim April 2025 as National Volunteer Month.
- 7 Consent Agenda
 - A City Council Special Meeting Minutes (2025-03-05)
Staff Recommendation: Approve the March 5, 2025, Special Meeting Minutes.
 - B City Council Regular Meeting Minutes (2025-03-05)
Staff Recommendation: Approve the March 5, 2025, Regular Meeting Minutes.
 - C City Council Special Meeting Minutes (2025-03-19)
Staff Recommendation: Approve the March 19, 2025, Special Meeting Minutes.
 - D City Council Regular Meeting Minutes (2025-03-19)
Staff Recommendation: Approve the March 19, 2025, Regular Meeting Minutes.
 - E Planning Commission Meeting Minutes (2025-02-24)
Staff Recommendation: Accept and place on file the minutes from the February 24, 2025, Planning Commission meeting.
 - F Temporary Liquor License - Cottage Grove Lions Club
Staff Recommendation: Authorize issuance of a temporary intoxicating liquor license to Kaitlyn Mary Tobritzhofer on behalf of the Cottage Grove Lions Club for Strawberry Fest on June 19 - 21, 2025.
 - G Temporary Liquor License - St. Paul Park Lions Club
Staff Recommendation: Authorize issuance of a temporary intoxicating liquor license to Zac Dockter on behalf of the St. Paul Park Lions Club for Strawberry Fest on June 20th and June 21st, 2025.
 - H Single Occasion Gambling Permit - Phoenix Residence
Staff Recommendation: Authorize issuance of a single-occassion gambling permit to Corrie Lynn Kopischke and Jacqueline Marie Larson on behalf of the Phoenix Residence to conduct a raffle at River Oaks Golf Course (11099 South Highway 61, Cottage Grove, MN 55016) on June 9, 2025, from 12:30pm to 6:00pm.

- I League of MN Cities Insurance Trust Workers Compensation & Package Policy Renewals
Staff Recommendation: Approve the renewals of the workers compensation and package policies with the League of MN Cities Insurance Trust for the 2025-2026 policy period in the amount of \$1,347,293.00.
- J Rental License Approvals
Staff Recommendation: Approve the issuance of rental licenses to the properties listed in the attached table.
- K Authorization to Apply for Spark Good Grant
Staff Recommendation: Authorize the Public Safety Department (Fire Division) to apply for the Spark Good Grant offered through the Walmart Foundation.
- L Fire Services Standards of Cover Study Professional Services Agreement
Staff Recommendation: Approve the Professional Service Agreement between the City of Cottage Grove and Fitch and Associates to complete a Standards of Cover/Community Risk Assessment for the cost of \$49,995.00.
- M Kingston Park Building-Contract for Construction Management Services
Staff Recommendation: Authorize Construction Manager as Adviser AIA C132 contract with Kraus Anderson for construction of the Kingston Park building project.
- N Metropolitan Council Community Tree Planting Grant
Staff Recommendation: Authorize staff to apply for the Metropolitan Council Community Tree Planting Grant in the amount of \$75,000.
- O Tree Planting Quote Award
Staff Recommendation: Authorize Resolution 2025-038 awarding the 2025 Tree Planting Contract to Hoffman & McNamara Nursery and Landscape in the amount of \$43,180 for the material and labor to install 100 boulevard trees and authorize the service agreement between Hoffman & McNamara Nursery and Landscape and the City of Cottage Grove.
- P 2025 Stump Grinding Project
Staff Recommendation: Adopt Resolution 2025-037 awarding the 2025 Stump Grinding Contract to Anderson Stump Grinding & Restoration in the amount of \$3.10 per linear inch and authorize the service agreement between Anderson Stump Grinding & Restoration and the City of Cottage Grove.
- Q Intermediate Zone Water Treatment Plant Project – Approve Plans and Specifications and Authorize Bidding
Staff Recommendation: Adopt Resolution 2025-044 approving the plans and specifications and authorizing bidding for the Intermediate Zone Water Treatment Plant Project.
- R Ravine Parkway Soil Borings - Approve Right-to-Enter Agreements
Staff Recommendation: Approve the Right-To-Enter agreements to allow soil boring work to be completed for Ravine Parkway from 85th Street to 70th Street, with minor modifications by the City Attorney.
- S Summers Landing 4th Addition Final Payment
Staff Recommendation: Approve Resolution 2025-047 authorizing the final payment for the Summer Landing 4th Addition Project to Northern Lines Contracting in the amount of \$45,725.80.
- T Resolution of Support CR 74 Improvement Project
Staff Recommendation: Adopt Resolution 2025-053 in support of the County Road 74 Improvement Project.
- U Mississippi Landing 2nd Addition – Final Plat, Development Agreement, & Plans & Specs
Staff Recommendation: 1) Adopt Resolution 2025-040 approving the Mississippi Landing 2nd Addition final plat, which is an approximate 15.06-acre residential development with 80 single family lots. 2) Approve the Mississippi Landing 2nd Addition Development Agreement with Rachel Development, Inc. and authorize execution of all easements, deeds, and agreements required for the plat and project. 3) Adopt Resolution 2025-041 approving the Mississippi Landing 2nd Addition Development Plans dated January 27, 2025, prepared by Alliant Engineering, and as modified by request of the City Engineer.

- V East Point Douglas Road and Jamaica Avenue Reconstruction and Signal Project - Easement Acquisition – Parcel 17
Staff Recommendation: Approve the Award of Commissioners for Parcel 17 and authorize payment.
- 8 Approve Disbursements
 - A Approve Disbursements
- 9 Public Hearings
 - A Hawthorne Pines 2nd Addition - Easement Vacation & Boundary Line Adjustment
Staff Recommendation: 1) Hold the public hearing and adopt Resolution 2025-045 vacating, rescinding, terminating, and releasing certain easements pertaining to real property within the City of Cottage Grove. 2) Adopt Resolution 2025-046 approving the boundary line adjustment and the drainage and utility easement as proposed on Lots 3 and 4, Block 4, Hawthorne Pines 2nd Addition.
- 10 Bid Awards
 - A High Zone Raw Water Main Project
Staff Recommendation: Adopt resolution 2025-039, awarding the High Zone Raw Water Main Project to A-1 Excavating LLC, in the amount of \$5,134,648.00.
 - B 2025 Mill and Overlay - Bid Award
Staff Recommendation: Adopt Resolution 2025-052 awarding the 2025 Mill and Overlay and Hardwood Court Intersection Improvements to Northwest Asphalt, Inc. for the base bid amount plus the alternate for a total of \$1,845,575.90.
- 11 Regular Agenda
 - A Kwik Trip – Conditional Use Permit, Site Plan Review, and Variance
Staff Recommendation: 1) Adopt Resolution 2025-043 to approve the Conditional Use Permit for a Kwik Trip convenience store to be located on 95th Street South. 2) Adopt Resolution 2025-042 to approve the Site Plan Review and Variance to the minimum side yard setback for a parking area and drive lanes. 3) Approve the Development Agreement with Kwik Trip, Inc. and authorize execution of all agreements required for the project as outlined in the Development Agreement.
- 12 Council Comments and Requests
- 13 Workshops - Open to Public
 - A Twin City Land Development – Tank Property Concept Workshop
Staff Recommendation: Receive information from Twin City Land Development on their proposed concept plan on land east of Keats Avenue and south of 70th Street and provide comment and feedback on their proposed concept plan.
- 14 Workshops - Closed to Public
 - A Closed Meeting - Property Acquisition
Staff Recommendation: Closed session pursuant to Minn. Stat. 13D.05 subd. 3(c) to develop offers for the purchase of property at PID # 11.027.21.41.0001 & PID # 11.027.21.12.0003.
- 15 Adjournment